

## Minutes for the 2 / 7/14 Cable Advisory Board Meeting



Meeting called to order @4:20pm @ BOS meeting room  
Present at the meeting: Tracy Kiddie, Ed Fidler, Marie Fiddler, John Roser, Mike Davis, Al Bangert, and Rich Long.  
Agenda approved  
December 5, 2013 meeting minutes approved

John discussed and explained FY 15 budget, Al made copies for the members. Plans to purchase new equipment were discussed; a new \$12,000 Tricaster, (A switcher with a software package that all the cameras and studio equipment runs through), hardware, software as well as other Misc. items

Budget request submitted to Town Administrator. Tricia approved most, but not, (our own website streaming content is a goal for the future), all in order of priority.

Town must vote on the proposed budget at town meeting. An announcement is usually made that funding sources are from Comcast, not tax payers before the cable budget is proposed.

Town Accountant is responsible for plugging \$ numbers.

A new show is being launched, 'Scituate 360', will be a live program hosted by Gina Brazao. It's a monthly, look at Scituate. Some of the planned featured segments are; Scituate landscapes, a live interview with "the Citizen of the month" with viewer call-ins, fashion and the animal shelter as on 2/6/14 Finalized production, next week.

A Year in review wrap-up of SCTV can be viewed on You Tube as can all SCTV programming. It was suggested that John and Shannon tally up all the hours of Local Origination Programming produced for Scituate residents. Maybe it could be included in the town report in the future? How many hours of original programming- sports, politics, education and entertainment. Also include the number of people involved in producing these, number of volunteers. It was proposed to create a metric to measure and display or some sort.

Discussion of cable TV budget. 3rd Q fiscal year spending and a plan to use available funds sooner vs. later in fiscal year were discussed.

Ed inquired about the ongoing audio problem with the School Committee Meetings. The problem has been addressed and will be corrected by purchasing a new camera with external Mic Jack on the camera that can be connected to the soundboard. The cost is \$300 camera, \$20 cable. Rich Long has submitted a P.O.request. The Sch. Dept purchases this equipment as it is dedicated to be used for Sch. Comm. Meetings solely. The Student videographer is paid to shoot the meetings. This is necessary to assure constant coverage.

Questions about an expense in one line item were initiated by Ed. John and Al both feel it was categorized improperly. John plans to meet with Nancy, (Meg's replacement in accounting), to discuss (\$4100) office supply line item on budget.

The Cable Survey update instigated some minor changes in the survey that Tricia has to review. We will make the changes and seek her approval. The survey may be modified to remove "Profession" adding "interests or hobbies," hoping to find new programming ideas. Other additions include, asking for contact info., (if they want to work on a production or become a Access Producer); and making them aware that SCTV programming can be viewed on You Tube, FB, and Twitter,

New Business- Our own Al and Mike will be shooting the SHS Science fair April 10<sup>th</sup> @ 4pm for SCTV, let's hope to see on Scituate 360!

Meeting adjourned @5:15

Next meeting March 27, 2014 @4:14pm BOS?

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Mike Davis Acting Secretary