

CPC Meeting Minutes

July 9, 2018

Town Library – Large Conference Room

ATTENDEES: Ann Burbine, Adam Conrad, Stephen Coulter, Dan Fennelly, Tom McShane, Gary Meyerson (Chair), Doug Smith (*Absent: Karen Connolly, Tammy Durante, Penny Scott Pipes*)

Other Attendees: Ron Gifford, Superintendent of Schools; Tara Connaughton, Co-President, Wampatuck PTO

Meeting was called to order at 7:00 pm

Approval of Agenda: A MOTION was made by Ms. Burbine to accept the agenda; Seconded by Mr. Fennelly; All in favor (7/0)

Approval of the June 11, 2018 Minutes: A MOTION was made by Ms. Burbine to accept the minutes as written; Seconded by Mr. Fennelly; All in favor (7/0)

Roach Field Parking Update: Mr. Fennelly showed a three page summary to the Board. He reminded the Board that \$89,300 was approved last year. Since then, the lowest design bid came in at \$25,500. Additional requirements for storm water and drainage came up due to bylaws adding \$70,000 and they need to do new signage due to a redesign of the parking and a new one way entrance and exit. With the final design they will end up with 36 parking spots. Mr. Fennelly added that the abutters are pleased with the final design.

The new total is \$143,219: with \$89,300 already committed by the Town and \$7,500 from Scituate Little League, the adjusted balance is \$72,419 and that is what they are requesting from CPC. Ms. Burbine suggested that the amount be increased to \$80,000 to cover contingencies.

Ms. Burbine made a MOTION to move \$80,000 in additional funding for the Roach Field Parking project; seconded by Mr. McShane; All in Favor (6/0 - *with Mr. Fennelly abstaining*).

Discussion: AMENDED Wampatuck Playground \$288,000 Application Presentation: Ms. Connaughton gave the Board an amended application. She said they wanted to meet again to show that they heard the concerns at the previous meeting and were addressing the various issues; they have more work to do but wanted to touch on some of the key points that had come up.

They met with the Recreation Commission in June and many of their concerns echoed the CPC's. They discussed the overall funding issues and got good feedback from them. They will go to the Planning Board on July 12th. Karen Joseph, Town Planner, suggested waiting until that meeting before doing an abutters list request.

Ms. Connaughton said that they had the top two playground vendors come back to discuss the maintenance issues. They both have policies that require performing inspections twice a year and will send a certified inspector; issues are addressed proactively. (*She added that if a third party inspector is needed for insurance purposes that is a cost of \$900 and would be a school cost.*) The playground vendors they are working with have warranties between 3 and 100 years depending on the parts: swings and

moving parts are on the lower end; steel structures are on the higher end. It was confirmed that the area of the playground to be replaced is the same footprint; there is no site work.

Ms. Connaughton said that fundraisers will be organized and they already have \$12,000 in a savings account. They recently voted to commit another \$17,000 to the project.

Mr. Griffin gave the board a handout which showed the current condition of each of the playgrounds at the schools. Ms. Connaughton assured the board that the other playgrounds are in good shape and have no pressing issues or concerns. She said that the Wampatuck playground is unique because it was left too long in disrepair. The other playgrounds are in pretty good shape and have components that are easily replaceable.

He then addressed that funding issue and the CPC's question about why this isn't being funded by the school committee. He explained that this was part of the Capital Plan for FY18 but was not funded; it was not approved by the School Committee due to other pressing needs like HVAC. Additionally, he noted that \$100,000 was proposed as a revolving fund for outside school maintenance; this was approved by the School Committee but Capital Planning cut that line item. *(The approved budget is on the school website.)*

Mr. Griffin said they have hired a playground consultant to help the playground team and to make sure that nothing gets missed in the process. This consultant was recommended by Scituate Rec Department.

Mr. Fennelly and **Mr. Smith** said that it is important to know who is responsible for the maintenance, who is called and who pays. This is an ongoing problem in the Town. **Ms. Burbine** suggested having a sign placed on the playground regarding who to call in an emergency.

Ms. Burbine suggested going to Scituate Concrete Pipe to ask for a donation. There was additional discussion about fundraising.

Mr. McShane asked for clarification on some of funding line items in the application.

Mr. Smith said that Capital Planning should be part of the funding. The CPC cannot be seen as a funding source for all recreation outside of the schools. Mr. Griffin said that he will put it in as part of the School Committee funding plan but cannot promise Capital Planning will fund it.

Mr. Griffin reminded the committee that the Charter states that the School Department is responsible for the building maintenance and the Town is responsible for maintenance and equipment outside of the schools; the DPW is responsible for the wood chips.

There was additional discussion on the life of the poured in place and playground grade wood chip materials; the conditions of the other playgrounds and whether or not CPC will be asked to fund repairs as needed. The Board suggested that the School Department consider doing a long term plan. Mr. Griffin said that they have brought in someone to look at all maintenance needs.

Ms. Burbine noted that fact that Mr. Griffin is very involved and supportive of this project.

Mr. Meyerson reviewed the next steps with the applicants. He suggested that Mr. Griffin make the financial request at the next School Committee meeting so it is on the record.

Discussion/Possible Vote: CPC Signs: Mr. Meyerson told the board that he had gone to view the Glades Road Pocket Park and was disappointed to find that the sign only mentioned the North Scituate Beach

Improvement Association (NSBIA) and not CPC. He also noted that the plantings, that were to be funded by the NSBIA, did not reflect what was in the application. He would like to put a CPC sign at the Park.

Mr. Smith said that the sketch NSBIA submitted with the application did not have CPC in the design. He suggested that CPC come up with a report that should be completed once a project is done.

Mr. Fennelly suggested that they get more regular updates on projects and not just at the Annual Meeting in September.

Mr. Meyerson said that, going forward, the CPC board should be the ones to decide if a CPC sign goes up when a project is completed.

Ms. Burbine said that once a project is approved that the CPC send the applicants a form letter about what is expected, such as progress reports, etc.

Old Business: Mr. Meyerson said that the Friends of Scituate Dog Park asked if he had any personal notes from the application hearings; he responded that he only had what was publicly available [in the posted minutes].

New Business: Ms. Burbine said that a resident who lives on Satuit Trail suggested a path be constructed from Satuit Trail to Greenbush that would connect to the sidewalk on Country Way. The resident will speak with Mr. Washburn.

Ms. Burbine also said that there is a house on Gannett Road with access to the Gulph River that is going to be for sale. She suggested that the CPC could purchase it for recreational purposes for kayaking. It would be a safer place to launch the boats than the usual spot on the Gulph River.

The meeting was adjourned at 9:00 pm.

***Submitted by
Mary Sprague
Administrative Assistant***

Documents Submitted
*Roach Field Final Design
Amended Wampatuck Playground Application (both can be viewed on the CPC website)*