

## **CPC Meeting Minutes**

February 12, 2018

Public Safety Facility

**ATTENDEES:** Karen Connolly (Chair), Adam Conrad, Dan Fennelly, Tom McShane, Gary Meyerson, Penny Scott Pipes, Doug Smith; Ann Burbine arrived at 7:55 pm (*Absent: Stephen Coulter*)

**Other Attendees:** Scituate Recreation/Scituate Athletics – Maura Glancy, Bill Luetter; Brad Washburn, Director of Planning & Development

Meeting was called to order at 7:00 pm

**Approval of Agenda:** A MOTION was made by Ms. Connolly to accept the agenda; Seconded by Mr. Meyerson; All in favor (7/0)

### **DISCUSSIONS**

#### **1. Discuss/Vote Beach Commission Applications**

Discussion – The Board suggested that the Beach Commission come back with a 1 to 5 year plan for the beaches rather than individual projects. Ms. Connolly suggested that the Town needs to better understand the Beach Commission's vision for each of the beaches. She also recommended that the various boards and the BOS should vet the projects before they are presented to CPC. The applicants can come back to CPC for funding prior to the STM in the fall which may be more advantageous for spring projects.

Vote – One project was rejected due to CPC regulations and three have been tabled:

- a) Flag System/All Beaches (\$2,500) – A **MOTION** was made by Mr. Meyerson to move \$2,500 from Open Space funds for the Flag System project; no second; **(0:7 / None in Favor)**
- b) Planters/Humarock (\$3,000) - A **MOTION** was made by Mr. Meyerson to table \$3,000 for the Planters project; seconded by Ms. Scott Pipes; **(7:0 / All in Favor)**
- c) Shade Structures/Egypt & Peggotty (\$20,000) - A **MOTION** was made by Mr. Meyerson to table \$20,000 for the Shade Structures project; seconded by Ms. Scott Pipes; **(6:1 / In Favor ; the no vote was cast by Mr. McShane)**
- d) Restrooms/Egypt & Humarock (\$260,000) - A **MOTION** was made by Mr. Meyerson to table \$260,000 for the Restrooms project; seconded by Ms. Scott Pipes; **(7:0 / All in Favor)**

#### **2. Discuss/Vote Historical Commission Application**

Historical Survey & Planning (\$10,000)

Discussion – The project will include homes and buildings that have never been surveyed or documented and confirmed that it is not considered the final phase for the Town.

Vote – A **MOTION** was made by Mr. Meyerson to move \$10,000 from Historic Reserves for the Historical Survey & Planning project; seconded by Ms. Scott Pipes; **(6:0 / All in Favor; Mr. Smith abstained)**

### **3. Discuss/Vote Historical Society Application**

#### WW1 Plaques Restoration Project (\$5,000)

Discussion – David Ball said that the restoration cost will probably be less; he added that it is the 100<sup>th</sup> anniversary of the end of WWI so the timing for this is appropriate. The plaque is located at Lawson Common.

Vote - A **MOTION** was made by Mr. Meyerson to move \$5,000 from Historic Reserves for the WWI Plaques Restoration project; seconded by Ms. Scott Pipes; **(7:0 / All in Favor)**

### **4. Discuss/Vote Town Archives Applications**

#### a) Restoration of Massachusetts and Maine Territory Map (\$8,945)

Discussion – Mr. Smith said that they don't know the maps value, which could range from \$150 to \$12,000. He suggested that the Board get an appraisal of the map's worth prior to voting to fund the project. The cost will be around \$350 to \$500 to be funded by administrative expenses; it will not require a vote.

Vote - A **MOTION** was made by Mr. Meyerson to table \$8,945 for the Map Restoration project pending approval of an appraisal; seconded by Ms. Scott Pipes; **(7:0 / All in Favor)**

#### b) Civil War Books Restoration, Final Phase (\$1,541)

Vote - A **MOTION** was made by Mr. Meyerson to move \$1,541 from Historic Reserves for the Civil War Books Restoration project; seconded by Ms. Scott Pipes; **(7:0 / All in Favor)**

### **5. Discuss/Vote North Scituate Merchants Association Application**

Flower Boxes (\$5,000) - This application was withdrawn because it was ineligible due to CPC regulations. Ms. Connolly read a letter to the Board from applicant Adrienne Rowles.

### **6. Discuss/Vote Recreation Department and School Department Application**

#### High School Track and Field Renovation (\$ TBD)

Discussion – Maura Glancy said that the Field Study is complete and the Recreation Commission likes the plan; she will forward an email copy to the Board. Based on the \$6M plus costs and the CPC Board's concerns about funding a project of that scope, Ms. Glancy said that she had spoken to the Town Administrator, the Superintendent of Schools, the High School principal and Kevin Cafferty about other funding sources. The TA said he will look into bonding and the Superintendent confirmed they cannot touch the balance of the Middle School money for another year. Ms. Glancy asked the Board if they will consider funding some of the Track project to get it started. As previously stated, this project will be done in three phases.

The Board suggested that the application be amended to include engineering and design for the whole complex. And, after additional discussions about what the Board felt it could finance, as well as timing and various scenarios for the area, it was agreed that the applicants would come back in March with figures for engineering and design and an amended application for the Track and Field project.

Vote – A **MOTION** was made by Mr. Meyerson to table the vote for the Track and Field project until the March CPC meeting; seconded by Ms. Scott Pipes; **(8:0 / All in Favor)**

**7. Discuss/Vote 0 Elm Street Application (No Value Given)**

The applicants withdrew the application; they are having the property surveyed to determine a value for the land. They may develop the property. Mr. Meyerson said that the Water Resources Committee is still considering this property, but the applicants need to determine the value and secure clear title to the land.

**Update First Cliff Appraisal** – Mr. Washburn said they received two appraisals from the five sent out and the lowest bid was for \$2,500. He said that he is working with the assessor's office to determine ownership of the other two parcels.

**Review possible rescissions** - Ms. Connolly reviewed a list of potential rescissions that the Board will vote on at the March meeting. Mr. Meyerson offered to call Ken regarding Teak Sherman's balance. Ms. Connolly said that the Hennessey property will need to be rescinded because the property was already sold.

**Assign write ups for Advisory Committee Booklet** – Ms. Connolly assigned the following:

- a) Historic and Archives: Doug Smith
- b) Track and Field – Dan Fennelly
- c) 1<sup>st</sup> Cliff Property – Brad Washburn

The write-ups are due by March 7<sup>th</sup> and should be sent to Ms. Sprague. The Advisory booklet deadline is March 15<sup>th</sup>.

The meeting was adjourned at 8:30 pm; All in Favor.

*Submitted by  
Mary Sprague, Administrative Assistant*

**Documents Submitted**