CPC Meeting Minutes

Monday, March 20, 2023

- Scituate Public Library -

ATTENDEES: Suzanne Brennan, Ann Burbine, Skyler Chick, Dan Fennelly, Penny Scott Pipes, Meg Stillman, Jack Whittaker *(Absent – Jill Caffrey, Mike Connor)*

Additional Attendees: *Karen Connelly (Select Board), Paul Bartkiewicz (EDC/Scituate Harbor Advisory Redevelopment Commission/SHARC), Jaime Gilmore (Advisory Board), Elise Russo (Advisory Board), Mark Novak (Activitas)*

Acceptance of Agenda – Motion by Ms. Burbine to accept the agenda for March 20, 2023; Second by Ms. Brennan; unanimous vote (7/0 in favor).

Acceptance of Minutes – Motion by Ms. Burbine to accept the January 30, 2023 minutes as presented; Second by Mr. Chick; unanimous vote (7/0 in favor).

**DISCUSSIONS:**

**Discussion/Vote: FY23 Tennis Courts Feasibility Study** – Mark Novak, Jaime Gilmore

Mr. Novak said that the study has been completed and noted the assistance of the working group, which included Scott Payne, Maura Glancy and Nick Lombardo. He showed photos of the existing conditions of the courts and highlighted the following areas:

* Tennis equipment is in poor condition
* Surfacing is in poor condition and has cracks
* Wall with graffiti needs to be removed; another wall needs to be replaced
* Fencing around courts is in poor condition
* Surfacing around edges and fence posts is cracked
* Grounds need to be cleared

Mr. Novak also showed the Board two proposed site plan options, which will accommodate five tennis courts and include: spectator seating, a Musco lighting system, a retaining wall, a small green space, storage units, player gates between courts, 10 ft chain link fence, and a concrete walkway. Option 2 includes additional spectator seating and a small, paved entry plaza with tree planting.

He said that the “preliminary opinion of construction costs” for Option 1 is $1,122,907 with permitting, survey, design and bidding estimated at $102,082, for a total cost of $1,224,990, with alternate costs totaling an additional $510,650.

Option 2 has a total project cost estimated at $1,406,020, with alternate costs totaling an additional 585,051. Mr. Novak reviewed the alternate probable funding costs.

The Board generally agreed that it was a good proposal and supported moving the project along. The construction phase application may be submitted for the Special Town Meeting in the fall. To view the presentation go to: [3\_20\_23 Tennis Courts CPC Presentation (scituatema.gov)](https://www.scituatema.gov/sites/g/files/vyhlif3781/f/pages/22049-tennis_cpc_presentation_.pdf)

**Discussion/Vote: Pier 44 Park Design & Engineering** – Paul Bartkiewicz, Karen Connolly

Mr. Bartkiewicz had asked to be on the agenda to address an issue that had been raised by the Advisory Board about adequate parking if a pavilion was to be part of the park design. He recapped the presentation he gave the Board at the initial hearing *(for details, please review the January 9, 2023 minutes),* noting that the pavilion proposal was just an idea and that they would not be finalizing any design plans yet, and there is ongoing public outreach and coordination with Town Boards and Departments before a final design is determined. The funding request will allow the engineering and specialized coastal permitting to proceed while the design is finalized. There are many types and sizes of pavilions, and he cautioned that it is too early to determine those needs.

The Board agreed with that assessment and Mr. Gilmore suggested arranging another meeting with the Advisory Board prior to the Annual Town Meeting.

**Update - CPA Coalition Information:** The CPC has renewed its membership with the CPA coalition for another year. The CPA coalition has announced that, while revenues for the state are slightly down, the expectation for the upcoming state match should be approximately 38.5%. Mr. Fennelly stated that since 2004 Scituate has received $10.5M in state matching funds while collecting $23M in tax revenues for Community Preservation use.

**New/Old Business** – there was no new/old business

**Adjournment** - The meeting was adjourned at 7:40 p.m. by unanimous vote (7/0 in favor).

*Submitted by: Mary Sprague*

*Documents submitted: Feasibility Study*

**TO VIEW DOCUMENTS GO TO -** [**FY 2024 - PROPOSED PROJECTS | Scituate MA**](https://www.scituatema.gov/community-preservation-committee/pages/fy-2024-proposed-projects)