

CPC Meeting Minutes  
Monday, January 30, 2023  
- Scituate Public Library -

ATTENDEES: Suzanne Brennan, Ann Burbine, Jill Caffrey, Skyler Chick, Dan Fennelly, Penny Scott Pipes, Meg Stillman, Jack Whittaker (*absent - Mike Connor*)

Additional Attendees: **Jenkins School:** Mary Oldach/Principal, JoAnne Wislocki/PTO Playground Committee; **School Dept:** Bill Burkhead/Superintendent of Schools, Robert Dutch/Director of Finance & Business; and other interested parties

Acceptance of Agenda – Motion by Ms. Scott Pipes to accept the agenda for January 30, 2023; Second by Ms. Brennan; unanimous vote (8/0 in favor).

Acceptance of Minutes – Motion by Ms. Burbine to accept the January 9, 2023 minutes as presented; Second by Ms. Brennan; unanimous vote (8/0 in favor).

## DISCUSSIONS:

### Project Application Discussions

- **Jenkins School Playground (\$360,000)** – JoAnn Wislocki – Second hearing - *Amended application in the amount of \$360,000 to replace the existing playground, with \$40,000 in additional funding from PTO fundraisers for a total project cost of \$400,000. For more project details, please refer to the December 12, 2022 minutes.*

Mr. Fennelly thanked the applicants for the work they did on the amended application and accompanying presentation. Ms. Wislocki reviewed the presentation with the board. To view the budget and design proposals please go to: [Jenkins School Playground Presentation](#).

Ms. Wislocki told the board that there are two main requests: to remove the current play structure and erect a new accessible play structure that will serve the needs of all Jenkins students and teachers, as well as the Jenkins neighborhood and Scituate as a whole. Pending approval, a Playground Committee consisting of the principal, PTO members, teachers, a physical therapist, and community members will finalize the design. Ms. Wislocki stressed the need and benefits of relocating the playground to a new location, due to safety and noise issues with the current location.

The applicants also polled the abutting neighbors for feedback and noted their request for a fence on one side of the new location. Ms. Wislocki also received feedback from the Commission on Disabilities to ensure the playground design is accessible and fun for all.

Their goal is to find a hybrid design that will meet the needs of a range of ages and abilities, from a company that offers annual maintenance.

Mr. Chick offered three design comments: 1) Because the playground will be moved to a sunnier location, they may want to consider lighter colors for the equipment and rubber surface, 2) due to our coastal weather, they should confirm the warranty for the removeable fabric sails, and 3) any musical equipment should be placed away from the abutters.

Mr. Fennelly suggested that they increase the funding amount to \$400,000, with a total project cost of \$440,000 to cover any contingencies.

VOTE - A MOTION was made by Ms. Scott Pipes to approve \$400,000 for the Jenkins Playground project, second by Ms. Brennan; unanimous vote (8/0 in favor).

- **Discussion/Vote - Revised Mordecai Lincoln Driveway & Parking Project - Penny Scott Pipes** - 1) *Funding request for \$25,000 for design and engineering of the driveway and parking; 2) Funding request for \$132,000 for construction of the driveway and parking.*

Mr. Fennelly and Ms. Scott Pipes informed the board that decided to split the application into two phases: Phase 1 for design and engineering and Phase 2 for construction. If the Town has a Special Town Meeting in April, the engineering design phase will be presented at that point so that funding will be immediately available. Phase 2 will be presented at the Annual Town Meeting.

Mr. Chick suggested that Ms. Scott Pipes meet with the Historic Commission to review the project and get their feedback.

VOTE - A MOTION was made by Ms. Brennan to approve \$25,000 for Phase 1 and \$132,000 for Phase 2 of the Mordecai Lincoln Driveway and Parking project, second by Mr. Chick; unanimous vote (8/0 in favor).

- **Discussion - Mordecai Lincoln Property Renovation Project - Jack Whittaker**

Mr. Whittaker gave an update on the plan to inventory and auction the contents of the barn and house and said that no one responded to the RFP.

He thanked Mr. Fennelly for the property appraisal and, after review, suggested that the place to start would be the update and renovation of the carriage house and make it the rental

property. He noted that there is a lot of work that needs to be done on the whole property and the Town should create a steering committee to come up with a strategic plan.

This project is currently on hold.

**Discussion/Vote on Community Preservation Coalition yearly dues - \$4,350 - Mr. Fennelly** discussed the benefits of being a paying member of the coalition, and highlighted their role in pushing for legislation that gave additional funding for the state funding matches.

VOTE - A MOTION was made by Ms. Scott Pipes to approve \$4,350 for the Community Preservation Coalition annual dues of \$4,350, second by Mr. Chick; unanimous vote (8/0 in favor).

**New/Old Business** – there was no new or old business

**Adjournment** - The meeting was adjourned at 7:45 p.m. by unanimous vote (8/0 in favor).

*Submitted by: Mary Sprague*

*Documents submitted: Applications*

**To view application documents go to - [FY 2024 - PROPOSED PROJECTS | Scituate MA](#)**