

CPC Meeting Minutes
ANNUAL MEETING
Monday, October 3, 2022
- Scituate Public Library -

ATTENDEES: Ann Burbine, Jill Caffrey, Skyler Chick, Dan Fennelly, Penny Scott Pipes, Doug Smith, Meg Stillman (*absent: Suzanne Brennan, Mike Connor*)

Additional Attendees: Karen Connolly, Jessi Finnie, Virginia Ayers, Jerrilyn Quinlan, Marla Minier, Sally Rossi-Orman

Acceptance of Agenda – Motion by Mr. Fennelly to accept the agenda for October 3, 2022; Second by Mr. Chick; unanimous vote (7/0 in favor).

DISCUSSIONS:

Report/Discussion Scituate CPC Summary – Dan Fennelly reviewed the history of CPC, application guidelines and process, funding sources and current revenues, as well as highlights of projects past and present. To view the presentation, go to the CPC page on the Town website.

Review/Discussion – Project Updates from Applicants

- Thoreau's Way – Ginny Ayers said that it took some time to get an engineer but they found someone local. She noted that Northern Oak Landscape won the bid and they should break ground at the end of October and have the work done by the end of the year. She added that the pollinator garden, which is not part of the CPC funding, will be done in the spring.
- 1924 Fire Truck – Jerrilyn Quinlan said the Fire Truck is being restored at the South Shore Vo-Tech and is currently being worked on by the Metal Fabrication and Paint Department; they are working "like crazy". They should be completed by Christmas and then the mechanical department will go to work. It should be restored by next summer.
- Teak Sherman Garden – Sally Rossi-Orman said that last fall they took down the old fencing and, with the help of students from the HS Environmental Club, cleared the area. They removed 25 trees and last spring installed the new fencing. Over the summer, they worked on the handicapped parking area, which is 99% finished and just needs a sign. They still need to fix the bridge over the brook, which they expect to do this fall. There was an additional discussion about installing a "hidden driveway" sign on First Parish Road.
- Trails Mapping/Signage - Marla Minier said this project, which is five years old, has been 99% complete for two years. All that is left to do is to put up the trail and street signs. She told the Board that they created trails on conservation land where there were no trails, and they hired a GPS/GIS surveyor to create maps covering seven properties. The maps and property descriptions are on the

Conservation page on the Town website. (*The maps are also on the CPC page.*). They also have marked the trails with colored markers and printed the kiosk signage and street signs.

Ms. Minier said that they paid a contractor to put up the signs at Bates Lane, but then the signs disappeared. She noted that they have enough money left in the budget to pay a contractor to install the rest of the kiosk and street signs. She was told that the DPW could do it. Without the street signs, people cannot find the trails.

Ms. Scott Pipes said that this is a Conservation Parking & Access project and she will look into it. She added that it is part of the Damon project and should be done this fall.

- Tercentenary Markers – Doug Smith said that Arthur Beale, who was in charge of this project, has passed away. The Stockbridge Road sign has been completed and needs to be installed but the posts were destroyed. They found that they needed to make a special and expensive cast iron hexagonal mold as a replacement. Mr. Smith said they will need more money to finish this project and suggested rescinding the current balance and submitting a new application at this stage.
- N. Scituate Train Canopy – Mr. Smith informed the board that Harvey Gates will be taking over the project. He noted that the project is about 75% complete: the roof and trusses are done, concrete is poured and the electrical is roughed out. They just need to get the ceiling and light fixtures completed.
- Trails Parking/Access – Ms. Scott Pipes said that the rest of the project, along with the two picnic areas, is going out to bid. The project, including the street signs, should be done by late fall or winter.
- MBTA Berm Engineering/Design – Ms. Scott Pipes said the engineering, design and permitting got put on the back burner due to Covid and other projects. The RFP is done and going out to bid.

Review/Discussion - Written Project Reports (attached)

- SHS Schoolhouse archives – project almost done
- SHS grain chest – project complete
- 23 Sunset Rd – title still clearing land court
- Mordecai Lincoln (and Border St) CR's
 - in process to go to state
- Bailey Ellis House Perimeter Drainage
 - project completed
- PJ Steverman Rink – project complete
- 90 ft field design – design is almost complete
- Small Dog Park – new project to go to bid
- Scituate Lighthouse – new project in progress
- Tennis Courts Study – new project in progress
- Appleton Garden – new project in progress

Review/Discussion – Rescissions – after a brief discussion the Board agreed to rescind the items below in red at the April 2023 Annual Town Meeting:

COMMUNITY PRESERVATION	FY22 budget	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
25177915 589000 H1109 Tercentenary	1,204.01	0	0	1,204.01	0.00%
25177916 589000 H1209 Little Red Sc	4,552.60	0	0	4,552.60	0.00%
25177917 589000 O634B Mapping Trail	914.22	0	0	914.22	0.00%
25177917 589000 R1111 Boardwalks &	0.33	0	0	0.33	0.00%
25177917 589000 R1115 Roach Field	17,801.85	17,801.84	0	0.01	100.00%
25177918 589000 H1205 Historic Survey	10,000.00	0	0	10,000.00	0.00%
25177918 589000 R701 ROACH FIELD II	33,788.21	360	0	33,428.21	1.10%
25177920 589000 R12-6 PJ STEVERMAN	1,039.32	0	0	1,039.32	0.00%
25177922 589000 H4-3 HISTORIC SURVEY	5,000.00	0	0	5,000.00	0.00%

Adjournment - The meeting was adjourned at 8:30 p.m. by unanimous vote (7/0 in favor).

*Submitted by
Mary Sprague*

*Documents submitted:
Project Reports*

Scituate Historical Society – Little Red Schoolhouse Archives

Name of Organization: Scituate Historical Society

Contact person: Mary Porter

Title: Archivist/Trustee

Please provide a current status of the project, including estimated time of completion and if you think CPC budget will be completely used: This Scituate Historical Society project was to make improvements to the first floor of its headquarters, the Schoolhouse, at 43 Cudworth Road, to provide an appropriate archives space for its holdings. The highest consideration was given to creating an environment most suitable for the preservation of collections, including specific requirements for all materials and standards for temperature, relative humidity, air quality, and lighting. Previously collections were threatened by being stored below grade in rooms in which humidity, floor moisture from flooding, and ranges of temperature were impossible to manage.

The new Archives room is a functioning, environmentally-controlled secure space that will help ensure the preservation and future availability of our collections for researchers and historians.

There is some electrical work that is needed to be completed and we expect that it will be accomplished by the December 30, 2022. We believe that most of the remaining budget will be used.

Scituate Historical Society Stockbridge Grain Chest and Documents

Period that this report covers: 2019-2020

Historic Document and Artifact Preservation Projects:

- Conservators completed the cleaning of the Stockbridge Mill Grain Chest
- The security railing was installed around the Grain Chest in August 2021
- Our collection of Scituate Town Reports from 1846 to the present were bound in hardcovers to preserve them
- We requested funds to preserve, photograph (digitize) and reproduce some historic at-risk items from the Archives so that we would have copies for public use in our libraries and be able to securely store the restored originals in our Archive room.
 - The preservation and digitization have been completed.
 - Reproducing the Maritime Instrument of Protest Logs 1807-1898 in book format for public use has not been completed. This requires some information systems and editing expertise to organize and prepare the digitized images for printing, as well as a vendor for printing.

We will need the remaining budget to complete the project to reproduce the Maritime Instrument of Protest Logs 1807-1898 for public use at the Historical Society headquarters and at the Maritime & Irish Mossing Museum. It is likely that this work will not be completed until 2ndnd quarter 2023.

TRAIL PARKING AND ACCESS

Scituate Community Preservation Committee
Annual Funding Report

Date: 9/21/22 **TRAIL PARKING & ACCESS**
Name of Organization: **CONSERVATION COMMISSION**

Fiscal Agent (if different from your organization):

Address:

Phone:

Email:

Contact person: **PENNY SCOTT-PIED**

Title:

Program Name (if applicable):

Period that this report covers: **2017** to **___/2022**

Please provide a current status of the project, including estimated time of completion and if you think CPC budget will be completely used:

**WORKING ON FINAL ROADWAY & PARKING
DAMON PROPERTY.**

HOPEFULLY COMPLETION THIS WINTER

Sunset Road Land Purchase Update: We are seeking a substantive update from Seller's counsel and special counsel hired by the sellers to clear the title at the Land Court. We will keep you updated.

Cindy Amara, Esq.
MURPHY, HESSE, TOOMEY & LEHANE, LLP

Train Canopy Update: I am not sure if [the board] is aware, but Arthur Beale passed away a few months ago. He was heading up the Tercentenary Signs and working on the canopy. I met with his son and picked up all of his files recently. The canopy is having its new ceiling put in soon and I have been working with Harvey Gates on it.

Doug Smith

Tercentenary Markers Update: We completed another tercentenary sign and it is ready for installation. We had to have a new post made and it was cast at a foundry. Most of the funds may have been used, but will need to check the balance.

Doug Smith

High School Tennis Courts Study Update: Currently, the proposal is with the Town Administrator for bid/ award purposes.

Jamie Gilmore

Small Dog Park Update:

- Received budget approval at Annual Town Meeting on April 12, 2022
- Received the "As Built" site inspection report on June 10, 2022 for the Phase I (large) dog park from Horsley Witten. The report included minor observations requested to address pathway edging, drainage and parking lot pot holes. The drainage and parking lot matters have been remediated and the pathway edging will be included in the bid for the Phase II (small park) project.
- Received a favorable inspection by the Stanton Foundation on June 29, 2022, clearing the way for the Foundation to provide up to \$37,500 (the remainder in our account) for funding the small dog park and other capital improvements.
- The Dog Park Board is now awaiting the Town Manager (James Boudreau) to confirm, with input from the Scituate Planning Board, that Phase I has been formally closed out, and the Phase II project can go out for bid. **This confirmation step is now the critical path item, which has slowed the progress of moving forward. Once the project is bid, we anticipate work to be awarded and commenced in Q1/Q2 2023.**
- Finally, there are three important events planned for the Fall, as follows:
 - Park clean-up day: Saturday, October 15, 8a - 12noon
 - Howl-O-Ween Dog Costume Contest: Saturday, October 22, 9 - 11am at the Dog Park
 - Howl-O-Ween Fundraiser: Saturday, October 29, 7 - 11pm at the Barker Tavern

Please let me know if you require any additional information from me or my Board colleagues.

All the best,

Jay Mohr

Lighthouse Renovation Project Update:

We are moving along. We have a project manager. Rick Pomroy of Pomroy Associates. Rick had an inspection for potential architects to work on the project. It was narrowed to two companies and Spencer Preservation was chosen. They had a team of contractors visit on September first and it was decided that we would remove the lantern room on the 22 of September weather permitting. After the lantern room is removed they will remove some of the layers of concrete under the Lantern room and do another assessment. After that they will put out a bid package for the building of a new lantern room and restoring the rest of the lighthouse. I think we have a very capable team from what I have seen so far.

Phase 1 would consist of a building assessment and survey including an analysis to decide if the lantern room would be removed or stabilized in place. It would also include selection of a contractor under an emergency declaration to perform this work. They proposed completing this phase by the end of November.

Phase 2 would encompass preparation of specifications and drawings for the restoration contract. It would include advertising, soliciting bids vetting contractors, and a contract award. They envision this being complete by the end of February.

Phase 3 is the actual construction and contract administration. Although it's hard to predict right now the anticipate being able to complete construction by August of 2023.

Bob Chessia

Added after submitted: "It looks like it may be next week at the earliest to remove the lantern room. I just got off the phone with the project manager."

Thoreau's Way Project

Name of Organization: Ginny Ayers/Scituate Library Foundation & Richard Goulding

Title: Past President

Please provide a current status of the project, including estimated time of completion and if you think CPC budget will be completely used: An engineering contract was awarded to Webb Engineering in the amount of \$8,500.00 on May 11, 2022 in order to produce engineered bid specs. A construction contract was awarded to Northern Oak Landscape at the Select board Meeting on Tuesday, 9/20/22, in the amount of \$78,984.00. Construction is likely to begin mid-October once the conduit line for the Library's new generator has been dug and said work in the area of the terrace is complete.

No funds have been disbursed to date. It is possible but unlikely that there will be unused funds remaining. Phase II of the project, which consists of a pollinator garden that is being privately funded, will likely be completed in the spring of 2023.

Is there anything else your organization would like to report or add?

It has taken us 18 months to get this project off the ground, so to speak. This is due, in large part, to the difficulty in finding someone to engineer the bid specs, something we did not realize we needed to do at any point in the approval process and, thus, did not budget for. Fortunately, the CPC required the inclusion of a 10% buffer in the budget, which will hopefully not be needed once we get into the ground.

I believe this is, in part, because this project is an awkward size, meaning not small enough to require minimal oversight but not large enough to have engineering/town oversight. Thankfully, Jessi Finnie had relevant knowledge from her work with the Library construction and was able to get the answers. It would be really helpful if the CPA applicants were given a framework explaining the engineering/bid requirements of the Town (based on the size of the project) as well as steps to follow in order to initiate and complete said project, once it is approved. We could have worked on that piece much earlier.

Mordecai Lincoln CRs

Scituate Community Preservation Committee Annual Funding Report

Date: 9/21/22 ^{MORDECAI LINCOLN CR}
Name of Organization: CONSERVATION COMMISSION

Fiscal Agent (if different from your organization):

Address:

Phone:

Email:

Contact person: PENNY SCOTT-PIPER

Title:

Program Name (if applicable):

Period that this report covers: 2020 to 2022

Please provide a current status of the project, including estimated time of completion and if you think CPC budget will be completely used:

WORKING WITH WILDLAND TRUST ON CR
DRAFT SHOULD BE DONE THIS FALL.
MAJOR BACK LOG AT STATE LEVEL,

Instructions at completion:

Please answer the following five questions and provide a complete **Final Expense Report** indicating how the CPC funding was used.

Your responses to the following questions should focus specifically on the funded project or program.

1. Referring to the goals and objectives described in your original request, please indicate the following:

a. What were your major accomplishments?

FINALLY PASSED PAPER ON PROPERTY

MBTA BERM

Scituate Community Preservation Committee Annual Funding Report

MBTA BERM BRIDGE PATH
Date: 9/21/22
Name of Organization: CONSERVATION COMMISSION

Fiscal Agent (if different from your organization):

Address:

Phone:

Email:

Contact person: PENNY SCOTT-PIPER

Title:

Program Name (if applicable):

Period that this report covers: 2021 to ___/2022

Please provide a current status of the project, including estimated time of completion and if you think CPC budget will be completely used:

GOING OUT TO BID IN OCT
DELAY DUE TO OTHER ONGOING PROJECTS

Instructions at completion:

Please answer the following five questions and provide a complete **Final Expense Report** indicating how the CPC funding was used.

Bailey-Ellis House Basement A Interior Perimeter Drainage Project

Name of Organization: Scituate Arts Association

Contact person: Janet Cornacchio

Title: President

Please provide a current status of the project, including estimated time of completion and if you think CPC budget will be completely used:

Project was completed April 2022.

What were your major accomplishments? Installation of interior perimeter drainage and cleanout of both basements. Moisture level is significantly lower.

What were the unexpected results or key learnings you would share with the CPC? Morse Engineering was able to pitch drainage to avoid sump pump plus connected drainage line to a pre-existing dry well at edge of lawn area. This will minimize maintenance. An abutting studio was also linked into the system. Also, Morse recommended, and SAA agreed, to cover installation of sistered lolly columns as additional support to the current cedar beams that along with brick pilings & chimneys support the upper floors. This was necessitated by the close proximity of several supports to the perimeter trench.

Who else has funded this project and at what amount? If total proposed budget amount was not raised, indicate if the project was altered in any way. SAA covered balance of funding, including the additional lolly columns added to project.

What steps are being made to ensure the sustainability of your project or organization beyond this funding (i.e. maintenance)? The SAA has installed dehumidifiers which drain directly into the perimeter drainage. Other than checking periodically not much else is required for the drainage. The Project itself was a sustainability project – i.e., by wicking away the accumulating water, it has reduced rot inside the house and ensured that we can continue to rent out the basement studio and draw an income from that.

Is there anything else your organization would like to report or add? Eventually similar perimeter drainage should be added to the other basement under the additions and the rubble foundation in both areas should be mortared to keep out vermin and water. We continue to chip away at the recommendation of preservation architect Wendy Frontiero's Updated Preservation Assessment and Strekalovsky Architects Roof and Drainage Project as funds and time to get estimates and oversee these projects is available. Bear in mind that both basements were included in the 2014-15 Roof & Drainage Project and most CPC projects since then have been intended to complete work that wasn't done due to cost over-runs on the roof portion of the original grant.

We are currently repainting exterior in stages (SAA did entire house in historic colors 2010-12) and refinishing flooring in main rooms on the first floor per our preservationist guidelines.

PJ Steverman Inline Rink

Name of Organization: Friends of Scituate Recreation Inc.

Contact person: Anna Shea

Title: Treasurer

The project was completed in October 2021. The opening was held on 10/9/2021. It was added onto the fields project at the high school/ middle school campus and we were able to start and finish quickly. The project was managed by Argus Construction from start to finish. The CPC budget was used in its entirety.

What were your major accomplishments? We completely replaced the Inline Rink. New, lasting materials were used and it looks amazing. This was a very smooth project.

What were the unexpected results or key learnings you would share with the CPC? I learned the process for the first time. I was really relieved with the support I received from the CPC members and the willingness to show me the way. I was so happy how everything turned out and how beautiful the rink looks now.

Who else has funded this project and at what amount? If total proposed budget amount was not raised, indicate if the project was altered in any way. Friends of Scituate Recreation provided a 10K dollar maintenance fund cushion for any needs that may arise at the rink.

Scituate Antique Fire Engine Restoration

Name of Organization: Scituate Antique Fire Engine Restoration Group

Contact person: Jerrilyn Quinlan

The 1924 White Fire Truck is currently located at the South Shore Vo-Tech School in Hanover, MA. All removable metal parts of the truck (fenders, bed, hood, gas tank, splash board aprons) have been taken off the truck, sandblasted, and will be painted. The truck bed is 90% complete; once painted, metal channels will be added in the bed and wood will be inserted between the channels. Then, the rest of the removed metal parts will be painted and put back on the truck. The railings on each side of the truck will be chromed. The metal fabrication department made splash board aprons (aka., running boards) for the truck, and they will make dashboard covers (both inside and outside) to protect the old wood panel in the front of the cab. The driver's seat will be restored, and new upholstered seats made and installed. It is expected that this part of the project work will be completed by Christmas.

In January, the Automotive Dept. will begin the mechanical restoration. This includes the braking system, motor, exhaust system, wiring, rebuild/repair the magneto and carburetor, and the rebuild/repair of all other mechanical parts.

The estimated time of completion for the above So. Shore Vo-Tech work is summer of 2023.

The CPC budget will not be depleted for this part of the restoration. However, we will still need to use some of the remaining funding to purchase additional items to complete the fire truck restoration. These items include fire truck accessories, such as ladders, siren, bell, extinguishers, hoses, axes, pike poles, and the like. We will also need to have some of these items restored/repared/re-chromed once purchased, as they will likely be older artifacts.

What were your major accomplishments? Finding the most inexpensive way to complete the fire truck restoration. Collaboration with So. Shore Vo-Tech has made this possible.

What were the unexpected results or key learnings you would share with the CPC? We experienced lots of unexpected results, from securing a location to house the fire truck during the restoration process to the major slowdown of the project due to COVID. Key learnings: Expect the unexpected and don't let setbacks and problems deter commitment to the project!

Describe any setbacks encountered during the period of this grant.

Project approval required that the fire truck be stored in a town building. Finding acceptable storage during restoration proved to be a challenge! And, due to COVID, many businesses closed, decreased their work schedules, or the costs for their work/products increased and were prohibitive. Example: To obtain a new radiator, like the original one in the fire truck, would've cost \$8,000 to purchase new.

How did these setbacks impact your project? Those, and other, setbacks slowed the project to a crawl and, at times, to a halt!

How were these setbacks addressed? Much time was spent searching for an approved location to store the truck. We found several locations, but none worked out in the end, so we purchased a large tarp, covered the fire truck, and parked it temporarily behind one of the town fire stations. Vo-Tech was contacted and asked if they would be interested in taking part in the fire truck restoration. The school sent representatives to look over the truck; they decided it would be a good project for the school. We then transported the truck to the school, a large Cover-It type of tent was secured from the town, repaired to hold the fire truck, and that problem was solved. It's been housed at Vo-Tech ever since. Regarding the radiator, we

found a businessman who could put in a new radiator while maintaining the look of the original honeyco

mb one that was in the fire truck. He charged us his cost for the radiator and his modification work, which saved us approximately 90% of what the new radiator would've cost...a huge savings!

Who else has funded this project and at what amount? If total proposed budget amount was not raised, indicate if the project was altered in any way.

The Scituate Historical Society donated \$5,000 to the project.

The project was altered in a lot of ways because the amount we eventually received for the project was almost half of what we originally requested in our application. The restoration is no longer a frame-off one, i.e., the truck is not being completely disassembled and re-assembled again, and we will not be using gold leaf for the pinstriping and lettering on the fire truck. These changes and South Shore Vo-Tech's involvement in the project significantly reduced project costs.

What steps are being made to ensure the sustainability of your project or organization beyond this funding (i.e., maintenance)? Our plan during the restoration process was to bring the fire truck to local events so that the community could see the fire truck, learn about our project, and become involved in our fundraising efforts for future fire truck maintenance. We had planned to bring the fire truck to the three car cruise nights in Cole Parkway each summer and place a sign requesting donations or put a firefighter's boot beside the fire truck. Those events were cancelled due to COVID. We wanted to put the fire truck in local parades to raise funds. However, COVID ended two years of local parades. We also planned to show up with the fire truck at other events, to advertise the project locally, to sell project-related fundraising items, etc. Additionally, we were putting together a committee to help with fundraising but, again, COVID squelched those plans as no one wanted to gather for fear of contracting COVID. Some community members have contacted us to suggest other ways to raise funds, others have expressed an interest in being involved in those efforts, but we've lost valuable time and possibly some interest in our project over the past two years. Now, we need to begin anew with those efforts when So. Shore Vo-Tech work on the fire truck is completed and the truck is returned to Scituate.

If your program involved collaboration with other organizations, please comment on its effect upon the project. South Shore Vo-Tech saved the project!

Is there anything else your organization would like to report or add? Yes, we recently visited Vo-Tech to check on their progress and to ask if they needed anything more from us. We learned that the money given to them last year is almost depleted, and they will need additional funds to move forward. They are requesting an additional \$10,000 for the continuing rebuild/repair/restoration work. We were told that Scituate has an open PO for \$10,000, and a request for those funds is forthcoming from Vo-Tech. As stated above, we will still need to purchase additional items to complete the fire truck restoration. These items include ladders, siren, bell, extinguishers, hoses, axes, pike poles, and the like. We will also probably need to have some of these items restored/repaired/re-chromed once purchased.

Appleton Field Community Garden

Prepared by The Conservation Commission

March 15, 2020

Overview

Owned by the Town of Scituate and open to the public, Appleton Field offers just over three acres of scenic, cleared, agricultural land and presents an opportunity for members of the Scituate community to use the property to grow local, organic produce; offer educational opportunities for people to learn about farming, ecology and food sourcing; and create new community-building activities centered around farming and getting outdoors.

Appleton Field is located in the Crosbie Family Preserve which offers woodland hiking trails to the public. The Town of Scituate recently invested in the installation of a driveway and parking lot at the property. These new features created convenient access to the field for gardeners.

In 2012 a soil analysis was done for an NRCS Conservation Plan and the entirety of the field was deemed prime farmland (Montauk fine sandy loam and Scituate gravelly sandy loam). The field has historically been used for farming and was quite recently used for vegetable production. While it has sat unfarmed for several years, as of the fall of 2020, the field remains in fair condition when it comes to habitat and plant diversity. Pollinator species, including milk weed and goldenrod, are present in good number in the field, but invasive species including Japanese barberry, multiflora rose and oriental bittersweet are quickly taking hold. It will become more challenging and more costly to restore the ecological health of the field the longer it is left untended.

Gardening and local food production are a focus of many community members right now. Scituate's Teak Sherman community garden filled its individual plots in 2020. There is a demonstrated interest in local, organic farming and growing one's own food. Appleton Field provides the Town of Scituate an opportunity to offer new and exciting educational, recreational and healthy community-building activities.

Vision

All growing on the property will be organic. The field's is adjacent to the South Swamp, making this particularly important. The group-tended sections will use no-till farming practices that promote healthy soil ecology, discourage erosion and aid in carbon sequestration to fight climate change (<https://regenerationinternational.org/2018/06/24/no-till-farming/>). Individual plot holders will also be encouraged to use this method. Appleton Field can be a dynamic outdoor learning space for children and adults alike to engage in hands-on lessons about soil health, ecology and climate change.

Maintenance of the field will also prioritize a healthy ecosystem through the planting and maintenance of native pollinator species, the removal and prevention of invasive species and the responsible usage of natural resources on the property.

Field Usage

One section of the field will be reserved for volunteers to use for a group effort to grow crops for the Scituate Food Pantry. This section will be a valuable education space as volunteers learn or grow skills in organic, no-till farming practices.

A second section of the will be reserved for individual community garden plots. Plot holders will be assigned space for their own growing use. All growing will be organic. Once the field is fully operational with a water source and fencing, plots will be offered for a nominal fee. Fees should help cover some expenses for the field but be accessible for community members. Individual plot holders will be assigned responsibilities in the

larger community areas as part of their access to plots. In year one, eight community member have already signed up for a plot. In year two the goal is to establish and recruit tenants for 10-20 plots.

Already, volunteers have begun to prepare a section of Field 3 to set the foundation for a growing operation, even while on-site water will not be available. Five-10 individual plots should also be established and offered to gardeners in spring 2021. No fee will be expected in year one since water and supplies will be lacking. The establishment of a small number of plots and a group growing effort will bring attention to the field and establish community interest.

Organization and Supervision

The Crosbie Family Preserve and Appleton Field are under the jurisdiction of the Conservation Commission. A member of the Commission has been identified to play a volunteer leadership role in these agricultural efforts. Volunteer leaders from the community will also be identified to lead the work and help manage and organize the individual plots. Currently Jon Belber, and educator at Holly Hill Farm and volunteer leader at Teak Sherman Community Garden, has volunteer to lead volunteer efforts and educational programs. Ken Swart, a key leader in setting up and operating Teak Sherman, has also volunteer his leadership.

Friends of Holly Hill Farm, a 501(c)(3) reputable farming organization based in Cohasset, will support the community gardening effort by overseeing the funds collected through annual dues. Sustainable Scituate has played this role at Teak Sherman, collecting and dispersing funds collected through dues. This arrangement will ensure funds are properly overseen as the they will sit under the professional oversight of the Holly Hill team and be subject to the organization's oversight and auditing practices.

Teak Sherman Community Garden

Date: 2022-09-30

Name of Organization: Sustainable Scituate/Teak Sherman Community Garden

Contact Person: Jean Shildneck

Period that this report covers: September 8, 2021 - September 30, 2022

Sustainable Scituate and the plot holders at Teak Sherman Community Garden (TSCG) are very grateful to have received funding from the CPC for a permanent fence and related work at TSCG.

The work is mostly complete:

- In the fall of 2021, TSCG members removed the badly damaged existing fence.
- In the early spring of 2022, Andrew Spalt/Total Tree Care removed approximately 25 trees from the perimeter of the garden.
- TSCG members and students of Juvy Hartweg's Environmental Studies courses and club cleaned up the mess left by the tree removal, and removed remaining materials from the original fence.
- In the spring of 2022, Armstrong Fence installed a black chain-link fence with gates at south and north ends of the garden.
- In the summer of 2022, Steve Leitch/Northern Oak Landscaping created an accessible parking spot and turn-around space at the garden, off of First Parish Road. This work is 90% done, and I will be submitting an invoice next week.
- We still need to install a handicapped parking sign.
- The town helped repair the yard hydrant.
- I have one receipt to submit for a yard hydrant part.
- We have not yet rebuilt the bridge over the brook, and hope to do that this fall or next spring.

Thank you again for supporting this local, sustainable, food production community.

90 Foot Baseball Field

**From Mark Novak,
Design Principat**

Mr. Fennelly,

Activitas was pleased to hear that the 90' Baseball Field project was approved at Scituate Special Town Meeting on September 19, 2022. The following is a project update for your CPC meeting on Monday, October 3, 2022:

Upon approval of project funding at Special Town Meeting, Activitas has commenced preparation of complete design documents for a publicly bid project in accordance with MGL 30-39M. As the design documents are finalized, Activitas will review plans and specifications with the project's Working Group to make sure all items are acceptable. It is anticipated that drawings and specifications will be made available to contractors this winter. Assuming favorable bids are received, a contract with a general contractor will be executed with an anticipated contractor mobilization as soon as the weather breaks in the Spring of 2023. Three to four months of construction should be expected with a completion date in the summer of 2023.

Activitas will also be submitting a Stormwater Permit Application to the Town of Scituate Planning Board in October 2022 and will review and present the details of the project to the Planning Board at a public hearing (to be scheduled).

It is anticipated that the entire approved project budget for the study/design and the recently approved budget for construction and construction administration services will be utilized. Activitas will continue to keep the CPC informed on regulatory and design developments as the project proceeds.

If you have any questions or comments on the information above, please do not hesitate to contact me directly at (781) 355-7043 or by email at mjn@activitas.com.

Respectfully,

Mark Novak,