

CPC Meeting Minutes
January 23, 2017
Selectmen's Hearing Room

ATTENDEES: Ann Burbine, Karen Connolly (Chair), Adam Conrad, Stephen Coulter, Dan Fennelly, Tom McShane, Gary Meyerson, Penny Scott Pipes, Doug Smith

Other Attendees: Anthony Vegnani, Maura Curran, Laura Harbottle, applicant representatives

Meeting was opened at 7:01 pm

AGENDA: A motion was made to accept the agenda; All in Favor

MINUTES: Ms. Burbine made a MOTION to accept the October 17, 2016 and October 24, 2016 minutes as written; Seconded by Mr. Meyerson; All in Favor.

DISCUSSIONS:

Fund Balances: Ms. Connolly discussed the available fund balances available for the FY 18 projects in the Open Space, Historic, Community Housing and the undesignated reserves and noted that Recreation project funds need to be taken from the undesignated reserves. ***See attachment for details.***

Open Space and Recreation Plan: Ms. Connolly said that the Town is required to have an Open Space and Recreation Plan and it is good for five years. The last plan was done in 2009 and it needs to be updated. CPC did fund a 2013 request for \$9,750 from the Administrative funds. Ms. Harbottle is requesting an additional \$2,100 in funds to complete the plan. Ms. Connolly stressed the importance of having a plan for future paths, trails and walkways, and it also makes us eligible for grant money.

Ms. Scott Pipes said that she would like to see the Hatherly Road and Country Way walkways in the Open Space Plan to complete the "loop" around Town. Ms. Harbottle said that public meetings are being planned to discuss action items. She added that, in order to get grants, projects need to be part of the Plan.

There was additional discussion that the amount be increased to \$5,000 to ensure that they have enough funds. Ms. Burbine made a **MOTION** to amend the \$2,100 to \$5,000 from Administrative Funds to finalize the Open Space and Recreation Plan; Seconded by Mr. Fennelly; All in Favor.

FY 18 Applications - Discussion/Vote:

1. Friends of the Dog Park - Driftway Dog Park (\$48,700)

Discussion: Adrienne Rowles said that the original request of \$33,700 did not include prevailing wages of \$15,000. This was a recent request from the Stanton Foundation. The new amount is \$48,700. Ms. Connolly noted that, if the project is approved at Town Meeting, the Friends of the Dog Park will need to sign an agreement with the Town that they will maintain the dog park. *(For project details refer to minutes from 8/8/16 & 10/17/16)*

Vote: A **MOTION** was made by Ms. Burbine to move \$48,270, as amended, from the Undesignated Funds for the Driftway Dog Park project; seconded by Mr. Meyerson
(9:0 / All in Favor)

2. Beach Commission - Beach Mats (\$8,261) and Boardwalks (\$14,451 + Engineering)

Discussion: Nancy Fay said they are almost done with the budgets but they need additional time for final engineering numbers.

Vote: A **MOTION** was made by Ms. Burbine to table the Beach Mats and Boardwalks project vote until the February meeting; Seconded by Ms. Scott Pipes **(9:0/All in Favor)**

** Beach Shade Structures project was withdrawn because they need more time.*

** Beach Trash Receptacles project was withdrawn because it is not allowed under CPA rules*

3. North Scituate Beach Improvement Assn - Glades Road Pocket Park (\$27,025)

Discussion: Ms. Connolly told the committee that the article will make clear that they are only paying for allowable hardscape structure expenditures and not the plantings. *(For project details refer to minutes from)*

Vote: A **MOTION** was made by Ms. Burbine to move \$27,025 from Undesignated Funds for the Glades Road Pocket Park project; seconded Mr. Coulter **(9:0/All in Favor)**

4. Cedar Point Association - Benches and Trash Receptacles (\$20,028)

No Discussion. *(For project details refer to minutes from 10/25/16)*

Vote: A **MOTION** was made by Ms. Burbine to move \$20,028 from Undesignated Funds for the Cedar Point Benches and Trash Receptacles project; seconded by Mr. Conrad **(8:1/in Favor)**
(No Vote: Mr. Meyerson)

5. Recreation Commission - Central Fields Rehabilitation Supplemental Funds (\$130,926)

No Discussion. *(For project details refer to minutes from 11/14/16)*

Vote: A **MOTION** was made by Ms. Burbine to move \$130,326 from Undesignated Funds for the Central Fields Rehabilitation project, supplemental to the 2013 funding; seconded by Mr. Coulter **(9:0/All in Favor)**

**Central Field Fieldhouse was withdrawn for a future date.*

6. Scituate Little League - Roach Field Parking Lot (\$89,300)

No Discussion. Ms. Connolly thanked Mr. Fennelly for all of his hard work on the project. *(For project details refer to minutes from 8/8/18 & 11/14/16)*

Vote: A **MOTION** was made by Ms. Burbine to move \$89,300 from Undesignated Funds for the Roach Field Parking Lot Improvements; seconded by Ms. Scott Pipes **(9:0/All in Favor)**

7. Board of Selectmen - Clapp Road Athletic Fields Study (\$40,000)

Discussion: Ms. Connolly confirmed that, based on their earlier discussion during the CPC hearing, the Board of Selectmen voted to increase the funding amount from \$25,000 to \$40,000. Mr. Smith asked for confirmation that the Town owns the land. Ms. Curran said that it had gone through land court. *(For project details refer to minutes from 11/14/16)*

Vote: A **MOTION** was made by Ms. Burbine to move \$40,000 from Undesignated Funds for the Clapp Road Athletic Fields Study; seconded by Mr. Coulter **(9:0/All in Favor)**

8. Historic Society - Historic Documents and Photo Preservation (\$31,919)

No Discussion. *(For project details refer to minutes from 12/12/16)*

Vote: A **MOTION** was made by Ms. Burbine to move \$31,919 from Historic Reserves for the Documents and Photo Preservation project; seconded by Mr. Smith **(9:0/All in Favor)**

9. Historic Society - Mann House Roof (\$24,950)

No Discussion. *(For project details refer to minutes from 12/12/16)*

Vote: A **MOTION** was made by Ms. Burbine to move \$24,950 from Historic Reserves for the Mann House Roof project; seconded by Ms. Scott Pipes **(9:0/All in Favor)**

10. Historic Society - Restoration of Two Historic Plaques (\$9,000)

No Discussion. *(For project details refer to minutes from 12/12/16)*

Vote: A **MOTION** was made by Ms. Burbine to move \$9,000 from Historic for the Restoration of Two Plaques project; seconded by Mr. Coulter **(9:0/All in Favor)**

11. Scituate Housing Authority - Lawson Green Apartments (\$1,900,000)

Discussion: Mr. Coulter confirmed that the Affordable Housing Trust also is committing \$600,000 to the project. State funding, tax credits and other financing are still in process. They are working on an educational campaign for the Town and a Q&A for Town Meeting. *(For project details refer to minutes from 12/12/16)*

Vote: A **MOTION** was made by Ms. Burbine to move \$900,000 from Affordable Housing Reserves and \$1,000,000 from Undesignated Funds for the Lawson Green Apartments project; seconded by Ms. Scott Pipes **(9:0/All in Favor)**

Update status of Conservation Restrictions/Wildlands Trust: Ms. Curran and Ms. Connolly thanked Ms. Scott Pipes for her many hours of work on this project. Ms. Scott Pipes said that the Wildlands Trust Executive Board has accepted them and have already started drafting the CR's. The next step is to go before the Board of Selectmen. She noted that they currently have 15 parcels with no CR's. She expects the CR's to go to the State in September.

Update status of Hennessey and Maxwell land acquisitions: Even though the purchases were approved at last year's Town Meeting, there are some issues.

- **Hennessey** - the title search showed that they had inadvertently sold the parcel to the developer that bought the larger parcel.
- **Maxwell Trust** - the attorneys are doing a title search on the 5 parcels. So far they have not found clear titles. Title search work continues.

Review list of possible rescissions from past projects: Brief discussion on the various projects that are on the list to be rescinded at the February meeting. Ms. Connolly and Ms. Sprague will look in the files for the original Harborwalk application to determine who to contact for an update.

A motion was made to adjourn the meeting at 8:30 pm; All in Favor.

*Submitted by
Mary Sprague
Administrative Assistant*