CPC Meeting Minutes

Monday, May 11, 2020

VIRTUAL MEETING VIA ZOOM

ATTENDEES: Ann Burbine, Suzanne Brennan, Skyler Chick, Tammy Durante, Dan Fennelly, Penny Scott Pipes, Meg Stillman *(Absent: Mike Connors, Doug Smith)*

Meeting was opened at 7:07 pm

Acceptance of agenda – The agenda was accepted by unanimous vote

**DISCUSSIONS**

**Town Meeting Update**:

Town meeting is now scheduled for June 8th. It still isn’t clear how they will facilitate the meeting. The Town election is June 13th.

**CPA Funding discussion and Possible vote on amending Town Meeting articles:**

The CPA matching amount is now at 11 percent. The original amount was expected to be $614,000; we are now getting $184,000. This affects total estimated revenue and all set asides.

Mr. Fennelly said they have two options:

* Option 1 – leave the current set asides of $230,000.
* Option 2 –revise the set asides downward $187,000 for the three buckets, and reduce Admin down to $46,000. This offers more flexibility with Undesignated Funds.

The Board members agreed to go with Option 2.

**VOTE**: Ms. Brennan made a **MOTION** to go with Option 2 to revise the Town Meeting Article to reflect the appropriate set asides based on the new CPA guidance for funds coming in; Seconded by Ms. Burbine; all in favor (7/0).

**Discussion/Update - Mordecai Lincoln Property - Penny Scott Pipes**

Ms. Scott Pipes has a video but it needs to be edited and needs some music added to it. Seth Pfeiffer, from Scituate Community TV will do the editing and create a video like Sunset Rd. She has not been able to reach Mr. Smith for his part on the project.

**Old Business** – Ms. Scott Pipes asked if there was any news on Maxwell Trust. Ms. Sprague said that invoices from the lawyers are still being processed so it appears it is still ongoing.

Mr. Fennelly told the Board that he will be remaining in Scituate and looks forward to finishing his term with CPC.

Meeting was adjourned at 7:40 pm.

*Submitted by*

*Mary Sprague*

*Documents submitted: Revised Financial Documents from Nancy Holt*