CPC Meeting Minutes

Monday, December 9, 2019

Library Conference Room

ATTENDEES: Suzanne Brennen, Ann Burbine, Skyler Chick, Tammy Durante, Dan Fennelly, Penny Scott Pipes

Additional Attendees: Karen Connolly, Board of Selectmen/CPC Liaison

Acceptance of agenda – The agenda was accepted by unanimous vote

Maintenance Discussion

Mr. Fennelly told the Board that he and Karen Connolly met with Jim Boudreau to discuss the issue of maintenance regarding the PJ Steverman Skating Rink in particular and CPC projects in general. It was noted that, due to a change in the Charter, the school department will not cover maintenance for anything outside of the school buildings; it is a municipal responsibility. Also, the Recreation Department does not have the budget for maintenance.

Mr. Boudreau’s suggestion was to have the applicants add a line item for maintenance costs to the funding request and gift that portion to the Town. The Town Accountant would maintain a Special Purpose fund. There was a discussion about the need to do fundraisers to replenish those funds over time and having a committee consisting of interested parties go out once a year to review the maintenance needs of all the recreation areas (i.e., public grounds/DPW, facilities, School Department, Recreation Department, athletic clubs, etc.).

The Board confirmed for Mr. Chick that the DPW would do the contract work for maintenance.

Ms. Scott Pipes cited issues at Marine Park due to lack of maintenance; Ms. Connolly suggested that the Wildlands Trust should be expected to do the annual inspections.

**Review/Discussion/Vote New Applications 2021:**

PJ Steverman Skate Park – Anna Shea

Ms. Shea gave the Board a revised application for $315,000; the increase is due to prevailing wage. Per the earlier discussion, she noted her plans for ongoing fundraising as well as advertising. There was an additional discussion about the rules regarding advertising at sites. Ms. Burbine asked her to come to the Planning Board for a Site Plan Waiver. Mr. Fennelly also suggested having a discussion with the Commission on Disabilities.

Country Way Multiuse Trail Phase II – James Hart

There was no new information for this project. Ms. Connolly offered to facilitate a meeting with Mr. Hart, Mr. Boudreau and DPW to determine next steps. She noted that the Open Space Plan has been approved by the State and the Town can move forward with this project.

1924 Fire Truck – Jerrilyn Quinlan

Mr. Fennelly got an email from Ms. Quinlan who noted that they have made some progress and know what they need to do to update the application and therefore did not need to attend this meeting.

Mr. Chick told the Board that he spoke to a company that specializes in fire truck restoration as well as the former president of the New England Chapter of the Antique Truck society. They confirmed that the cost to restore the fire truck is in the range of $125,000-$150,000; post restoration the value will likely be around $50,000.

Mordecai Lincoln Property – Penny Scott Pipes

Ms. Scott Pipes that she would like to vote on this project tonight because she would like to get the appraisals done over the winter. She noted that Mr. Smith was going to talk to the owners about the need for a clear title. Mr. Fennelly said that there were too many outstanding issues to take a vote tonight. The Board agreed to vote on the funding for the appraisal only.

**VOTE**: Ms. Burbine made a **MOTION** to appropriate up to $5,000 from administrative funds to do the necessary appraisals and inspections of the Mordecai Lincoln Road property; seconded by Ms. Scott Pipes; all in favor.

New/Old Business

Mr. Fennelly handed out a spreadsheet showing financial updates of open projects. Some of the projects will have funds rescinded.

*Submitted by*

*Mary Sprague*