**CPC Meeting Minutes**

May 14, 2018

Town Library – Small Conference Room

**ATTENDEES**: Ann Burbine, Karen Connolly (Chair), Dan Fennelly, Tom McShane, Gary Meyerson, Penny Scott Pipes *(Absent: Adam Conrad, Stephen Coulter, Doug Smith)*

**Other Attendees**:

Meeting was called to order at 7:05 pm

**Approval of Agenda**: A MOTION was made by Ms. Burbine to accept the agenda; Seconded by Ms. Scott Pipes; All in favor (6/0)

**Approval of March 19, 2018 and April 4, 2018 Minutes**: A MOTION was made by Ms. Connolly to accept the minutes as written; Seconded by Mr. Meyerson; All in favor (6/0)

**Discuss/Vote request to withdraw Archives Map Restoration Application** – Ms. Connolly reminded the Board that the map appraisal came back at $150, far beneath the proposed $9,000 to preserve it. She read an email she received from Betty Foster, Town archivist, to withdraw the FY19 Map Preservation Application.

**Vote:** A MOTION was made by Ms. Burbine to withdraw the Archive Map Restoration application; Seconded by Ms. Scott Pipes; All in favor (6/0)

**Discuss/Vote letter of support to accompany Open Space Plan** – Mr. Washburn could not attend tonight and Ms. Connolly has not received the letter yet. She expressed appreciation to Mr. Washburn for all of his efforts to complete the plan.

**Vote:** A MOTION was made by Ms. Burbine to move the letter of support to accompany the Open Space Plan after it is reviewed by Ms. Connolly and Mr. Meyerson; Seconded by Ms. Scott Pipes; All in favor (6/0)

**Water Resources Committee (WRC) discussion** – Mr. Meyerson said that he recently attended a meeting with the WRC to discuss 0 Elm Street, at their request. He explained that the WRC voiced its support for CPC to purchase the parcel but that their reasons were unclear beyond the fact that there is water there. He noted that, just because a parcel has water, it doesn’t mean it should be purchased by the Town. He told the Board that he explained to the WRC that the reasons for the purchase have to be fully vetted by CPC before they can recommend it to the Town. He also noted that he has not seen a letter of support from Conservation.

Ms. Scott Pipes, Conservation liaison, said that, in her opinion, she has no trouble supporting it but the title has to be free and clear.

Mr. Meyerson informed the Board that the WRC asked if they can send a recommendation letter to the CPC. The Board agreed that they are welcome to do so, but noted that there is no current CPC application on file for this property. ***[NOTE: the applicants recently withdrew their application for CPC to purchase the land; it is unclear if it is developable or does have a clear title.]***

Ms. Connolly suggested that the WRC should prepare a list of land with water that they think has value and noted that a priority list was done a few years ago. The Board agreed to invite the members of the WRC to a future CPC meeting for further discussion.

**Update Sunset Road/First Cliff property** – Ms. Scott Pipes said the Town may be six months or a year away from sorting out all the various issues associated with this property. Ms. Connolly noted that the current asking price is too high for CPC and there is no application before them. The Board agreed to table any further discussion for now.

**Discuss/Vote Chair and Vice Chair for FY 2019** – Ms. Burbine nominated Mr. Meyerson as Chair and Mr. Fennelly as Vice Chair; Seconded by Ms. Scott Pipes; All in favor (6/0). The Board agreed to have Mr. Meyerson take over beginning with the June meeting.

**Old Business** – The Board briefly discussed the issue that the Dog Park application funding request has been determined to be $100,000 less than the recent bids.

The meeting was adjourned at 7:30 pm.

*Submitted by*

*Mary Sprague*

*Administrative Assistant*

***Documents Submitted***