

## CPC Meeting Minutes

March 13, 2017

GAR Hall

**ATTENDEES:** Ann Burbine, Karen Connolly (Chair), Stephen Coulter, Dan Fennelly, Tom McShane, Gary Meyerson, Penny Scott Pipes, Doug Smith (*Absent: Adam Conrad*)

**Additional Attendees:** Nancy Fay, Beach Commission

Meeting was called to order at 7:00 pm

**Agenda:** A motion was made to accept the agenda; All in Favor

**Approval of Minutes** for November 14, 2016 and December 12, 2016; Ms. Scott Pipes made a Motion to approve the minutes as written; Seconded by Mr. Fennelly; All in Favor (8/0)

### **Discuss/Vote Beach Commission Application (Mats and Boardwalk)**

Ms. Fay gave the board an update of the cost estimates. The final cost for the beach mats is \$30,065.16; which includes 10% so it may be lower. Ms. Fay said it will need to go to bid but the MOBI Mats, used by the National Seashore, are still the best option compared to the others.

The boardwalk at Egypt Beach will be ADA compliant and will cost \$21,252. There will be 32 6'x4' sections with bump outs every 30 feet. This will also need to go to bid; both projects will be subject to prevailing wage. Ms. Fay noted that she has made every effort to meet with the Commission on Disabilities but has been unable to do so.

There was additional discussion on the design and installation, whether or not there are companies that do the installations, and if the boardwalk will sustain high winds.

Ms. Burbine made a **MOTION** to move \$51,357.16 from Undesignated Funds for the Beach Mats and Boardwalk Project; Seconded by Mr. McShane; All in Favor (8/0).

**Discuss Advisory Committee booklet assignments --** Ms. Connolly reminded the Board that they need to do the write ups on the projects for which they served as liaison:

- |  |   |
|--|---|
| 1. Dog Park – Ann Burbine                                    | 7. Clapp Road Athletic Field Study – Dan Fennelly     |
| 2. Beach Mats/Boardwalk – Tom McShane                        |   |
| 3. Glades Road Pocket Park – Ann Burbine                     | 8. Documents & Photo Preservation – Doug Smith        |
| 4. Cedar Point Benches/Trash Receptacles – Penny Scott Pipes | 9. Mann House Roof – Doug Smith                       |
| 5. Central Park Fields/Gary Meyerson                         | 10. Restoration of Two Plaques – Doug Smith           |
| 6. Roach Field Improvements – Ann Burbine                    | 11. Lawson Green Affordable Housing – Stephen Coulter |

Ms. Connolly explained that they are adding to this list funding requests for the Conservation Restrictions and the closing costs for Hennessey and Maxwell Trust land purchases. They cannot be paid with Administrative Funds or funds left over from previous land purchases. Each request will be a separate line item to be voted on during the Special Town Meeting (prior to regular town meeting). This means they will have access to the funds the next day.

- She noted that the funding for the Conservation Restrictions, which are required by law, will be a one-time cost of \$88,570 for the 388 acres of open space purchased through CPC. It has taken a lot of time and research to find a reputable organization willing to hold the CR's for the Town.
- Although there have been some issues related to title searches, Ms. Connolly said they are continuing on the assumption that both Hennessey and Maxwell Trust land will go through and will need the funds for the closing costs.

Ms. Burbine made a MOTION to move \$88,570 from Open Space for Conservation Restrictions; Seconded by Mr. Meyerson; All in Favor (8/0).

Ms. Burbine made a MOTION to move \$5,000 from Open Space for closing costs for land purchases; Seconded by Mr. Meyerson; All in Favor (8/0).

Ms. Connolly asked the Board to submit their write-ups to Ms. Sprague by March 31st.

**RESCISSIONS:** Ms. Connolly shared the list of rescissions previously voted on by the Board that will be included in the Advisory Booklet and reminded the Board that applicants who have had money rescinded can come back with a revised application in the future.

She explained that the land purchases with money still left will be rescinded at the Special Town Meeting in the fall. The plan is to rescind those balances and at the same time submit a new application for funding to create access and parking areas for trails. Funds cannot be used for any purpose other than what is written in the approved applications.

Ms. Burbine made a **MOTION** to approve the Conservation Restriction application submitted by the Conversation Commission; Seconded by Mr. McShane; All in Favor (8/0).

**Selectmen and Advisory Committee Dates were noted:** Advisory Committee – March 16<sup>th</sup>  
Selectmen – March 21<sup>st</sup>

**Update on Letter to CPC Communities re-equipment for water-based recreational activities Adjourn** – Ms. Connolly discussed the letters that we sent to the coastal communities about three weeks ago and we have received many favorable responses from across a geographic area, including the City of Salem, Chatham, West Tisbury, etc. We also will do outreach to recreational committees on our list to garner support.

Once we get enough response, we will send them a form letter that they can bring to their State representatives and Senators asking them to sign on. After we get as many sponsors as we can, we will get on the legislative docket. At some point they will inform the CPA Coalition, but they have their own legislative agenda and this should come from the towns.

A motion was made to adjourn the meeting at 8.08 pm; All in Favor.

*Submitted by  
Mary Sprague  
Administrative Assistant*

*Documents Submitted:  
Budget for the Beach Mats and Boardwalks  
CPC Rescission list  
Conservation Commission Application*