

**TOWN OF SCITUATE, MASSACHUSETTS  
COLE PARKWAY REDEVELOPMENT COMMITTEE**



**MEETING MINUTES  
Cole Parkway Redevelopment Committee  
Tuesday May 30th, 2023  
6:00 P.M.  
Scituate Library, Small Conference Room  
85 Branch Street  
Scituate, MA 02066**

**Commission Members Present:** Mike Gibbons, Matthew McKinley, Sherry Chrichfield-Lyons, Joseph Norton, Bob Warner, Corey Miles

**Members Not in Attendance:** Stephen Mone, Justin Young, Karen Connolly, Susan Daileader

**Others Present:**

**Attendance was verified and quorum was present**

**Matthew McKinley made motion to call the meeting to order at 6:03 P.M. and was seconded by Mike Gibbons. Unanimous vote 5-0 to start meeting.**

**Mike Gibbons made a motion to accept the agenda, and was seconded by Bob Warner. Unanimous vote 5-0 to accept the agenda.**

**Bob Warner made a motion to accept the March 28 meeting minutes, and was seconded by Mike Gibbons. Unanimous vote 5-0 to accept.**

**Joe Norton made a motion to accept the May 2<sup>nd</sup> meeting minutes, and was seconded by Bob Warner. Unanimous vote 5-0 to accept.**

**Corey Miles stated the topography report with the drone survey was collected but not completed yet. The survey was delayed due to weather.**

**The hope was to have the topography report to go out with the RFP in order to provide information to bidders. It was also discussed that there would likely be a pre-bid conference for interested bidders to see the area. A statement was made that it would likely state all interested bidders should attend the Pre-Bid conference.**

**Target dates for RFP are:**

**June 9<sup>th</sup> target to have the Topography report**

**June 16<sup>th</sup> to have the RFP out to interested Engineering firms**

**June 28<sup>th</sup> Pre- Bid Meeting**

**July 14<sup>th</sup> likely when bid responses will be due**

**There would likely be bid reviews of top bidders once bids are returned.**

**Chairperson McKinley mentioned that for next months meeting he would like to discuss Plexflo to view/store stormwater data.**

**Chairperson McKinley stated that the next meeting would likely be July 11th, 2023 and he would look into the meeting space.**

**Chairperson McKinley asked for a motion to adjourn the meeting and motion was made by Joe Norton and seconded by Bob Warner. Unanimous vote 5-0 to adjourn the meeting at 7:04 P.M.**