

## **Town of Scituate**

### **Charter Review Committee**

**October 12, 2021**

**Called to order at 6:04 pm**

Attendance: Karen Canfield, Nicole Brandolini, Andreas Vietor, Michael Gibson, Raymond Volker, Marla Minier

- Lincoln Heineman will stay on the committee but will not be able to attend meetings. He will act as a facilitator.

- Assignments were made for liaison assignments:

Advisory Committee – Marla Minier

Capital Planning Committee – Andreas Vietor

School Committee – Nicole Brandolini

TA/ Select Board/Finance Director – Karen Canfield

Town Clerk – Raymond Volker

Town Counsel – Michael Gibson

Liaisons are to send relevant sections to chair of assigned committee by 10/15, get a response by 10/29, and share feedback with this committee prior to our November meeting (11/8).

- Calendar –

November/December – 2 Virtual public comment forums -1 evening and 1 day or weekend

Mid-January – Send to Town Counsel for approval

Share with select Board and Advisory

March 28 – Warrant goes to press

April – Town Meeting

We need to create a PowerPoint presentation for social media, including our scope of work so the public understands what we can and cannot do. There will be no public written comments.

- Discuss/Vote Redline Charter Revisions –

Discussion concerning Capital Planning Committee having insufficient time to properly consider their budget. This will be discussed with the chair of Capital to come to a resolution.

The Town Clerk needs to approve timing changes to the Charter. The current Charter does not reflect State law and practice.

The following will be revised in the charter redline document

1. Typo in Section 3-2(b) (changed "charger" to "Charter")
2. Revised language in Section 4-2 regarding appointments of the School Committee
3. Revised Section 4-5 to clarify that a super majority vote constitutes not less than 4 of the members of the Select Board
4. Added language proposed by Lincoln to Section 6-3  
When the budget is subject to an amendment at Town Meeting which adjusts a line item upward, the amendment must identify the funding source, from either available revenue, a decrease in another line item, or a combination of the two.

- Summary statement was tabled until our work is complete.

Next meeting – 11/8, 6:00 pm

Meeting adjourned at 7:02

Respectfully submitted,  
Marla Minier