

Board of Selectmen Meeting Minutes

Thursday, November 17, 2020

Meeting Conducted via ZOOM Remote Participation due to COVID- 19 Emergency

Remote Participation by: Ms. Canfield, Chairman, Mr. Vegnani, Vice Chairman, Ms. Connolly, Ms. Curran, Mr. Goodrich

Mr. Boudreau, Town Administrator also in attendance

Ms. Canfield reviewed the call in procedures for any resident who would like to participate in the meeting by commenting or asking questions. Participation by the public is available by the Zoom link on the agenda.

MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA

Ms. Curran made a motion to accept the agenda for November 17, 2020 at 6:32 p.m. Second by Mr. Goodrich Unanimous, vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

ZOOM INS aka WALK INS –

David Dardi 122 Gilson Road, two months ago there was a meeting to get the readout from Epsilon. At that meeting it was said that a follow up meeting would take place to follow up. Mr. Dardi would like to know what the status to help the residents who have suffered for eight years. Ms. Canfield said the Board is waiting for answers to additional questions prior to setting up the next meeting. Mr. Dardi congratulated Sgt. Ken Bates who is a fine gentleman and police officer.

REPORT OF THE TOWN ADMINISTRATOR

1. Since last Monday to yesterday we have had 22 new COVID case reported for Scituate. We had 3 additional cases yesterday and 3 cases today. So 28 cases in 8 days. This is a large number no matter how we slice it. We are still green under the new state map with 1.73% positive test rate as of last Thursday. That map gets updated this Thursday.
2. The Governor has issued new guidelines for the entire. We send an email blast last week and a link to those guidelines can be found on the state web site.

We keep saying it, but you need to wear your mask and social distance. If you don't think you need to do it for yourself, do it for everyone else. If you like having stores open, parks open, businesses open and schools open, we need to continue to be vigilant and follow the rules. What you do impacts other people. Other communities are being forced to go all remote with their schools because people are not doing what they are supposed to be doing. **WEAR YOUR MASKS, AVOID LARGE GATHERINGS AND CROWDS, SOCIAL DISTANCE.**

3. The ban on outdoor watering remains in effect. Southeastern Massachusetts has been upgraded from Severe to "Moderate Drought". People need to make a concerted effort to save water.

The reservoir is at 37.14% full. Rainfall was measured at .73 inches over the last seven days as recorded at the treatment plant. The weekly average for water through the treatment plant was at 475,000 gpd last week, which is down from the 522,000 of the previous week. We continue to issue fines for violations. We need to do better. Tests at the plant show significant reduction in manganese levels as a result of the new treatment process we have initiated. We will continue this treatment process and adjust dosage as necessary.

The Water department will continue our flushing program depending on weather and water availability as we respond to water complaints from late this summer. We will be sending out a reverse 911 call on the flushing.

The water department is also conducting season shut-offs. These will be “no contact” shut-offs as we did with turn-ons in the spring. Residents should go to the water department page on the town web site and fill out and return the form that is posted there.

4. There was be a special Town Meeting on last night. I want to thank everyone who came out and participated. Once again, good participation and debate by the residents. I would like to address one concern that I have heard and that is why we did not have a remote town meeting. Only communities that have a representative town meeting, that is elected town meeting members, are allowed to have remote town meetings. Communities like Scituate, with an open town meeting, cannot have a remote meeting.
5. Cushing Hill Road off of Neal Gate was paved last week by the DCR. This road leads to the Cushing State Park that is owned by the state. The road has been in a state of extreme disrepair for years with the state refusing to make repairs to a road that they owned. Thanks to the efforts of Senator Pat O'Connor and the Commissioner of DCR Jim Montgomery the state stepped up and repaved the road last week. The Town will now work to put the road up for acceptance as a public way at the spring town meeting.
6. Still working with local communities and legislators to prevent the announced cuts to commuting services from the SS to Boston. Greenbush service would be basically weekday service around rush hour times with no late night and no weekend service. Ferry service to Hingham and Hull would be eliminated completely. Save the ferry day is having a “take the Ferry to work day” for this Thursday to show support. Information can be found at savetheferry.org

SCHEDULED ITEMS:

Service Anniversary Awards, Chief Thompson, SPD & Chief Murphy, SFD

Chief Thompson and Chief Stewart spoke highly about each of their employees. Twenty Five year employees have their names engraved on a plaque hanging in the Selectmen Hearing Room. Each of these employees received a gift in recognition of their service anniversary that was presented to them by the Chiefs.

25 Year Employee Recognition

- Ken Bates joined the Scituate Police Department in October 1995 and was promoted to Sergeant in 2003. He was promoted to Sergeant April 15, 2003. Sgt. Bates is a Graduate of the Plymouth Police Academy and has a Bachelor's Degree from Northeastern University. Sgt. Bates has served a number of roles as the department prosecutor, firearms instructor, licensing agent and currently is assigned as the relief shift Sergeant.

Elena Cheverie, Scituate Fire Department 1995 worked on commuter boats prior to fire department one of the first female firefighters on the south shore. Oversees safe program K-3 at the schools and the senior safe program. CERT Citizen Emergency Response Team and runs the shelter program with Sgt. Bates. They do a great job.

David Hermance, Scituate Fire Department Sept 95 intermediate EMT and trumpet player. Solid steady firefighter.

35 Year Employee Recognition

Kevin Talbot, Scituate Police Department was appointed to the department September 16, 1985. He is a graduate of the Police Academy and has a Bachelor's degree from Westfield State College. Officer Talbot has serves as a detective, fitness coordinator and currently works the midnight shift

40 Year Employee Recognition

Brian McGowan, Scituate Fire Department 1980 and 1990 promoted to Sergeant and in 1996 to Captain and in 2006 he was the interim Chief. Brian McGowan is recognized for heroic efforts in 1978 when he received an award for a rescue.

The Selectmen thanked the Police and Fire Department employees for their long years of service. The depth and talent is wonderful for the community and keeps the department strong. All of these employees service is phenomenal.

UPDATE Scituate Police Department, Chief Mark Thompson

Chief Thompson has been in the job for 6 months the first week of December and it has been 2020. Chief Thompson thanked everyone at Town Hall for their support and assistance.

Conservation has done a wonderful job opening up space in the West End and police patrol there and patrolling this summer at the spit was a big focus this summer. A lot was patrolled over the summer. Colonel Santos from the Environmental Police met with Chief Thompson. Over this summer there was a 50% increase in water activity this summer. Major increase in boat sales. There were a lot of rescues this summer out on the water. Same type of calls out on the water as we received on the land. Our tactical operators had advance training and were well prepared to handle these situations well. A great job by all the officers and public safety partners; Fire Department, Harbormaster and Coast Guard.

Chief Thompson is looking ahead at the coming year working through COVID, antipolice sentiment and reform. They want to remain transparent and work with the community.

Chief Thompson gave the following update on recent promotions and hires for the Scituate Police Department.

Promotions & Appointments:

- Deputy Chief Alison Steverman
- Lt. Amanda O'Shea – Patrol Division Commander
- Sgt. Brian McLaughlin – Relief Shift Supervisor / Special Events & K-9
- Sgt. Jeff Ciulla – Midnight Shift / FTO & Evidence Coordinator
- Officer Morgan Billings – Current at Plymouth Police Academy
- Officer Jeff Radding – Appointed and scheduled for Randolph Police Academy in January

Ms. Connolly thanked the Chief for the way the department has responded to the social justice unrest. The department is to be commended for a job well done.

Ms. Curran asked what his top priority was as a new Chief and how he is doing. Chief Thompson is working on accreditation process and continued focus on mental health both internal training and external. Ms. Curran is happy for the Chief and his department.

Mr. Vegnani said he would like to add he has seen spectacular work by our police department. He is looking forward to hearing continued updates. Chief Thompson said Chief Stewart set everyone up to move in the same directions and did a great job.

Mr. Goodrich said the focus on mental health is so important. The community needs to understand it is a stressful job. He is happy to see these goals.

Ms. Canfield thanked the Chief for coming today.

Interfund Borrowing Water & Transfer Station \$179,200, Pam Avitabile, Treasurer/Collector
To approve Interfund Borrowing for purposes of the Permanent Residuals Disposal Well 18B
Treatment and the Yard Jockey at the Transfer Station

Move that the Board of Selectmen approve the Interfund Borrowing prepared by the Treasurer Collector in the amount of \$179,200 for purposes of the for the Permanent Residuals Disposal Well 18B Treatment for the Water Enterprise Fund and the Yard Jockey at the Transfer Station. Motion by Ms. Connolly second by Mr. Vegnani Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

UPDATE Economic Development Commission, Sue DiPesa, Chair

Pandemic slowed everyone down but it was clear that local businesses needed help and began Scituate Loves Local with the help of many. This has transitioned to the Scituate Chamber of Commerce and Sue DiPesa is on their board to work with them directly and collaborate. They are in the midst in updating the websites. There is a new promotion called Take Out Tuesdays offering specials during the week noted on social media updates. Ms. DiPesa thanked Staci Carey from Staci's Stitches for all her work. Sister City of Skibereen liked our work so much they implemented it there in Ireland.

North Scituate is still a top priority and they are working on zoning that will be on the Spring Town Meeting.

A new committee was set up to set up a visitor center in North Scituate. The recommendation is to utilize the Work Progress Administration (WPA) Building as our Tourism Center. The building is in great shape due to the efforts of Susan Phippen. Now is the perfect time to begin planning this. The See Plymouth group is very helpful and gave the EDC a lot of great ideas. This is a preliminary plan and the funding aspect has not been tackled yet. There is plenty of work to do. Sue DiPesa reviewed a presentation prepared by the EDC. They would only be using the first floor of the building. The goal is to support the local businesses. There are no visitor centers in the

surrounding towns. They would love suggestions from the Town with ideas to fund this project. The goal is to open Memorial Day 2021. This would be staffed by senior volunteers. The fireplace is working, heat, kitchen and restroom is fine. They were pleasantly surprised.

Mark D'Onofrio, Chair of the Chamber of Commerce thanked Sue DiPesa and Staci Carey for all their hard work. What's needed most is a vaccine. This is a difficult situation. It will be a difficult winter and the numbers are not on our side with the continued uptick in COVID.

Staci Carey who is on the Chamber said last month Take Out Tuesday began. The restaurants are thinking of clever ways to promote themselves. She is working with the Chamber and Harbor Merchants Association on different ways to get people excited for the shops in town.

Ms. Connolly said when you ask people to come to our town and say oh by the way you can't go to any of our beaches. She thinks it's unfair to expect people to come here and say you can't go to our beaches. Ms. DiPesa said they are talking about that and considering a shuttle from the Visitor Center to the beaches. Ms. Connolly is glad they are thinking about that.

Mr. Goodrich said visitor centers have changed in the age of the internet. Sarasota, FL is a great one to look at.

Mr. Vegnani said when we went to Ireland we looked at all their tourism centers. Mr. Vegnani would like to look at all uses for that location. In Ireland they were right in the business district.

Ms. Curran said it is well thought out. It sounds like a good spring board model. The board has to take a look at the Scituate Harbor Community Building and decide what we are doing with that building. It is more of a central location. There is a lot to talk about but great start.

Ms. Canfield said it takes dedication and tenacity to keep it going. She feels this is the right group to do it.

The board thanked Sue, Mark & Staci for all their work.

Waiver of Common Victualler Inspection Fees, Bob Vogel, Building Commissioner

Mr. Vogel is asking to waive the \$40.00 annual inspection fee that is charged to all common vic license holders whose premises have a public capacity of 50 or over. This will effect approximately 10-12 businesses. Looking to waive the fee for 2020 as a gesture of support for our businesses during the COVID 19 pandemic.

Move to waive the Building Department Common Victualler License inspection fee of \$40.00 for the 2020 cycle due to the COVID-19 pandemic. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

PMG Software Contract for Permitting System PermitEyes not to exceed \$141,940, Mike Minchello, IT Director

The Town is looking to purchase PermitEyes, an online permitting and workflow system which will allow the public to complete various applications on line, view licenses and permits that have been granted, and provide a centrally managed database so our staff can efficiently manage and track the progress of these applications. PermitEyes will eliminate the need for the public to come to Town Hall to conduct their business as they will now be able to do all of this from their computer.

The modules that are included in this agreement will support the Building Department, Zoning Board of Appeals, Board of Health, Select Board licensing, Dog licensing, Fire Prevention and Inspections, Fire Burning, and will integrate with our Assessor Database and Munis.

Mr. Boudreau thanked Mr. Minchello for all his efforts and hard work with the COVID lockdown and arranging all the work at home and much more. He wants the Board to understand how much work Mike has done behind the scenes. The board thanked Mr. Minchello.

Move to award a contract to PMG Software Professionals for the purchase and implementation of PermitEyes, in an amount not to exceed \$141,940. Motion by Ms. Connolly second by Ms. Curran Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Sister City Sucy en Brie request to Increase Membership, Pat Jacquart, Chair

Ms. Jacquart thanked the Board for thanking Cedric with the video and letter for all his work on the Sister City France relationship.

Pat Jacquart, Sucy-en-Brie Committee, Chair is seeking to revise the number of members on the Sucy-en-Brie Committee. Currently the committee can have 10 members. Requesting it be revised to have minimum of 8 and a maximum of 12 members representing a cross section of individuals not only from the Town of Scituate but may have appointees from other communities as well.

Move to revise the Scituate/ Sucy-en-Brie committee charge to update the number of committee members to a minimum of eight (8) members and a maximum of twelve (12) members representing a cross section of individuals not only from the Town of Scituate but may have appointees from other communities as well. Motion by Ms. Connolly second by Mr. Vegnani Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

New Common Victualler Licenses Dunkin Donuts for 32 New Driftway & 108 Front Street, Joe Murray, Owner

Move to approve a Common Victualler's License to Gateway Donuts LLC dba Dunkin Donuts located at 32 New Driftway and 108 Front Street Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Waterways Request to change Town ByLaws Section 30920 & 30930, Mike Gibbons, Chair & Stephen Mone, Harbormaster

Mr. Gibbons, Chairman of Waterways said there is interest in Transient boaters. We rent dock space through Dockwa. There are a couple of typos and some other minor changes that need to be corrected. Permission to draft an article for Annual Town Meeting to Change By-Laws Section 30920&30930. Mr. Gibbons went through the bylaw and changes the Commission is requesting and responded to questions from the board.

Move to grant the Waterways Commission permission to draft an article for the Annual Town Meeting. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Harbormaster Mone gave an updated on the piling project. The piling project is going well. The new gangway is on the staging area on the grass. The contractor will be here this week to put in the fenced in area. The contractor has to the site several times. The marina is taken apart and moved across the harbor. They brought the deicers over to the maritime center marina for now.

INTERVIEW Board & Committee Interviews

- Cultural Council

Brenda O'Brien had a recent career change and she is getting a masters in history with a specialty in archives management. She moved to Scituate and has been here for two years. She is a huge supporter of the arts. She can contribute and has done project work and programming.

Pamela Page was not on the call this evening. Ms. Devin will contact applicant.

- Beautification

Heidi Kimball appreciates all the adopt a lots and has lived in Scituate for 18 years. She appreciates the effort to clean up the town and would like to pursue being on the Commission. She attended a couple of meetings. She likes to garden and it's a good fit. She would like to give something back. Mr. Vegnani has known Heidi for years and she would be great in this role.

Leslie Powers was born in Scituate and raised here. Lived here for the past 14 years. Enjoys gardening and she is an adopt a lot volunteer at the Town Pier garden. The

Commission members encouraged her to join. She is interested in the business side as well as gardening. People come by the adopt a lot and they comment that the garden is beautiful. Ms. Powers has met members of the Commission and has attended meetings.

- Council on Aging

Laurie Brady is interested in the Council on Aging and is interested in participating. She has a friend on the Council and is interested in participating.

Marie Fricker is the editor of South Shore Senior News and she is in touch with the seniors. She recently became a realtor as a senior real estate specialist for the over 55 community. She has lived in Scituate for 35 years. The senior center is going to be a great gathering place for social and educational services. She has a friend on the council and invited Marie to apply for the Council.

- Veterans Services Advisory Council

Robert MacLean was not on the call previously interviewed for planning board alternate. Ms. Devin will contact applicant.

- Widows Walk

Stan Pasko is interested in the Committee. He has a lot of time and plays their often. He knows people on the committee and has participated for the past three months. He is up to date on plans for renovating the clubhouse, etc. Mr. Pasko agrees the work on the clubhouse, sprinkler system and parking lot are important. He may have different priority order of activities. The plans look great for the new clubhouse. Ms. Holt said the sprinkler project was approved but we can't do both projects. The repair and maintenance line in the operation budget was increased.

Brad Crozier was not on the call. Ms. Devin will contact applicant.

Marie Monaco not on the call. Ms. Devin will contact applicant.

Senior Center Furnishings Contract \$173,949.50, Nancy Holt, Town Accountant/Finance Director

The Public Building Commission voted unanimously to award a contract to Office Resources, Inc. for furniture for the new senior center. The architect worked with a sub-committee of the COA and PBC to prepare a list of furnishings which were then issued to four vendors on the state contract OFF38. The bids ranged from \$173,949 to \$186,863. The kitchen equipment will be separate.

Move to award contract to Office Resources, Inc for furnishings for the new senior center at 333 First Parish Road in the amount of \$173,949.45 pursuant to the terms of state contract #OFF38. Motion by Mr. Vegnani second by Mr. Goodrich Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Donation to Beautification Commission \$750, Anonymous

Anonymous \$750.00 donation to the Beautification Commission. The gift is for the purchase of t-shirts and/or other items that will be labeled with the words Volunteer and Scituate Beautification Commission for the Adopt a Lot Program. Ms. Holt received permission to disclose the donation was from George Humphrey's.

Move to accept an anonymous \$750.00 to the Beautification Commission for the Adopt a Lot Program. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

OLD BUSINESS:

1. Financial Policies, Nancy Holt, Town Accountant/Finance Director

The Town's credit rating of AA+ and only the second highest rating for financial management (see below) were of concern at the conclusion of April's rating review. We asked S & P for an example of financial policies that they felt were of an excellent nature and they sent us the Town of Wakefield's policies.

"We view the town's management as strong, with good financial policies and practices under our FMA methodology, indicating financial practices exist in most areas, but that governance officials might not formalize or monitor all of them on a regular basis."

The attached draft is the framework of Wakefield tailored to meet Scituate's needs. Since we already had financial policies and the Town's charter and general bylaws have strong financial management sections; there are only a few "new" sections. I also have included a compliance section as I believe it is necessary for any adopted financial policy.

Further analysis for the reserves and the debt has been provided to determine the appropriate reserves levels for Scituate.

There are seven different budget policies and we can take one step at a time and just review the budget policies tonight.

Budget Policy 1: Scituate will develop balanced budgets in which current revenues (non-one-time) equal or exceed current expenditures.

Budget Policy 2: Scituate will not balance the budget by using one time revenues to fund ongoing expenditure items. Mr. Vegnani would like to see an exception rule here. Mr. Boudreau said these are guidelines. They discussed some options to reword this.

Budget Policy 3: Scituate will not use budgetary procedures that balance the budget at the expense of meeting future years expenses, such as: postponing or deferring expenditures, accruing future year revenues, or rolling over short-term debt.

Budget Policy 4: The budget proposed to Scituate shall include the following sections: a summary of Scituate's financial condition, an analysis of revenues used in the proposed

budget, an analysis of outstanding debt and a summary of Scituate's capital condition (buildings, infrastructure, rolling stock and information technology).

Budget Policy 5: Scituate's annual budget shall be adopted by the Select Board and Advisory Committee at the organization group level (these are broad classifications of expenditures, i.e., salaries, expenses and capital).

Budget Policy 6: The budget will provide for adequate maintenance and the replacement of capital plant and equipment. All budgetary procedures will conform to existing state and local regulations.

Budget Policy 7: Scituate's Town Accountant shall issue a monthly report on expenditures to the Select Board (at the function level) and Town Administrator (at the line item level).

The board will review the next section of the financial policies at a future meeting.

NEW BUSINESS:

1. 2021 Annual Town Meeting Date

Move that the Board of Selectmen vote to approve the Annual and Special Town Meeting date of Monday April 12, 2021. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

2. DISCUSS & FINALIZE 2021 Selectmen Meeting Dates

The 2021 Selectmen proposed meeting dates were reviewed. The board decided to change the meetings to a 6:30 start time through the August 24th meeting in 2021 after that they will begin at 7 p.m. Ms. Devin will update the schedule, distribute and post to the Selectmen page on the Town of Scituate website.

3. Board & Committee Appointments

The Board reviewed all applicants and renewals, voted each committee and one roll call vote was made for all Board & Committee appointments.

1. Move to appoint Brenda O'Brien to the Cultural Council for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

2. Move to appoint Heidi Kimball and Leslie Powers to the Beautification Commission for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

3. Move to reappoint Mary Tennaro to the Beautification Commission for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Mr. Goodrich Unanimous Vote (5-0)

4. Move to appoint Laurie Brady and Marie Fricker to the Council on Aging for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)

5. Move to reappoint Caitlyn Coyle and John Miller to the Council on Aging for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)

6. Move to appoint Patricia Carleton to a full member on the Council on Aging for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Curran second by Mr. Goodrich Unanimous Vote (5-0)

7. Move to appoint Barbara McFadden as an Associate member to the Council on Aging for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Goodrich second by Mr. Vegnani Unanimous Vote (5-0)

8. Move to reappoint Steve O'Brien to the Scituate Beach Commission for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

9. Move to reappoint Kim Stewart to the Veterans Services Advisory Council for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

10. Move to reappoint James Forsgard, Susan DeCoste, Mark Bissell and Mark Joyce to the Widows Walk Committee for a term of two years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

11. Move to reappoint Lisa Bertola, Kathleen Cerruti, William Chapman, James Fessenden, Scott Greenbaum, Gerard Kelly and Lisa Scanlon to the Community Choice Aggregation Committee for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Ms. Connolly Unanimous Vote (5-0)

Roll Call Vote for all Board & Committee Appointments:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

OTHER BUSINESS:

1. Liaison Reports

- Ms. Connolly reported that we received \$513,095 and it was a 32% match for CPC funds
- Mr. Vegnani said half way through the year Widows Walk has already reached their goal for revenue. Great staff there and Ian Kelley is doing an excellent job.
- Ms. Curran said the tour for Lawson Green 12/1 is scheduled and asked the board if they want a morning or afternoon slot.

2. Correspondence

The Plymouth County Cares disbursement list and as of 11/5 Scituate received \$1,169, 150.08 in reimbursements. This is the second highest amount received. This is due to town management being very aggressive in obtaining the reimbursements. Thank you to Jim and Nancy and all involved.

3. Approval of Meeting Minutes

Move to accept the meeting minutes for the Board of Selectmen meetings held on November 3, 2020 and November 12, 2020. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes
Vegnani yes

Connolly yes
Curran yes
Goodrich yes

Move to accept and not release the Executive Session minutes for the Board of Selectmen meeting held on November 3, 2020 since the matter discussed is still pending at this time. .
Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)

Roll Call Vote:
Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

4. Adjournment and Signing of Documents

Motion by Mr. Vegnani to adjourn the meeting at 10:00 p.m. by second by Ms. Curran Unanimous Vote (5-0)

Roll Call Vote:
Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

Respectfully Submitted,

Lorraine Devin, Recorder

List of Documents for November 17, 2020 Board of Selectmen Meeting

- Agenda
- Upcoming Events
- Recognition Service Anniversary Awards
- Scituate Police Department verbal update no documents
- Interfund Borrowing for Water & Transfer Station
- Economic Development Commission
 - Scituate Loves Local update no document
 - Work Progress Administration (WPA) building as tourism center presentation
- Waiver of Common Victualler Building Inspection Fees
- PMG Software contract IT for Permitting System PermitEyes
- Sister City Sucy en Brie change to charge to add additional members
- New Common Victualler Licenses for Dunkin Donuts 32 New Driftway and 108 Front Street
- Waterways request to change town bylaws section 30920 and 30930
- Board and Committee interview list
- Donation to beautification commission
- Financial policies
- 2021 Annual Town Meeting Date4
- 2021 Selectmen Meeting Schedule Dates
- Board & Committee appointments list
- Correspondence
 - No correspondence
- Meeting minutes for **November 3, 2020 and November 12, 2020 and Executive Session November 3, 2020**

Board of Selectmen Meeting Minutes for November 17, 2020

BOARD OF SELECTMEN

Karen B. Canfield, Chairman

Anthony V. Vegnani, Vice Chairman

Karen E. Connolly, Clerk

Maura C. Curran

Andrew W. Goodrich