

Board of Selectmen Meeting Minutes

Tuesday, September 8, 2020

Meeting Conducted via ZOOM Remote Participation due to COVID- 19 Emergency

Remote Participation by: Ms. Canfield, Chairman, Mr. Vegnani, Vice Chairman, Ms. Connolly, Ms. Curran, Mr. Goodrich

Also remote participation by: Mr. Boudreau, Town Administrator

MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA

Ms. Curran made a motion to accept the agenda for September 8, 2020 at 6:37 p.m. Second by Mr. Vegnani

Unanimous, vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Ms. Canfield reviewed the call in procedures for any resident who would like to participate in the meeting by commenting or asking questions. Participation by the public is available by the Zoom link on the agenda.

ZOOM INS aka WALK INS

Ewuniki (Nikki) Sanders-Smead, 226 Beaver Dam Road, sent a letter regarding an equity inclusion committee today to the Selectmen. She is raising children in Scituate and married to a fisherman. She has been asked if she was a nanny in town. Asked why she lives here and has been called a he/she after identifying as a female. She said people are leaving town believing it is classic white privilege. She asked for people to stay and join the rallies and meetings. With the current approved charge, how many people will serve on this committee? What contributions have those groups chosen to be on the committee? If the goal of the committee is to advise the Selectmen why do they also need to be on the advisory committee? Ms. Canfield said she received the letter sent by Mr. Sullivan today about an hour ago. Ms. Canfield explained Open Meeting Law and this is not included as a topic on the agenda tonight. She will add to a future meeting as an agenda item.

Desmond Sullivan 261 CJC Highway is here because he does not want a black person to be killed, does not want someone with a disability to be discriminated against in this town. He saw this as a student at Scituate High School. He does not want a young Muslim girl treated like she doesn't matter. A careful review of this committee is needed. The next two months will be more polarizing for communities. How did the board come to the decision to assign four government positions on the board. Ms. Curran has made amendments to the composition of the committee to have a great balance to the composition of the committee. Up to 11 members and outlined leaders in the town including 1 member of Scituate BLM, 1 member of Interfaith clergy, 1 member the Scituate Human Resources Directors, 1 member of Scituate Town Staff, 1 member of the BOS, 1 member of Scituate Public Safety, 5 members of the Scituate community at large. Additional members may be appointed by the Board of Selectmen. Ms. Canfield encouraged people who are interested to apply.

David Dardi, 122 Gilson Road wants to let the Board know the turbine continues to wake himself and his neighbors. He asked if the Selectmen will bring Epsilon in to discuss the wind turbine report. He would like

the opportunity to ask questions directly to Epsilon. Ms. Canfield said the Board will take the request into consideration.

REPORT OF THE TOWN ADMINISTRATOR

1. Since last Monday we have had three (3) new COVID case reported for Scituate. One of these cases is a new case in town. The other two cases are Scituate residents who did not contract COVID in Scituate and are currently isolating out-of-state. As Scituate residents, they will be added to our count. The state wide rate of infection today was 1.7%. We will see what happens in the next two weeks following Labor Day. Public health officials for the Commonwealth do expect a spike in cases from the holiday. COVID is still with us and we need to keep practicing social distancing, wearing masks and hand washing.
2. The Town has gone to the next phase of our water ban on all non-essential outdoor watering effective August 7, 2020. This is a proactive measure to protect our water supply for late summer and fall. This total ban includes no car washing, no filling of pools, no watering of lawns with automatic irrigation systems or lawn sprinklers. Watering of flowers, plants and lawns by hand watering can only between the hours of 5:00 pm and 9:00 am.

The reservoir has stayed at 37.5% full. Rainfall was .3" as recorded at the treatment plant. The weekly average for water through the treatment plant was up slightly to 700,000 gpd. We think the uptick is caused by the lack of rain and the holiday weekend. The previous week we were at 580,429 gpd. Manganese levels from the reservoir have dropped as a result of the cold temperature from well 17A being added to the pond. We have begun treating the water at the plant for manganese removal. Initial results show a reduction in manganese levels. We will continue this treatment process and adjust dosage as necessary.

The Water Resources committee has created a new webpage on the town web site with all information related to water usage and conservation tips. This can be seen at scituatema.gov/water.

3. Projects
 - a. The Cedar Point sewer construction project will commence next today, Tuesday, 9/8. This is the replacement of the gravity sewer system in Cedar point that is the largest contributor to infiltration in our sewer system. This week will be mostly prep work for the actual construction which should start next week. This is a major construction project and will lead to traffic changes on Cedar point. Residents and visitors will need to pay attention to the traffic signs and detail officers. The project will continue until May of 2021.
 - b. Egypt beach portion of the berm project is slated to commence this week. The Town will be using significantly smaller stones than those used at the Mann Hill end of the berm and this is a significantly smaller project than Mann Hill. The new stones will be placed lower in the berm and then covered by the existing stone on the beach. The project is anticipated to last two weeks.

- c. Athletic field's project is nearing final completion. All of the fields are completed and have been turned over to the town. Lines for fall sports have been added to the baseball field. The bleachers are complete with the exception of the softball bleachers. The lacrosse wall turf has been installed. Punch list items are remaining, including the installation of an additional set of storage sheds behind the softball field. The contractor will be required to return later in the fall to do some seeding and repair on the grassy areas that have not been able to germinate due to current drought conditions.

Mr. Vegnani asked why the COVID #'s impact Scituate. Mr. Boudreau said it has to be reported to the State of MA since they are a resident it comes back to our numbers.

Grants received total \$912K including a Green Energy grant.

SCHEDULED ITEMS:

RECOGNITION Steve Rodgers, 71 Front Street Businesses for 50 years

The Board of Selectmen received a letter from Mr. Casey regarding Steve Rodgers 50 years of service to our community. Jim McInnis purchased the property for Village Market and Steve was part of the deal. Mr. McInnis worked in the back office at Curtis Farms and they hired Steve to work there as well. What amazes Mr. McInnis is that Steve knows everyone, their kids and their grandkids. He knows everyone and always has a kind word. He has never been out sick and he is dedicated. Mr. McInnis congratulated Steve and hopes he is there for another 50 years.

Ms. Connolly read a resolution into the record in recognition of Mr. Steven Rodgers.

WHEREAS the Board of Selectmen would like to take this opportunity to honor

STEVEN E. RODGERS

Lifelong Scituate resident

WHEREAS Steve has worked in Scituate Harbor in the building located at 71 Front Street, currently known as Village Market, for fifty years

WHEREAS he began his career September 3, 1970 greeting customers, bagging groceries and general cleaning at Curtis Farms. Five owners later Steve's honest, friendly and gentle manner continues to bring hometown charm to this seaside community.

WHEREAS 40 years ago Steve's Mom passed away leaving the citizens of Scituate as his family. Steve has given us the gift of his joyful nature and kindness that brings out the best in each of us. You will often see Steve in the bleachers cheering on all the Scituate High School sports teams or collecting bottles & cans to help others in need.

THEREFORE, BE IT RESOLVED that Steve Rodgers accept this Resolution with the sincere gratitude of the Board of Selectmen and all the residents of the Town of Scituate. Steve's caring spirit, daily

smile and kindness to others is welcomed by all our resident's and our community is a better place with you as a resident.

SIGNED THIS EIGHTH DAY OF SEPTEMBER
TWO THOUSAND TWENTY

TOWN OF SCITUATE
BOARD OF SELECTMEN

Common Victualler License, Blackbird Baked Goods, Melissa Lietz

Ms. Lietz and her husband will be opening a bakery in Scituate. They would like to open mid October. Going in the CREYO location.

Move to approve a Common Victualler's License for Blackbird Baked Goods 101 Front Street, Scituate, MA, pending final Board of Health Approval. Motion by Ms. Curran Second by Ms. Connolly Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Front Street Closure, Jim Boudreau, Town Administrator

Mr. Boudreau said this is well received and now there are only two restaurants using the street. Hibernian Tavern and Galley can use the sidewalk and are fine with reopening Front Street. Mr. Boudreau will work with Galley to arrange the use of some of the parking spots on Front Street in front of his restaurant. Mr. Boudreau proposes we stop closing Front Street at this time with accommodations for Galley and Hibernian Tavern. Mr. Vegnani said if the restaurant owners are agreeable he is fine with it. Ms. Curran said the safety concerns her since it is a busy street and she is worried about this issue. She does want to support the businesses but reluctant to go onto the road without closure. Mr. Boudreau will work with the Chief of Police to make it safe. This will only be until November 1st. Ms. Connolly said now that there is indoor dining that would allow the restaurant to serve more diners. Mr. D'Onofrio is Chair of the Chamber of Commerce and his immediate concern is not stopping the momentum that was gained in July & August. Some merchants think the closing of Front Street is impacting their stores in a negative way. Most did not get the business they would like this summer. The Chamber is looking at some plans for the fall. There are a few shops in the harbor that will be closing. In the near future there will be a meeting about this. Stephanie Burke, 93 Marion Road asked if the business owners were made aware of this. A lot of the business owners are not Scituate residents. Ms. Canfield said Mr. Boudreau has been down to Front Street to speak with the businesses along with the Chamber and Scituate Loves Local. Mr. Vegnani said he'd like to leave it open through September. Mr. Boudreau said 9/20 could be the last day. Mr. Goodrich said he'd like to continue to the last weekend also.

I move that the Board of Selectmen discontinue the closure of Front Street, effective through September 20, 2020 and revoke the temporary extension of premises & outdoor seating located on Front Street. Motion by Mr. Vegnani Second by Ms. Curran Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes
Goodrich yes

Special Event, Out of the Blue Fashion Show September 19, 2020, Nancy Jones

Ms. Jones is asking the Board to hold another fashion show. It was fun and successful, people had a great time. She is asking for September 19th and would like to request September 26th the following Saturday. The Selectmen told her Front Street would be closed and asked if she had another location. She would like to use Front Street and hold the fashion show September 17th from 5 pm to 6:30 pm. Mr. Boudreau said we can accommodate the date and time change.

Move to approve a Special Event Permit to Nancy Jones, Out of the Blue for a fashion show on September 17, 2020 from 4:00p.m.-7:00 p.m. pending receipt of certificate of insurance. Motion by Ms. Curran Second by Mr. Goodrich Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

Untold Brewing One Day Wine & Malt & Outdoor Entertainment Permit, Matt Elder

It is the third anniversary of Untold Brewing and they have held events the past two years. It has gone very well. It will be a smaller ticketed private event. Everyone will be seated with two shows and a two hour intermission to sanitize everything. 50 people per session. Tap room closed since Mid-March. They would still like to do something fun. People encouraged to park at the MBTA lot like the last two years. Tents will be provided if it is bad weather. Letters were sent to all abutters. Mr. Vegnani asked Mr. Elder to put cones with no parking signs on Country Way. Mr. Elder will block off the street and put no parking signs.

Move to approve an outdoor entertainment application for Untold Brewing on October 10, 2020 from 2 – 8 PM. Motion by Mr. Vegnani Second by Ms. Curran Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

Move to approve a one day beer and wine permit for Untold Brewing on October 10, 2020 from 2 – 8 PM. Motion by Mr. Vegnani Second by Mr. Goodrich Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes
Connolly yes
Curran yes
Goodrich yes

Scituate Food Pantry request use of Old Gates School Cafeteria, Jane Frank, Chair, Scituate Food Pantry
Previously requested this in February and are bringing this back before the Boar.

Jane Frank, Chair of the Scituate Food Pantry sent a letter to the Selectmen that includes:

- Letter to Board of Selectmen outlining suggested responsibilities of town and food pantry
- Letter from First Unitarian Universalist Church to allow use of parking lot to food pantry
- Scituate Food Pantry statistics
- Scituate Food Pantry 2019 year in review
- Food Insecurity Index
- Scituate Food Pantry hours, schedule and activity for volunteers and clients
- Insurance Policy (not in backup due to size of document)

30 new families since COVID were added. The home delivery system is serving 172 families. 34,031 lbs of food from the Greater Boston Food Pantry were delivered. Still depending on monetary donations and access to the Greater Boston Food Bank. This was all done with a staff of 12 volunteers. Mr. Boudreau said there is some work that will need to be done to access the building. The Food Pantry is out of space at the Masonic Lodge. He thinks having something in the building is a good thing. The necessary improvements will need to be made. We need time to get this work done and in time for them to move in the first of the year. Mr. Vegnani said he would like to see the scope of work required in the building before they can move in. Ms. Frank said the stair lift and locks, working bathroom would be needed, electrical work for freezers, water service into the space, seal off the space so people couldn't access the rest of the building. Ms. Curran thanked Jane Frank for the work that her and her staff have done. Ms. Curran disagrees with putting the food pantry here at this location. She feels it is not suitable space. What other searches have taken place to find a location? Ms. Frank said a lot of spaces do not lend themselves to accommodate them. They need space to meet in privacy with clients. Ms. Curran asked what the timing would be. Mr. Boudreau said January/February after the senior center is completed. Ms. Connolly said she thinks the idea is temporary and she understands Ms. Curran's concerns about the location. The food pantry is looking for monetary donations and she asked where the money goes. Ms. Frank said it goes to the Greater Boston Food Bank. Jennifer Kuhn said there is a planning board restriction #28 and she was wondering when an application will be filed. Mr. Boudreau said any change in use of the B wing would have to be put before the planning board but they cannot do that unless the Selectmen approve this. Mr. Boudreau said now that the board has approved it, the necessary steps will be taken.

Move to draft a memorandum of understanding between the Town of Scituate and the Scituate Food pantry to allow the use of the B wing cafeteria @ 327 First Parish Road, Scituate, MA. All responsibilities and time frames will be outlined in the memorandum of understanding. Motion by Mr. Vegnani Second by Ms. Connolly Canfield, Vegnani, Connolly, Goodrich in Favor Vote (4-1) Curran not in favor Motion passes

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran no
Goodrich yes

Contract Award to Specialty Vehicles for new ambulance \$360,410, Annual Town Meeting June 27, 2020, Article 3N, John Murphy, Fire Chief

Chief Murphy explained the purchase and the model used to do the bidding process. The 2003 ambulance will come off line and go out to auction. Rescue 2 will go as our third rotation ambulance. Proceeds from the auction sale will go back to the multiple municipalities. Mr. Goodrich asked what the average cost is for an ambulance. Chief Murphy said that is the standard cost now. We received grants for two stretchers in the past but now are included in the price.

Move to award a contract to Specialty Vehicles, Inc. for new 2020 Dodge RAM 5500 Life Line Superliner Type I-AD ambulance in the amount of \$360,410. Motion by Ms. Curran Second by Mr. Goodrich Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Award of Contract for OPM Services Widows Walk Clubhouse, Jim Boudreau, Town Administrator
The Town issued a Request for Services for Owner's Project Manager Services for the Widows Walk Clubhouse in July for the capital project approved at the June 27, 2020 annual town meeting. There were nine responses received on August 6, 2020 which were evaluated by a four member committee including Director of Golf Operations Ian Kelley, Widows Walk Improvement Committee Chairman Jim Forsgard, DPW Director Kevin Cafferty and Finance Director Nancy Holt. The results of that evaluation were forwarded to the Town Administrator for negotiation of a contract. A contract has been negotiated with Colliers International of Boston, MA in an amount not to exceed of \$65,351 which includes two independent cost estimates of \$7,500 each which may not be needed.

Move to award a contract for owner's project manager services for the Widows Walk Clubhouse Renovation project to Colliers International of Boston, MA in an amount not to exceed of \$65,351. Motion by Ms. Connolly Second by Mr. Vegnani Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

DPW Contracts, Kevin Cafferty, DPW Director

Sean McCarthy, Town Engineer will cover the DPW topics on the agenda.

Mr. Cafferty met with several of the suppliers for the purchase of this vehicle. It is replacing a 21 year old truck from 1999. There is a \$3500 trade in allowance for another truck in the fleet.

1. Taylor & Lloyd Contract \$94,985 replacement of DPW Truck Annual Town Meeting June 27, 2020, Article 3E

Move to award a contract to Taylor & Lloyd, Inc. for new 2021 MV SBA Cab and

Chassis with Cummins ISB to replace DPW Truck #2-5 in the amount of \$94,985. Motion by Mr. Vegnani second by Ms. Connolly Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

2. Weston & Sampson Contract \$175,000 for engineering & design services for Phase 3 SCADA approved at Annual Town Meetings

This is a continuation at the treatment plant. Wil Branton said this is the next phase for SCADA to replace equipment at our sewer plant. Ms. Curran asked if this is continuing or will this end. Wil Branton said there will still be some future upgrades and we will need to upgrade over time. SCADA is a project for the facility in smaller scale throughout the years. Mr. Vegnani asked why we are paying Weston & Sampson. Mr. Branton said it was awarded to Weston & Sampson to upgrade as the engineers for the project. Wilson Controls is the vendor in the field. The first portion is equipment, software changes and engineering and design services. Weston & Sampson oversees the changes. Mr. Goodrich wanted everyone to know what a SCADA system is and Mr. Branton explained that SCADA is the fundamental equipment that runs the process at the facility and all emergency alarms.

Move to award a contract to Weston & Sampson in the amount of \$175,000 for Tasks 1, 4 and 8 as detailed in the October 1, 2018 Memorandum relevant to Wastewater Treatment Facility SCADA Upgrades. Motion by Mr. Vegnani Second by Ms. Curran Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

Water Update, Kevin Cafferty, DPW Director, and Mark Cloud, Assistant Water Superintendent

Mark Cloud explained to the Board that there will be a resident notification that the Total Trihalomethanes (TTHM) MCL Violation at the Scituate Water Division. Ms. Connolly asked if the public needs to be concerned about their health. Mr. Cloud said it is not enough to impact people's health. The public has to be notified as a requirement by the State. The email was sent to the Selectmen tonight to review. Mr. Goodrich asked if we could do an additional test after treatment to see if the problem is resolved. Mr. Cloud said the State does not like us to do additional testing. All tests would have to be reported to the DEP. Mr. Vegnani asked if we've taken the steps to reverse it. Mr. Cloud said we are just starting the steps now and we have an engineer to help us. Mr. Cloud said we are still in a level 2 drought. Reservoir level is down 61 inches. Average weekly use is slightly higher than the previous week probably due to the holiday weekend. We started treating for manganese removal and it looks promising. Ms. Curran asked if there was any comparative data regarding droughts from 2016 to 2020. She would like Sean McCarthy to send it along so she can see where we are comparatively. Mr. Vegnani said 2016 was much worse and we are nowhere near now where we were then based on his meetings. The board thanked Mark Cloud and his team for all of their hard work.

Jennifer Kuhn asked Ms. Canfield when the water usage went down did the cost go up. Karen Canfield said she did not look at that at the time. Ms. Kuhn said her usage went down but her bill went up.

Freya Schlegel, 9 Westgate Lane asked about the six week old test regarding TTHM. When did the water department learn about this violation? Mr. Boudreau said this is previous to the manganese chemical and not related. Ms. Schlegel asked why is it always delayed? Mr. Boudreau said it's not that it not safe to drink. If it is life & safety the notice has to be in 24 hours and you'll see a boil water order. Something like this is a longer time frame.

Water, Sewer & Transfer Station Rates, Kevin Cafferty, DPW Director & Nancy Holt, Town Accountant/Finance Director

Ms. Holt would like the Board to take a vote by the end of October. Ms. Holt provided a presentation to the Board to discuss Transfer Station, Water and Sewer rates. After review of the transfer station rates Ms. Holt is not recommending any rate adjustments at this time.

Transfer Station

- 1. Move that the Board of Selectmen vote to take no action on the Transfer Station Enterprise Fund rates at this time. Motion by Ms. Connolly second by Ms. Curran Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

Sewer

Ms. Canfield thanked Wil and Nancy for all their work on the Sewer Enterprise Fund. Ms. Holt reviewed the sewer enterprise rate recommendation and provided comparisons to neighboring towns. The connection fees are high due to the Toll Brothers project. They are ahead of schedule at this point. Ms. Canfield asked about the expansion plan and the timing of that. Mr. Branton said hopefully there will be a presentation in the spring for the general plan for the expansion.

- 2. Move that the Board of Selectmen vote to increase the sewer usage rate be increased by 6% from \$4.94 to \$5.24 and sewer base rate be increased by 6% from \$61.69 to \$65.40 Motion by Ms. Connolly second by Ms. Curran Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

Water

Ms. Holt reviewed the water enterprise fund and the history of charges. Ms. Holt provided an update on the water enterprise debt service which includes long and short term debt. This debt is 20-25 years plateauing and

the debt service will continue to increase as we make improvements. Rate considerations were reviewed. A comparison of annual water bills for neighboring communities were discussed. Mr. Goodrich said in our tiered system of rates would this be across the board and what are the top tier residents paying. Ms. Holt said it would be 11% across the board but the higher usage would pay more. The Selectmen would like to see how many residents are in each usage band. Ms. Holt said she can run some different scenarios to see what the rate changes would look like and see how the different groups would be impacted. Ms. Curran asked if the 8% is in addition to or part of the 11% increase. Ms. Holt said in addition to. Ms. Connolly asked who are the entities using the huge amount of water, are they businesses or residents? There is one resident over \$3000 in fines and he is paying them. There are some people who simply don't care. Ms. Connolly would be in favor of a higher rate for those people. Mr. Goodrich asked what the process is for private wells. Mr. Boudreau said the process is through the Board of Health.

3. Move that the Board of Selectmen vote to increase the water base rates and water usage rates by 11% for fiscal year 2021 and further that the Board of Selectmen set the meter replacement fee for 1" meters to \$750. Motion by Ms. Connolly second by Ms. Curran Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Becky Malamut, Chair of the Water Resources Commission, 100 Pratt Road said she agrees it might be a good time to do an official rate study. There is a lot of room about the 3000 limit for review of rates. Ms. Holt said there was a rate study two years ago with Tighe & Bond and the Sewer Enterprise. Ms. Malamut said the study did not look at looking at different tiers. An update to what was done two years ago might be worthwhile.

Peter Gates, 39 Permission Drive said the water usage was significantly less than last year. Mr. Gates said the water usage # of days can fluctuate because they are different. A daily average would be very helpful to compare year to year or bill to bill and for a conservation effort. Mr. Gates asked if it is possible to change rates seasonally.

Ms. Holt said she can look into it but it may be inequitable because we have so many seasonal residents.

Follow Up Items were reviewed by Ms. Canfield:

Consumption levels at various levels.

Higher Tier

Mitigation fund and how it impacts rates.

Well cost installation

Review the old rate study to see if it needs to be updated

Rates for this season.

The discussion of water and sewer rates will be tabled until we have the Selectmen have this additional information.

Interfund Borrowing for Sewer Projects, Nancy Holt, Town Accountant/Finance Director

This was discussed during the sewer discussion above.

Move that the Board of Selectmen approve the Interfund Borrowing prepared by the Treasurer Collector in the amount of \$846,406.00 for purposes of the Copper Limit Reduction Phase II, Copper Reduction in the Wastewater Treatment System, and for the Belt Filter Press Rehabilitation and Grit/Sludge Dewatering System at the Wastewater Treatment Facility. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Town of Scituate Debt Update, Nancy Holt, Town Accountant/Finance Director

Ms. Holt provided a presentation for Debt management because we are looking at two Bond Anticipation Notes that are maturing in December. We haven't been to market for a bond since February, 2019. Recommendation is to go to market as soon as possible since the rates are at historic lows. We'd like to go to market as soon as possible. The size of the bond is over \$30M. We are holding \$21M on bond anticipation notes. This will likely come before the Board at the second meeting in October.

Town of Scituate Financial Policies Update, Nancy Holt, Town Accountant/Finance Director

Ms. Holt provided the Board with recommendations for updates to our financial policies. We currently have adopted financial policies in 2012. At our last review with Standard & Poors we could have gotten an excellent rating if we updated our financial policies. Ms. Holt asked the Board to review the policies and we will bring it back to the Board at a future date. Ms. Connolly asked if this is achievable in the real world. It seems very prescriptive. Ms. Holt added a compliance component. There are several charts and grids to compare where we are and changes will need to be made to see where it is good for Scituate.

NEW BUSINESS:

1. Close Warrant for Special Town Meeting on November 16, 2020

A draft look at potential STM articles was included for the Selectmen to review. Ms. Holt reviewed the potential articles with the Board.

Move that the Board of Selectmen close the Warrant for the Fall Special Town Meeting (STM) to be held on Monday, November 16, 2020. Motion by Mr. Vegnani second by Ms. Connolly Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

2. Appointment of Republican & Democrat Election Workers 2020-2021

Move to appoint the election workers from the Republican and Democrat town committee's lists attached for a period of one year September 2020 through September 2021 as listed in documentation. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

OTHER BUSINESS:

1. Liaison Reports

Ms. Curran thanked Harvey Kertzberg and Brian Kelly for their service on the Waterways Commission. Mike Gibbons and Rick Murray will be the new chair and vice chair.

Ms. Curran participated in the Scituate Pride group meeting and their next meeting is November 19th at 6 p.m. Ms. Curran suggested people participate and become enlightened in this worthwhile group.

Mr. Goodrich said there is a new website for the Water Resources Commission on the Town of Scituate website.

Ms. Canfield updated the Board as follows: Susan Pope is retiring this Saturday and she will be missed. The master plan will have its last public forum in October. The Selectmen have been invited to join the concerned citizens of Greenbush on a walking tour on September 23, 2020 at either 12 pm or 5:30 pm.

2. Correspondence

Greenbush Citizens

Green Community Grant

3. Approval of Meeting Minutes

Move to accept the meeting minutes for the Board of Selectmen meeting held on August 18, 2020. Motion by Ms. Connolly second by Ms. Curran Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

4. Adjournment

Motion to adjourn the meeting at 10:12 p.m. by Mr. Vegnani second by Ms. Connolly Unanimous Vote (5-0)

Roll Call Vote:
Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

Respectfully Submitted,

Lorraine Devin, Recorder

List of Documents for September 8, 2020 Board of Selectmen Meeting

- Agenda
- Upcoming Meeting and Events Listing
- Resolution for Scituate resident Steve Rodgers 50 years of service to Scituate businesses
- Common Victualler License Blackbird Baked Goods
- Special Event Out of the Blue Fashion Show Application September 19, 2020
- Untold Brewing One Day Wine & Malt & Outdoor Entertainment Permit
- Scituate Food Pantry request use of Old Gates School Cafeteria
- Contract award to Specialty Vehicles for new ambulance
- Award of Contract for OPM Services Widows Walk Clubhouse
- DPW Contracts
 - a. Taylor & Lloyd Contract replacement of DPW Truck \$94,985
 - b. Weston & Sampson Contract \$175,000 for engineering & design services for Phase 3 SCADA
- Water Update, DPW
- Water, Sewer & Transfer Station Rates
- Interfund Borrowing for Sewer Projects
- Town of Scituate Debt Update presentation
- Town of Scituate Financial Policies Update
- Close Warrant for Special Town Meeting on November 16, 2020
- Appointment of Republican & Democrats Election Workers 2020-2021
- Correspondence
 - 1. Greenbush Concerned Citizens Residents Letter MBTA Streetscape Information
 - 2. Department of Energy Resources (DOER) Green Communities Division has approved a Competitive Grant award of **\$198,341**
 - 3. Letter regarding resident Steve Rodgers and 50 years of service to Scituate businesses
- Selectmen meeting minutes for 08/18/2020

Board of Selectmen Meeting Minutes for September 8, 2020

BOARD OF SELECTMEN

Karen B. Canfield, Chairman

Anthony V. Vegnani, Vice Chairman

Karen E. Connolly, Clerk

Maura C. Curran

Andrew W. Goodrich