

## Board of Selectmen Meeting Minutes

Tuesday, July 21, 2020

Facilitated @ Scituate Town Hall, 600 Chief Justice Cushing Highway with Remote Participation due to COVID- 19 Emergency

In attendance on site: Ms. Canfield, Chairman, Mr. Vegnani, Vice Chairman, Ms. Canfield, Ms. Connolly and Ms. Curran

Also in attendance on site: Mr. Boudreau, Town Administrator

### **MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA**

Mr. Vegnani made a motion to accept the agenda for July 21, 2020 at 6:34 p.m.

Second by Ms. Connolly Unanimous, vote (5-0)

Ms. Canfield reviewed the call in procedures for any resident who would like to participate in the meeting by commenting or asking questions.

Last Tuesday evening the Board of Selectmen met to discuss FY21 priorities. Top Priorities are: Near term exploring uses of Old Gates School, Sewer Expansion, Water Quality & Quantity, Working closely with Schools, Launching town wide effort for inclusion and diversity.

### **REPORT OF THE TOWN ADMINISTRATOR**

1. Since last Monday, we have had two new positive COVID 19 cases and one positive antibody case. Of the two positive cases, one was a case of a person visiting a state that is a COVID hot spot. Many of our recent cases have been people traveling and being infected. Although where you are traveling may have relaxed standards, please practice there what you do here, masks, distancing and hand washing. We do expect to see cases as things open up and people start getting out. In addition, the 4<sup>th</sup> was very busy in Scituate so we may see an uptick in cases in Scituate this week. People need to keep up the good work. Statewide, the percentage of positive cases is at 1.5%. Masks, social distancing and hand washing are working.
2. With the brutal heat and humidity Saturday and Sunday, the Community Building on Jericho Road (Pier 44) was opened from 10:00 am – 9:00 pm as a cooling center. Masks will be required and strict social distancing will be followed. EMT's will be on sight as well to assist residents who are having heat related problems. We had a total of eight people, three on Sunday and five on Monday, use the center. Thanks to Deputy Fire Chief Al Elliot for reaching out to me over the weekend and making this possible.
3. The Town of Scituate has instituted phase 2 of our water restrictions effective. That is a total ban of all non-essential water use. No watering lawns, no washing cars, no filling pools. Handheld only for gardens, flowers and plants before 9:00 am and after 5 pm. This is a proactive step in case the drought continues to protect our water supply. Violations are subject to fines of up to \$100 per day. We were averaging more than 2 million gallons a day (2.221 average per day for the last week in June). For the past week, we have averaged 1.82 million gallons per day. Therefore, the water ban is saving us approximately 400,000 gallons of water a day. We are issuing fines at this point. Please adhere to the ban. With the hot weather, it becomes easy to see who is watering and who is not.

4. Library. The library will be open for curbside pick-up 6 days a week with hours Monday-Thursday from 10 am – 8 pm and Friday and Saturday from 10 am – 4 pm. In addition, patrons will be able to borrow Library of Things objects, book museum passes and print documents remotely. Visit [scituate townlibrary.org](http://scituate townlibrary.org). Based on the guidance issued last, we have a couple of physical changes to make to the building, and then a decision will be made to open to the public with limited capacity and availability.
5. Brown Water. This is the time of year where we historically experience brown water issues. I saw over the weekend on Facebook some brown (yellow) water complaints. I have seen some brown water reports on Facebook. Again, we ask that you report that to the water department so that we can investigate your issue and continue to make improvements to the system. If you experience brown water, or discolored water, please report it as soon as possible to the water department by phone call at (781) 545-8735, by email at Email: [brownwater@scituatema.gov](mailto:brownwater@scituatema.gov) or by going to the town web site, [scituatema.gov](http://scituatema.gov), and clicking on the water quality survey that can be found on the home page or under the water department. Again, these reports are important data points for the water department to use to continue to make improvements to the system.
6. DPW: The Town has awarded the Cedar Point sewer contract to Albanese D&S for a project cost of \$6.4 million. This project is scheduled to start sometime in August. The project to replace 2” inch water mains and install hydrants and flushing gates at various places throughout town is scheduled to go to bid early August with work starting in September.
  - a. Musquashcut berm work is scheduled to begin on the southerly end of surfside next week with equipment coming in to prep the berm to receive the stone. Estimated 16 truckloads of stone a day. We have sent a mailer to the homes on Surfside to let them know what is coming.
  - b. Bailey’s Causeway culvert and Gilson Road culverts will begin next week with a 3-4 week construction period. Residents in the Bailey’s Causeway area have already been sent a mailer. Bailey’s causeway will be closed and Glades road will be both ways.
7. On July 20, 2020, Governor Charlie Baker signed a bill authorizing on-premises all alcohol licensees to sell mixed drinks for off-premises consumption for the duration of the Governor’s declared state of emergency or until February 28, 2021, whichever comes later. Lorraine Devin has notified all of the restaurants in Scituate.
8. This week the NEOWISE comet will be visible to the naked eye starting later in the evening (after 10. Look low in the northwest sky below and to the right of the big dipper. If you miss it this time, it will be back and you will be able to see it when it comes back in about 6,800 years.
9. We will be conducting these updates once a week, every Monday, from now on unless circumstances require an additional broadcast.

Mr. Vegnani said the berm repair is due to the storm repair and 75% paid by FEMA. Mr. Vegnani wanted to inform people that some residents have private wells and they should post signs on their property. Ms. Canfield asked when the Baileys Causeway work begins she would like the police to keep an eye on the one way and asked about dust control on the Surfside berm. Mr. Cafferty will have it monitored. Ms. Connolly asked about the status at Go Green. Mr. Boudreau said he has until the end of August to be in compliance. Mr. Goodrich asked if there are any restrictions on door to door contact. We do not have a bylaw on door to door solicitation.

**SCHEDULED ITEMS:**

**Recognition of Employees involved in Egypt Beach Rescue on 7/3/2020** Recreation/Lifeguards,  
Harbormaster and Scituate Police

**EGYPT BEACH WATER RESCUE  
ON JULY 3, 2020**

The Harbormaster's office came into the meeting first. Stephen Mone reviewed what occurred the afternoon of July 3, 2020 which is outlined below. On June 13<sup>th</sup> there was another rescue of 8 people with a dog off a burning boat with these same Assistant Harbormasters Rich Kelly and John Hatherly. The Selectmen thanked Mr. Kelly and Mr. Hatherly for their work, it is much appreciated.

The lifeguards spoke with the Selectmen about the incident and the Selectmen thanked them for their team work and quick action they took to rescue the three children who were in trouble. Their fortitude and dedication is much appreciated. Ms. Canfield thanked Ms. Glancy for the extensive training and Liz Dorgan was in the hallway in attendance also. Ms. Connolly thanked them for their ability to concentrate and for the amazing skills they have.

Lifeguard Save: Craig Carlino

Head Lifeguard: Eliza Nicholson

Lifeguards: Sheila Dunn and Jack O'Connell

Assistant Harbormasters: Rich Kelly and John Hatherly

Police: Sgt. Brian McLaughlin, Officer Natalie Quinn, Officer James Donovan, Officer Brad Stenbeck

On Friday July 3<sup>rd</sup>, at approximately 4:40 pm on Egypt Beach, lifeguard Eliza Nicholson noticed three surfers in distress. The surfers had started out in the "surf zone" as the guards call it and then due to a rip current, were sucked over and into the swimming zone (really far out past the rock). Lifeguard Craig Carlino grabbed the rescue board and started out towards the distressed surfers. Eliza radioed the Scituate Harbor Master and both the Harbor Master and the Scituate Police boat responded to the call. Craig made his way out to the surfers, three 13 yr. old boys. The surf was extremely rough, the waves were 4 to 6 ft. and there was a strong rip current. The boys were scared but Craig put the boys on his rescue board, calmed them down, and kept them safe until the Harbor Master boat arrived.

Harbormaster Unit 1 maneuvered into 8' waves to make the rescue of the (3) 13 y/o victims along with (1) 18 y/o lifeguard who were huddled together on the rescue board. The parties were pulled onto the Harbormaster boat in extreme surf conditions and were placed in the rear of Harbormaster Marine Unit 1. Assistant Harbormaster John Hatherly gave them all jackets to stay warm. All parties denied any injury but did present with possible hypothermia with shivering and cold extremities. Harbormaster Unit 1 was assisted by Scituate Police Marine Patrol 1 on the scene. At approximately 5:05 pm, HM Unit 1 headed into Scituate Harbor to the Jericho Boat Ramp for EMS to further evaluate the victims. The lifeguard and the three youths were all evaluated, cleared by Scituate Fire Department, and released to the custody of their parents.

Lifeguard Director Katie Prendergast said that Craig Carlino showed extreme bravery and heroism and didn't hesitate to run out on the rescue board to save the victims. Eliza Nicholson was the Head Guard on the beach and was the guard who called in the incident to the Harbor Master. Eliza showed amazing leadership skills during this emergency. Shelia Dunn and Jack O'Connell were the other guards on the beach who assisted with the Emergency Action Plan - clearing the water and keeping beach patrons out of the water. It was a real team effort.

The three guards cannot stop talking about how amazing Craig was. Some of the guards quotes.... "Like lightning speed and without hesitation, Craig grabbed the board and just took off to rescue the surfers". "Craig is a true hero, those surfers may have not made it if it wasn't for Craig." "I've guarded for many years and I have never seen anything like it, Craig was amazing!"

All of the Scituate Guards are trained very well. We are all extremely proud of and thankful for our dedicated and brave Lifeguards.

The Board of Selectmen thanked Scituate Recreation Lifeguards, Scituate Harbormaster, Scituate Fire and Scituate Police for their prompt action. Letters of personal thanks were mailed to all the lifeguards involved as well as the Harbormaster employees involved in the rescue.

Ms. Connolly read the following proclamation prepared for Craig Carlino, the lifeguard who rescued the three boys.

### **P R O C L A M A T I O N**

**WHEREAS, The Board of Selectmen commend Craig Carlino in recognition of his heroic actions on Friday, July 3, 2020 at approximately 4 p.m. by rescuing three surfers in distress at Egypt Beach.**

**WHEREAS, The surfers had started out in the "surf zone" and were swept by the rip current into the swimming zone very far from shore. Craig Carlino grabbed the rescue board and started out towards the distressed surfers. Working as a team, the lifeguards on the beach radioed the Scituate Harbormaster. The Harbormaster and the Scituate Police boats responded to the call. Craig made his way out to the surfers. The surf was extremely rough with 4-6 foot waves and a strong rip current. The boys were scared and Craig put them on his rescue board, calmed them down and kept them safe until the Harbormaster boat arrived.**

**WHEREAS, Craig Carlino in the line of duty under extraordinary circumstances acted with demonstrated judgement, knowledge, skill, and self-sacrifice in an act of heroism and exceptional merit in public service, despite risk to his personal well-being. His prompt actions and the support of his fellow lifeguards saved three lives and the Town of Scituate thanks him for his extraordinary efforts during a time of crisis. His fellow lifeguard stated "I've guarded for many years and I have never seen anything like it, Craig was amazing"!**

**THEREFORE, BE IT RESOLVED that the entire Town of Scituate and its Board of Selectmen recognize Craig Carlino and proudly with great appreciation, present to him this “CITIZENSHIP AWARD” commemorating his remarkable effort in preventing a near-tragedy.**

**Museum Beach Re-Nourishment & Boats, Frank Snow, Chairman, Conservation Commission**

Mr. Snow said approximately 76 boats/watercraft/dock are abandoned on town property and 29 of the 76 total were left there over the winter. Four sections of the beach are divided up by sandy walkways through the dune. Most of the abandoned property still looks quite useful and safe. This was discussed at the Conservation Commission meeting with resident input. They would like to do more plantings and more protection on the beach. Snow fencing will be needed and the kayaks and canoes will need to be removed.

Amy Walkey, Conservation agent said the past month the Conservation Commission has received increased complaints about people leaving their watercraft on the beach and ruining the dunes. Mr. Snow said the grass is only available in the spring. It will need to be ordered now. By springtime Mr. Snow hopes to get some boy scouts to work on this project and maybe they can get some snow fence from DPW. Ms. Walkey would like to get the word out there and the need for healthy dunes. They would like to get the word out about the correct places to launch their boats. Ms. Canfield asked about the snow fence. Mr. Snow said the purpose is to put the fence up to help with sand migration and keep people off the beach grass. Ms. Connolly said she would like to see the boats and personal property off of the beach as soon as possible. We should give people a couple of weeks notice to remove their boats. Ms. Walkey said the public access with the established paths will remain. The issue is the storage of the boats on the beach and dunes and they need to go. With the removal of the boats/watercraft the beach dunes will begin to come back. Mr. Boudreau said any personal devices left on Museum Beach beyond the date, the DPW will pick them up and remove them.

Mr. Snow said part of Museum Beach is private property on public land and a conservation area that needs protection. Ms. Canfield asked Amy Walkey, Jim Boudreau and Frank Snow to work together to remove the watercraft from the beach and work to restore the beach grass. Ms. Canfield said the Board is in agreement to remove the personal crafts and re-nourish the beach and will work with Conservation.

**Motion to approve the re-nourishment of Museum Beach as recommended by the Conservation Commission. The Board further directs DPW to post signage of removal of personal property from the water resources area by August 15, 2020. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)**

**Special Event Out of the Blue Fashion Show on 7/24 6-8 p.m. @ 124 Front Street, Nancy Jones**  
Nancy Jones owner of Out of the Blue is planning a fashion show in front of her store located at 124 Front Street on Friday, July 24, 2020 from 6:00 p.m. – 8:00 pm The applicant submitted a map of model route and seating. She would also like to request the Special Event fee of \$100.00 be waived.

Ms. Curran asked if standing room would be permitted. Ms. Curran asked how Ms. Jones planned to manage the six feet apart. She said it is first come first serve who wants to sit. Employees will be helping and monitor the seating and standing to be sure they are six feet apart. Ms. Jones said she spoke with her neighbors and they are all in favor and support the fashion show.

Ms. Canfield said the Economic Development Commission (EDC) is willing to pay special event fees on behalf of small businesses. Mr. Vegnani asked Ms. Holt if this was allowed. Ms. Holt said it is usually for public health or public safety. The Board agreed a discussion about Special Event fees needs to be discussed.

**Move to approve a Special Event Permit to Nancy Jones, Out of the Blue for a fashion show on July 24, 2020 from 6:00p.m.-8:00p.m. pending receipt of certificate of insurance. Motion by Ms. Connolly Second by Mr. Vegnani Unanimous Vote (5-0)**

**Move to waive the \$100 Special Event Fee. Motion by Mr. Vegnani Second by Ms. Connolly Unanimous Vote (5-0)**

**DPW Contracts, Kevin Cafferty, DPW Superintendent**

1. Post Closure Landfill Monitoring Services Contract, SCS Field Engineers \$32,400 annually up to three years for \$97,200

Mr. Cafferty said this company has been monitoring our landfill for quite a long time. They sample the wells. The landfill generates methane gas and they burn it off with the flare. Ms. Connolly asked if the other landfills were monitored. Mr. Cafferty said he would need to check with Sean McCarthy to check the status and get back to the Selectmen. Mr. Vegnani asked if the price has gone up. Mr. Cafferty said it went up a little but we get a big bang for the buck.

**Move that the Board of Selectmen award the contract to provide post closure landfill monitoring services at the Scituate Landfill to SCS Field Engineers of Taunton, MA for an annual cost of \$32,400.00. Motion by Ms. Curran Second by Mr. Goodrich Unanimous Vote (5-0)**

2. Heavy Equipment Contract, G Lopes for large pieces of equipment typically used during storm cleanups

This is a bid that is put out every few years for clean-up work in Humarock. Heavy equipment is required for this type of work. We may not need this if there are no storms but we want to get it approved to be prepared. Some people who bid the job cannot accommodate all we need due to different size equipment.

**Move that the Board of Selectmen award the contract to supply selected pieces of heavy equipment to GO Lopes of Taunton, MA. Motion by Ms. Curran Second by Ms. Connolly Unanimous Vote (5-0)**

3. Asphalt Hand Crew Annual contract for the repair of asphalt trenches and excavations in the pavement \$4,850 per day

This bid was sent out to six different contractors and only one bid on the contract. Mr. Cafferty said this contract would not limit us to just this crew. Ms. Connolly said this seems awful expensive. Mr. Cafferty said it is not just three guys, it is all their equipment and the whole job.

**Move that the Board of Selectmen award the contract to provide a minimum 3 man crew and all applicable equipment and tools to provide asphalt hand crew services to Hub Construction**

**of Hull, MA for \$4,850.00 per day. Motion by Mr. Goodrich Second by Ms. Connolly Unanimous Vote (5-0)**

**Contract approval \$73,106.81 for the purchase and installation of networking equipment for the new fiber optic network, Mike Minchello, IT Director**

Mr. Vegnani asked how many bids we received on this. Mr. Minchello said he got pricing from two other vendors. He did choose off the state bid list. Ms. Canfield asked how long this will take. Mr. Minchello said about three weeks after the equipment arrives. This is being funded from the state grant.

**Move to award a contract to Ayacht Technology Solutions for the purchase and installation of networking equipment in an amount not to exceed \$73,106.81. Motion by Ms. Connolly Second by Ms. Curran Unanimous Vote (5-0)**

**Ratification of Restaurant Extension of Premises, River Club.** Jim Boudreau, Town Administrator

Mr. Boudreau reviewed the request from the River Club. They will be running functions and have an outdoor entertainment permit. They will use this for weddings and graduations parties in an outdoor tent.

**I move that the BOS ratify the Temporary Licenses issued by the Town Administrator to the River Club to serve Liquor under a Temporary Extension of Premises & Outdoor Seating License in accordance with COVID-19 Order No. 35 and consistent with the process of approving such requests established by the BOS. Motion by Ms. Connolly Second by Mr. Goodrich Unanimous Vote (5-0)**

**Town of Scituate Memorial Program,** L. Devin

Ms. Devin proposed establishing a committee to draft a plan for a new Memorial program. A copy of the existing program from 2014 was provided. The Selectmen like the idea of putting a plan together for the Town. They will think about this and develop a plan for next steps.

**Special Town Meeting Date,** Jim Boudreau, Town Administrator

Mr. Boudreau reviewed establishing a fall Special Town meeting (STM) date with the Selectmen. We are waiting on the State budget. Ms. Connolly asked if the tax rate is mandated by law to be set by a certain date. Ms. Holt said it has to be set by the first week of December. The Board members discussed the options of holding the STM dates in October or November. The Board asked Mr. Boudreau to check the moderator's availability in for a Special Town Meeting in November, 2020. No vote will be taken this evening.

## **NEW BUSINESS:**

### **1. Appointment of Election Workers**

**Move to appoint the following election workers from the Town Clerk's supplemental list.**

#### **Machine Technician**

Edwards, Thomas

#### **Election Volunteer Inspectors**

Chapman, Julie

Chessia, Robert

Chessia, Christine

Cook, Martha

Frankel, Susan

Greim, Tom

Magill, Kim

McNally, Mary Jo

Morrissey-Smith Michele

Murray, Irene

Ohrenberger, Gretchen

Scott-Pipes Priscilla (Penny)

Sharry, Michelle

Sheridan, Amy

Short, Alison

Smith, Doug

McGowan, Cathie

McIntosh, Joanne

**Motion by Ms. Connolly Second by Mr. Vegnani Unanimous Vote (5-0)**

## **OTHER BUSINESS:**

### **1. Liaison Reports**

Ms. Curran is working on a proposal to establish a committee for equity and justice. Ms. Curran prepared a draft to put on the agenda for the next Selectmen meeting. Ms. Curran asked that members of the Board of Selectmen review the draft and send her any comments. This will be added to the agenda for a discussion/vote.

Ms. Connolly said that CPC met with residents on Stockbridge Road who submitted an application for a sidewalk. CPC explained they are unable to fund sidewalks so the applicants withdrew their request.

Ms. Canfield would like to add the Economic Development Commission to the next agenda. They need more hands on deck and would like to expand the board. Library Trustees are working on reopening the library and are working with the Town Administrator.

### **2. Correspondence**

No correspondence for this meeting other than letters for museum beach above on agenda.



3. Approval of Meeting Minutes

**Move to accept the meeting minutes for the Board of Selectmen meetings held on June 23, 2020, June 27, 2020, July 7, 2020 and July 14, 2020. Motion by Mr. Vegnani Second by Mr. Goodrich Unanimous Vote (5-0) with a change to the recorder for July 14 2020.**

**Move to accept and not release the Executive Session minutes for the Board of Selectmen meetings held on June 23, 2020 and July 7, 2020 since the matters discussed are still pending at this time. Motion by Mr. Vegnani Second by Ms. Curran Unanimous Vote (5-0)**

4. Adjournment and Signing of Documents

**Motion to adjourn the meeting at 8:42 p.m. by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)**

Respectfully Submitted,

Lorraine Devin, Recorder

## **List of Documents for July 21, 2020 Board of Selectmen Meeting**

- Agenda
- Employees involved in Egypt Beach Rescue on 7/3/2020 Recreation/Lifeguards, Harbormaster and Scituate Police
- Museum Beach Re-Nourishment & Boats
- Special Event Out of the Blue Fashion Show on 7/24 6-8 p.m. @ 124 Front Street, Nancy Jones
- DPW Contracts, Kevin Cafferty, DPW Superintendent
  1. Post Closure Landfill Monitoring Services Contract, SCS Field Engineers \$32,400 annually up to three years for \$97,200
  2. Heavy Equipment Contract, G Lopes for large pieces of equipment typically used during storm cleanups
  3. Asphalt Hand Crew Annual contract for the repair of asphalt trenches and excavations in the pavement \$4,850 per day
- Contract approval \$73,106.81 for the purchase and installation of networking equipment for the new fiber optic network
- Ratification of Restaurant Extension of Premises, River Club
- Town of Scituate Memorial Program
- Special Town Meeting Date Discussion
  1. Open Special Town Meeting Warrant
- Appointment of Election Workers
- Resident Correspondence received was for Museum Beach Topic
- Selectmen meeting minutes for 06/23/20, 06/27/20, 07/07/20 and 7/14/20 retreat
- Executive Session meeting minutes for 06/23/20 and 07/07/20

## Board of Selectmen Meeting Minutes for July 21, 2020

### BOARD OF SELECTMEN

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Karen B. Canfield, Chairman

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Anthony V. Vegnani, Vice Chairman

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Karen E. Connolly, Clerk

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Maura C. Curran

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Andrew W. Goodrich