

Tuesday, June 23, 2020
600 Chief Justice Cushing Highway
Facilitated @ Scituate Town Hall, 600 Chief Justice Cushing Highway with Remote Participation due to
COVID- 19 Emergency

In attendance on site: Ms. Canfield, Chairman, Mr. Vegnani, Ms. Connolly, Ms. Curran and Mr. Goodrich

Also in attendance on site: Mr. Boudreau, Town Administrator

MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA

Ms. Canfield made a motion to accept the agenda for June 23, 2020 at 7:02 p.m.

Moved by Ms. Curran Second by Mr. Vegnani Unanimous vote (5-0)

Ms. Canfield reviewed the call in procedures for any resident who would like to participate in the meeting by commenting or asking questions.

Ms. Canfield announced this is her first meeting as the Chairman. She asked the Board to think about FY21 budget priorities so that they can review them at a later date.

REPORT OF THE TOWN ADMINISTRATOR

1. No additional COVID cases yesterday or today. We are still on a very good run. We have had very good numbers for the past week – 10 days. People need to keep up the good work. Statewide, the percentage of positive cases is between 1% & 2%. Keep it up. Masks, social distancing and hand washing are working.
2. The Governor announced Saturday that will enter Phase 2 step 2 starting today. Under this phase indoor dining at restaurants will be allowed. There is no capacity limit but restaurants will need to comply with social distancing and keep each table 6' feet apart. Where this will limit capacity inside restaurants, I would expect that we will continue outside dining and the closure of Front Street for at least for the time being. This week Front Street will be closed Thursday night 4-9, Friday and Saturday 4-10 and Sunday 1-8. Riva has requested additional seating on Front Street, but we have not seen a plan yet. I am assuming that we will close that block, between Otis and Allen Place starting Thursday night.
3. Other services available in phase 2 step 2 close contact personal services, including massage and body treatments, nail salons, skin care services including facials, peels, serums botox and fillers. Make-up salons and personal trainers. Each of these services has restrictions associated with them, many are appointment only, so check with your provider. In addition retail dressing rooms (by appointment only) are open and office capacity can increase from 25% to 50%. The drawback of having phase 2 step 2 starting now, the governor has pushed back the start of phase 3 from 6/29 to 7/6. Phase 3 openings can be found on [mass.gov/reopening](https://www.mass.gov/reopening).
4. Town Meeting is scheduled for outside at the football stadium on Saturday, June 27 starting at 9:00 in the morning. This will allow us to beat the heat of the day and avoid mosquitos at night. Check in will begin at 8:45. Seating will be on the field and in the home stands. The procedures for town meeting will

be posted after this video. An updated Advisory Board Booklet, containing an updated budget, capital budget and proposed consent agendas has been posted to the Town Web site.

5. From our water department a reminder to please conserve water. Water usage is up significantly from the same period a year ago. We are up 22% from the same week last year and averaged more than 2 million gallons a day last week. In addition to increased usage, we will be taking well 22 offline this week. The well has experienced a mechanical failure. The yield from the well has been down significantly and we need to restore that capacity. Crews are on scene and we expect to have it back up and running by the end of the week. It is imperative that people conserve water and follow the usage guidelines. A reminder, all outdoor water use, watering, pool filling, car washing all count, must occur before 9 am or after 5 pm. Automatic irrigation systems can only be used one day per week according to your precinct. Violations are subject to fines of up to \$100 per day. We are not alone in this as Cohasset and Norwell are seeing similar increases in usage.
6. Trash. We currently have two employees working 7 days a week emptying trash barrels around town and at the beaches. Today we had two crews of two as the trash truck filled up early and they needed help. 4 barrels at Minot beach were filled to overflowing with trash with trash strewn all around them on Saturday morning. As of last week, we had sold 619 fewer transfer station stickers this year than last. Part of this could be the break we gave people at the start of COVID, but that has ended. Sean McCarthy is doing an analysis of our tonnage year-to-date compared with last year. We strongly suspect that people are just using the barrels for household trash. I will share the pictures with the BOS if you wish, but I am putting this on your radar screen for discussion as we are constantly asked for more barrels when I think we might need to discuss fewer.

Ms. Curran noted that the fewer stickers may be that people are staying home and went from 2 to 1 sticker in the household. DPW will try to incorporate this in their analysis. Mr. Boudreau said that we do check the barrels for household trash. Mr. Vegnani asked how many stickers we usually sell and wonders if we can put signs up that say please take your trash if barrels are full.

Mr. Vegnani asked if we've had more occurrences of brown water. Mr. Boudreau said no brown water complaints, but a few tea colored complaints. Mr. Cafferty noted that we had no issues after the Go Green fire which is good. Mr. Vegnani asked the viewers to please conserve water or tickets will be issued, \$50 for first offense, and then \$100 thereafter.

Ms. Connolly noted dust kicking up at Sr. Center site. Mr. Boudreau said there is dust control on the site. Mr. Goodrich asked about the transfer stickers and wondered if there is a way to see if someone used to have a sticker and just hasn't purchased yet because they don't know how during the crisis.

Ms. Canfield reiterated that you can purchase stickers online and that they are ticketing.

SCHEDULED ITEMS:

July 4th Holiday Plans, Mark Thompson, Chief of Police, Deputy Chief Thompson

Chief Thompson noted that people are anxious to get out of their houses and they are encouraging that. We want to make sure everyone is responsible. Consistent with last year, Scituate Police is recommending that all beaches remain open, including Humarock. We will monitor activity on all beaches and if anything deteriorates, we will clear the beach. SPD is working in conjunction with Harbormaster, Fire, and Board of Health.

Ms. Connolly asked about Front St. Closure. It may be the same closure as we are currently doing, but we will see where we stand in a week or two as additional restaurants may submit requests.

Mr. Vegnani noted that high tide is evening and beaches will be smaller. Chief Thompson said that will help to clear the crowds since the beach is smaller.

Chief Thompson stated that bonfires are NOT allowed and we will be making sure they stop. Small cooking fires are allowed within proper guidelines.

Ms. Curran loved “operation dry water” and wonders what the plan is to advise the Mass Environmental Police and Coast Guard. We hope to educate and bring guidelines to boaters through social media, direct messaging, and neighboring groups.

Ms. Canfield asked if parking is available after 4 pm on July 3rd in Humarock. Yes, there will be some spots available but Emergency Management will utilize some for their operations. The Board thanked the Chief.

Acceptance of donation to the Veterans Advisory Council, Kim Stewart

Ms. Stewart received a generous donation from an anonymous gentleman. He’s been working with Scituate Community Christmas and the Veterans Advisory Council. The Board thanked Kim as well as the donor. Ms. Canfield said Kim Stewart has been exceptionally helpful to our community.

Move that the Board of Selectmen accept a donation for \$250 to the Veterans Services Advisory Council in support of Veterans services.

Motion By: Mr. Vegnani Second By: Ms. Connolly Unanimous (5-0)

Award of DPW Water Contract to Borden and Remington Corporation, not to exceed \$120,000
Sean McCarthy, Town Engineer

Mr. McCarthy noted this is a renewal contract at the plant and the wells. We use a cooperative and take advantage of a state bid that is put out. The price has gone up about .03 since 2017. We’ve renewed it twice and this will be another 3 year contract if we choose to renew.

Move that the Board of Selectmen award the contract to supply Potassium Hydroxide (45%) to the Scituate Water Treatment Plant at a unit price of \$2.7998 per gallon for bulk deliveries over 3,000 gallons and a unit price of \$3.0623 per gallon for deliveries less than 3,000 gallons as outlined in the Eastern Massachusetts Chemical Cooperative to Borden and Remington Corp. not to exceed \$120,000.00.

Motion By: Mr. Vegnani Second By: Mr. Goodrich Unanimous (5-0)

Special Event Applications

1. Out of the Blue Fashion Show, 124 Front St. June 26, 2020, Nancy Jones, owner

No discussion. Event is postponed until future date when Phase III begins.

*a. One Day Wine and Malt License, Ellen Mackenzie, 6/26 from 6-9 PM

No discussion. Event was postponed.

2. Drive In Movie at St. Mary & St. George Coptic Orthodox Church, July 11, 2020, Aubrey Schwartz, and James Burke

James Burke and his daughter own a small ad agency, 95 Creative, live in Scituate, and have been working with Scituate Loves Local. They secured the date of July 11th to set up a 32 foot screen in the Coptic Church parking lot. They will allow 60 cars which adheres to safe distancing. They would like a small seating area where people can sit socially distanced. The movie will start about 8:15 and hope to show the Scituate Loves Local commercial, a short film and then the feature movie, The Sand Lot which plays to a great audience. The target is families with children 5-6 and above. Mr. Burke said they are working on getting food trucks and have talked to Nona's. They are open to suggestions for food trucks. The event will wrap up by 10:30 and then clean up.

Father Pishoy Mikhail has provided his approval to use the lot and insurance documents have been secured. They still need to work with DPW to assist with trash removal and provide cones/saw horses.

Mr. Vegnani thanked them and thinks it's a great family event. Ms. Connolly suggests that they could encourage people to bring their own snacks if they can't get food trucks. Ms. Schwartz also said they may reach out to the movie theater to assist with concessions. Ms. Connolly suggested they contact Galley for a food truck. Board of Health can assist in this area as well.

Ms. Curran asked about the fees. Mr. Burke noted they are charging \$50/car and it is being done through evite and they hope it covers the costs for everything which they expect to be \$3,200 including police detail, DPW costs, insurance, etc. If this works out maybe they can find a bigger venue next time.

Mr. Goodrich asked how many cars the lot actually holds to insure there's enough space to get around. Mr. Burke thinks probably about 120 cars when full. Mr. Burke said they will have plenty of volunteers to assist as well. They are toying with the idea of having businesses "name" their spots and families will reserve business spot locations.

Ms. Connolly asked about keeping people in their cars except for concessions and rest rooms. She also asked about the costs of DPW and Mr. Burke assured that he has budgeted for that. Ms. Canfield noted that an abutter sent a letter and asked questions regarding noise. Mr. Burke said that the vendor has an app and the sound comes through their car radio. There will no large speakers set up in the parking lot.

Move to approve a Special Event Permit to Aubrey Schwartz, 95 Creative & Scituate Loves Local for a drive in movie on July 11, 2020 from 6:30p.m.-11:30 p.m.

Motion By: Mr. Goodrich Second By: Mr. Vegnani Unanimous (5-0)

Move to waive the special event fee

Motion by Ms. Curran Second by: Mr. Vegnani (4-1) Ms. Connolly voted against.

New Hawker Peddler, JB's Doggie Delights Ice Cream Truck, Jacqueline Brady

Ms. Brady was not on the phone call. The Board would like to know the specific times that she would like to be there. The Board would like to know why the Board of Health wouldn't oversee. They would also like to know how much space the truck will take up and where it will park.

We will table this until she can participate at the next meeting.

Ratification of Restaurant Extension of Premises, TK'O'Malleys and Riva
Jim Boudreau, Town Administrator

Mr. Boudreau discussed the plans that were provide for TK O' Malleys and Riva to allow for an extension of premise in outdoor dining.

I move that the BOS ratify the Temporary Licenses issued by the Town Administrator to the following restaurants to serve Liquor under a Temporary Extension of Premises & Outdoor Seating License in accordance with COVID-19 Order No. 35 and consistent with the process of approving such requests established by the BOS:

**TK'OMalley's
RIVA**

Motion By: Ms. Curran Second By: Ms. Connolly Unanimous (5-0)

62 Glades Rd. Parking License, Jim Boudreau, Town Administrator

Mr. Boudreau provided a photo of the property and noted the area next to the house is Town property. Back in 1977 the Town leased the spaces for 5 years only. The current owner and realtor would like the Board to offer a license to use for 3 years max and anything further would require a Town Meeting Vote.

Ms. Evelyn Heap, homeowner joined the call.

Her husband is sick with dementia and she wants to sell the house. The problem is parking and offering a 3 year license would assist in the sale of the home. Mr. Boudreau noted that Conservation has outstanding conditions on the property from when they did the Septic system. The homeowner has tried to comply but things have been contentious. She's confused about how she can put in sod when she

can't put in irrigation. Mr. Boudreau said he will contact her directly to further discuss the outstanding Conservation issues.

Mr. Vegnani asked if the property is year round and Mrs. Heap said she bought for summer use and also rented. Mr. Boudreau will send Engineering out to the property. Mr. Vegnani believes she should purchase the property from the Town which would serve long term. To do so would involve an open bid process and a Town Meeting vote. Ms. Canfield noted that this is an area that no one uses, it's been grandfathered all these years. She commends the homeowner for trying to fix the problem before selling. Mr. Boudreau said the board can only license the property, not lease. Ms. Connolly suggested a one year lease to sell the property and notify the new owner of their responsibilities. Mr. Goodrich and Ms. Canfield both agree it would need to be at least a 2 year license since it will take that long. Ms. Connolly would like to be involved in the Conservation discussion.

Move to approve a 2 year license for the said property at 62 Glades Rd. for \$1/year with the conditions to adhere to Conservation conditions in front of the house as well as come up with a purchase plan before the end of the lease.

Motion by Mr. Vegnani Second by: Ms. Curran (5-0) Unanimous

Annual Town Meeting Assignment of Articles

The Board reviewed the warrant articles on Special and Annual Town Meeting and assigned articles to each member. They discussed the various articles that are on the consent agenda and the postpone agenda.

FY20 Interdepartmental Budget Transfers, Nancy Holt, Finance Director

Ms. Holt explained that we encountered a problem with a Fire Engine. They discovered corrosion and the \$2,600 repair turned into \$6,600 repair. The total repair bill is June and they can't cover it. We request to transfer the funds to repair the engine and the Department can fund from other line items within their budget.

Move to transfer from the available FY 2020 General Fund budget line of Fire Department Regular Salaries the sum of \$15,000 to the Fire Department Repair & Maintenance Property/Equipment account in the amount of \$15,000 pursuant to MGL Chapter 44B §33.

Motion By: Ms. Connolly Second By: Mr. Vegnani Unanimous (5-0)

OLD BUSINESS:

Recreation Field Permit Rules & Regulations, Maura Glancy, Recreation Director & Jennifer McMellen, Chair Recreation Commission

Ms. McMellen said that when they were last in, the Board asked them to add in the repercussions at the sole discretion of the Recreation Commission. They also added the charge of lights at \$25/hour since we don't know how much they will cost. We can revise once we have additional data. Everything in yellow in the document provides reflects new changes.

Ms. Curran asked how they came up with \$25/hour for lights. Previously they were charged \$50 which included custodian and light fees. Now the lighting won't require a custodian since the turn on/shut off is done on an app. Mr. Goodrich asked why the non -profit classification is limited to a C3. What about another group that's not a C3 (for example, Veterans)? Ms. Glancy said it's typically a C3 but you're right we can deal with that on a case by case basis, especially now that we have a Field Coordinator. Mr. Vegnani suggested we add in "or other comparable non-profit organizations". Mr. Vegnani commended the commission as this was a very long process and put in quite a bit work. Great job.

Move that the Board of Selectmen accept the draft for permitting the fields and gym facilities for the Town of Scituate, as amended to add "or other comparable non – profit organizations".

Motion By: Mr. Vegnani

Second By: Ms. Curran (5-0) Unanimous

NEW BUSINESS:

1. Hawker Peddler Renewal Nona's Ice Cream Truck

Mr. Vegnani wants to note what a great job Nona's does – school events, charity events. They are a wonderful family that does so much for the community.

Move that the Board of Selectmen approve to renew the Hawker Peddler License to Nona's Homemade, Inc. for the 2020 season

Motion by: Mr. Vegnani

Second by: Ms. Curran (5-0) Unanimous

2. Davis Parking Lot Renewal

Move that the Board of Selectmen approve to renew the parking lot License to the Davis Family Trust, Davis Parking Lot for the 2020 season

Motion By: Mr. Vegnani

Second By: Ms. Curran (5-0) Unanimous

3. Liaisons to Boards & Committees

The Board reviewed all liaisons to boards and committees now that we have a new Selectmen and the Board has reorganized.

COMMITTEE/COMMISSION/BOARD

ADVISORY COMMITTEE
AFFORDABLE HOUSING TRUST
ANIMAL CONTROL BOARD
BEACH COMMISSION
BEAUTIFICATION COMMISSION
BOARD OF HEALTH
BY-LAW REVIEW COMMISSION
CABLE TELEVISION ADVISORY COMMITTEE
CAPITAL PLANNING COMMITTEE

SELECTMEN LIAISON

Karen Canfield
Maura Curran (Member & Liaison)
Karen Connolly
Karen Canfield
Maura Curran
Karen Connolly
Karen Connolly
Maura Curran
Andrew Goodrich

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| COASTAL ADVISORY COMMISSION | <u>Maura Curran/Karen Connolly</u> |
| COMMISSION ON DISABILITIES | <u>Andrew Goodrich</u> |
| COMMUNITY PRESERVATION ACT COMMITTEE | <u>Anthony Vegnani/Karen Connolly</u> |
| CONSERVATION COMMISSION | <u>Karen Connolly</u> |
| COUNCIL ON AGING | <u>Karen Canfield/Anthony Vegnani</u> |
| ECONOMIC DEVELOPMENT COMMISSION | <u>Karen Canfield</u> |
| FINANCIAL FORECAST COMMITTEE | <u>Anthony Vegnani</u> |
| HISTORIC COMMISSION | <u>Andrew Goodrich</u> |
| HOUSING AUTHORITY | <u>Maura Curran</u> |
| LIBRARY TRUSTEES | <u>Karen Canfield</u> |
| PLANNING BOARD | <u>Karen Canfield</u> |
| PLYMOUTH COUNTY ADVISORY BOARD | <u>Karen Canfield</u> |
| PUBLIC BUILDING COMMISSION | <u>Karen Canfield/Andrew Goodrich</u> |
| RECREATION COMMISSION | <u>Anthony Vegnani/Andrew Goodrich</u> |
| SCHOOL COMMITTEE | <u>Anthony Vegnani /Karen Canfield</u> |
| SCITUATE HARBOR RESILIENCE MASTER PLAN TASK FORCE | <u>Karen Connolly</u> |
| SCITUATE CHAMBER OF COMMERCE | <u>Maura Curran</u> |
| SHELLFISH ADVISORY COMMITTEE | <u>Anthony Vegnani</u> |
| SISTER CITY FRANCE & IRELAND | <u>Anthony Vegnani</u> |
| SOUTH SHORE COALITION | <u>Maura Curran/Anthony Vegnani</u> |
| STREET ACCEPTANCE COMMITTEE | <u>Karen Canfield</u> |
| TRAFFIC RULES & REGULATIONS | <u>Karen Connolly</u> |
| VETERANS SERVICES ADVISORY COUNCIL | <u>Anthony Vegnani</u> |
| WATER RESOURCES COMMISSION | <u>Andrew Goodrich</u> |
| WATERWAYS COMMISSION | <u>Maura Curran</u> |
| WIDOWS WALK GOLF COMMITTEE | <u>Anthony Vegnani/ Maura Curran</u> |
| ZONING BOARD OF APPEALS | <u>Maura Curran/Andrew Goodrich</u> |

OTHER BUSINESS:

1. Liaison Reports

Ms. Curran Beautification has postponed Ship Shape Day. We need to encourage people to help pick up trash. We need to be better with keeping up with our town

Ms. Connolly noted that SCTV has a beautiful video on the Mordecai Lincoln House. The Town will share the video on their website and facebook page.

2. Correspondence

- Petition of Comcast Cable Communications
- Wind Turbine Correspondence from Seth Pickering, Mass DEP
- Resident, Kuhn

3. Approval of Meeting Minutes

Move to accept the meeting minutes for the Board of Selectmen meeting held on June 16, 2020.

Motion By: Mr. Vegnani

Second By: Mr. Goodrich (5-0) Unanimous

EXECUTIVE SESSION

1. To discuss strategy with respect to potential litigation. – Shellfish

Mr. Vegnani made a motion at 9:17 P.M to move that the Board of Selectmen go into executive session to discuss strategy with respect to potential litigation. – Shellfish

Motion By: Mr. Vegnani

Second By: Ms.Curran (5-0) Unanimous

The board will not reconvene in open session.

Roll Call Vote

Ms. Canfield yes

Mr. Vegnani yes

Ms. Curran yes

Ms. Connolly yes

Mr. Goodrich yes

The Board entered into Executive Session at 9:20 P.M.

Respectfully Submitted,

Michele Seghezzi, Recorder

List of Documents for June 23, 2020 Board of Selectmen Meeting

- Agenda
- July 4 Holiday Weekend SPD Memo
- Acceptance of Veterans Service Advisory Council Donation
- DPW Water Contract Borden and Remington Corp.
- Special Event Drive In Movie
- JB's Doggie Delights Ice Cream Hawker Peddler
- Ratification of Restaurant Temporary extension of premise: TK O'Malleys, Riva 62 Glades Rd.
- ATM/STM Articles June 27, 2020
- FY 20 Interdepartmental budget transfer – Fire
- Scituate Recreation Revision of Field permit rules and regulations
- Hawker Peddler Renewal – Nona's Ice Cream
- Davis Parking Lot Renewal
- Board of Selectmen Liaison List
- Approval of Meeting Minutes for June 16, 2020
- Correspondence
 - Petition of Comcast Cable Communications
 - Wind Turbine Correspondence from Seth Pickering, Mass DEP
 - Resident Letter, Kuhn, request post all agenda's on town website under the calendar

Board of Selectmen Meeting Minutes for June 23, 2020

BOARD OF SELECTMEN

Karen B. Canfield, Chairman

Anthony V. Vegnani, Vice Chairman

Karen E. Connolly, Clerk

Maura C. Curran

Andrew W. Goodrich