MEETING MINUTES BOARD OF SELECTMEN SCITUATE TOWN HALL, 600 CHIEF JUSTICE CUSHING HIGHWAY February 25, 2020

Present: Anthony Vegnani, Chairman, Shawn Harris, Vice Chairman, Karen Canfield, Clerk, Karen Connolly

Not in Attendance: Maura Curran

Also present: James Boudreau, Town Administrator

The Meeting was called to order at 6:34 p.m.

Acceptance of Agenda

Mr. Harris made a motion to accept the agenda for February 25, 2020 Second by Ms. Canfield Unanimous vote (4-0)

SCHEDULED ITEMS:

PRESENTATION National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Federal State Storm Water Permit Program, Sara Grady, South Shore Regional Coordinator for the Massachusetts Bays National Estuary Partnership

Ms. Grady provided an overview of a presentation to the Board of Selectmen, Planning Board members, Planning Department, Karen Joseph, Conservation Agent, Amy Walkey, DPW Engineering Sean McCarthy, Dan Smith, and Jeff Chessia. Ms. Grady reviewed what is required in MA for all communities and specifically of the Town of Scituate. The waters of MA are monitored by the DEP to see if the water meets criteria in different categories like swimming, drinking, etc. There have been improvements in the waters of Scituate over the past years due to storm water and waste water improvements. Ms. Grady reviewed six minimum control measures the Town has to do to meet the requirements for MS4; Public Education, Public Involvement, Illicit Discharge Detection and Elimination, Construction Site Runoff, Post Construction Storm Water Management, Good Housekeeping practices in municipal operations such as vehicle maintenance, open space, building management. Ms. Grady provided contact information regarding the program. Sean McCarthy works with Horsley-Whitten to manage the program. The planning department and conservation issue storm water permits. Ms. Karen Joseph said the storm water regulations final draft is in process. The Scituate waters that are polluted are due to storm water runoff. The bacteria come from waste such as dog waste, other animal waste, etc. On the south shore there are 12,000 pounds of dog waste every day. Pick up especially in areas close to the river. Testing is done by DEP. Mr. Vegnani asked where Scituate ranks amongst other communities and Ms. Grady did not know. The town is on track and doing great. Dan Smith in DPW asked about the state roads. He said the state seems to be lagging behind. Ms. Grady said MASS DOT has separate regulations. Mr. Vegnani said Route 3A is leaking into our reservoir and who is monitoring that? Ms. Grady said there is communication with MASSDOT as part of the reservoir improvement project.

WALK INS-no walk-ins

REPORT OF THE TOWN ADMINISTRATOR

1. Field update: Work continues on the athletic fields at the High School. Exterior doors and windows are in on the concession building and fitting out of the interior has begun. We are using dipped shingles on the exterior for long life and durability. The granite curb along the parking lot was installed last week.

The granite cobblestones at the plaza entrance have been installed. The anchor curbing at the baseball field has been installed and is complete. Next big event will be bringing in the base for the baseball field. We are meeting tomorrow and I will send out an update if we get more.

- 2. COA update: Demolition has commenced on the C wing. Should be completed next week. Linda is looking to schedule a ground breaking for the new building sometime during the week of St. Patrick's Day, probably 3/18. This would most likely take place late in the afternoon. We will continue to post updates on a weekly basis.
- 3. As announced at our last meeting, tomorrow is the Veterans Council meet and greet breakfast at the COA. It is at 9:00 am and all those who served, their spouses and caregivers are invited. It is a good opportunity to meet the Veterans Council and learn about veteran's benefits and services available to veterans.
- 4. Early voting is on-going at the Town Hall. It will be taking place normal business hours here at the Town Hall. Vote early and often.
- 5. Regional sewer update: We had a good meeting of the regional sewer group today and look like we may have a path forward. The Cohasset Sewer Commissioners will be voting on whether or not to move forward with what we are calling option 5.1. That would send sewerage from North Scituate, shown as area S3 on the map, down South Main Street to the Cohasset WTP. The same amount of sewerage would be wheeled from North Cohasset to Hull for treatment. As part of this, we instructed the engineers to size the infrastructure needed for 5.1 to be big enough to handle sewerage from areas S1 and S2. That is we would not need to install a bigger pipe to handle the additional flows or build a larger pumping station, etc. Right now, the projected sewerage from S3 and the 3A housing development can be wheeled to Hull without major infrastructure improvements being made in Cohasset or Hull. To accommodate S1 and S2, significant upgrades in pipes and pumping stations would be needed. Once Cohasset votes to move forward, the consultant will finalize the report and begin phase II of the project, which is the filing of the environmental reports and permits. Discussions will also begin on an IMA between the 3 communities for the proposal. The projected cost (very soft) for version 5.1 is between \$9.5 and \$10 million for Scituate for the construction. The cost of disposal will be part of the IMA. We believe that this project would be eligible for significant funding from the state in the form of MassWorks grants, etc. as it is 1) regional; 2) economic development; 3) transit oriented; 4) environmental, and; 5) housing production. If everything went favorably, we would be looking to be out to bid early in 2022.

Ms. Canfield asked when we will receive the read out from the wind turbine study. Jim said he will schedule for an upcoming meeting.

PUBLIC HEARINGS

1. Application for All Alcohol Restaurant Liquor License,

Common Victualler License and Indoor Entertainment Permit, Salt Society, Inc., 146 Front Street, Kara Bilodeau-Tondorf, Owner

Ms. Tondorf is opening a new restaurant where ORO used to be. It will be a full service restaurant in the same footprint. There will be some aesthetic changes. They are trying to be aggressive with the opening before the summer.

Move to approve a new all alcohol restaurant liquor license to Salt Society, Inc. located at 146 Front Street. With hours of operation Monday – Saturday 11:00 a.m. – 1:00 a.m. and Sunday 10:00 a.m. – 11:00 p.m. contingent upon Board of Health and ABCC approval. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (4-0)

Move to approve a Common Victualler's License for Salt Society, Inc. 146 Front Street, Scituate, MA, pending final Board of Health Approval. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (4-0)

Move to approve an annual indoor entertainment license to Salt Society, Inc. located at 146 Front Street, Scituate, MA, Monday-Saturday 11:00 a.m. - 11:00 p.m. and Sunday from 10:00 a.m. - 11:00 p.m. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (4-0)

2. Still Waters All Alcohol Package Store License Ceased to Conduct Business, Tracy Colameco

Ms. Colameco had to close down Still Waters at the end of January. She is working to transfer the liquor license and is hoping to move forward this week with a sale. She would like the opportunity to sell the All Alcohol package store liquor license.

Kerri Curreri owns Board 143 and was informed that Still Waters will be closing the doors. She would like to purchase the Beer and Wine Liquor Store license from The Voyage. She is stuck until Ms. Colameco sells her license. She is asking the Board to reduce the time frame from six months.

Keith O'Callaghan, The voyage purchased Sands End license. The Voyage has two licenses but there was a wall dividing the property location. He made a suggestion that this is a possibility.

Mark Davis from Humarock said when you buy a business you can sell off parts of the business. She should be allowed to sell the license.

Move to leave Still Waters Wine & Gourmet Public Hearing open and follow up in six months. The license will be cancelled and returned to the Town of Scituate unless Still Waters Wine & Gourmet is resumed or an application for transfer is filed within six (6) months. Motion by Ms. Canfield second by Mr. Harris Motion passes 3-1 Ms. Connolly is not in support of the motion.

UPDATE Sister City Ireland, Brenda O'Connor

Students from Skibbereen are coming here in the fall and Scituate students will be going in March of 2021 to Ireland. Mrs. O'Connor reviewed the schedule of March events and the March calendar for Sister City was given to the Selectmen. Save the date letters were sent to the South Shore Communities for the Irish Heritage Trail future meeting on May 20th. John Sullivan said the Irish Memorial is almost ready and will be dedicated April 26, 2020 in Scituate Harbor. The reception following will be in St. Mary's hall. There will be a press release next Monday on the Irish Heritage Trail.

The Voyage St. Patrick's Celebration, Keith O'Callaghan, Owner & Roo Graham, Manager Keith O'Callaghan attended to ask permission of the Board to obtain on Outdoor Entertainment permit and One Day Wine & Malt License for the event. It was a great event last year and went very smoothly. They would also like to ask the Selectmen if they can use the town parking lot as an overflow parking lot for the event. Mark Davis 19 Central Avenue a resident supports this event.

- Outdoor Entertainment Permit 3/13-3/15/20 and 3/17/20 Move to grant an outdoor entertainment permits to Roo Graham/Keith O'Callaghan The Voyage located at 14 Marshfield Ave, Humarock for a St. Patrick's Day Celebration with a comedy show, Irish Step Dancing and live music on March 13 & 14, 2020 from 8:00pm-11:00pm, March 16, 2020 from 3:30pm-7:30pm and March 17, 2020 from S:OOpm-II:OOpm Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (4-0)
- One Day Wine & Malt License 3/13-3/15/20 and 3/17/20
 Move that the Board of Selectmen approve a One-Day Wine & Malt licenses to the Voyage Restaurant for a St. Patrick's Day celebration in the outdoor tent on their premise on March 13, 2020 from 6:00pm-12:00am March 14, 2020 from 12:00pm 12:00am, March 15, 2020 from 12:00pm-10:00pm and March 15, 2020 from 5:00pm-12:00am Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (4-0)
- Move that the Board of Selectmen allow the Voyage to use the Town owned Humarock Beach parking lot for their weekend event. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (4-0)

Outdoor Entertainment Permit June 20, 2020, 5-10 p.m. @ 79 Kenneth Road, Michael Vantine Patricia Vantine is representing her son Michael Vantine tonight. They have rented a home and are looking for an outdoor entertainment permit. Guests will park at the Scituate Harbor Community Building and they have hired a bus to shuttle guests.

Move to grant an outdoor entertainment permit to Michael Vantine for two folk guitar players on June 20, 2020 from 4:00 p.m. -6:00 p.m. at 79 Kenneth Road, Scituate. Motion by Ms. Connolly second by Ms. Canfield Unanimous Vote (4-0)

Scituate Harbor Town Marinas Rehabilitation Contract, Stephen Mone, Harbormaster Mr. Mone said they put the project out to bid 3-4 weeks ago. 20 firms took out plans and they received three bids on the project. The marina is held with chain and stone and moves around. This will keep the marina on pilings so it does not move around. They will put the gangway on pilings and it will be ADA accessible. It makes the marina more secure and can be left in place during the winter months. The add on is to do the Scituate Maritime Center marina as well. 75% of the funds coming from a state grant and the remainder from the Waterways Enterprise fund. This was already passed. Mr. Harris thanked everyone involved including the Waterways Commission, Stephen Mone and Sean McCarthy for their great work. It will start right away after the contracts are executed. It will be completed before the marina opens.

Move that the Board of Selectmen award the Cole Parkway Marina Rehabilitation Project to C. White Marine Incorporated of Danvers, Massachusetts for \$1,020,800.00. Motion by Mr. Harris second by Ms. Canfield Unanimous Vote (4-0)

DPW CONTRACTS, Kevin Cafferty, DPW Director

 MAPC Contract (South Shore Consortium Regional Bid) Roadway Management Services to TL Edwards for 2020 Mr. McCarthy said that Mr. Cafferty and Mr. Breen are looking at the roads to be done this spring. Ms. Canfield asked about the contract for the Minot parking lot is not under this contract. Mr. Boudreau said the Minot parking lot is not under this contract.

Move that the Board of Selectmen award the Roadway Management contract to TL Edwards for the 2020 construction season. Motion by Ms. Canfield second by Ms Connolly Unanimous Vote (4-0)

• Award Contract to Premier Fence for Glades Road Guardrail up to \$212,025 Mr. McCarthy said this is between Gannett and Baileys Causeway. This area is identified as a safety concern. Because of the aesthetics, a bid spec was prepared for a timber guardrail. It is higher in price than a steel guardrail. Ms. Canfield needs to be convinced that this project is necessary. Mr. McCarthy said the top of the rail is 30 inches off the ground. Each entrance will have an opening along the boardwalk. Mr. Boudreau said this came up when he and Mr. Cafferty were looking at this during a storm. Mr. Boudreau said it is a problem that needs to be addressed. Ms. Connolly asked if the abutters were asked their opinions. Mr. Boudreau said no we do not typically check with the abutters. Mr. Harris thanked Mr. McCarthy for thinking of the safety but he thinks these funds could be put to better use elsewhere. The funding would be out of Chapter 90 money. Mr. Vegnani would like to put this on hold and think about it some more. Mr. Vegnani feels there are other priorities. Mr. Harris said there was only one bidder. No Selectmen made a motion for this contract.

FY2021 Town Operating Budget

Economic Development Commission

RJ Dwyer attended to represent the Commission and the budget comes from the meals tax. The new wayfinding signs were completed, the rezoning with the planning board, the town master plan, the harbor resiliency and stability plan and coastal management. They also assign liaisons to all the Boards and Committees as well as each of the business districts. They are working on a new business packet for new businesses interested in coming to Scituate. They are crafting a communication plan on what is trying to be achieved. Money that isn't spent closes out to free cash. The budget is \$49,000 and they spend close to their budget. There is \$30,000 available in the stabilization fund. Ms. Canfield works as the liaison with this commission. They are coming before the board in the next couple of months with their plans. The Selectmen thanked the EDC for their efforts. Mr. Vegnani would like the group to look at uses for the Old Gates School.

Community Preservation Act Committee, Dan Fennelly, Chair

- Financial Update
 Estimated revenues for 2021 are \$2.3M. CPC is allocating \$716,000 toward the Debt service
 pay down for the field's project. The committee felt it was important to pay down the debt.
 There are four projects that CPC voted on to rescind.
- Projects for Town Meeting
 - 1. PJ Steverman Skate Park, cost is \$315,000, is a heavily used facility and requires major rehabilitation. The Steverman family will continue to provide some items such as goal nets, etc. The friends of Scituate Recreation will be donating \$10,000. Maintenance is an issue for many of these projects and you cannot use CPC money for maintenance. The organizations will donate money to the town that will be used for ongoing maintenance. This project has been supported by many town organizations.

- 2. Mordecai Lincoln property is being offered to the town for an incredible price of \$900,000. The main house was built in 1695. This property has significant historic value and is privately owned. There is potential for recreational use on the river. Ms. Canfield feels this would be a great asset to the town. Mr. Harris went by to view the property and once he saw it, he saw the value in the property. When he walked the property, he said there is rental income, there are hundreds of feet of frontage on the Gulf River, and there is tons of open space for people to enjoy. Mr. Harris is concerned about ongoing maintenance. Mr. Fennelly said the property was well taken care of and has a new roof. Ms. Connolly said seeing is believing and she thinks it is a great area. This is a sterling example of preserving history and land. She would like a visit open to the public before town meeting so people can see it. Ms. Connolly appreciates the owners for selling it for less that they could get for it. Mr. Vegnani went to visit the property also. The property is spectacular and it is a beautiful piece of land. The historical significance is off the charts and it is one of the oldest properties in town. It is a beautiful open space and wellkept building. It is a unique piece of land. Mr. Vegnani thinks it is a good investment for the town.
- 3. The second phase of Country Way trail phase II at a cost of \$575,000. Phase I was funded in 2013 and there is 3100 feet left from Hughey Road to Greenbush. Ms. Connolly said a citizen came and spoke with CPC about it. The Norwell decision was determined that the DPW included the project in their budgets and the other reason was the stretch of road was never referred to in the open space and recreation plan. The town recently completed the open space and recreation plan and included areas where people can use these trails. Ms. Connolly said to not complete this would be unfortunate. Mr. Harris asked if construction was asphalt and Mr. Fennelly replied yes. The Driftway path was very successful. Are there any telephone poles in the way in this section since that was a mistake? Ms. Canfield asked if this would fall under Complete Streets and Mr. Boudreau will check into this. Mr. Vegnani said the last one was a debacle and he will not support this if more of the same although he is in favor of the connection but would like to see the plan before he supports the funding. Mr. Fennelly said this has not been officially approved by CPC. There is a March 9th CPC meeting and they will review with DPW and vote at that meeting. Mr. Fennelly will attend the next Selectmen meeting to discuss the results of this meeting for this project.

CPC does not initiate projects. Applications are submitted to CPC from different groups. He does not anticipate anything big coming down the pike. The Lawson Housing Project is already allocated and off the books.

Review ATM/STM Citizen Petition Article

Mr. Harris recused himself from this topic at 9:26 p.m.

1. South Shore Community Action Council (SSCAC), Susan Heller, 81 Country Way is a resident of Scituate for the past several years. She has used the SSCAC and is a volunteer today. Nicky? is the Director of Planning and Development at SSCAC. They serve between 400-500 residents in the Town of Scituate. Ms. Connolly said there was a citizen petition article a couple of years ago. Nicky said they miss deadlines and did not apply last year. There is a contract with the Town of Scituate for Council on Aging transportation. Ms. Connolly asked if there was funding available for the Town of Scituate rather than a citizen petition. Ms. Canfield was concerned that other non-profits will put forth citizen petitions for funding. She is concerned from a town budget perspective that it is unfair. She is uncomfortable supporting this petition. It is not an appropriate municipal expense. Mr. Vegnani said there is no doubt the services are great but

there are many worthy organizations. They receive appropriations from four towns. Eleven towns are represented on the Board of Directors. The Town of Carver has an application process.

Mr. Harris re-joined the meeting at 9:40 p.m.

FY2021 Capital and Operating Budget

Mr. Boudreau reviewed additional funding and where he recommends the allocations.

Town Departments Revised - Financial Forecast Dated 1/28/20 Restoration of FY 2021 Town Administrator Budget Reductions

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Amount
\$63,533
\$5,000
\$10,000
\$25,000
\$2,000
\$3,000
\$30,000
\$12,605
\$200,000
\$20,090
\$2,000
\$373,228
\$19,726,786
\$20,100,014

Recommendation

The Board reviewed the revised financial forecast. The Selectmen would like to add money to facilities. Mr. Boudreau said it is a bandwidth issue for Facilities. Ms. Canfield said the facilities plan will be completed in April. Mr. Boudreau said that will be a lot of capital items. Mr. Vegnani and Ms. Canfield said we could contract carpenters to do this work for facilities. The Selectmen reviewed the FY21 Capital plan and operating budget.

- 1. Move to approve the Town of Scituate FY21 Capital Budget as proposed by the Capital Budget Committee Motion by Ms. Connolly second by Ms. Canfield Unanimous Vote (4-0)
- 2. Move to approve the Town of Scituate FY21 Operating Budget Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (4-0)

All Town Meeting Warrant Articles

The Selectmen are approving the articles to be on the warrant tonight not voting for or against the individual articles. The Selectmen would like to review the cell tower location and take advantage of the opportunity if available. The Council on Aging current building has some flood plain issues. The Board can put some parameters on the sale to a non-profit, a single family home, etc. It can be done in a sealed bid or an auction. The Minot fire station and the Council on Aging were on town meeting warrants in the past.

1. Vote to approve the April 13, 2020 Special Town Meeting and Annual Town Meeting Warrant Articles to add to the warrant subject to review by Town Counsel, Town Administrator and Planning Board. Unanimous Vote (4-0)

Selectmen Representative to the Scituate Public Schools Superintendent Search Committee Mr. Vegnani is not available to participate.

Move to assign Karen Connolly as the Selectmen representative to the Scituate Public Schools Superintendent Search Committee with Maura Curran as an alternate. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (4-0)

Senior Tax Work-off Abatement Program

Move to increase the annual limit for the senior tax work-off abatement program to \$1,275, increase the hourly rate to \$12.75 effective January 1, 2020 and set the number of participants to a maximum of 30. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (4-0)

NEW BUSINESS:

- 1. One Day Liquor License
- Ellen McKenzie @ Lucky Finn on February 29th, 6:00-10:00 p.m. for private event Motion by Ms. Canfield seconded by Mr. Harris Unanimous Vote (4-0)
- 2. Release of Restrictive Covenant 64 Brockton Ave.

Move that the Declaration of Restrictive Covenant, recorded in the Plymouth County Registry of Deeds Document No. 545597 on Certificate of Title No. 122508, is no longer necessary and, therefore, as the Sewer Commissioners, the dwelling at 64 Brockton Ave. is no longer limited to use or occupancy as a 2 bedroom house, and can be used or occupied as more than a two bedroom house. Motion by Ms. Connolly second by Mr. Harris Unanimous Vote (4-0)

3. Sewer Betterment Deferral Parcel ID 14-1-49-0

Move to grant a sewer betterment deferral for current year taxes in the amount of \$1473.11 for parcel id 14-1-49-0. Motion by Ms. Canfield second by Mr. Harris unanimous Vote (4-0)

OTHER BUSINESS:

1. Liaison Reports

Mr. Harris said Mr. Mone presented the new boat pictures to be delivered in June. It is going to be great.

Ms. Canfield said the next Community Master Plan is March 25, 2020. The final draft will be in September. The EDC has been very active and they are looking into getting together with other community EDC's.

Mr. Vegnani said the first Charter Review Committee meeting was held and it was a good meeting. The Recreation Commission will be coming forward with new field rates, etc.

- 2. Correspondence
 - a. Scituate Accessibility Awareness Event
 - b. Letter from Grade 6 student request to change name of Board of Selectmen to Select board
 - c. Veterans Council meet and greet 2/26 @ 9 am Council on Aging Office
 - d. Thank you note from Betty Foster to Selectmen
 - e. Valentines Cards received from Wampatuck students
- 3. Approval of Meeting Minutes

Move to accept the meeting minutes for the Board of Selectmen meeting held on February 4, 2020. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (4-0)

4. Adjournment and Signing of Documents

The meeting was adjourned at 10:40 p.m. motion by Mr. Harris second by Ms. Canfield Unanimous Vote (4-0)

Respectfully Submitted,

Lorraine Devin, Recorder

List of Documents for February 25, 2020 Board of Selectmen Meeting

- Agenda
- MS4 Presentation Federal State Storm Water Permit Program
- Sister City Ireland update
- Public Hearings
 - Application for All Alcohol Restaurant License Salt Society, Inc. Kara Tondorf
 - Still Waters All Alcohol Package Store License Ceased to Conduct Business, Tracy Colameco
 - 3. Business, Tracy Colameco
- The Voyage St. Patrick's Celebration, Keith O'Callaghan, Owner & Roo Graham, Manager
 - Outdoor Entertainment Permit 3/13-3/15/20 and 3/17/20
 - One Day Wine & Malt License 3/13-3/15/20 and 3/17/20
- Outdoor Entertainment Permit June 20, 2020, 5-10 p.m. @ 79 Kenneth Road, Michael Vantine
- Scituate Harbor Town Marinas Rehabilitation Contract, Stephen Mone, Harbormaster
- DPW CONTRACTS, Kevin Cafferty, DPW Director
 - MAPC Contract (South Shore Consortium Regional Bid) Roadway Management Services to TL Edwards for 2020
 - Award Contract to Premier Fence for Glades Road Guardrail up to \$212,025
- FY2021 Town Operating Budget

Economic Development Commission

Community Preservation Act Committee, Dan Fennelly, Chair

- Financial Update
- Projects for Town Meeting

Review ATM/STM Citizen Petition Article

- 2. South Shore Community Action Council, Susan Heller
- FY2021 Capital and Operating Budget
- All Town Meeting Warrant Articles
- Selectmen Representative to the Scituate Public Schools Superintendent Search Committee
- Senior Tax Work-off Abatement Program

One Day Liquor License Application

- o Ellen McKenzie @ Lucky Finn on February 29th, 6:00-10:00 p.m. for private event
- Release of Restrictive Covenant 64 Brockton Ave.
- Sewer Betterment Deferral Parcel ID 14-1-49-0
- Correspondence
 - Scituate Accessibility Awareness Event
 - Letter from Grade 3 student request to change name of Board of Selectmen to Selectboard
 - Veterans Council meet and greet 2/26 9 am Council on Aging Office
 - Thank you note from Betty Foster to Selectmen
- Approval of Meeting Minutes for February 4, 2020

Board of Selectmen Meeting Minutes for February 25, 202
BOARD OF SELECTMEN
Anthony V. Vegnani, Chairman
Shawn Harris, Vice Chairman
Karen B. Canfield, Clerk
Karen E. Connolly
Not in attendance
Maura C. Curran