

**MEETING MINUTES
BOARD OF SELECTMEN
SCITUATE TOWN HALL, 600 CHIEF JUSTICE CUSHING HIGHWAY
January 21, 2020**

Present: Anthony Vegnani, Chairman, Shawn Harris, Vice Chairman, Karen Canfield, Clerk, Karen Connolly, Maura Curran

Also present: James Boudreau, Town Administrator

The Meeting was called to order at 7:03 p.m.

Acceptance of Agenda

Mr. Harris made a motion to accept the agenda for January 7, 2020

Second by Ms. Canfield Unanimous vote (5-0)

WALK INS – No Walk ins

REPORT OF THE TOWN ADMINISTRATOR

1. Lights being prepped for install at back field. Poles for tension netting system being installed on baseball field. Main drain line for the baseball field is complete. Field anchor system being prepped for installation on baseball field. Elevator is finished pending sign off with connection of permanent power. Electrical runs and foundations for pedestrian level lights poles will be installed soon. Pricing being sought for addition of dugouts at both baseball and softball fields. Doors and windows ordered for amenities building. Once installed, interior work will commence in earnest and then paving around building can be completed. Cold snap will allow trucks onto fields to begin prepping for installation of field base. Plan at this point is for major push for trucking deliveries and installation of final curbing around parking lot during February break. Work next on baseball, then softball, heading towards exit.
2. COA. Contractor has begun erecting the fence around the site of the new Senior Center. They will begin abatement work in the C wing this week and next week, taking 2-3 weeks for the abatement process to be completed. Once the abatement process is finished, they will prepare the C wing for demolition and demolition the C wing and secure the end of the B wing. Once demolition is complete, the contractor can apply for a building permit.
3. The water department had begun flushing the “High pressure area” essentially the west end. We did not get too far into this as the weather has changed and issues with breaks and at the plant pulled the crews off the flushing. Once the weather abates, we will resume flushing.
4. The regional sewer meeting has been moved until February 25 to allow for additional modeling of the flows from Scituate/Cohasset to Hull. The date was also pushed back due to February vacation.
5. Be advised that the Town received \$154,877.26 in a Storm Riley FEMA reimbursement on 1/17/20. Included in this claim was the 75% reimbursement (\$63,763) of the \$85,017 paid to the Town of Marshfield in 2018 for the excessive water usage in Humarock due to the 4th Cliff water main damage. The \$85,017 was paid from the Water Enterprise funds so the reimbursement will be credited to the Water Enterprise
6. The long awaited water study has been completed. We are waiting for the final report from Tighe and Bond. It is currently scheduled for presentation to the BOS at your next meeting at the start of February. We received a FEMA reimbursement thanks to Nancy Holt and Sean McCarthy’s hard work that will go back to the Water Enterprise account. The wind turbine testing is complete and they are putting the presentation together for the Board of Selectmen.

SCHEDULED ITEMS:

Acceptance of Donations:

- **Council on Aging, Linda Hayes**

Ms. Hayes explained the donation to the Board. There may be more donations in the future. Additional funding is required for transportation services so this area is where the funds are slotted to go. Council on Aging is looking at a grant for a new van.

Move that the Board of Selectmen accept a donation in the amount of \$20,000.00 from the Marie I. Gillis Trust to the Scituate Council on Aging towards the provision of transportation services, purchase of transportation vehicle, or to increase the availability of social service programs by the Scituate Senior Center. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (5-0)

- **2019 Memorial Bench Donations, Lorraine Devin**

The donation for memorial benches includes the purchase of the bench, the engraving, delivery and installation. There were 13 memorial benches donated in 2019, a majority of them for the Cole Parkway project that included 10 of the 13 benches.

Move to accept 2019 Memorial Bench donations to the Town of Scituate that total \$39,100.00. Motion by Ms. Canfield second by Ms. Curran Unanimous Vote (5-0)

FEMA Seawall and Revetment Improvements, Kevin Cafferty, DPW Director

This will address North Scituate beach and other repairs needed. This went out for bid and after review the group selected GZA who has done work with FEMA in the past. This will run Baileys Causeway to 35 Surfside, the upper section of Glades Road. Mr. Harris asked when we will start construction. Mr. McCarthy said spring or fall 2020. Mr. Harris asked DPW to push to get it done.

Move that the Board of Selectmen award the contract for engineering design, permitting, bidding, and construction inspection services to GZA GeoEnvironmental, Inc., of Amesbury, MA for \$159,163.00 Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)

Change of All Alcohol License DBA from Reynold Package Store to Greenbush Package & General Store, Marty Block, Owner

Mr. Block attended the meeting to request a change of DBA from Reynolds package store to Greenbush Package & General Store. Mr. Block wants to incorporate more of a general store feel. He just purchased the property and he is committed to making the property part of the community. A sign is being made that will have the new name.

Move that the Board of Selectmen approve the Leahmaia Liquors Inc. change of DBA for the All Alcohol Package Store License and Common Victualler License from Reynolds Package Store to Greenbush Package & General Store. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (5-0)

Board & Committee Applicants Shellfish Advisory Committee

T. Scott Connelly (Scott) lives in Minot on Glades Road near the location of the Shellfish pilot. He has an interest in the area and following the developments. He would like the program to be successful. He enjoys shell fishing in the area. He has attended meetings in the past and watched others. He does not have an interest in applying for a license. General curiosity and interest and someone that has the best interest of both sides. He will reach out to other communities to obtain information where it was done before. He will find the time to participate on the committee. Mr. Vegnani said he is looking for people that are open minded and the tough part now is putting the pilot together.

Adam Bisol is a resident since 2012 and holds a recreational shellfish license in Scituate. He loves the resource we have in Scituate and making it a viable commercial industry is a great idea. His background is in environmental science and has done some work in water quality issues. He is a conservationist and a hunter. Aquaculture with oysters improves water quality in general. He has time to participate. He has family property on a salt farm in Yarmouth and has a good relationship with the shellfish constable in Yarmouth. Mr. Bisol discussed his idea of a community garden.

Paula Lind has lived in Scituate over 50 years. She has started a business in Scituate and this is a new venture for people. She would like to be part of seeing the success of farms. She has been clamming for 30 years in Scituate. She has attended meetings and likes the people. She has served o Rotary and the Chamber of Commerce. She knows how committees work and knows how to act on a committee. She is not currently serving on any committee. When the opportunity came up she decided she would give 100% to this project. She will come in with a fresh perspective and help move forward. She is not looking for a license. She has experience screening applications. She would like to make it work for both sides.

FY2021 Town Operating Budget Department of Public Works

Mr. Cafferty, DPW Superintendent, Sean McCarthy, Town Engineer, Sean Anderson, Water Superintendent, Will Branton, Sewer Superintendent and Mike Breen Highway & Public Grounds Superintendent were present for the budget review.

Mr. Cafferty reviewed the goals and objectives of the DPW. He said safety is a major area the DPW is working on. DPW is working in bringing policies and procedures up to speed. They are working on sewer I/I as a top priority. Water improvements are a top priority and this is the first time ever the entire system was flushed. The west end is the only area left to flush. We are hoping to see the results of that this year with a reduction in brown water. Mr. Boudreau said he plans to request OSHA compliance training from our insurance carrier MIIA rather than funding it through the budget.

- **Engineering 411**

Engineering supports all the other DPW departments, CPC and looking at grant funding to expand the reservoir. Mr. Cafferty said you compete against yourselves when you apply for multiple grants so they apply for the highest grant they can receive. Mr. McCarthy is supporting the Cedar Point engineering work and they passed on historic records and it is moving along. They are hoping for a spring bid opening. Water phase IVA will be going in the spring and is being prepared. It will be a busy spring. We only have three engineers and we don't have the bandwidth for many CPC projects and that is why outside engineers need to be included in CPC applications.

- **Administration 421**

- **Highway 422**

Mike Breen reviewed the highway budget with the Selectmen. There are a few roads that need to be paved.

Ms. Connolly said CPC has the application to finish the walkway on Country Way. The neighbors brought the application forward. Mr. Cafferty said he would like to work with them on finishing the Country Way project. There is a capital request for a new street sweeper for DPW. The sweeper we have breaks down quite a bit. We are supposed to sweep the town twice a year. It was not approved in capital so money was added to the budget to hire contractors to sweep the town.

- Snow & Ice 423

The DPW has had a lot of requirements for pre-treating for ice. They have brined six times and treated the roads eight times so far. Behind town hall there is sand and salt available for residents to use. He does not want people to take it from the highway department because there is molasses in it and it will track into the house.

- Public Grounds 429

Mike Breen said the sweeping is actually under public grounds. Public Grounds will be working on fields and they have a lot of tree work that needs to be done. Guardrails and road side cutting needs to be done. Mr. Vegnani said the guys do a great job with the amount of staff that they have. There is a new foreman Richie Fuller in Public Grounds now. There is an extremely talented group working in Public Grounds and they save the town a lot of money. Mike Breen said that Kevin Devin has been a big plus in recreation as the field coordinator and has excellent communication. Grounds does the trash barrels in the summer and it takes two guys full time to do this. There are people putting household trash dumping in our trash barrels. Ms. Curran asked if we paint the cross walks every year. Mr. Breen said this year we had problems because of the rain but normally we paint the cross walks every year. The type of paint that they are allowed to use has changed and doesn't last as long.

- Transfer Station Enterprise 433

Sean McCarthy is trying to keep costs down. Being a member of the South Shore Recycling Coalition is helpful to learn what other communities are doing to cut costs and get ideas. This is a state wide and probably nation-wide challenge. The last of the debt is paid off and it is now a debt free enterprise. It is now self-supporting. The sticker price was increased and we should recoup some costs. The trash bag sales are lagging a bit and hauling costs are much higher.

- Sewer Enterprise 440

Will Branton reviewed all the current projects going on in the Sewer Division. There is a ten year backlog on cleaning projects. With our own vac truck we can reduce this ourselves. The septage project is about \$800K. Most towns' offer flow metering billing but we do not. We charge by the truckload. We are looking at it. A year and a half ago we went up on the septage rate. Now we have a competitive rate. The clarifier project is the concrete around the tanks. This is an epoxy coating that is put around the inside of the tank to prevent the concrete from breaking off into the system. Ms. Curran asked about long range planning for a new sewer treatment plant. Ms. Curran feels this needs to be on our radar for long range planning. The setup in 1991 is that the sludge from the water plant goes through a pipe to the sewer treatment plant. It causes chaos in the sewer treatment plant. This hits the sewer department chemical and electricity budget. They will look at this in the new water treatment plant design. In a perfect world this will be handled in the water treatment plant. Mr. Vegnani said that being at 94% of our capacity is an issue and getting our top 10 areas down for I/I is a priority. Cedar Point is the first area that needs to be done. Mr. Vegnani thanked Will Branton and his team for the excellent work that they do. Mr. Cafferty said part of the safety program is providing hepatitis shots to the employees at the transfer station and working on other safety improvements.

- Water Enterprise 450

Sean Anderson said eliminating brown water issues is a top priority. The addition of Mark Cloud this year and Mark took charge of the aggressive water main flushing program. In the beginning we were getting a lot of complaints but as it continued we got less and less. The flushing program has allowed the water department to open the gates and clean out all the pipes. They've been finding some interesting problems that created brown water. They are tracking all of these changes for Tighe & bond. They have removed a lot of sediment in the system and it has been very successful. Mr. Harris asked if we could replace the water line down Old Driftway where there have been a lot of breaks. Mr. Anderson said he is investigating this and he had to go into inactive records. He found the water main on Old Driftway is late 1920's, early 1930's and it needs to be replaced. Mr. Vegnani said there were a lot of huge projects on the plate of the water division and they applaud all the efforts of the staff. Mr. Vegnani said water shortage is not the issue. Suez notified the DPW that they will no longer do ice pigging in North America. It was disappointing that we are losing this function. They could flip it and sell it to another company. Mr. Vegnani reviewed the budget.

OLD BUSINESS:

Shellfish Advisory Committee Revision of Charge, Jim Boudreau

The Selectmen discussed the changes requested for the charge to increase the number of members from 5 to 7. Also, to add an at large member if a Waterways member is not available.

Move that the Board of Selectmen vote to approve the Shellfish Advisory Committee Charge revision to increase to seven members. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)

NEW BUSINESS:

1. Drain Layers License

- Renewal of existing licenses

Move to approve a renewal of a Drain Layers License to the following businesses:

Mankewich Contracting, Inc.

Dandel Construction, Inc.

Ringler Excavating, Corp

McEachern Contracting

Robert Spirito

Totmans Enterprise Inc

Paul J. Laugelle

Motion by Ms. Canfield second by Ms. Curran Unanimous Vote (5-0)

- New License Application Podgurski Corporation

Move to approve a drain layers license for Podgurski Corp. Motion by Ms. Canfield second by Ms. Curran Unanimous Vote (5-0)

2. One Day Liquor License

- Black Apron @ St. Mary's on February 1st, 6:30-10:30 p.m. for SHS Basketball Boosters

Move to approve a One Day Wine and Malt License to The Black Apron for an event at St. Mary's on February 1, 2020 from 6:30pm - 10:30pm Motion by Ms. Canfield second by Ms. Curran Unanimous Vote (5-0)

3. Board & Committee Appointments
Shellfish Advisory Committee

Move to appoint T. Scott Connelly to the Shellfish Advisory Committee for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)

Move to appoint Adam Bisol to the Shellfish Advisory Committee for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Adam Bisol Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)

Move to appoint Paula Lind to the Shellfish Advisory Committee for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Harris second by Ms. Canfield Unanimous Vote (5-0)

OTHER BUSINESS:

1. Liaison Reports

The Coastal Advisory Commission (CAC) is sponsoring a visioning session in neighborhoods. Between 1/30 and the end of February there were post cards sent out across town. They are looking for volunteers to host neighborhood meetings with the consultant. What is the vision of our coast in 30-50 years. You can contact Maura Curran or Louise Pfund if you are interested in hosting a session.

Planning Board has received an application on Route 3A for eight duplexes. It is past Old Forge on Route 3A with three common driveways.

2. Correspondence

- a. Letter from Mass DOT approving the Chapter 90 funds for FY20 will be \$617,651
- b. Invitation to attend a Legislative Coffee on February 21 at the Paul Pratt Memorial Library in Cohasset at 7:30 a.m.
- c. Keep MA beautiful letter.
- d. Sister City Film on 1/22 @ St. Mary's

3. Approval of Meeting Minutes

Move to accept the meeting minutes for the Board of Selectmen meeting held on January 7, 2020. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)

Move to accept and not release the Executive Session minutes for the Board of Selectmen meeting held on January 7, 2020 since the matter discussed is still pending at this time. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)

4. Adjournment and Signing of Documents

**The meeting was adjourned at 9:40 p.m. motion by Mr. Harris second by Ms. Canfield
Unanimous Vote (5-0)**

Respectfully Submitted,

Lorraine Devin, Recorder

List of Documents for January 21, 2020 Board of Selectmen Meeting

- Agenda
- Acceptance of Donations from Ron Kearns, Esq. on behalf of the Marie I. Gillis Trust \$20,000
- Acceptance of Donations for the 2019 Memorial Benches \$39,100
- Seawall and Revetment Improvements, Kevin Cafferty, DPW Director
- Change of All Alcohol License DBA from Reynold Package Store to Greenbush Package & General Store, Marty Block, Owner
- Board & Committee Interviews see Board & Committee Book for applications and spreadsheet for interviews for Shellfish Advisory Committee
- FY2021 Town Operating Budget Department of Public Works
 - Engineering 411
 - Administration 421
 - Highway 422
 - Snow & Ice 423
 - Public Grounds 429
 - Transfer Station Enterprise 433
 - Sewer Enterprise 440
 - Water Enterprise 450
- Shellfish Advisory Committee Revision of Charge
- Drain Layers License Renewal of existing licenses
- Drain Layers New License for Podgurski Corporation
- One Day Liquor License Application Black Apron @ St. Mary's on February 1st, 6:30-10:30 p.m. for SHS Basketball Boosters
- Board & Committee Appointments
Shellfish Advisory Committee
- Correspondence
 - Letter from Mass DOT approving the Chapter 90 funds for FY20 will be \$617,651
 - Invitation to attend a Legislative Coffee on February 21 at the Paul Pratt Memorial Library in Cohasset at 7:30 a.m.
 - Keep MA beautiful letter.
 - Sister City Film on 1/22 @ St. Mary's
- Approval of Meeting Minutes for January 7, 2020 and Executive Session Minutes for January 7, 2020

Board of Selectmen Meeting Minutes for January 21, 2020

BOARD OF SELECTMEN

Anthony V. Vegnani, Chairman

Shawn Harris, Vice Chairman

Karen B. Canfield, Clerk

Karen E. Connolly

Maura C. Curran