

**MEETING MINUTES
BOARD OF SELECTMEN
December 3, 2019**

Present: Anthony Vegnani, Chairman, Shawn Harris, Vice Chairman, Karen Canfield, Clerk, Karen Connolly, Maura Curran

Also present: James Boudreau, Town Administrator

The Meeting was called to order at 7:05 p.m.

Acceptance of Agenda

Mr. Harris made a motion to accept the agenda for December 3, 2019

Second by Ms. Curran Unanimous vote (5-0)

WALK INS – Anna Shea, 138 Hollett Street is looking for guidance regarding the PJ Steverman inline rink. An application was submitted to CPC for the rink. 24 years ago the rink was donated to the Town of Scituate and it is in dire need of repair. She is seeking to have repairs done and looking for support to maintain the rink. She has a plan to sell advertising to put the funds toward the maintenance of the rink. She is looking for the rink to be replaced. Mr. Boudreau and Ms. Holt suggested a donation be made to the Town of Scituate to maintain the rink ongoing. Those funds would be put aside and any time repairs are necessary it would be taken from this fund. Ms. Connolly said CPC are reluctant to take on projects without maintenance. The annual hockey tournament could help fund the account. Friends of Scituate Recreation helps fundraise for the event. The Steverman family is involved in all the Friends of Scituate fundraisers. Ms. Glancy said when they go before CPC she will need a letter from the Town of Scituate to support maintenance. Ms. Connolly will attend and represent the Board of Selectmen.

REPORT OF THE TOWN ADMINISTRATOR-

The new field was used for the Thanksgiving Day game. The amenities building foundation is in. Over the winter they will bring in the base for the other two fields but this is weather dependent. The fields are closed and cannot be used. We will put up more signage that it is closed. Congratulations to the football team for winning the first game on the new field. Mr. Vegnani said the field looks spectacular. He asked that a letter be sent out to thank the construction company.

Water Construction Update

Gannett Road: Water services relocation has been completed. The Town will be looking at the Roadway and addressing the bumps caused by the work. The trenches will be ground out and repaved in the spring. This road is not scheduled to be paved because of the potential for the installation of the North Scituate Sewer Project.

Mann Lot Road and Booth Hill Road: The water repairs are complete. The Town has made improvements to the trench pavement. The road will be evaluated in the spring.

Water Flushing: The Town has completed 8 of 9 phases of a UDF (uni-directional flushing). The removal of the pre 1935 water lines has allowed the implementation of an aggressive flushing program this season to attack the sediment that causes brown water. Please watch the Town web site and pay attention to signs showing the

flushing locations. This will be on-going as water supplies last and as the weather cooperates. It is scheduled to go as late as safely possible.

Sampling Results for Manganese:

SAMPLING LOCATIONS	Mn Levels (mg/L) June 2019	Mn Levels (mg/L) October 2019 (ND = Non Detect)
Mount Hope Bldg.	0.022	0.013
USCG Station	0.038	0 (ND)
Fire Department HQ	0.043	0.008
Sand Hills Station	0.372	0 (ND)
Chain Pond Station	0.05	0 (ND)
Minot Fire Bldg.	0.027	0 (ND)
Widows Walk GC	0.111	0.01

Ice Pigging: The Ice Pigging has been completed for the season.

PRV: Pressure Reduction Valve construction is ongoing in Humarock.

Water Study: The study has started and is ongoing. A stakeholders meeting will be held at the Library on 12.18.19 at 6:00 pm.

Water Improvement History (Since 2009)

The Town has completed the following improvements to the water system this past 10 years:

1. 26.7 miles of pipe with new Ductile Iron class 52 pipe.
2. New water service connections from the main to the property line for 1,733 homes.
3. 233 new Mueller Hydrants.
4. Cleaned and lined 2.70 miles of waterline.
5. Installed a green sand filter on well 18.
6. Designed and preparing for construction of a green sand filter at well 17A.
7. Next Design Contract is being awarded 12.03.19 for water pipe replacement.

We will help residents get more communication from the Town of Scituate.

NEED HELP SUBSCRIBING TO TOWN NOTIFICATIONS?

Do you want to be in the know in 2020 and be prepared for winter storms? Do you want to be able to view the Town of Scituate Facebook page or Town Administrator Twitter Account?

Town employees will be available to help you Register for Code Red Alerts and Subscribe to Town of Scituate News. If you are currently on Facebook or Twitter, we can show you how to connect to Town information. You must have a valid email id and your telephone contact information for Code Red Alerts.

Upcoming dates and locations are:

December 10, 2019 5-7 p.m. @ Scituate Town Hall, 600 Chief Justice Cushing Highway, Selectmen Hearing Room

December 12, 2019 9-11 a.m. @ Scituate Town Hall, 600 Chief Justice Cushing Highway, Selectmen Hearing Room

December 19, 2019 9-11 a.m. @ Scituate Town Hall, 600 Chief Justice Cushing Highway, Selectmen Hearing Room

Date TBD @ Council on Aging

Date TBD @ Scituate Town Library

SCHEDULED ITEMS:

BOARD & COMMITTEE INTERVIEWS

Gerald Palumbo, Conservation Commission – Was on the Open Space Committee in Kingston and moved here a couple of years ago. He was involved in committee's in Kingston. He would like to get involved here in Scituate and has looked at the you tube videos for the conservation meetings. He is interested in anything regarding conservation and protecting what we have and managing it. He is also interested in the Water Resources Commission. Ms. Connolly said there may be some opportunity to support the Conservation Commission in some way.

Jill Lamoreaux, Coastal Advisory Commission, 27 Jericho Road is a resident that lives in the harbor and works in the harbor @ 37 Front Street both in the flood zone. She is a real estate agent and mother of three. She can attend the meetings and has attended in the past. There are not enough people that know about this and she would like to help. She has spoken to Kyle Boyd and he told her he needs more people like her on the committee. She has been to the Coastal Advisory Commission meetings. They are looking for a harbor business representative and she could serve with communication and outreach.

Julie Conroy, Coastal Advisory Commission a certified planner and environmental scientist lives at 125 Captain Peirce Road. She has met with Kyle a number of times. She specializes in Watershed management. Her first job was at CZM. She would like to be part of Town government. She was previously on the Conservation Commission in Sandwich, MA. She thinks this is the right board for her. Ms. Connolly asked her to touch base with Kyle regarding Harbor Resiliency.

Outdoor Entertainment Permit on 12/13 4-7 p.m., Lynne Hersey

Applicant was not in attendance at the meeting. At the end of the meeting the board said they would leave the decision to the Town Administrator after speaking with the applicant. Ms. Devin will contact applicant.

Bond Anticipation Note, Pam Avitabile, Treasurer/Collector

On November 21st, the Town of Scituate sold \$9,120,000 in Bond Anticipation Notes for the following Authorized Purposes:

Project Description	Authorization	This Issue
General Fund		

Public Safety Complex- DE	Art 8, STM 11/2/2015	\$192,000
FEMA	Art 5, STM 11/14/2018	\$500,000
Total General Fund		\$692,000
Sewer Enterprise		
Copper Limit Reduction Phase II	Art 3EE, ATM 04/26/2017	\$300,000
Total Sewer Enterprise		\$300,000
Water Enterprise		
Waterpipe Improvements	Art 11, STM 11/14/2013	\$6,426,000
Upgrade Well #17A	Art 3RR, ATM 04/09/2018	\$314,000
Emergency WTP Repairs	Art 6, STM 11/14/2018	\$1,253,000
Total Water Enterprise		\$7,993,000
Waterways Enterprise		
Harbor/River Dredging	Art 3N, ATM 04/13/2015	\$135,000
Total Waterways Enterprise		\$135,000
Grand Total All Funds		\$9,120,000

On Thursday, November 14th Pam Avitabile, Jim Boudreau, Nancy Holt and the town's financial advisors from Hilltop Securities had a conference call with Standard and Poor's for a bond rating review update. Standard and Poor's Rating Services affirmed the Town's AA+ long-term rating and assigned its SP-1+ short-term rating to this borrowing. The rating agency cited the Town's very strong economy, strong management, strong budgetary performance, and very strong liquidity as positive credit factor.

The Town received 7 bids. The winning bid was submitted by Jefferies LLC at a coupon interest rate of 1.75% and a premium amount of \$51,438.00 for a net interest rate of 1.1828%.

This issue of notes is scheduled to mature on December 11, 2020. At that time the notes will be permanently financed as a bond issuance.

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Scituate, Massachusetts, certify that at a meeting of the board held December 3, 2019, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: to approve the sale of a \$9,120,000 1.75 percent General Obligation Bond Anticipation Note (the "Notes") of the Town dated December 13, 2019, and payable December 11, 2020 to Jefferies LLC at par and accrued interest plus a premium of \$51,438.00.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated November 12, 2019, and a final Official Statement dated November 21, 2019, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes and to comply with relevant securities laws.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Notes were taken in executive session, all in accordance with G.L. c.30A, §§ 18-25 as amended.

Vote to approve the sale of the General Obligation Bond Anticipation Notes \$9,120,000 Motion by Ms. Canfield second by Ms. Curran Unanimous Vote (5-0)

Interfund Borrowing for Harbormaster Vessel, Pam Avitabile, Treasurer/Collector

The Harbormaster, Stephen Mone, has requested **Article 3, Item UU** authorized to borrow a sum of **\$430,000** at the April 9, 2018 Annual Town Meeting for the replacement of Vessel Unit #3 with a fire pump and monitor.

In accordance with Massachusetts General Laws, the Town may temporarily borrow against the Stabilization Fund and Unappropriated Free Cash to make funds available for this project. Upon the Board's approval, the inter-fund borrowing is then sent to the DOR for its approval. The Stabilization Fund will be reimbursed before June 2019. First payment is due December 23rd. The whole thing will be due this fiscal year.

Harbormaster Mone said there are four patrol boats. This is the fire boat that we are buying. The delay was due to it being built. There was not money paid up front. We will make progress payments as proof of the boat being built. The delivery date is June 2020. The sister ship is at the Scituate Maritime Center owned by a Scituate resident. It is a lobster boat. The one we are ordering is a fire boat.

Move that the Board of Selectmen approve the Interfund Borrowing prepared by the Treasurer Collector in the amount of \$430,000 for purposes of replacing Vessel Unit #3 with a fire pump and monitor.

Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)

Coastal Vision Contract, Kyle Boyd, Coastal Management Officer moved to a future Selectmen meeting

North Scituate Parking Restrictions & Signage, Brad Washburn, Director of Planning & Development

The Mitigation Agreement between the MBTA and the Town of Scituate for construction related impacts of the Greenbush Commuter Rail line requires the Town to collect parking fees in the municipal parking lot in North Scituate Village. The Town has not collected parking fees from this lot for a number of years since the cost of collecting the revenue exceeded the amount collected. Over the past two years, we have noticed a growing number of commuter rail customers are parking in this lot to avoid the fees at the MBTA station lot. An estimated 30-45 cars park in this lot each day even though there is more than adequate space in the MBTA station lot. This drains revenue from the T and crowds the Town's lot.

It is recommended that the Town, through the Board of Selectmen, enact a 2-hour parking restriction in this lot and remove all conflicting signage and the obsolete \$2-slot collection boxes. Scituate Police will provide parking enforcement. This plan will open the Town's parking lot to better serve the needs of the community and provide the MBTA parking revenue commensurate with the service it provides. We need additional parking for the North Scituate Village patrons. Mr. Washburn will talk to police about monitoring the other lots in North Scituate and street parking. Ann Burbine, 10 Pennycress Road asked if the parking will be free in the town lot. Mr. Washburn said the parking will remain free.

Move to approve new 2-hour parking signage in the North Scituate municipal parking lot. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

DPW Contracts, Kevin Cafferty, DPW Director

Mr. Vegnani thanked DPW for brining the roads prior to the storm. Mr. Cafferty said there will be a meeting at the library on Wednesday, December 18, 2019 at 6 p.m. regarding the water study. Ms. Canfield said she would like to review the report prior to the meeting. Mr. Cafferty said he will send to the Selectmen.

- **Design/Engineering for Water Main Replacement Contract Phase 4A**, Sean McCarthy, Town Engineer
Mr. Cafferty said this is for phase 4A of the water main replacement project for the 2 inch galvanized lines. We've had problems on Utility Road and it needs to be replaced and that will be included in this phase. Mr. Harris would like Mr. Cafferty to see if Willow Circle will be included with this. Mr. Cafferty will look at this location.

Move that the Board of Selectmen award the contract for the Engineering Design Services for the Phase 4A Water Main Design to Weston & Sampson for an amount not to exceed \$76,965. Motion by Ms. Connolly second by Ms. Curran Unanimous Vote (5-0)

- **Design/Engineering for Cedar Point Sewer Contract \$349,705**, Sean McCarthy, Town Engineer Ms. Connolly asked if this firm was involved in the problems in Plymouth, MA. Mr. Cafferty said this firm was not involved causing the problem. They have done business in Quincy and Plymouth.

Move that the Board of Selectmen award the contract to Environmental Partners for the design and engineering of the Gravity Sewer System at Cedar Point. Motion by Mr. Harris second by Ms. Curran Unanimous Vote (5-0)

- **Design/Engineering for Oceanside/Turner Seawall \$224,950**, Sean McCarthy, Town Engineer The Town of Scituate DPW Engineering Division prepared a Request for Proposals (RFP) for the Design and Permitting for the replacement of the Oceanside Drive & Turner Road Seawall from Kenneth Road to Scituate Avenue. (1400 feet of Seawall)

Move that the Board of Selectmen award the contract for Engineering Design Services for the preparation of Seawall Repair Documents and Specifications for Oceanside Drive & Turner Road to Foth Engineering of Marion, MA for \$224,950.00 Motion by Ms. Connolly second by Mr. Harris Unanimous Vote (5-0)

Senior Center Contract, Steve Kirby, Vertex OPM, Stephen Shea, Chairman Public Building Commission and Nancy Holt, Finance Director, Town Accountant

Mr. Kirby said the bids were open on November 11th between \$10.2 and \$12.2M. The contractors were pre-qualified and the current files were reviewed. There were seven evaluations in their profile and six of them were private construction. There was a variety of different work ranging from condominiums, schools, etc. Mr. Kirby spoke with the architects directly to obtain their feedback on working with Delphi Construction and received positive feedback including obstacles that occurred during construction. The average score of the evaluations was a 95. The low bidder on roofing withdrew his bid. They rejected the roofing bid and they are re-advertising the roofing bid that will be opened December 12th. They revised the scope of the bid. The alternate to replace the entire gym roof is still on there. Last night the OPM met with the Public Building Commission to review the bids. Ms. Connolly asked what the warranty will be on the repair and Mr. Kirby said it is a one year warranty for the repair. The senior center will have manufacturer warranties since that will be a new roof. Ms. Canfield asked how comfortable Mr. Kirby was with the gym roof repair option. He said the roofers said the roof still has life. They have a report on the roof. The numbers may change when we get the roofing bid. There is a 5% contingency on the project. Nothing has changed since the vote at town meeting. The next steps are to approve the general contractor and schedule two pre-construction meetings. The next step is to remove the C wing. The time frame for the project is one year after the notice to proceed or the contract. Gordon Price said this group deserves a lot of thanks for what this group has done to get us to this point. Members of FOSS and Build a Campus Committee wanted to attend tonight to provide a thank you to all involved. There will be a capital campaign held to support the project. Ms. Canfield asked to be notified of the pre-construction meetings.

Move to award a contract to Delphi Construction, Inc. for \$10,209,350.00 for the construction of a new senior center and renovation of Veterans Memorial Gym. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (5-0)

FY2021 Town Operating Budget

- Assessors 141

Joe Divito, Assessor is working to complete the home inspections in Town and everything else remains the same. The budget is almost 90% salary. Ms. Connolly asked if there would be technology available to do home measurements based on satellite. Mr. Divito said you cannot take the human element out of assessing. The technology is very expensive at this time.

- Library 610

Jessi Finnie, Library Director, said we are getting between 200-300 people and in the past 6 months we have up to 400 people and in the summer up to 700 people. They are reviewing all of their policies and trying to make the meeting rooms available to the public. Ms. Finnie is requesting a new position at the library with the increase in visits and slight increase in circulation. People come to the library for complex topics that you cannot just google. The library is not able to meet all of the demands on them at this time. The library is well loved in the community. There are new building expenses that are in the budget. Ms. Finnie reviewed maintenance costs with the Selectmen. Mr. Vegnani said as the building ages additional funds for maintenance will be required in this budget or the facilities budget. Mr. Vegnani asked that Mr. Boudreau work to have the library open on Sunday evenings for students who are studying for tests.

- Town Clerk 161

Kathy Gardner, Town Clerk said she is gearing up for the 2020 elections. Election expenses are included in the budget. In FY2021 there are three elections. Early voting is great for the public but it comes at a price and has to be staffed. Ms. Gardner is mentoring Heather Nugent, Assistant Town Clerk to eventually be ready to be a Town Clerk. We are allowed 4,000 residents in a precinct and the Town Clerk's monitors this. A lot of training is required for early voting and elections. We have a great election staff and the recount was a great training tool for us. The chain of custody is an important part of the process. New procedures were implemented to track the ballots. Storage in the Town Clerks office is also a challenge. Staffing requirements is based on the number of elections and town meetings. It is higher next year due to the presidential election. Ms. Connolly asked if it would save money to move town elections to November. Ms. Gardner said instead of doing an act of legislature every time the town election falls on a holiday we should change the language.

- Widow's Walk Enterprise 61

Bob Sanderson, Widows Walk Director, since the golf committee was appointed a year ago there were two capital projects approved, the clubhouse and the irrigation system. The architect has been very responsive and has a great plan that will fit into our budget. It will not be the size to do a full field shot gun tournament. It will be a functional clubhouse with a clean inviting facility. It will be a big part of future success at Widows Walk. The architect will be before the Selectmen in the next month. The committee is working on the irrigation plan and options next. The golf committee has been wonderful and they bring a lot of expertise. They are a very motivated group, very helpful and nice addition. Technology is being reviewed to capture the process with one vendor. It may be more cost effective

than piecing things together. The Board reviewed the budget. The clubhouse project will be coming before the board in January, 2020.

- Board of Health 510

Drew Scheele, Board of Health Director, said the employees who work there are top shelf and make the Scituate Board of Health look good every day. We are in the process of relicensing all the restaurants and have between 35-50 various septic plans in review. It is a different animal from where he came from and he is amazed at the amount of work that comes through the office. The additional staff has helped and the time frame is shrinking. They do try to meet the needs of the residents. Mr. Vegnani would like to see the statistics on the turn around with the septic plans. Joe Murphy our new food inspector knows his stuff and we adopted the 2013 food code. It increases the oversight and responsibilities of the establishment. Starting January 1, 2020 a certified person on site is required. A brochure was sent out and a serve safe class was held at the maritime center and there were 28 participants and the restaurants were all represented. We will schedule another serve safe class in April. Laura Minier was a great asset to the town and that position is vacant right now. The board thanked Laura Minier for her service to the town. It is \$250 for a septic inspection and Ms. Connolly asked if it should be more. Mr. Sheele will look into the prices in other communities and see what the rates are.

- Council on Aging 541

Linda Hayes, Director Council on Aging, said the senior center continues to thrive and is growing serving Scituate. There were over 60 program opportunities with over 1200 participants. There were over 350 residents that services were provided to address concerns. Ms. Hayes reviewed some of the programs that are taking place this year such as the job seekers group, memory training, aging mastery, art for your mind, ukulele lessons, etc. The programs are free or grant funded and some pay for programs like exercise. Recreation, socialization, strength, flexibility, fitness and wellness programs are provided. Collaboration with other departments takes place such as with the fire department with home inspections, etc. 170 residents attended the pre-thanksgiving dinner at the River Club and it was a great success. 450 people came through the community center to have their picture taken with the Red Sox trophy. 700 tickets were given to have the Navy band come to the Performing Arts Center, it was a full house.

- Recreation 630

Maura Glancy, Director and Nick Lombardo, Assistant Director announced Mr. C award for this year who has done a great job with the lifeguards and CPR training for 155 counselors. It has been a busy three years with the playground, fields, recreation programs. We have a great staff and the addition of Kevin Devin has been a great asset who is overqualified but fits in great. This is his post retirement job. Ms. Glancy thanked Jim Boudreau for all he has done managing the field project. The parking lot at Egypt Beach was done and that was a great project. Mr. Lombardo said they love their new home in the Old Gates School. It has been great having their own space. It is working out great. The residents really enjoy using the facility. The floor was redone in the gym and fresh paint on the walls, it looks great! The Recreation Commission will be looking at the fee structure for rental of the turf fields, etc. They will be working on the field maintenance plan. December 11th the North Pole calls will take place. Winter registration begins tomorrow afternoon at noon. The Selectmen thanked Recreation for all they do. Mr. Harris said we have a great Recreation department and programs and make this town stand out.

- Commission on Disabilities 549

Nancy Holt is presenting this budget. They donated the pen readers to Scituate Public Schools and the library. The ADA plan is 90% complete. All the buildings, facilities and right of ways were inspected. The only thing left is to populate the dates when we can accomplish the resolution times.

Chairman Vegnani called for a short recess in the meeting at 10:16 p.m.

Chairman Vegnani reconvened the meeting at 10:23 p.m.

OLD BUSINESS:

Shellfish Aquaculture Regulations, Susan Harrison, Shellfish Advisory Committee Chair & Brian Kelly, Waterways Commission, Chair

Mr. Vegnani said the goal this evening is to get the regulation guidelines voted. The Cohasset meeting was very well attended and the board shares many of the concerns they had. Looking at the area it is a highly used recreation area and we want it to be known in the guidelines that we are not looking to change the use of the area and would like this stronger in the regulations. The trial may be limited to a two acre limit. Town Counsel has reviewed the document and there were not many significant changes. Ms. Connolly said these are regulations and there will be a pilot program and anything can be changed as needed. Nobody wants to ruin the recreational use of the area. If it doesn't work we pick it up and it goes away. Ms. Curran said dealing with navigational issues is part of learning boating. We will work with Cohasset and the abutters to be sure it works for all. Ms. Curran said it is really important that we share the space for recreational use and that it does not impede the sailing programs in Cohasset. We need to be mindful and preserve this. Ms. Canfield thanked the Shellfish Advisory Committee and the Waterways Commission for their work to date so we can begin to look at this. Ms. Canfield agrees with her colleagues and this is exciting because it is in keeping with the heritage of our community. We have a lot of work and the first step is to get the regulations in place before we go to the next step. Mr. Harris said he has learned a lot in the process. The Selectmen went through the regulation document and have some changes. Mr. Vegnani said he wants to add a sentence with the current uses of the property being considered. Ms. Canfield agrees and believes it should be in the prologue. The Selectmen had a lengthy discussion regarding 4.6.d whether to add another community specifically. All Selectmen agree they want to provide Cohasset the opportunity to participate if the Briggs Harbor location is selected.

Motion by Ms. Canfield second by Ms. Curran to change language to read as follows, Should aquaculture be approved in Briggs Harbor, the Board of Selectmen reserve the right to issue license(s) to Cohasset residents. Motion was approved by Canfield, Harris, Curran, Connolly not approved by Vegnani Motion passes (4-1)

Site specific policies will be appended to that area. Mr. Vegnani and Ms. Curran thanked the Shellfish Advisory Committee for their professionalism and assistance with this process.

Move to approve the Shellfish Aquaculture Regulations as reviewed and amended this evening contingent upon any further changes by Town Counsel and/or the Town Administrator and review by the Division of Marine Fisheries. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (5-0)

NEW BUSINESS:

1. One Day Wine & Malt Applications

- The Voyage, New Year's Eve late closing from 12 am 12/31/19 to 1 am on 1/1/20

**Move to approve extending The Voyage restaurant hours on New Year's Eve until 1:00 a.m.
motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)**

2. 2020 License Renewals

Move that the Board of Selectmen approve all the license renewals for 2020.

Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

**Ms. Canfield recused herself from Hatherly Country Club and Scituate Yacht Club Motion by
Ms. Curran second by Mr. Harris Unanimous Vote (4-0)**

**Mr. Harris recused himself from Class II and III licenses. Motion by Mr. Vegnani second by
Ms. Curran Unanimous Vote (4-0)**

3. Open Monday April 13, 2020 Annual & Special Town Meeting Warrant

**Move that the Board of Selectmen open the Warrant for the Annual & Special Town Meeting
to be held on Monday, April 13, 2020. Motion by Ms. Curran second by Mr. Harris
Unanimous Vote (5-0)**

4. Winter Closing of the Scituate Maritime Center move to November 1st

**Move to close the Scituate Maritime Center November 1st each year and close 12/4/19 for this
year. Motion Ms. Curran by Ms. Canfield second by Unanimous Vote (5-0)**

5. Board & Committee Appointments will be moved to the next meeting.

OTHER BUSINESS:

1. Liaison Reports – nothing to report

2. Correspondence

Master Plan Community Workshop will be held 12/10/19 at 7 pm at the Scituate Harbor Community Building.

3. Approval of Meeting Minutes no minutes to approve this evening

4. Adjournment and Signing of Documents

The meeting was adjourned at 12:01 a.m. motion by Ms. Canfield second by Mr. Harris Unanimous Vote (5-0)

Respectfully Submitted,

Lorraine Devin

List of Documents for December 3, 2019 Board of Selectmen Meeting

- Agenda
- Board & Committee Applicant Book 2019
- Outdoor Entertainment Permit application Lynne Hersey
- Bond Anticipation Note documents
- Interfund Borrowing documents
- North Scituate Parking Restrictions & signage changes
- DPW Contracts
 - Design/Engineering for Water Main Replacement Contract Phase 4A, Sean McCarthy, Town Engineer
 - Design/Engineering for Cedar Point Sewer Contract \$349,705, Sean McCarthy, Town Engineer
 - Design/Engineering for Oceanside/Turner Seawall \$224,950, Sean McCarthy, Town Engineer
- Senior Center Contract for General Contractor
- FY2021 Town Operating Budget Books and review of
 - Assessors 141
 - Library 610
 - Town Clerk 161
 - Widow's Walk Enterprise 61
 - Board of Health 510
 - Council on Aging 541
 - Recreation 630
 - Commission on Disabilities 549
- Shellfish Aquaculture Regulations Draft
- One Day Wine & Malt Application
- 2020 License Renewals
- Open Annual & Special Town Meeting Warrant
- Winter Closing of the Scituate Maritime Center November 1st each year
- Correspondence
 - Letter & Petition To Oppose Oyster Farming at Bassing Beach and Briggs Harbor

Board of Selectmen Meeting Minutes for December 3, 2019

BOARD OF SELECTMEN

Anthony V. Vegnani, Chairman

Shawn Harris, Vice Chairman

Karen B. Canfield, Clerk

Karen E. Connolly

Maura C. Curran