

**MEETING MINUTES
BOARD OF SELECTMEN
November 6, 2018**

Present: John Danehey, Chairman, Vice Chairman, Karen Canfield, Shawn Harris, Anthony Vegnani

Maura Curran not in attendance tonight

Also present: James Boudreau, Town Administrator

The Meeting was called to order at 6:35 p.m.

Acceptance of Agenda

**Mr. Vegnani made a motion to accept the agenda for November 6, 2018,
Second by Mr. Harris all in favor. Unanimous vote (4-0)**

WALK INS – None

REPORT OF THE TOWN ADMINISTRATOR –

Mr. Boudreau had coffee with the crew and met with about 15 people. It was a great event and will continue to host. We have started the FY20 Budget process and he is working on the first review of Capital Budget requests. He also met with Cohasset and they want to work with Scituate since we own part of Cohasset harbor. We will have a discussion with Waterways.

Mr. Boudreau is offering a Consent agenda which consists of 6 articles for Special Town Meeting. They are all routine items and the moderator agrees it's a good idea.

Ice pigging is complete and we're waiting for the report but it was very successful. DPW is working on a video so that we can show residents the process. We will ask for an additional \$200,000 for future ice pigging in the spring.

We received a 2.2 million MassWorks grant for cedar point sewer improvements. Leveraging Toll Bros and Drew Project, this grant saves the sewer rate payers 2.2 million. This will take roughly 42,000 gallons of salt water out of the pipes. Thank you to Brad Washburn, Karen Joseph, and Will Branton who worked hard on this. It's the single largest non-foreshore protection grant the town has ever received. Brad also has a \$37,500 grant for development of Scituate Harbor sustainability and resiliency master plan and zoning amendments. This will look at Scituate Harbor and Front Street as it relates to climate change and rising sea water. We will have a \$12,000 match that we will use for in kind contributions. To recap, from Jan- June

30th the town received 1,486,348.00 from various grant funding; from July 1st – present we received an additional \$3,557,316.29; for a total received this calendar year of \$5,043,664.21.

Mr. Danehey congratulated Brad Washburn for his work on the grant. This is a wonderful benefit to the residents and quite an accomplishment. Mr. Boudreau hopes to apply for another grant similar to this which will benefit North Scituate.

Mr. Harris thanked Brad Washburn as well.

Mr. Danehey recognized Nancy Holt for her 5 years of service with the Town of Scituate. She has been in municipal government for 23 years with the towns of Hingham, Marshfield, and Scituate. She is invaluable to the town and on behalf of the Board they awarded her a 5 year certificate and flowers to show their appreciation.

SCHEDULED ITEMS:

New Livery License for Coastal Livery, Joel Logan, Owner

Mr. Logan and his daughter have owned Coastal Livery for the past 12 years. He has a fleet of 11 vehicles: limos, town cars, SUV. He has 16-18 chauffeurs who are independent contractors. He resides in Scituate Harbor. He noted that it's a livery service by appointment, not a taxi service.

**Move that the Board of Selectmen approve a new Livery license to Coastal Livery.
Motion by Ms. Canfield Second by Mr. Harris Unanimous (4-0)**

Galley Change of Manager, Brian Houlihan, Owner

Erica is no longer the manager and Mr. Houlihan would like to change the license manager to Brian Donovan. He's been working with Brian for 5 years. Mr. Donovan worked at the 99 Restaurant and Pizzeria Uno for many years and is Tips Certified.

Move that the Board of Selectmen approve a change of manager for Green Eyed Lady dba Galley Kitchen & Bar to Brian Donovan.

Motion by Mr. Vegnani, Second by Ms. Canfield Unanimous (4-0)

Library Strategic Plan, Jessi Finnie, Library Director

Jessi Finnie presented the FY19-24 Strategic Plan which is a requirement from the Mass Board of Library Commissioners. It creates a roadmap for the library of where we are and where we want to be. We had a planning committee of 21 people representing a diverse range of people. They attended meetings that were professionally facilitated. In addition, we issued a community survey this summer and received 645 respondents. Final goals were selected and the top 5 priorities were identified as follows:

- Goal 1 – Be an informed citizen - to know your town government
- Goal 2 – Create young readers – develop early childhood programs
- Goal 3 – Satisfy curiosity – expand on object lending library
- Goal 4 – Visit a comfortable space – evaluate the space and tweak if needed
- Goal 5 – Connect to the digital world – build a new website

Next step after presenting to key stakeholders and the public will be to submit to the state to be eligible for state and federal grants.

Ms. Canfield asked if they could get students involved. Mr. Harris asked about grants. Jessie said that the grants typically outline specifics. Mr. Vegnani said it's a great document and they did a great job. Mr. Danehey thinks the "informed citizen" is a great idea to get information out to the public. He also agrees that a new website is critical. They are invited back in 6 months to give us an update.

Interfund Borrowing, Pam Avitabile, Treasurer/Collector

Move that the Board of Selectmen approve the Interfund Borrowing prepared by the Treasurer Collector in the amount of \$566,406.00 for the South River Dredging, Foreshore Protection, and Rehabilitation of the belt filter press and grit/sludge dewatering system.

Motion by Ms. Canfield Second by Mr. Harris Unanimous (4-0)

Vacate Foreclosure, Pam Avitabile, Treasurer/Collector

As provided under MGL Chapter 60, Section 69, the Board of Selectmen hereby move to vacate the final judgement entered on July 13, 2018 in Tax Lien Foreclosure Case Town of Scituate vs. Mary Anne Kniest-Ayer Trustee of the Parsons Meadow Nominee Realty Trust, Case No 16TL001451 covering the property located at Gardiner Road, Scituate, MA, Assessors' Map 4, Block 1, Lot 1-A upon payment by Phillip J. Ayer and Mary Anne Kniest-Ayer of all amounts due to redeem the tax taking covering the property,

which include, but are not limited to, taxes and interest to the date of payment, all charges and fees associated with the foreclosure case and any costs incurred by the Town in the care, custody and control of the property after the entry of the judgement.

Motion by Mr. Harris Second by Mr. Vegnani Unanimous (4-0)

Green Communities Grant, Kevin Kelly, Facilities Director

We met 9 measures of the grant program and we were approved for the green communities grant of \$242,720.00. These energy savers consist of: led lighting upgrades at Cushing school; led lighting upgrades at the high school in corridors and locker rooms (classrooms are not led yet); led lighting at Wampatuck school– cafeteria, gymnasium, restrooms; Cushing water tank replacement; replacing led lighting and blowers at Wastewater treatment plant; replacing two transformers at wastewater treatment plant, and new fans for the gymnasium at Wampatuck.

Work is scheduled to start immediately and be done before the end of the year.

Move that the Board of Selectmen approve a contract for \$242,720.00 to perform energy conservation work approved and funded as part of a DOER grant of the same amount.

Motion by Mr.Vegnani Second by Mr. Harris Unanimous (4-0)

Mr. Danehey took this opportunity to thank Mr. Kelly for the Veteran Memorial Gymnasium sign at the old Gates Middle School.

DPW, Kevin Cafferty, DPW Superintendent

1. Construction & Demolition Debris Contract

This is a renewal contract to handle the debris at the transfer station. Sean McCarthy said they've been watching the rates and we've seen a 20% increase from \$91/ton. This is a renewal contract and there are no state contracts. We solicited contracts through Commbuys and directly sent to them. They have been our contractor since the transfer station opened.

Move that the Board of Selectmen award the contract for providing Disposal of Construction and Demolition Debris to New England Recycling (NER) of Taunton, MA. for \$110.00 per ton. (Estimated contract amount: \$286,000.00)

Motion by Ms. Canfield Second by Mr. Harris Unanimous (4-0)

2. Water Treatment Plant Update – Kevin Cafferty, Sean Anderson, Eric Langlan

Mr. Anderson explained that we need emergency repairs at the plant and the basin has been taken out of service. We need to drain and clean basins, replace sand filter, and the track vac system. Wells 17A and 18B (golf course) need emergency treatment to remove manganese and meet the water demands of the community during these projects. We need to bring in a green sand filter and bypass treatment plant and run it through a filtration system. It's in essence a temporary treatment plant while we perform repairs on the plant. This repair is 1.2 Million. We've been working diligently with consultants, engineers and DEP, and hope to have repairs done by end of February 2019.

As a result of complications at the plant, Mr. Anderson noted that we had a tier 2 violation (cloudiness of water) and we will be notifying residents. We returned to full compliance quickly.

Ms. Canfield asked if we know why this occurred. Turbidity is monitored online and we've never had an issue. In this case, Mr. Langlan saw a rise in turbidity which seemed abnormal and they started to isolate the area to figure out what was happening. It appears that it may have been an issue with the track vac at catch basin #2 which is now offline. We need to drain the basin and see what's going on. Mr. Vegnani asked what the health implications might be. Turbidity is not a problem, but you always want to have the lowest turbidity - it's an indicator. Every week he samples and there were no bacteria counts. Why haven't we drained it? We have to wait to utilize the wells and then we can perform the needed repairs at the plant.

Mr. Cafferty did reach out to Cohasset in the event that we need assistance in an emergency.

The Board asked to keep them informed of what they're finding so they can notify the public. Mr. Danehey said we need to think long term whether we need a new water treatment plant.

Mr. Vegnani asked if cloudiness is common in other communities. Yes, if you have surface water than this is something they would have. Mr. Danehey asked about the timing of raising the dam? Mr. Cafferty said it will be submitted in the next grant. We need to identify dam or seawall since it's all in one grant.

They hope to start by middle of December and will come back to provide the Board with an update.

Shellfish Advisory Committee Charge, Stephen Mone, Harbormaster & Mike Dimeo, Shellfish Constable

Mr. Mone reached out to other towns to view their charge, met with the Waterways chair and Mike Dimeo, and they are here presenting this final draft. This would be a sub-committee of the Waterways Commission and members must be Scituate residents. The next step would be to form the committee and establish by laws that need to be adopted at Town Meeting. Mr. Vegnani asked if 5 members would be enough? Mr. Harris wondered about conflicts of interest between commercial fisherman and being on the committee. They feel at this juncture it's not an issue. The licenses will be issued by the Selectmen not the committee. The Board requested to change the verbiage in the charge to read: It is recommended that the committee "may be made up of instead of will.....

Jamie Davenport, Booth Hill Rd, says he has a state license and does intend to try to be on the board. He has great experience and hopes to be considered.

Mr. Tedeschi appreciates the time the Board is putting into getting this started.

Mr. Boudreau mentioned that Cohasset is working on a Master Plan for their harbor and they would also be interested in this committee. We will be working with them.

Move that the Board of Selectmen vote to approve the Shellfish Advisory Committee Charge with the changes as described earlier.

Motion by Mr. Vegnani Second by Ms. Canfield Unanimous (4-0)

Report on Coastal Community Assessment, Carri Hulet, Project Advisor, CBI
Agenda Item postponed to a future meeting

Wastewater Resilience Feasibility Study Grant Contract, Brad Washburn, Director of Planning & Development

This contract will address the vulnerability of our sewer infrastructure. This grant will help engineer the plan to develop resiliency options for wastewater treatment.

To approve the contract with GZA GeoEnvironmental, Inc. to prepare a detailed feasibility study of the town's wastewater infrastructure for an amount not to exceed \$74,660.00.

Motion by Mr. Harris Second by Ms. Canfield Unanimous (4-0)

The discussion on Gannett Rd Crossing was moved up. Ms. Canfield recused herself from the discussion as a Hatherly Golf Club member.

Gannett Road Crossing, Jim Boudreau, Town Administrator

Mr. Colpoys is here as a member of the Board of Directors of Hatherly Golf Club. There's a crosswalk on Gannett Rd. that is a very busy crosswalk during the season. There have been many accidents, fortunately no one killed. It tends to be the second vehicle approaching the crosswalk. The Board of Directors authorized the expenditure of crossing signals. This will alert people to people crossing with flashing yellow lights. They had it engineered and met with Traffic Rules and Regulations. All are in support. We need the Board of Selectmen to accept the donation of the lights as they will be in the town's right of way. Mr. Boudreau said we need to vote to authorize the installation of the lights and later accept as a donation. We will then own them, insure them, and DPW will maintain them. Cost is minimal to replace bulbs.

Mr. Harris asked if we notified abutters. Mr. Colpoys said yes they have and also noted they will be shut off at night and during the winter.

Move to accept the proposed improvements to the Gannett Road Crossing for Hatherly Country Club.

Motion by Mr. Vegnani, Second by Mr. Harris Unanimous (3-0)

Break at 8:33 PM.

Return at 8:40 PM

Widows Walk Golf Course, Jim Boudreau, Town Administrator, Nancy Holt, Bob Sanderson

1. Widows Walk Golf Course Management Contract

Mr. Boudreau said we had two pre-proposal meetings and IGM was the only firm to show up. The golfers commented that IGM did a wonderful job on the course. Bob Sanderson said they receive great support from them and he is very confident with their management team. Mr. Vegnani asked what they do exactly? Mr. Sanderson

said fertilizer, pesticide, irrigation, mowing, and equipment maintenance. Mr. Sanderson feels they know the property well now and are receptive to new requests.

Move to award contract to International Golf Maintenance, Inc. for the professional golf course maintenance of Widow's Walk Golf Course for calendar year 2019 through calendar year 2021 with two optional one year extensions for calendar year 2022 and 2023 for an aggregate amount not to exceed \$2,750,629 as submitted in the response to the September 2018 request for proposals for professional golf course maintenance by International Golf Maintenance, Inc.

Motion by Ms. Canfield Second by Mr. Harris Unanimous (4-0)

2. Widows Walk Rates

Ms. Canfield asked when rates were last increased? Mr. Sanderson said it was 5 years ago which were minimal and we also adjusted fees during the drought. Mr. Sanderson surveyed 15 other clubs and we found that we didn't have a big difference between weekday and weekend rates so we're proposing to increase weekend rates a bit.

Move to increase the rates as shown on the 2019 Proposed Rates Schedule for Widows Walk Golf Course as well as increasing the pass holders dues by \$50 excluding the under age 17/student pass holders effective January 1, 2019.

Motion by Mr. Harris Second by Mr. Vegnani Unanimous (4-0)

3. Widows Walk Golf Course Committee Charge

Mr. Boudreau said that many people have shared ideas over the years and it's time to form a committee to formally discuss the future. We need to come up with ideas of what we can do with the course. Mr. Vegnani feels we should make it an odd number. We need to update curb appeal, parking lot, and improve kitchen. Changes to make in the draft charge include: maintenance, upkeep, and **improvements** in operation. Also change number of members to 7 with the Golf Director to be the 7th member.

Move that the Board of Selectmen vote to approve the Golf Committee Charge with the above recommended changes.

Motion by Ms. Canfield Second by Mr. Harris Unanimous (4-0)

Mr. Boudreau mentioned that the Vo Tech students have been solicited to build a starter shack. They will hopefully build in November.

Sewer Betterment Correction, Nancy Holt, Finance Director/Town Accountant

The deed reference and the property are a mismatch. The betterment is paid in full and Town Counsel has reviewed.

Move to record at the Plymouth County Registry of Deeds a Confirmatory Order Assessing Sewer Betterments to correct the June 5, 2014 Order Assessing Final Sewer Betterments recording in order to correct the deed reference for 370 Hatherly Road.

Motion by Mr. Vegnani Second by Mr. Harris Unanimous (4-0)

90 Vinal Avenue Open Space Donation, Jim Boudreau, Town Administrator

This item will be moved to the November 20th Selectmen meeting pending Conservation Commission vote.

NEW BUSINESS:

1. Drain Layers License SLT Construction

Move that the Board of Selectmen vote to approve the drain layers license for SLT Construction Inc.

Motion by Mr. Vegnani Second by Mr. Harris Unanimous (4-0)

2. Board & Committee Appointments
 - Zoning Board of Appeals

Mr. Danehey spoke with Mr. Hallin and he asked to remain for a few more months until end of year. Mr. Danehey wants to know if the other candidate is still interested. Let's revisit in January.

No Vote

3. 2019 Annual Town Meeting Date and Election Date

Move that the Board of Selectmen vote to approve the Annual Town Meeting date of Monday April 8, 2019 and the Election date of Saturday, May 18, 2019.

Motion by Ms. Canfield Second by Mr. Harris Unanimous (4-0)

4. 2019 Selectmen Meeting Schedule

A copy of the 2019 Selectmen meeting schedule was provided to the Board for review. We may want to look at re-scheduling school vacation.

5. FY20 Budget Schedule

A copy of the FY20 Budget Schedule was provided to the Board for review.

OTHER BUSINESS:

1. Liaison Reports

Mr. Vegnani said that Financial Forecast met and they had a good productive meeting. The Recreation Commission met to discuss turf fields at Pier 44 and we had a good turnout. The designer came in to present their plan for April Town Meeting.

Mr. Danehey met with Housing Authority Chair, Stephen Coulter regarding concerns on social media surrounding Wheeler Park brown water concerns. He also asked if the Housing Authority would be interested in land swap between the Driftway parcel and land behind Central Park.

Mr. Danehey mentioned that Mr. Shawn Harris is turning 55 tomorrow – Happy Birthday to Shawn.

Friday night Scituate Varsity football is in the playoffs and will be playing at home so come on down and support the team. Mr. Vegnani said football, soccer teams, field hockey all have made it to play offs. The Cheerleaders are doing great and made sectionals as well.

Ms. Canfield said Patrick Kearney is our new State Representative and it's been 72 years since we've had a Scituate rep.

Mr. Danehey mentioned that Halloween in the harbor was a great success and he thanked the merchants for supporting the event.

2. Correspondence

- Chapter 90 apportionment
- Jamies Pub ABCC Hearing
- 2018 Massworks Grant
- Harbormaster Thank You Letter
- Veterans Day Luncheon

3. Approval of Meeting Minutes

Move to accept the meeting minutes for the Board of Selectmen meetings held on October 16th, 2018.

Motion by Mr. Harris

Second by MR. Vegnani

4. Adjournment and Signing of Documents

Motion to adjourn the meeting 9:22 p.m. by Ms. Canfield Second by Mr. Vegnani

Unanimous Vote (4-0)

Respectfully Submitted,

Michele Seghezzi

List of Documents for November 6, 2018 Board of Selectmen Meeting

- Agenda
- Grants Received January 2018-Current
- New Livery License Application Coastal Livery
- Galley Restaurant Change of Manager Application
- Library Strategic Plan presentation
- Interfund Borrowing Request
- Vacate Foreclosure Request
- Green Communities Grant Contract approval
- Construction & Demolition Debris Contract
- Shellfish Advisory Committee Charge for approval
- Wastewater Resilience Feasibility Study Grant Contract
- Widows Walk Golf Course Management Contract with IGM
- Widows Walk Golf Course Rate change proposal
- Widows Walk Golf Course Committee Charge for review and approval
- Gannett Road Crossing approval for Hatherly Country Club
- Sewer Betterment Correction
- Drain Layers License SLT Construction request for approval
- Board & Committee appointment to Zoning Board of Appeals
- 2019 Annual Town Meeting Date & Election Date
- 2019 Selectmen Meeting Schedule
- FY20 Budget Schedule
- Correspondence
 - Chapter 90 apportionment
 - Jamies Pub ABCC Hearing
 - 2018 Massworks Grant
 - Harbormaster Thank You Letter
 - Veterans Day Luncheon
- Approval of Meeting Minutes for the October 16, 2018 Selectmen meeting

Board of Selectmen Meeting Minutes for November 6, 2018

BOARD OF SELECTMEN

John F. Danehey, Chairman

Not in attendance

Maura C. Curran, Vice Chairman

Karen B. Canfield, Clerk

Shawn Harris

Anthony V. Vegnani