MEETING MINUTES BOARD OF SELECTMEN June 5, 2018

Present: John Danehey, Chairman, Karen Canfield, Shawn Harris, Anthony Vegnani

Not in attendance at start of meeting: Maura C. Curran, Vice Chairman

Also present: James Boudreau, Town Administrator

The Meeting was called to order at 7:03 p.m.

Acceptance of Agenda

Mr. Vegnani made a motion to accept the agenda for June 5, 2018, Second by Ms. Canfield all in favor. Unanimous vote (4-0)

WALK INS – no walk ins

REPORT OF THE TOWN ADMINISTRATOR

Mr. Boudreau provided an update on all grants received by the Town of Scituate since January 2018. The following is a list of recent grants totaling \$522,516 awarded to the Town.

- 1. Community Compact Information Technology Grant of \$58,000 for implementation of a Water and Sewer GIS system.
- 2. Mass Housing Planning for Housing Production Program Grant for \$30,000 for a housing production plan, zoning audit recommendations and various village plans.
- 3. FEMA Elevation Grant of \$328,516 for elevation of two properties on Oceanside and Jericho with \$15,464 towards our admin costs (Coastal Resource Officer offset)
- 4. Division of Fisheries and Wildlife **\$11,000** clean vessel act grant (pump=out boat) for expenses incurred in FY17.
- 5. Municipal Vulnerability Grant of \$75,000 for a detailed feasibility assessment of the Town's wastewater infrastructure to identify and assess alternative strategies for resiliency from coastal flood hazards.
- 6. Scituate Coastal Community Assessment supported by \$10,000 in EPA funding and \$10,000 in Lincoln Land Trust grant

These grant awards join other grants received since January 2018 including

- 1. Seawall & Dam Repair Fund grant of \$227,309 for design and permitting of upgrades to the Scituate Reservoir Dam.
- 2. Efficiency & Regionalization Grant of \$200,000 to Cohasset, Hull & Scituate for further study of a regional wastewater system.
- 3. Sustainable Materials Recovery Program Grant of \$6,500 for the Transfer Station.
- 4. Army Corps of Engineers' **\$195,000** share of the Cedar Point Hurricane and Coastal Storm Damage Reduction Feasibility Study

5. Department of Fire Services SAFE Grant of \$6,923 for student awareness and senior fire education.

Ms. Canfield asked if Mr. Boudreau could have them posted on the Town of Scituate website. The Selectmen agreed they would like the list of grants posted on the Town of Scituate website.

SCHEDULED ITEMS:

SERVICE ANNIVERSARY 35 YEAR AWARD, Chief of Police Michael Stewart The Board of Selectmen thanked Chief Stewart for his dedicated service to the Town of Scituate. Mr. Danehey provided an overview of Chief Stewarts work history and accomplishments. Chief Stewart received a standing ovation and received a gift from the board.

The applicant for the public hearing was not in attendance at the meeting so this will be moved out further in the meeting when they arrive.

Closure of Humarock Beach July 3, 2018, Chief Michael Stewart Chief Stewart asked the Board of Selectmen to close Humarock beach for July 3, 2018.

For more than three decades, the area known as the "public beach" in Humarock has presented policing challenges on the evening of July 3rd. This area usually becomes crowded well before dark with close to 5,000 underage young adults. Over the years, hundreds of arrests, protective custodies and large fights have occurred in this area. Often times, individuals within these groups are disorderly and assaultive towards officers as they attempt to maintain order. I have never seen a family unit attempt to enjoy this area due to the actions which occur before and after dark. In previous years, I have been present and observed this gathering of youths become problematic and executed my authority ordering the public beach closed and all present ordered off the beach. This large group has been herded over the Marshfield Ave Bridge and with the assistance of 15-20 Marshfield Officers, subsequently being dispersed into the neighborhoods on the Marshfield side of the river. This action puts a significant burden on the Marshfield Police Department and their officers.

Last year, with the authorization of the Board of Selectmen, we implemented an operational plan which established command and control over the "public beach area" before 5 pm. This plan was incredibly successful last year, resulting in perhaps our most orderly July 3rd in decades. Based on the success of last year's plan, I am again requesting that the Board of Selectmen authorize the closing of the area known as the "public beach in Humarock" at 4:30 pm on Tuesday July 3, 2018. With this beach area "off limits", I hope to deter hundreds, if not thousands, of youths and young adults from establishing themselves along Humarock beach and abutting neighborhoods and roadways. I believe this action will result in a much safer and more enjoyable July 3rd celebration for the residents of Humarock.

Move to authorize Scituate Police Department to close Humarock public Beach on July 3, 2018 at 4:30 p.m. to extend until morning. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (5-0)

Ms. Curran joined the meeting at 7:30 p.m.

Communication Simulcast & P-25 Project Contract, Mark Thompson, Deputy Chief Deputy Thompson provided an overview to the Board of Selectmen regarding this communication contract. This is the second phase to the radio project that was initiated through Capital funding in FY2017. This project builds upon the communications network and dispatch infrastructure which was implemented during Phase 1. Phase 2 will establish simulcast transmissions for police radio traffic and transitions the department to full P-25 digital compliance.

Move that the Board of Selectmen vote to award the contract per Massachusetts State Contract FIR-04 for the procurement of Digital Simulcast Communications equipment and services (Contract # 18-PO-18) to All-Comm Technologies Inc. of Revere, Massachusetts in the amount of \$157,769.00 as specified in their quotation dated September 29th 2017. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (4-0)

Hawker Peddler License Application, Lola Jane, Robin King

Robin King met with Officer Billings to locate a place to have the food truck/trailer this summer. The board is concerned with extra trash on the beach and Mr. King said he will have extra trash barrels and take care of that trash. Mr. King has obtained an abutters list and notified the neighbors of Peggotty Beach regarding his plan. Ms. Curran has a concern about the late hour of 8 p.m. Mr. Danehey said he thinks we can try 8 p.m. and see how it goes. Mr. Danehey said he is concerned about any vandalism to the truck if left overnight and that is the responsibility

Move to grant Lola Jane, LLC a Hawker Peddler's License seasonally April through October from 11 a.m. to 8 p.m. in accordance with Selectmen's Policy and inspection by the Board of Health. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

Move to allow Lola Jane, LLC to park at the Peggotty Beach Parking Lot April through October from 11 a.m. to 8 p.m. without moving their vehicle to another location. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

Mr. Vegnani asked Mr. Boudreau to make sure to talk with DPW and have extra trash barrels at Peggotty Beach.

Scituate Town Library Community Room HVAC, Joe Sullivan, OPM Daedalus & Noel Murphy, Project Manager, and Conrad Ello, Oudens Ello Architecture and Kevin Kelly, Facilities Manager, Town of Scituate

Mr. Sullivan said they wanted to engage an acoustical engineer to meet on site to hear the noises and come up with a solution. The acoustical, mechanical engineer and the architect met and reviewed what could help with the situation. A few solutions were discussed after 6 weeks of discussion. A third party engineer reviewed the recommended solution also. The OPM solicited a contractor outside the General Contractor via a bid process and there were no bidders. There was a meeting with the general contractor and they agreed to work on this project. Conrad Ello Architecture and Consentini Associates, the mechanical engineer for the project, have offered a combined \$25,000 contribution to offset those costs. The design team constitutes 38% of the \$65,724 total cost to modify AHU-2. The Public Building Commission is aware of and has accepted this offer by way of authorizing the contractor to proceed with the work. The offer is being combined with monies remaining in the contingency to cover the full cost (i.e. this remaining contingency does not include the \$200,000 still in the Town's hands). Noel Murphy explained what steps are being taken to resolve the issue. The compressor is moving to the outside storage area in the most remote area of the library. Ms. Canfield asked how long the construction would be and the answer was three weeks. Mr. Sullivan said they are going to try to start next week before they dismantle the unit and there will be temporary air conditioners in that space so programs are not impacted. Ms. Canfield asked how much is related to the baffler. Mr. Sullivan said it was not paid for when bid. There would have been a fee that would have increased the cost of the project. Ms. Canfield asked if the walls will be insulated in the storage area. Mr. Ello said it is insulated already for weather. Mr. Murphy said additional insulation will be installed. The unit will have its own insulation provided by the manufacturer so it does not impact the warranty. Mr. Vegnani said Ouden Ello has been stand up through the entire process. Mr. Harris is disappointed that part of the building does not work and he believes it is the wrong application for that building. Mr. Harris hopes he is wrong but has a feeling he is not. Mr. Harris said he is not doing his job as Selectmen if he does not stand up for all the people who donated money to the project and the tax payers. Mr. Ello said he hopes this solution will work. Mr. Harris is concerned this is not the right way to fix it. He is not happy because this is all brand new and it should not be a problem. Ms. Curran asked what the recourse is if this doesn't work. It will be a different discussion if this solution does not work. Mr. Danehey asked Jim Boudreau and Nancy Holt if the Board of Selectmen need to authorize this. Mr. Boudreau said the Public Building Commission is operating in the funding that they already have and there is no need for a vote. Mr. Danehey will put this on a future agenda to see the result of this work.

Open Space Plan Grant, Brad Washburn

This is a submission of an open space plan. This is a plan that needs to be in place. Mr. Washburn provided a letter of support to be signed tonight.

Old Country Way No Parking Zone, Traffic Rules & Regulations, Sean McCarthy, Town Engineer and Karen Joseph, Town Planner

Mr. Danehey recused himself from this agenda item since his office is across the street. Mr. McCarthy said there have been many issues about parking and the road is narrow for emergency access. Ms. Joseph said the police chief brought the complaint in to the planning board. The Planning Board is working on a temporary solution and a permanent solution. Part of the temporary solution is to provide no parking on one side of the street. Untold Brewing is a popular place and not adequate parking. Mr. Vegnani would like to see the lines painted onto the street where people could park. Mr. Harris would like to see it similar to Mountain One Bank. Mr. McCarthy will take this back to Traffic Rules and Regulations. Ann Burbine Pennycress Road said Old Country Way should be made one way since it is a very difficult intersection. Mr. McCarthy said Traffic Rules and Regulations looked at this and Karen Joseph said the Planning Board looked at this as well. The owner will be coming into the Planning Board meeting with a plan for parking. Ms. Joseph said the master plan could also incorporate a parking plan.

Move that the Board of Selectmen vote to adopt a NO Parking Zone on the Northerly Side of Old Country Way from County Way to Union Street and update the Traffic schedule of the Town of Scituate. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (4-0)

John Danehey joined the meeting at 8:24 p.m.

Board & Committee Applicants Board of Health

• Wendy Oleksiak has applied to the Board of Health and as a realtor she works with the Board of Health office. Her past experience in nursing would allow her to contribute to this board. She was a visiting nurse and was on a committee at Mass General Hospital. She read all the minutes from 2017 for the Board of Health to familiarize herself. Mr. Harris asked if Wendy has the time to attend the meetings. She does have the time since her children are older. She is looking to fill some free time. Mr. Harris said Hoarding, Septic Systems and her experience in nursing is great background. Ms. Oleksiak has grown two businesses so could help on the Economic Development Commission also.

Commission on Disabilities

• Jamie Coleman said his 12 year old daughter has Down Syndrome and he is thinking ahead about what resources are available for these children. Mr. Coleman saw the opening and has an interest in this area. Mr. Coleman is available and can make the monthly meetings.

Recreation Commission

- San Weafer has lived in Scituate for 25 years and is a recreation enthusiast. Her children did all the programs offered by rec and she is a pickle ball player. It is great that more adult programs are starting. She has some ideas of programs she would like to see implemented. She is passionate about the town and sports and recreation. Ms. Curran said Ms. Weafer's background is an excellent fit with social services for this Commission. Ms. Weafer supports lifelong recreation and sports. Her schedule allows her to attend the Recreation Commission monthly meetings.
- David Mahery has worked for two different recreation departments. He believes in recreation opportunities for all ages and thinks the old Gates school can be turned into a full recreation center. He has expertise that could be a benefit for the recreation commission. Ms. Canfield asked if he has looked at the field study that was conducted and Mr. Mahery said yes he has reviewed it. Ms. Curran said Mr. Mahery has a lot of great experience for the Recreation Commission. He does have the time to be involved. He works from home and has a flexible schedule. He has attended a couple of meetings and understands the commitment and would be available.
- Suzanne Brennan is a 24 year resident in Scituate and raised her three boys here. She has time to give back to the town and she was very involved with recreation over the years. She brings a professional and execution quality to the table. Recreation felt close to home and she is in Boston and close to Massport and Logan. Ms. Curran has known Suzanne for years and she can't think of anyone better for either of these positions. She spearheaded the Flannery Field project and worked closely with Recreation. Time commitment is not a problem for either board. Her boys are 21, 19 and 17 they participated in any boy's sport you can think of. The fields are a big issue that needs to be addressed and she has experience with the Flannery Field.

Zoning Board of Appeals

• Brian Sullivan has already met with the Board of Selectmen on 3/6/18 and is still interested in the Zoning Board of Appeals. Mr. Sullivan said the vacancy can be filled as of July 1st. Mr. Danehey prefers to wait and make sure the current items before the Zoning Board of Appeals has finished voting and writing the decision for items before the board. Mr. Sullivan has been to every meeting for the past six months. The board has their hands full with the Herring Brook project.

Coastal Advisory Commission

- Jonathon Grant was a coastal engineer and went back to school for oceanography. He has spoken with Rick Murray over the years. Ms. Canfield said his background works perfectly for this Commission. Mr. Grant would like to make sure the short term solutions are the best and effective. The long term realities will need to be faced and there is a lot of education of the public that needs to be done. The tools that are available are difficult with the economics around them. He pushes for seawalls in the right context and can be very effective. In some circumstances they can be harmful to a shoreline. Mr. Vegnani asked if he felt WADS were beneficial. Mr. Grant said in what context and would need to look at the ways most appropriate for the application. Mr. Danehey asked if he has reviewed the Coastal resiliency report. Ms. Curran said we have to prioritize what the next steps are for the Commission. Ms. Curran asked if he could assess some of the recommendations they have received from the engineer. Mr. Grant said yes he can review the recommendations and he is good at that. He does this as a consultant in his job. Mr. Vegnani asked if there would be a conflict of interest with his job. Mr. Grant said no there would be no conflict in New England.
- Terry Green is an executive at Fidelity. He has lived in Scituate for 4 years and lived in Cohasset for 10 years. He ran the overhead campaign and was on the Capital Planning Committee in Cohasset. He was involved in recreation programs and believes in getting involved in the community. He is a big boater and would like to get involved where he could help out. He is a finance, operations and technology person. Mr. Grant works full time in Boston but is an empty nester now and available to attend meetings. Ms. Canfield asked if he has had a chance to review the Coastal Resiliency Report.

Economic Development Commission

• Robert "RJ" Dwyer has been a resident of Scituate for most of his life and he can bring a good perspective to the Economic Development Commission. He has attended the meetings regularly since January. He has heard them speak of expanding the brand of the town and thinks he can help with that. He works at Mullaney's fish market and has worked at ORO's and he is a freelancer in the film industry. RJ had a conversation with Mark Fenton and has some ideas like the limited options in connectivity. This is very important to the younger generation and people starting a business or working remotely. There is a lot the town offers such as the night sky, the Greenbush Line, and could bring in a younger demographic. He lives on second cliff and has gone to Peggotty Beach his entire life. So he is also interested in the Beach Commission and the Recreation Commission. He can bring a lot to recreation for people that aren't necessarily sports and has other options to consider. Mr. Harris asked what he thinks about the Hawker Peddler food truck at Peggotty. Mr. Dwyer said he thinks it's a good idea and a positive thing to

have. Ms. Curran said his comments are very refreshing and he thinks differently and could bring a lot.

Waterways

- Mr. Murphy is a lifelong sailor and is interested in the Waterways Commission. He thinks the harbor is underutilized year round. There are more things that can be done with the harbor to make it more accessible to the community. He supports more access to the harbor. There might be a few things we could do. There are moorings available that have not been assigned and this is a source of revenue. The harbor is well maintained and the number one attraction in the town. He would like to support this. He questions the number of police activity in the Harbor; the coast guard, the harbormaster and the police department. There are a lot of slips that could be used for private individuals. Mr. Danehey said some of the boats coming in there have been issues. The police department is effective. Mr. Murphy has attended the Waterways meetings. Mr. Harris asked how he would better allocate moorings. Mr. Murphy said the harbormaster is walking slowly through that. Mr. Harris said we have to be careful the mooring would fit and it's the right application.
- James Patterson aka Tucker is one of our fisherman in town. Mr. Patterson was on this 20 years ago. Ms. Curran asked if he's seen a lot of changes. There are no commercial fishermen on the committee. There should be a fisherman's voice on the commission and he could answer the questions that come up. He said everything seems to be flowing smoothly but there should be a liaison from the fishing fleet. He worked on dredging in the past and was just getting off the ground. He thinks the fire boat is something we should have since his boat burned. Ms. Canfield asked what his opinion is regarding oyster farming. Mr. Patterson said we would need room and this is good for the environment. There is a lot of grant money in this area. Mr. Harris said there isn't anybody that knows the harbor better than Tucker.
- Joe Reilly lives in Scituate he does a lot of budgeting and capital planning in his business. He is a board member of a publicly held company. He is on the board of a defense contract and he brings a lot of experience in that part of the world. He has gotten involved in what the Waterways Commission has been working on. He read the consultant's report and feels he can contribute. He has not attended meetings but has reviewed the minutes and agenda's. His son Pat Reilly is on the dive team with the fire department.
- David Haley has three young children that use the harbor. He represents the fisherman and works in the harbor. There are a lot of people in the summer and then we have the rest of the year. Dredging needs to be done badly in certain areas. A public tie up is really needed in the harbor. There are some needs that he sees. Mr. Haley thinks Stephen Mone has done a wonderful job very fairly. He sees what goes on at the town pier also. He began fishing in 1987 and it's down to four boats from fifteen boats. It's sad that this is happening and we have to protect what we have. Mr. Vegnani said anyone can attend meetings also. The fishermen have been put in the corner and should have a say in the process. Mr. Danehey said there definitely needs to be a member from

- the fishing community. Mr. Haley said Stephen Mone's been great about informing the fisherman about topics.
- Daniel Sullivan moved here 24 years ago from Thompson Island and fell in love with the harbor. He agrees that David Haley and Tucker would be priority applicants to be put on the commission. Mr. Sullivan is interested since he was a commercial captain and he wants to preserve the harbor. He would like to give back and get involved in the community. Mr. Vegnani said he has a great background with 20 years in the marine industry. Mr. Sullivan thinks the feel of the harbor needs to stay the same. He thinks the access is good and he doesn't think we need more people piling into the harbor. Mr. Harris asked if he remembered the commuter boat that ran out of Scituate. Mr. Sullivan said it would be interesting to look at again. He does remember the test runs. Ms. Canfield said having diverse perspectives is important.

Mr. Danehey is taking a quick 5 minute break at 10:05 The meeting was called back to order at 10:10 p.m.

OLD BUSINESS:

1. Opioid Litigation Vote, Jim Boudreau, Town Administrator

Move that the Town of Scituate join MOLA (Massachusetts Opioid Litigation Attorneys) litigation with a contingency fee agreement aimed at recovering monetary damages from the pharmaceutical manufacturers and distributors for their role in the devastating opioid epidemic. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (5-0)

NEW BUSINESS:

- 1. One Day Liquor Licenses
 - a. Riva @ SMC on 6/17 from 12-4 p.m.

Move that the Board of Selectmen approve a One-Day Wine & Malt license to Ellen MacKenzie for an event at the Scituate Maritime Center on June 16, 2018 from 10:00am-2:00pm Motion by Ms. Canfield Second by Mr. Harris Unanimous Vote (5-0)

b. Ellen McKenzie @ SMC on 6/16 10 a.m.- 2 p.m.

Move that the Board of Selectmen approve a One-Day Wine & Malt license to Riva for an event at the Scituate Maritime Center on June 17, 2018 from 12:00pm – 4:00pm Motion by Mr. Harris second by Ms. Canfield Unanimous Vote (5-0)

2. Board & Committee Appointments

The Selectmen agreed to postpone all board and committee appointments with the exception of the Commission on Disabilities and Election Workers.

a. Commission on Disabilities

Move to appoint Jamie Coleman to the Commission on Disabilities for a

term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (5-0)

Move to reappoint Megan Sommer to the Commission on Disabilities for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

b. Election Workers

Move to appoint the 2018-2019 election workers from the list provided. Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0) with the exception of Roslyn Canfield who moved to Florida. Ms. Canfield asked that we notify the Town Clerk and Republican Town Committee that Roslyn Canfield has moved out of State. Ms. Devin will follow up.

3. Board & Committee Selectmen Liaison Positions

Mr. Danehey asked that we add this to the next Selectmen meeting agenda.

OTHER BUSINESS:

1. Liaison Reports

Karen Canfield wanted to note the planning board issued a decision on Toll Brothers.

2. Correspondence

Scituate Package Store ABCC Violation June 19, 2018 hearing at ABCC Columbia Gas rate increase request with the Department of Public Utilities GATRA rate fare increase public hearings 6/27/18 4-6:30 p.m. at Plymouth Town Hall Mass Housing Grant approved for \$30,000 29 communities applied and ours was one of the few selected

Division of Marine Fisheries letter closed to Shellfishing June 1st to October 31st

3. Approval of Meeting Minutes

Move to accept the minutes for the Board of Selectmen meeting held on May 29th, 2018. Motion by Mr. Harris Second by Ms. Curran Unanimous Vote (5-0)

Karen Canfield said June 10th Firefighters prayer service 9:30 on Lawson Common. Shawn Harris said Film documentary will be shown at ORO this Sunday at 5:30 in the afternoon regarding the fishing industry. Reservations may be required. Mr. Vegnani said a lot of high school sports going on and wished the kids good luck. Ms. Curran and Ms. Canfield attended the graduation and it was perfect. A very nice service and Principal Wargo has a nice relationship with that class.

Plymouth County Advisory Board meeting was attended by Ms. Curran and it went fine. Mr. Danehey congratulated Andrew for graduating from Scituate High School and he has done a great job filming and working for SCTV and thank you to Megan also and the other seniors.

Mr. Danehey excused himself from the meeting at 10:24 pm from the discussion and vote of Kansha Restaurant Group.

Kansha Restaurant Group dba Hook & Harvest for Change of Manager, Transfer of Stock, Change of Beneficial Interest, & Transfer of License, Kara Tondorf & Katelyn Tondorf The business owner was not in attendance at 7:20 pm for the public hearing. Although the applicant did not attend the meeting the Board agreed to vote the following:

Move that the Board of Selectmen approve a transfer of liquor license, change of manager, change of beneficial interest and transfer of stock and change of management/operating agreement for the restaurant On Premise Common Victualler and All Kinds of Alcohol Beverages Annual License held by Kansha Restaurant Group, Inc. dba Hook & Harvest to Katelyn Tondorf, 121 First Parish Road, Scituate MA 02066. The 6,318 sq. foot space is located at 227 Chief Justice Cushing Highway and consists of: 4,930 sq. feet of space on the 1st floor with 5 rooms and 2 bathrooms; 833 square feet on the second floor with 3 rooms and 1 bathroom and a 555 square foot basement with 2 rooms and parking areas in the front and on the sides of the building. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (4-0) Mr. Danehey was not present for the vote and abstained from discussion.

Mr. Danehey returned to the meeting at 10:29 p.m.

4. Adjournment and Signing of Documents
Motion to adjourn at 10:30 p.m. by Mr. Vegnani second by Mr. Harris
Unanimous Vote (5-0)

Respectfully Submitted,
Lorraine Devin, Recorder

List of Documents for June 5, 2018 Board of Selectmen Meeting

- Agenda
- 35 year Service Anniversary Award Information for Chief Stewart
- Kansha Restaurant Group dba Hook & Harvest ABCC application & backup information change of ownership
- Closure of Humarock Beach recommendation from Chief of Police
- Communication Simulcast & P-25 Project Contract
- Hawker Peddler License Application and backup documents for Lola Jane food trailer
- Letter from Ouden Ello regarding Scituate Town Library Community Room HVAC
- Old Country Way no parking zone recommendation from Traffic Rules & Regulations
- Board & Committee Applicant Interview List
- Opioid Litigation Information documents
- One Day Liquor License Applications
- Board & Committee Selectmen Liaison list
- Correspondence
 - Mass Housing Letter Planning for Housing Production grant application requesting technical assistance to create affordable housing guidelines and a 40R district around the Greenbush commuter rail station approval.
 - o XFINITY/COMCAST letter dated May 11, 2018 outlining changes
 - o ABCC letter regarding liquor license violation for Front Street Liquor
 - Columbia Gas Letter dated May 17, 2018 regarding general increase in fees & copy of DPU filing
 - o GATRA rate increases and letter regarding public meetings
 - o Division of Marine Fisheries June 1, 2018 letter regarding closing of shellfishing from June 1-October 31, 2018
- Approval of Meeting Minutes

John F. Danehey, Chairman Maura C. Curran, Vice Chairman Karen B. Canfield, Clerk Shawn Harris

Anthony V. Vegnani