

**MEETING MINUTES
BOARD OF SELECTMEN
May 8, 2018**

Present: Maura Curran, Chairman, Anthony V. Vegnani, Vice Chairman, Karen Canfield, Shawn Harris

John Danehey was not in attendance.

Also present: James Boudreau, Town Administrator

The Meeting was called to order at 7:02 p.m.

Acceptance of Agenda

**Mr. Vegnani made a motion to accept the agenda for May 8, 2018
Second by Mr. Harris all in favor. Unanimous vote (4-0)**

WALK INS – No walk ins this evening.

REPORT OF THE TOWN ADMINISTRATOR

Ship Shape Day was a tremendous success and created 20 tons of material the DPW picked up from the cleanup effort. Normally the DPW processes in the 5-6 ton range. Everyone's help is much appreciated.

The DPW water main flushing project is underway. The harbor area will be flushed tonight. It will begin at 3 am. The paving for the water projects is just about completed and Jericho Road and Hatherly Road will be next up to Turner Road. The intersection of Hatherly and Jericho will be more pedestrian friendly when they are completed. There will be a lot of small projects done as well in some bad areas of town such as sections of Oceanside. There will be a painted island but no physical island will be installed.

SCHEDULED ITEMS:

Memorial Day Events, Don Knapp, Veterans Agent

The Memorial Day ceremony will be Monday, May 28th and the program will be complete by the week of the 21st. Boy Scout Troop 7 will be placing flags on all the Veterans graves and Fran Lydon will do all the town memorials. Mr. Knapp reviewed the schedule of events for the day.

The Ceremonies will begin at 8am with the flotilla underway leaving from the Harbormaster's Office for the throwing of wreath to honor those "lost at Sea". Then at 9:45am the Honor Guard Ceremony at the VFW Post. Participants in the parade will form between 10:00 -10:30 AM at the Scituate Town Hall, 600 Chief Justice Cushing Highway. The parade will step off at 10:30 AM sharp and proceed down First Parish Road to Lawson Common. The Lawson Common Ceremony will begin at @ 11:15am. In the event of inclement weather the ceremony will be held at the TBA at 11am. There will be handicap parking at the east end of the Common. If you require assistance or have any questions concerning the parking, please do not hesitate to ask any

uniformed police officer at the event. There will also be a handicap porta-potty on the grounds of the Common.

Municipal Vulnerability Plan (MVP), Brad Washburn, Director of Planning & Development
The Municipal Vulnerability Plan is our climate vulnerability action plan. We are submitting a request for an MVP Action Grant. MAPC helped the town with the plan. The other grant opportunity is the Planning Systems Grant for regulatory and zoning. Mr. Washburn would like to focus on the harbor area for short and long term resiliency if we receive this grant. We just received notification that we received the Housing Production grant from the DHCD for \$30,000 to increase the production for affordable housing. The Selectmen support these grants and will sign the letters tonight.

Knights of Columbus Special Event Carnival Application, Mark Brady

Mr. Brady attended the meeting to represent the Knights of Columbus. Mr. Vegnani said the layout was great last year and appealed to all age groups. Mr. Vegnani said the Knights put all the money earned back into the community. Chief Stewart said the plan is to keep behind CVS one way so it is not a huge liability for the town. Everything functioned fine last year. This is the 65th year for the carnival. The first carnival was in 1953.

Move to approve a Special Event Permit to Mark Brady for the K of C Carnival from July 10, 2018 to July 14, 2018 with set up on July 9th and take down on July 14th in Cole Parkway. Motion by Mr. Harris second by Ms. Canfield Unanimous Vote (4-0).

New Hawker Peddler License Application Lola Jane, LLC, Robin King this will be moved to the May 29, 2018 meeting this will be postponed to a future Selectmen meeting.

Liquor License Policy, Jim Boudreau, Town Administrator, Mike Stewart, Chief of Police, Annmarie Galvin, FACTS

Mr. Boudreau said the policy is a guideline if someone has a liquor violation and for the businesses to understand the guidelines. The board can react however they see fit. Liquor stores for renewal must put in the license machines. There is some money available by FACTS to help the stores offset the costs. Village Market, Sand Hills General Store and the Voyage are businesses in town that have the license machines. Chief Stewart said there were several kids from Scituate and Marshfield who have illegal licenses and you cannot tell the difference. There are some ID scanners that keep up with changing technology and these are the companies that we want the scanners purchased from. Ms. Galvin said it needs to be a MA Drivers License or US Passport for a valid ID. FACTS held a training class for all liquor stores and brought in an ID scanner for the stores to check out. Mr. Vegnani appreciates the fact that FACTS is co-sponsoring and teaming up with stores to tackle this issue. Mr. Harris appreciates that FACTS will help subsidize the cost from a grant they received. Ms. Canfield asked if the \$600 annual fee helps offset the software updates. Ms. Galvin said they have monthly updates at Advanced

ID Detection. The full price is \$4818 and if we purchase five it would be reduced to \$4180 and there are some funds from the Scituate FACTS grant that could be used to offset the costs. Chief Stewart said the old guidelines were written 10-12 years ago and these are much tighter and more current. Ms. Curran and Mr. Vegnani want to make it a 5 year time frame for under 21 violations on record. The Selectmen want to add to #4 that the electronic identification system be the industry standard recommended list from the Mass Package Store Association (MASSPAC).

Move to approve and implement Alcohol Rules and Regulations Policy 63-18 in the Town of Scituate, MA effective June 1, 2018 with the changes as discussed. Motion by Mr. Vegnani second by Ms. Canfield Unanimous Vote (4-0)

Community Choice Aggregation, Lisa Scanlon, Sustainable South Shore Committee Representative, Lisa Bertola, Sustainable Scituate, Patrick Roach from MAPC and Carol Oldham, Executive Director of MA Climate Action Network were also present.

Lisa Bertola said 20 cities & towns in the Commonwealth are already taking advantage of Community Choice Aggregation. Ms. Bertola is a mother of three children and lives on Elm Street. She is concerned from a green perspective and feels this could work for the town. Community Choice Aggregation is a process approved under Massachusetts General Law allowing a City or Town to use a designated energy broker to contract directly with power providers to meet residential and small business electricity needs, and still utilize the distribution and billing services of a local power supplier (National Grid). The default energy supply becomes the CCA source, but residents can opt out at any time. This would be something that would be on the Town Warrant for the residents to vote and then if passed; a broker is selected at no cost to the town. . The 18,000 rate payers we have could benefit from this. Going out to bid is a very competitive process and can provide great results.

Patrick Roach, MAPC is the regional planning agency for greater Boston and he works for the clean energy group. Towns are interested in the economic and environmental benefit. The MAPC helped towns select brokers in Somerville, Sudbury, Winchester, Arlington and Brookline most recently. Next year they hope to launch Gloucester, Hamilton, Middleboro and Medford. The city of Boston authorized green aggregation last October. This has resulted in very competitive prices. The timeline is typically a full year to implement and the best time to go out to bid are the fall or the spring. A robust education process is part of the timeline. Scituate Fall Town Meeting would be a great opportunity to put the vote to the residents. A municipal aggregation program is great to have the suppliers vetted for the residents. This is a way to expand clean energy to a lot of people.

Carol Oldham is a past resident of Brookline and this was implemented in their city. This does not impact our contracts with the wind turbine because this is for the residents and not the town.

The Selectmen asked questions of the group. Mr. Roach said it is very attractive to be a supplier to a community. Ms. Oldham said by default you are in and they want to do the right thing for clean energy. One of the nice things about these programs is the town makes those decisions and the State looks at the plan to make sure everything is legitimate. Mr. Vegnani is a bit uncomfortable about this since residents can do choose their electric company on their own already. He doesn't like that the town government is playing "big brother". Lisa Scanlon felt the same way initially but National Grid dictated to us for years with no say at all. Ms. Bertola feels this is a valid concern. The demand will change quickly because of the competitive bidding process. The brokers are making a fee but they are doing a lot of work and fishing for the best deal. Doing nothing has a cost not to mention the environmental impact. Mr. Roach said by putting it on the warrant the residents are deciding. Many homeowners have not moved to the competitive market or people are getting taken advantage of in the market. Ms. Oldham said if the plan comes back and it is not something the Selectmen are comfortable with there is no need to move forward. Mr. Roach said a letter would go out to every household and the resident has the option to opt out. Mr. Harris asked if Scituate opted in to this program would other National Grid programs go away and Mr. Roach said no none of those programs would go away included low income support.

Kathy Cerruti, 65 Brook Street has opted in for green choice for a few years. She doesn't have time to do the research and this effort feels like a great way for somebody to have her back. She loves the green community that Scituate is and it seems like a logical step. She is familiar with Cape Cod compact and they feel like they have more control that their community is making more choices and have better rates.

Ms. Bertola said she wanted to clarify the cost of the gets a % from the supplier and there is no cost to the town. Mr. Vegnani said he has no problem if it is cost competitive but not an increase. This can be dictated in a plan. Ms. Oldham said you could get all the green energy you can keeping rates the same. Ms. Canfield asked if a regional initiative could be done rather than a town by town. Mr. Roach said groups of communities have been done together in the past and this is possible. Ms. Oldham said western mass towns went in together and there were some problems because there were 41 towns together. There is no financial disadvantage in going it alone either.

Gwen Morgan, 175 Judge Cushing Road is on Sustainable Scituate also and she changed recently and when her two year contract came up she was paying a bit more. She just changed it and there was not discontinuance of service.

The Selectmen thanked the group for the presentation and discussion and will put this on a future agenda. If the board decides to move forward they will put it on a Special Town Meeting for a vote.

Ireland Sister City Trip, Brenda, O'Connor, West Cork Sister City Committee Chair and Pat Jacquart, Sister City Chair, Jamie Gilmore, Advisory Committee and Betty Tufankjian

Mrs. O'Connor provided a complete report to the Scituate Board of Selectmen and the Town Administrator regarding the visit to West Cork Sister City. Mr. Gilmore presented the Board with the Twinning agreement that was signed in Ireland. Ms. O'Connor thanked Michele Seghezzi for her assistance with gifts and the video that was received so well by the delegation in Ireland. Brian Houlihan was the star of the video. Ms. Curran thanked Seth Pfeiffer as well for pulling it together so quickly, he did a tremendous job. In West Cork there are many villages. Mrs. O'Connor reviewed the exceptional hospitality experienced in West Cork by everyone. There is a plan in September for Chef Brian Houlihan and another chef to be part of the famous "A Taste of West Cork Food Festival". Mrs. O'Connor said every event had a reason. The entire community was behind this. The next step is a thank you note from the Board of Selectmen and the Town Administrator thanking them for their treatment and an invitation to visit. We need to start planning now. There was a commitment at all levels during the visit. An expert was at every event. Ms. Jacquart said we don't have to be intimidated by doing the exact same thing that was done in Ireland. We can do it nicely and we have connections with various sources. The two areas we would like to do is finding the common points in where we both can share and have reciprocal experiences. It will be a really nice connection. The visit would be 4-5 days. The biggest expense would be a van to carry people around since this can be expensive. Mr. Vegnani asked the committee to put a plan together and it will be very positive. Ms. Curran said we want to make it more than just visiting. There should be plans for exchanges. Mrs. O'Connor said the delegations visiting should be over in about a year. Then the exchanges will begin and they are in the proposal provided to the Selectmen. Jamie Gilmore was thrilled to go and thanked the board for representing the Selectmen and Town Administrator. He said, the group did not miss an opportunity to build a friendship and partnership. Mr. Vegnani said the board was disappointed they were not able to go. Ms. Curran thanked the group for their personal expense to be great ambassadors of Scituate.

Emergency Preparedness Documents This item will not be discussed at this time.

OLD BUSINESS:

Remote Participation Policy, Jim Boudreau, Town Administrator

The Remote Participation Selectmen Policy was voted for approval at the April 24, 2018 Selectmen meeting. A red lined copy of the changes was provided to the Selectmen to review the changes they requested. The Selectmen would like to add after infrequent "no more than 25% of meetings". Ms. Devin will make that change to the policy and prepare for Ms. Curran's signature.

Opioid Litigation, Jim Boudreau, Town Administrator

Mr. Boudreau said there is no risk to the town and he feels this should go forward. Ms. Canfield agrees we should pursue this and it promotes accountability. The Selectmen would like this added to a future agenda for a vote.

NEW BUSINESS:

1. **DISCUSS/VOTE** One Day Wine & Malt Licenses
 - a. Taylor Made Bartending @ SMC 5/26
 - b. Taylor Made Bartending @ SMC 5/27
 - c. Silent Chef @ SMC on 6/3
 - d. Silent Chef @ SMC on 6/23
 - e. Silent Chef @ SMC on 7/22
 - f. Silent Chef @ SMC on 9/28
 - g. *Ellen MacKenzie @ SMC on 5/11 event cancelled no vote for one day license
 - h. *Blank One Day Licenses

Move that the Board of Selectmen approve One-Day Wine & Malt licenses to:

- **Taylor Made Bartenders for an event at the Scituate Maritime Center on May 26, 2018 from 4:00pm – 8:00pm Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (4-0)**
- **Taylor Made Bartenders for an event at the Scituate Maritime Center on May 27, 2018 from 4:00pm – 8:00pm Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (4-0)**
- **Silent Chef for an event at the Scituate Maritime Center on June 3, 2018 from 12:00pm – 4:00pm Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (4-0)**
- **Silent Chef for an event at the Scituate Maritime Center on June 23, 2018 from 1:00pm – 4:00pm Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (4-0)**
- **Silent Chef for an event at the Scituate Maritime Center on July 22, 2018 from 12:00pm – 4:00pm Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (4-0)**
- **Silent Chef for an event at the Scituate Maritime Center on September 28, 2018 from 5:30pm – 9:30pm Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (4-0)**

Blank One Day Licenses were discussed and Ms. Canfield requested we report the blank one day licenses that were used to the Board of Selectmen to be read into the record after the fact.

- **Move to approve eight blanket one day beer and wine licenses for events at Town of Scituate Locations. Motion by Mr. Harris Second by Ms. Canfield Unanimous Vote (4-0)**

2. **DISCUSS/VOTE** Seasonal License Renewals

a. Hawker Peddler Renewal for Zack's Ice Cream

Move that the Board of Selectmen approve the Hawker Peddler Licenses to Ahmad Alkhatatbih, d/b/a Zack's Ice Cream for the 2018 season Motion by Mr. Harris second by Ms. Canfield Unanimous Vote (4-0)

OTHER BUSINESS:

1. Board & Committee Liaison Updates

Mr. Vegnani went to an Advisory Board meeting the other day and they wanted to discuss the financial ramifications of that. Barbara Quinlan, Nancy Holt, Laura Minier and Ben Bornstein from Planning were there. Clearly the Advisory Board is in favor of this and it was good debate. The Advisory Board asked Mr. Vegnani if the Board of Selectmen would consider having a subcommittee look at this.

Mr. Vegnani attended the 3A Farm and it was dedicated as the Susan Phippen house that was very nice.

Ms. Canfield said the Water Resources Commission is sold out of rain barrels and will order more. Someone from DPW attends the meeting to provide an update.

Mr. Harris said that the Board of Health is putting the process together for the Septic Loan Program that was approved at Town Meeting and can be taken advantage of by our residents. We have one now that is interested.

Mr. Harris was asked by Waterways about the reappointment of members. Everyone is in agreement of getting a commercial fisherman to join that committee. There was a documentary film at the high school titled "Dead in the Water" about the fishing industry that Mr. Harris heard was great.

Mr. Vegnani thinks it is important to limit people's terms because it stymies people who want to get involved. There are times when continuation of terms makes sense but he would like to reevaluate the terms to allow other capable people to join committees.

Ms. Curran said the Affordable Housing Trust is looking at their mission to see how they can be more effective. The committee is looking very hard to form a better partnership with town departments.

2. Correspondence

Board & Committee Openings are published on the website and Facebook page.

Small Business Administration low interest loans for disaster recovery.

3. Approval of Meeting Minutes

Move to accept the meeting minutes for the Board of Selectmen meeting held on April 24th, 2018. Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (4-0)

4. Adjournment and Signing of Documents

Chairman Curran stated that the board will go into Executive Session for the purpose of discussing strategy with respect to litigation. –Waterways/Harbormaster and the chair declared that an open meeting may have a detrimental effect on the litigating position of the body and the board will not reconvene in open session.

Move that the Board of Selectmen go into Executive Session for the purpose of discussing strategy with respect to litigation. –Waterways/Harbormaster and the chair declared that an open meeting may have a detrimental effect on the litigating position of the body and the board will not reconvene in open session. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (4-0)

Roll Call Vote:

Ms. Curran yes
Mr. Vegnani yes
Ms. Canfield yes
Mr. Harris yes

The Selectmen moved into executive session at 9:32 p.m.

Respectfully Submitted,

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Lorraine Devin, Recorder

List of Documents for May 8, 2018 Board of Selectmen Meeting

- Agenda
- Memorial Day Events
- Municipal Vulnerability Preparedness Grant Application approval
- Knights of Columbus Special Event application
- Alcohol Rules and Regulations Policy 63-18
- Community Choice Aggregation Presentation and Discussion materials
- Ireland Sister City Committee Presentation about recent visit to Ireland
- Remote Participate Policy 62-18
- One Day Wine & Malt Licenses
- Hawker Peddler Seasonal Renewal for Zack's Ice Cream
- Correspondence
 - Board and Committee Openings
 - Humarock Seafood dba Nautical II withdrew Liquor License application
 - Eagle Scout Court of Honor Ceremony on 5/20 in Weymouth, Shawn Harris will attend
- Approval of Meeting Minutes

Board of Selectmen Meeting Minutes for May 8, 2018

BOARD OF SELECTMEN

Maura C. Curran, Chairman

Anthony V. Vegnani, Vice Chairman

John F. Danehey, Clerk

Karen B. Canfield

Shawn Harris