

**MEETING MINUTES
BOARD OF SELECTMEN
April 3, 2018**

Present: Maura Curran, Chairman, Anthony V. Vegnani, Vice Chairman, Karen Canfield, Shawn Harris

Also present: James Boudreau, Town Administrator

The Meeting was called to order at 7:04 p.m.

John Danehey arrived late to the meeting at 7:40 p.m.

Acceptance of Agenda

**Mr. Vegnani made a motion to accept the agenda for April 3, 2018
Second by Mr. Harris, all in favor. Unanimous vote (4-0)**

WALK INS – None

REPORT OF THE TOWN ADMINISTRATOR

Mr. Boudreau announced that Annual Town Meeting is next Monday April 9th at 7 pm. April 28th is Ship Shape day at Town Hall which is a great event.

SERVICE ANNIVERSARY RECOGNITION 25+ year Town of Scituate employees

Ms. Curran thanked the following employees this evening:

Robert Patterson Highway Department DPW for 25 years of service

Francis Kiley Fire Department for 30 years of service

Daniel Mendes Fire Department for 30 years of service – Chief Murphy thanked Danny for his years of service and for being a great employee and friend. Chief Murphy presented him with a gift from the Town.

Kevin Michalkiewicz Highway Department DPW for 30 years of service

Victor Barrows, Police Department for 30 years of service

The Selectmen all thanked these individuals for their many years of dedicated service to the Town of Scituate.

FY19 Property Re-Evaluation Contract, Joe DiVito, Director of Assessing

Mr. Divito said that 2019 is re-evaluation year and the last one was completed in 2015. Last year Special Town Meeting approved the funding. Mr. Divito commented that this company can

handle this job. Ms. Canfield wondered if they had models to accommodate a coastal community. Mr. Divito explained that they do quite a bit of work on the Cape. He's confident with moving forward with this company.

Move to award a contract to Paul S. Kapinos & Associates, Inc. for \$72,000 for services in completion of the FY 2019 re-certification of the Town's property values with the Department of Revenue.

Motion by Ms. Canfield Second by Mr. Harris Unanimous (4-0)

Independent Audit Services Contract, Nancy Holt, Town Accountant/Finance Director

Ms. Holt said they have been our auditor since Fiscal Year 2011. Ms. Holt has been happy with them and likes the continuity as we go through our conversion. They can do mini reports on a specific department at our request which has proven helpful.

Move to award a contract to Powers & Sullivan, LLC of Wakefield, MA for \$150,000 for the fiscal years 2019 through 2021 with an option for two (2) one year extensions for fiscal years 2022 and 2023 in the amount of \$51,000 each for a not to exceed maximum contract amount of \$252,000.

Motion by Mr. Vegnani Second by Ms. Canfield Unanimous (4-0)

Sale of \$500K Bond, Pam Avitabile, Treasurer Collector

Ms. Holt presented on behalf of Ms. Avitabile. Karen Canfield read the vote of the Board of Selectmen as follows:

VOTE OF THE BOARD OF SELECTMEN

I, the Designated Clerk of the Board of Selectmen of the Town of Scituate, Massachusetts, certify that at a meeting of the board held April 3, 2018, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$500,000 General Obligation Bond of the Town dated April 30, 2018, to the Executive Office of Energy and Environmental Affairs (the "Agency") is hereby approved and the Town Treasurer, or any other Town official, are each authorized to execute on behalf of the Town a Contract, Loan Agreement and a Finance Assistance Agreement, and any other document with the Agency with respect to the

bond. The bond shall be payable at the rate of 2.00% per annum, in semiannual installments as set forth below:

<u>Payment Date</u>	<u>Amount</u>	<u>Payment Date</u>	<u>Amount</u>
October 31, 2018	\$14,950.00	October 31, 2028	\$15,227.80
April 30, 2019	\$15,227.80	April 30, 2029	\$15,227.80
October 31, 2019	\$15,227.80	October 31, 2029	\$15,227.80
April 30, 2020	\$15,227.80	April 30, 2030	\$15,227.80
October 31, 2020	\$15,227.80	October 31, 2030	\$15,227.80
April 30, 2021	\$15,227.80	April 30, 2031	\$15,227.80
October 31, 2021	\$15,227.80	October 31, 2031	\$15,227.80
April 30, 2022	\$15,227.80	April 30, 2032	\$15,227.80
October 31, 2022	\$15,227.80	October 31, 2032	\$15,227.80
April 30, 2023	\$15,227.80	April 30, 2033	\$15,227.80
October 31, 2023	\$15,227.80	October 31, 2033	\$15,227.80
April 30, 2024	\$15,227.80	April 30, 2034	\$15,227.80
October 31, 2024	\$15,227.80	October 31, 2034	\$15,227.80
April 30, 2025	\$15,227.80	April 30, 2035	\$15,227.80
October 31, 2025	\$15,227.80	October 31, 2035	\$15,227.80
April 30, 2026	\$15,227.80	April 30, 2036	\$15,227.80
October 31, 2026	\$15,227.80	October 31, 2036	\$15,227.80
April 30, 2027	\$15,227.80	April 30, 2037	\$15,227.80
October 31, 2027	\$15,227.80	October 31, 037	\$15,227.80
April 30, 2028	\$15,227.80	April 30, 2038	\$15,227.80

Further Voted: that each member of the Board of Selectmen, the Town Clerk, the Town Treasurer, and any other Town official be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote.

I further certify that the agenda for the meeting, a copy of which is attached hereto, was posted on the bulletin board of the town at least 24 hours before the meeting in compliance with Section 7-11 of the Town Charter.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and

agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the bond were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Read by Board of Selectmen Karen Canfield. Motion by Ms. Canfield Second by Mr. Harris Unanimous (4-0)

Presentation Salt Marshes, Sara Grady, MassBays South Shore Region and Nancy Durfee, Coastal Resource Officer

Ms. Durfee introduced Ms. Grady who is the coordinator for the South Shore and works with North and South River Watershed.

Ms. Grady has been studying salt marshes since 2000 as an undergrad student and did thesis work here in the North and South Rivers. She provided an overview on her work on the marshes. She explained the types of marsh plants and the benefits they provide as food and shelter to birds and fish. They also provide us with storm protection and act as a filter for protecting our water quality. There are many stressors on the marshes – sea level rise, nutrients such as waste water and fertilizer. We also have green crabs which is an invasive species.

Current projects include:

- Mapping edge vegetation to figure out how to migrate the marsh into the upland and upstream the North River.
- Permanent survey locations along North and South Rivers.
- Citizen science project – soliciting dock owners along the river to measure using the dock as a ruler. 17 people are participating and providing excellent information. We need more people in Humarock to help.

Upcoming efforts include green crab trapping and aerial photography analysis.

Mr. Danehey joined the meeting at 7:40 p.m.

The Board thanked her for coming in and appreciates her expertise.

Update Annual CRS Report, Nancy Durfee, Coastal Resource Officer

The Community Rating System (CRS) rewards communities that are doing more than meeting the minimum requirements of the National Flood Insurance Program (NFIP) to help their citizens prevent or reduce flood losses. The CRS also provides an incentive for communities to initiate new flood risk reduction activities. Ms. Durfee attended the meeting to update the Selectmen on where the Town of Scituate is currently in this process.

Ms. Durfee explained that this is our annual re-certification of the program. In 2015 we went from a class 8 to a class 7 which is excellent. Residents went from 10% to 15%. Ms. Durfee thanked the staff that helped her with this report - Karen Joseph, Town Planner, Bob Vogel, Building Commissioner, Maureen Galvin, Building, Amy Walkey, Conservation Agent, Kevin Cafferty, DPW Director, Nancy Holt, Finance Director, and Sean McCarthy, Engineer.

The report is available online. The Board appreciates all her efforts to educate and inform the public.

Harbor Height Road Sewer Extension, Attorney Steve Guard

Attorney Guard understands the challenges of the sewer capacity in the Town. He is asking for permission to extend the sewer pipe, approximately 60 feet, where the Mankewich's would build their home. He is a drain layer and can perform the infrastructure and it would be a benefit to the Town. Mr. Mankewich joined the discussion. Mr. Harris believes it's close to the Harbor and it should have been figured in when sewer came in previously. Mr. Harris is in support on this. Ms. Canfield asked why the property wasn't developed earlier. Mr. Mankewich has been waiting because it was identified as phase IV. Ms. Canfield commented that many people are waiting to hook up to sewer. Attorney Guard said that this is a "problem" area which is what sets it apart from other projects. Mr. Danehey feels that it would be best to wait to make sure we have the capacity for all applicants that come forward. Mr. Vegnani added that sewer rates are going up and these types of ventures need to be part of the plan. Mr. Vegnani disagrees and feels that North Scituate should be the next step.

Mr. Boudreau said that the regional project is a feasible project but it's a long ways away. We are doing a preliminary study right now through a state grant. Ms. Curran doesn't feel she could approve this tonight. The Board asked if they could come back in 8-10 months until the study is available.

This topic will be continued to a later meeting.

Bittersweet Lane Sewer Extension, Leo Costello, Jr. and Paul Mirobito, Ross Engineering

Mr. Mirobito handed out a map to the Selectmen. Mr. Costello would like to tie in 10 homes at no cost to the Town. This would bring \$180,000 in sewer connection fees. This area abuts a watershed area and runs to Musquashicut. Mr. Costello has talked to some neighbors and they are on board. He wants to build 2 new homes on his lot. Mr. Harris supports this project. Mr. Danehey does not support and would want to know what is going there. Mr. Costello said he would provide a waiver stating he is looking to build homes. Mr. Vegnani feels he needs to speak with all abutters on the street and also feels he should pay for all the hook- up fees including the new builds.

The Board recommends that he come back in 8-10 months when we understand where our capacity stands.

Continuance of Public Hearing Humarock Seafood dba Nautical II, Stephen Leaman applicant

Move that the Board of Selectmen approve the continuance of a public hearing for a new all alcohol license application for Humarock Seafood LLC d/b/a Nautical II until the May 8, 2018 Board of Selectmen meeting.

Motion by Mr. Harris Second by Mr. Danehey Unanimous (5-0)

Sewer Betterment Deferral Parcel ID 14-01-032

Move to grant a sewer betterment deferral for current year taxes for parcel id 14-01-032. Motion by Mr. Danehey, Second by Mr. Harris Unanimous (5-0)

One Day Beer & Wine Licenses

- Silent Chef @ SMC on 4/14
- Taylor Made Bartenders @ SMC on 4/7
- Taylor Made Bartenders @ St. Mary's Parish Center on 4/14
- Taylor Made Bartenders @ GAR on 4/14
- Taylor Made Bartenders @ SMC on 4/21
- Taylor Made Bartenders @ Inly School on 4/22

Move that the Board of Selectmen approve a One-Day Wine & Malt license for Silent Chef for an event at the Scituate Maritime Center on April 14, 2018 from 11:30 am – 3:30 pm

Motion by Mr. Harris, Second by Mr. Danehey Unanimous 5-0

Move that the Board of Selectmen approve a One-Day Wine & Malt license for Taylor Made Bartenders for an event at the Scituate Maritime Center on April 7, 2018 from 12:00 pm – 4:00 pm

Motion by Mr. Harris, Second by Mr. Danehey Unanimous 5-0

Move that the Board of Selectmen approve a One-Day Wine & Malt license for Taylor Made Bartenders for an event at St. Mary's Parish Hall on April 14, 2018 from 7:00 pm – 11:00 pm

Motion by Mr. Harris, Second by Mr. Danehey Unanimous 5-0

Move that the Board of Selectmen approve a One-Day Wine & Malt license for Taylor Made Bartenders for an event at GAR Hall on April 14, 2018 from 6:00 pm-10:00 pm

Motion by Mr. Harris, Second by Ms. Canfield Unanimous 5-0

Move that the Board of Selectmen approve a One-Day Wine & Malt license for Taylor Made Bartenders for an event at the Scituate Maritime Center on April 21, 2018 from 11:00 am – 3:00 pm

Motion by Mr. Harris, Second by Mr. Danehey Unanimous 5-0

Move that the Board of Selectmen approve a One-Day Wine & Malt license for Taylor Made Bartenders for an event at Inly School on April 22, 2018 from 2:45 pm – 6:45 pm

Motion by Mr. Harris, Second by Mr. Danehey Unanimous 5-0

Seasonal License Renewals

- Davis Parking Lot
- Seasonal Liquor License Scituate Beach Association
- Hawker Peddler
 - Del's Lemonade
 - Burt's Ice Cream

Move that the Board of Selectmen approve the Hawker Peddler License to South Shore Refreshments LLD, dba Del's Lemonade for the 2018 season

Motion by Mr. Danehey, Second by Mr. Harris Unanimous (5-0)

Move that the Board of Selectmen approve the Hawker Peddler License to Stephen Burt, dba Burt's Ice Cream for the 2018 season

Motion by Mr. Danehey, Second by Ms. Canfield Unanimous (5-0)

Move that the Board of Selectmen approve the renewal for an On Premise Seasonal Club All Alcohol Beverage License to The Scituate Beach Association.

Mr. Danehey recused himself

Motion by Mr. Vegnani, Second by Mr. Harris (4-0)

Move that the Board of Selectmen approved the indoor entertainment license for the Scituate Beach Association Monday thru Sunday 12 p.m. to 12 a.m.

Mr. Danehey recused himself.

Motion by Mr. Vegnani, Second by Mr. Harris (4-0)

Move that the Board of Selectmen approve the Parking Lot License to Davis Family Trust, Davis Parking Lot for the 2018 season

Motion by Mr. Danehey, Second by Mr. Vegnani Unanimous (5-0)

OTHER BUSINESS:

1. Board & Committee Liaison Updates

2. Correspondence

Brian and Jacquelyn Guilmet provided a letter today to the Board of Selectmen to say they ceased operation of their business JBNJ Foods on April 2, 2018 and they are selling their liquor license. The sale is in progress to the owner of a Norwell 7-ELEVEN franchise. The alcohol was removed from the premise and is not currently being sold. More information will follow.

3. Approval of Meeting Minutes

Move to accept the meeting minutes for the Board of Selectmen meetings held on March 19th, 2018 and March 27th, 2018.

Motion by Mr. Harris, Second by Mr. Danehey (5-0)

Move to accept and not release Executive Session Minutes for March 27th, 2018 since the matters discussed are still pending at this time.

Motion by Mr. Harris, Second by Mr. Danehey (5-0)

Mr. Danehey mentioned the commemoration of the Easter rising coming up. The Board would like to invite the Irish Consulate and delegates.

Mr. Vegnani mentioned that Pizza Palooza is coming up at SHS on May 2nd from 5-7 pm.

Ms. Canfield announced that the Council on Aging is holding an information session at the Scituate Harbor Community Building at t 10:30 AM tomorrow to discuss the capital request for engineering design for the Senior Center.

Town Meeting is April 9th at the Center for the Performing Arts at Scituate High School.

4. Adjournment and Signing of Documents

**Motion to adjourn at 9:10 p.m. by Mr. Danehey, Second by Mr. Vegnani
Unanimous Vote (5-0)**

Respectfully Submitted,

Michele Seghezzi, Recorder

List of Documents for April 3, 2018 Board of Selectmen Meeting

- Agenda
- Employee Service Recognition for 25 and 30 years
- Assessor's FY19 Property Re-Evaluation Contract
- Independent Audit Services Contract for Town Accountant/Finance Director
- Sale of \$500K Bond
- Salt Marsh Presentation
- Annual CRS Report
- Harbor Height Road Sewer Extension Request
- Bittersweet Lane Sewer Extension Request (including a map that was handed out at the meeting)
- Continuance of Public Hearing for Humarock Seafood dba Nautical II
- Sewer Betterment Deferral for Parcel ID 14-01-032
- One Day Wine & Malt Licenses (6)
- Seasonal License Renewals
 - Davis Parking Lot
 - Seasonal Liquor Scituate Beach Association
 - Hawker Peddler Licenses
 - Del's Lemonade
 - Burt's Ice Cream
- Correspondence from JBNJ Foods
- Approval of Meeting Minutes

Board of Selectmen Meeting Minutes for April 3, 2018

BOARD OF SELECTMEN

Maura C. Curran, Chairman

Anthony V. Vegnani, Vice Chairman

John F. Danehey, Clerk

Karen B. Canfield

Shawn Harris