

**MEETING MINUTES  
BOARD OF SELECTMEN  
May 16, 2017**

Present: Martin J. O’Toole, Chairman, Anthony V. Vegnani, Vice Chairman, John Danehey, Shawn Harris

Patricia Vinchesi, Town Administrator

Maura Curran not in attendance

The Meeting was called to order at 7:00 p.m.

**Acceptance of Agenda**

**Mr. Vegnani made a motion to accept the agenda for May 16, 2017, Second by Mr. Harris, all in favor. Unanimous vote (4-0).**

**WALK INS** – Ann Burbine, 10 Pennycross Road, Chairman of the Economic Development Commission invites everyone to attend the Greenbush Visioning meeting on Saturday May 20, 2017 at the Scituate Maritime Center from 9 am to 1 pm.

Gordon Price, 48 Mann Lot Road. Mr. Price read a statement asking to continue to move forward with a permanent facility for our seniors and that this is a priority.

**REPORT OF THE TOWN ADMINISTRATOR**

We are looking for host families for students visiting from France. Pat Jacquart is grateful to the town to host students. There are several Scituate students going to France this summer. Ms. Jacquart appreciates anyone who can host.

Scituate Affordable housing trust is having a lottery for two homes. There are two public information sessions being held at the Scituate Housing Authority community room on May 18 and May 20, 2017. All interested parties are invited to attend.

We had 125 people visit the open house at the Public Safety Complex on Saturday. There is one more tomorrow evening if anyone would like to attend.

**SCHEDULED ITEMS:**

**Untold Brewing LLC, Matt Elder**

1. **PUBLIC HEARING** Farmer Series Pouring Permit Malt Liquor License

Untold Brewing will be at 6 Old Country Way in Scituate. Mr. Elder received his state permit and is now seeking a Farmers Series Pouring Permit Malt license in Scituate, MA. Mr. Elder reviewed his plans for the brewery. The capacity is 49 for the building. Food will not be served but people can bring their own food.

**Move to approve the application for a new Farmer Series Pouring Permit Malt License to Untold Brewing, LLC Scituate MA. The premise is located at 6 Old Country Way Scituate, MA which consists of 5665 square feet of indoor space. The indoor space includes two floors. The three room first floor is 5265 square feet. The Patio/Deck/Outdoor area consists of 470 square feet. Liquor license hours are Mon – Thurs 11 am to 11 pm, Fri – Sat 11 am to 12 am and Sunday 10 am to 8 pm. Motion by Mr. Danehey second by Mr. Vegnani Unanimous Vote 4-0**

## **2. Common Victualler & Entertainment License**

**Move to approve an entertainment permit for Untold Brewing, LLC Scituate, MA. The indoor entertainment for a 3 piece band, DJ, amplified music Mon – Thurs 11 am to 11 pm, Fri – Sat 11 am to 12 am and Sunday 10 am to 8 pm. The outdoor entertainment for an acoustic guitar Mon – Thurs 11 am to 11 pm, Fri – Sat 11 am to 12 am and Sunday 10 am to 8pm. Motion by Mr. Vegnani, Second by Mr. Danehey Unanimous Vote (4-0)**

**Move to approve a Common Victuallers License for Untold Brewing LLC located at 6 Old Country Way Scituate, MA pending Board of Health approval. Motion by Mr. Vegnani second by Mr. Danehey**

### **Memorial Day Events, Don Knapp, Veterans Agent**

Don Knapp reviewed the agenda for the Memorial Day events. Retired Major John Bilyou is this year's guest speaker. A local eighth grade student will be reading a proclamation from Governor Baker's office. If the parade is cancelled due to inclement weather, we will meet at GAR Hall at 11 am.

### **JBNJ Foods, Inc. Liquor License and Common Victualler Change of DBA from Tedeschi's to 7-ELEVEN Brian Guilmet, Owner**

The store will make pizza and hotdogs along with the traditional items carried. It will still be open 24 hours a day. The Selectmen stressed checking identification and making sure everyone is 21 who purchases alcohol.

**Move to approve a Common Victualler's License for JBNJ Foods Inc. d/b/a 7-Eleven #37474A located at 337 Gannett Road, Scituate, MA. Motion by Mr. Danehey Second by Mr. Harris (Unanimous Vote 4-0)**

**Move to approve the JBNJ Food Inc. Package Store Wine & Malt Liquor License d/b/a to 7-Eleven#37474A pending approval of the ABCC. Motion by Mr. Danehey Second by Mr. Vegnani (Unanimous Vote 4-0)**

### **SCTV Equipment Award Contract, John Roser, SCTV Executive Director**

Mr. Roser said as part of the new contract, we will use existing equipment and bring in technology to allow us to go digital with HD capability. This is great news for Scituate. Ms. Vinchesi thanked John for building the cable channel from nothing. The Selectmen thanked John for everything he has done and taken something that was a pipe dream to reality. Mr. Vegnani said he has worked hard with the students and the town.

**Move that the Board of Selectmen vote to award the contract for the design, procurement and installation of digital broadcast channel upgrades (Contract number 17-SCTV-24) to HB Communications of Waltham, Massachusetts, in the amount of \$ 72,528.00 as specified in their quotation dated May 8, 2017. Motion by Mr. Harris Second by Mr. Danehey (unanimous vote 4-0)**

### **Date for Special Town Election**

Kathy Curran, Town Clerk said the Selectmen need to provide written notification from the Selectmen 64 days prior to the date of the special election. Ms. Curran recommends September 16<sup>th</sup> as the date due to vacations, staffing, etc. The second option would be September 23, 2017.

**Move to hold a Special Election to fill the Selectman vacancy on September 16, 2017. Motion by Mr. Harris Second by Mr. Danehey (Unanimous Vote 4-0)**

### **Naming of Public Safety Complex Emergency Operations Center**

Mr. Harris said the ribbon cutting ceremony held last Thursday went very well and it was a job well done. We missed Chief Stewart who could not be there. Deputy Chief Mark Thompson and Chief John Murphy did an excellent job. Mr. Vegnani said there is not a more deserving person than Joseph P. Norton to dedicate emergency operations center as a huge supporter of public safety. Mr. Danehey was in court and could not be there at the dedication. Mohammed Ali said service to other is the rent you pay for your room here on earth. Mr. Norton's dedication for 30 years to the Town of Scituate as Selectmen is commendable and it is fitting to name the EOC in his honor. It is well deserved. Mr. O'Toole who is coming to the end of his 4<sup>th</sup> year knows it takes a lot out of you and he can't imagine volunteering for 30 years.

**Move to dedicate and name the Public Safety Complex Emergency Operations Center in the name of Joseph P. Norton whose contributions and commitment to building this facility is greatly acknowledged and appreciated. Motion by Mr. Harris Second by Mr. Vegnani Unanimous Vote (4-0)**

### **Session 2 Board & Committee Applicants, Sister City – Cork County**

**Eileen Ardagna**, 35 Hickory Lane, is 100% Irish and has a lot of knowledge and passion for the Irish culture. She is an active member of the South Boston Irish Committee and is a champion Irish step dancer. Ms. Ardagna has been to Cork and Galway. Many events are held through the South Boston group and she has a lot to offer to the committee.

**Faith Maloney**, 10 Village Lane, came to Scituate in 1944 and has a love for Scituate and was educated here. Ms. Maloney was the disaster director for the American Red Cross. She was the first rose of Minot. She has been to Ireland several times and has been to Cork and Galway. Volunteering is a big asset to her life. She is working with the Scituate Garden Club. She likes to write and work with children.

**Brian Houlihan**, 26 Turner Road, is from County Cork and came here when he was 19. He runs restaurants in the area and has done this in the past in Ireland. He was sistered with Newport, Rhode Island as a teenager and they exchanged chefs with Newport. It was a great experience. When he was speaking with the delegates from Ireland they were interested in doing a culinary exchange and he would like to work on this committee. Mr. Harris asked about the sister city program in Newport, RI and was interested in what made it so strong. Mr. Houlihan said that program has been going on over 25 years in Newport. Mr. Houlihan is a coach and sponsor of a local Rugby coach and sponsor here. It is very professionally done in Newport with Ireland. Mr. Houlihan said this can be very well done on a smaller level with Scituate.

**Carol Sullivan-Hanley**, 79 Turner Road and has lived in Scituate for 30 years. Ms. Hanley's family is from Cork and she is very active in town civic opportunities with the Library Trustees, animal shelter and historical society. Ms. Hanley lived at one time in Arlington, MA and she supported sister city projects in the past with a town in China. She still stays in touch with the organization and travelled there in 1979. Ms. Hanley has a lot of energy and passion for this project. She has a house full of pets with Irish names. Ms. Vinchesi has reached out to other groups in town to join the committee as outlined in the charter.

**Field Study Presentation**, Jacqueline Carr Comerford & Dan Fennelly, Recreation Commission  
Ms. Carr Comerford said the board has been together for 18 months and they want to share the information they have gathered to date and ask for help in supporting the endeavor to improve fields that we have. The current fields are in very poor condition and are down to mud and dirt in a lot of areas. There are more weeds than grass in the fields and they are not appropriate grass systems for sports fields. The drainage along the fields is very poor. The situation is getting worse on a regular basis. The drought last summer had a lot to do with that. The Selectmen and Scituate Recreation asked to put together a field study committee and bring together all the sports groups to work together to determine needs. Ms. Carr Comerford reviewed all the teams and representative who participated in gathering information for this presentation. Ms. Carr Comerford reviewed the presentation with the Board of Selectmen. The committee would like to get the cost studies done in preparation for the fall CPC application cycle. If there is money available to start executing on these plans now to get the cost studies done. Mr. Vegnani said there was a lot of research done and included the needs of all stakeholders. The safety of the field is a real consideration that needs to be addressed. There is a staff of 4 or 5 people in the highway department to get the fields in shape for the season. Maintenance is included in the project and was a great point in the presentation. There are hundreds of people at these games and the youth programs are important to our community. Mr. Vegnani said the senior center is the priority. We do need to get going on this immediately. Mr. Vegnani and Mr. Danehey said

we need a short term, mid-term and long term approach to this. Mr. Danehey wants the Girls Softball team addressed first. We will have the Senior Center location presentation back on July 11, 2017 and then we can decide where that will be located. That will give us a better idea of some of these lots for fields. Mr. Harris said this was a great presentation. We do not have the luxury of acres and acres of area for fields. There is some low hanging fruit that we can take care of and Mr. Harris supports this initiative. Mr. Danehey said we will be selecting the location for the senior center shortly and then we will look into the fields. There is \$10,000 committed from the sports organizations for the engineering study and the group needs \$40,000 in additional funds for the study. Mr. Vegnani asked to get a more specific quote for the engineering study. Sean O'Brien, 7 Pennycress Road, said the fields will be unusable if we continue to use them the way they are now. Mr. Fennelly said there are some other groups that use fields such as the Scituate Public Schools for recess, rugby and ultimate Frisbee groups. This weekend fields were closed due to weather except the turf field. Shane Belvin, 6 Kings Way said people always look for a tourist destination and support local restaurants and shops. Gavin, 19 Poplar Ave is the treasurer for youth lacrosse. The program is funded and spent close to \$17,000 to rent fields in other towns. Maura Quinn, 21 Bridge Ave. Scituate Youth LaCrosse said nice fields build the esteem of the town and is a big draw. Tom Cutty, 31 Marshall Avenue, said the DPW has done a great job maintaining what we already have. The kids are playing on crap and our community needs to do whatever we need to do to provide them with good fields. They are unsafe now and we need to make them safe for our kids. Karen Canfield, 39 Surfside asked if there were environmental studies on the old dump site. Mr. Harris said he would not recommend this location for fields. There have not been any formal studies done. Chris Roberts 435R Tilden Road said the key is the study. We've been kicking this can down the road for so many years. We need the study done and put all the pieces to the jigsaw puzzle together. The group needs the additional funding to get the study done. Mr. Vegnani said we need the number for the cost of the study before we can address it. Kevin Cafferty said he would work with Jackie to pull a good figure together and see where we are right now. Mr. O'Toole thanked the group for their hard work on this project.

#### **DPW PROJECTS, Kevin Cafferty, DPW Superintendent**

##### **1. Copper Limit Report, Ian Catlow. Vice President, Tighe & Bond**

This is about the water discharge not about the drinking water. Mr. Catlow gave the Selectmen a presentation regarding the Copper Limit. The regulatory history was reviewed. An EPA order of compliance was received and the town has been keeping up with annual reporting. There will be a new limit by November that we have to comply with in Scituate. 4 microgram per liter is the limit we need to be in compliance with by November. The scope of the project looked at two main areas and they are the outfall relocation and copper reduction. Mr. Catlow reviewed the options available to the Town of Scituate. Options were researched. The chemical cost for the Metclair product is \$1500-\$2000 per year. Mr. Vegnani asked how much money was allocated to this. Engineering and construction costs are estimated to be approximately \$600,000. 1.2M gallons per day is our daily flow and the chemical itself is approved for use in drinking water and believed to be safe. Toxicity testing is performed quarterly to make sure we are doing no harm. Mr. Cafferty if the Selectmen agree to this approach he will set up a meeting with the DEP and EPA to review this same presentation. The cost of the pilot study will need to be approved before we can move forward.

2. Contract for Caterpillar Front End Loader

Money was allocated for a new loader and we got a good deal on it.

**Move that the Board of Selectmen award the contract to purchase a 2017 Caterpillar 938M high lift loader from Southworth Milton for \$170,000. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (4-0)**

3. MAPC Roadway Contracts

Mr. Harris said this is a good company and this is what they do.

**Move that the Board of Selectmen award the contracts to provide supplies and services to the Department of public works to Roadway Management and Earth Materials, TL Edwards and Pavement Markings to Hi Way Safety Systems, Inc. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (4-0)**

4. Construction of Satellite Well @ Well #22

There was a partial collapse two years ago and we met with the DEP to get a satellite well. This is to get more flow and improve our water ability. Mr. Harris asked Mr. Cafferty to take him to a well to review. Mr. Cafferty said he will do that and invite all the Selectmen to the redevelopment of a well to see.

**Move that the Board of Selectmen award the contract to construct a 12"x18" satellite well near the current location of existing well 22 to Barbato Construction Company Inc. of Middleboro, MA for \$224,033. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (4-0)**

5. Asphalt Hand Crew to Hub Construction

**Move that the Board of Selectmen award the contract to provide a minimum 3 man crew and all applicable equipment and tools to provide asphalt band crew services to Hub Construction of Hull, MA for \$3,450 per day. Motion by Mr. Danehey Second by Mr. Vegnani Unanimous Vote (3-0) Mr. Harris abstained from voting.**

6. Contract for Creative Recreation, Playground Rubber Surfacing

This is for the playground up next to the WPA building. This is for the rubberized surface through the state bid list. The money is there from CPC.

**Move to award the contract to Creative Recreation of West Hartford, CT for \$64,160.84 for the rubber safety surface for the new North Scituate Playground. Motion by Mr. Danehey Second by Mr. Vegnani Unanimous Vote (4-0)**

Mr. Danehey asked if there is a time table for painting line stripes, etc. for the roads. Mr. Cafferty said the contract was renewed for the next three years. Mr. Danehey asked when Harbor Heights would be scheduled.

**NEW BUSINESS:**

1. One Day Liquor Licenses

- a. Riva @ SMC 5/28 from 6 – 10 pm for wedding
- b. Riva @ SMC 6/20 from 5 – 9 pm for wedding
- c. Riva @ SMC 7/7 from 6 – 10 for wedding
- d. Hospitable Hostess @ SMC 6/3 1 – 4 p.m. for shower

Move that the Board of Selectmen approve/not approve One Day Wine & Malt licenses to:

- Riva for a wedding to be held at the Scituate Maritime Center located at 119 Edward Foster Road on Sunday, May 28, 2017 from 6:00pm to 10:00 pm. Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)
- Riva for a wedding to be held at the Scituate Maritime Center located at 119 Edward Foster Road on Saturday, June 10, 2017 and June 20, 2017 from 5:00pm to 9:00pm. Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)
- Riva for a wedding to be held at the Scituate Maritime Center located at 119 Edward Foster Road on Friday, July 7, 2017 from 6:00pm to 10:00pm. Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)
- The Hospitable Hostess to be held at the Scituate Maritime Center located at 119 Edward Foster on Saturday, June 3, 2017 from 1:00pm to 4:00pm. Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)
- Taylor Made Bartending @ SMC 6/15 from 6 – 10 pm for graduation party Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)
- Taylor Made Bartending @ Inn at Scituate Harbor 6/2 from 7 – 11 pm for private event Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (4-0)
- Taylor Made Bartending @ SMC 7/17 from 11 am – 2 pm for bridal shower Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)

Move that the Board of Selectmen approve/not approve One Day Wine & Malt licenses to:

- Taylor Made Bartenders for a graduation party to be held at the Scituate Maritime Center located at 119 Edward Foster Road on Thursday, June 15, 2017 from 6:00pm to 10:00pm.
- Taylor Made Bartenders for a meet and greet to be held at the Inn at Scituate Harbor located at 7 Beaver Dam Road on Friday, June 2, 2017 from 7:00pm to 11:00pm.

- Taylor Made Bartenders for a bridal shower to be held at the Scituate Maritime Center located at 119 Edward Foster Road on Saturday, July 17, 2017 from 11:00am to 2:00pm.
2. 2017 Hawker Peddler & Parking Lot License Renewals
    - a. Dell's Lemonade
    - b. Davis Parking Lot

**Move that the Board of Selectmen approve the Hawker Peddler License to South Shore Refreshments LLD, d/b/a Del's Lemonade for the 2017 season Motion by Mr. Harris Second by Mr. Danehey Unanimous Vote (4-0)**

**Move that the Board of Selectmen approve the Parking Lot License to Davis Family Trust, Davis Parking Lot for the 2017 season Motion by Mr. Harris Second by Mr. Danehey Unanimous Vote (4-0)**

3. Board & Committee Appointments is rescheduled to the June 6, 2017 meeting.
4. Scituate Recreation Employee Disclosures

**Move that the Board of Selectmen, as required by Massachusetts G. L. c. 268 A, have reviewed the disclosure forms from the following municipal employees who seek to provide personal services to Scituate Recreation. The exemption under section §20 (b) is approved for the following municipal employees:**

|                         |                           |
|-------------------------|---------------------------|
| <b>Andrew Barlow</b>    | <b>Amanda Kruggel</b>     |
| <b>Caitlyn Corey</b>    | <b>Kathleen McCarthy</b>  |
| <b>Erin Culbert</b>     | <b>Craig Parkins</b>      |
| <b>Elizabeth Dorgan</b> | <b>Matthew B. Poirier</b> |
| <b>Brian Hurcombe</b>   |                           |
| <b>Christine Kane</b>   |                           |

Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (4-0)

**OTHER BUSINESS:**

1. Correspondence
  - Sister City hosts needed for French exchange students.
  - Library closed from May 13 to June 11 for the move back to Branch Street.

Humarock Beach and Dune Nourishment & Road Elevation Public Meeting on June 6<sup>th</sup>  
at 6 p.m.

2. Approval of Meeting Minutes

**Move to accept the meeting minutes for May 2, 2017. Motion by Mr. Vegnani  
second by Mr. Harris. Unanimous Vote (4-0)**

Mr. Danehey asked residents to come out and vote on Saturday. Mr. Vegnani also  
encouraged residents to go out and vote. Mr. O'Toole's last meeting

Motion by Mr. Vegnani second by Mr. Harris meeting adjourned at 10:04 p.m.

Respectfully Submitted,

Lorraine Devin, Recorder

## LIST OF DOCUMENTS FOR MAY 16, 2017 BOARD OF SELECTMEN MEETING

- Agenda
- New Farmer Series Pouring Permit, Common Victualler & Entertainment License Applications for Untold Brewing, LLC, Matthew Elder
- Memorial Day 2017 Program
- JBNJ Foods Inc. Change of DBA from Tedeschi to 7-Eleven #37474A
- SCTV Broadcast Channel Upgrades Contract
- Vote to hold a Special Election
- Naming of Public Safety Complex Emergency Operations Center
- Board & Committee Applicants Session 2 Sister City Cork County Ireland
- Scituate Field Study Sub-Committee of the Recreation Commission presentation
- Copper Removal Study Presentation
- Front End Loader Contract
- MAPC Contracts
- Construction of a Satellite Well at Well 22 Contract
- Asphalt Hand Crew Contract
- Contract Award for North Scituate Playground rubber safety surface
- One Day Wine & Malt Licenses(7)
- Hawker Peddler License RenewalsDel's Lemonade & Davis Parking Lot
- Disclosure Forms for Municipal Employees (10) – Recreation Department
- Acceptance of May 2, 2017 Meeting Minutes
- Correspondence:
  - Humarock Beach/Dune Nourishment Public Meeting Notice 6/6 7 p.m.
  - Library Move – Library closed May 13-June 11, 2017 to move to the new library
  - Sister City Host Families Needed July 9-July 23, 2017
  - Affordable Housing Lottery Public Information Meetings 5/18 and 5/20/17

Board of Selectmen Meeting Minutes for May 16, 2017

BOARD OF SELECTMEN

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Martin J. O'Toole, Chairman

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Anthony V. Vegnani, Vice Chairman

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Maura C. Curran, Clerk

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John F. Danehey

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Shawn Harris