

MINUTES OF MEETING

BOARD OF SELECTMEN

NOVEMBER 26, 2013

Present: Shawn Harris, Chairman; John F. Danehey, Richard W. Murray,
Martin J. O'Toole, Anthony V. Vegnani

Patricia A. Vinchesi, Town Administrator

Press: Scituate Mariner

1. The meeting was called to order at 7:00 PM
2. ACCEPTANCE OF AGENDA/ WALK-IN PERIOD

Mr. Danehey made a MOTION that the Board of Selectmen VOTE to ACCEPT the Agenda for November 26, 2013. SECONDED by Mr. O'Toole. No discussion. Unanimous vote. (5-0)

Walk-Ins – Ted Good, 21 Grasshopper Lane, spoke about the immediate need for donations to be made to the Scituate Food Pantry primarily due to government cutbacks in assistance. Dave Ball, 44 Rebecca Road, stated that the Cedar Point Association has made donations to the Food Pantry for many years. The beach associations have also given a \$500 donation to the Food Pantry. Direct donations may be made in care of the Scituate Food Pantry, P. O. Box 120, Scituate, MA 02066 and people that would like to donate their time can e-mail scituatefoodpantry@gmail.com. Also, there are Food Pantry calendars available for \$25.

3. DISCUSSION/ VOTE/ CHANGE IN HOURS/ Still Waters Wine & Gourmet LLC
366 Gannett Road

Owner Tracy Colameco would like to change the Monday through Saturday closing time from 8 PM to 10 PM. She has owned the business since August 2013.

Mr. Danehey made a MOTION that the Board of Selectmen VOTE to GRANT the following change in hours to Still Waters Wine & Gourmet, 366 Gannett Road, North Scituate: change from the current closing time of 8 PM Monday – Saturday to 10 PM. Sundays will remain 12 PM to 6 PM. SECONDED by Mr. Murray. No discussion. Unanimous vote. (5-0)

4. DISCUSSION/ VOTE/ CHANGE TO ENTERTAINMENT LICENSE/ jukebox/ T. K. O'Malley's Sports Café/ 194 Front Street

Rich Linehan and Walter Collins, representing T. K. O'Malley's, stated that customers have suggested that the restaurant get a jukebox with iPhone download capabilities and that will also accept coins. The jukebox is a small, single unit and will be located across from the restroom and will be connected to the indoor sound system.

Mr. Murray made a MOTION that the Board of Selectmen VOTE to GRANT the following change in the Entertainment License for T. K. O'Malley's Sports Café: addition of a jukebox on the interior wall between the dining room and bar to be played during regular restaurant business hours. SECONDED by Mr. Danehey. No discussion. Unanimous vote. (5-0)

5. DISCUSSION/ VOTE/ RELEASE OF BETTERMENT/ Cornerstone Lane/ A. Bangert

Kevin Cafferty, DPW/ Engineering Division, Supervisor, stated that the list of street improvements necessary for the acceptance of Cornerstone Lane as a public way was completed by the developer. The residents of Cornerstone Lane will not incur a street betterment and tonight's vote will "clear the record".

Mr. Danehey made a MOTION that the Board of Selectmen VOTE the Order as follows: the total cost of the improvements to Cornerstone Lane of zero dollars (\$0) is hereby determined. Therefore, pursuant to Sections 1 and 2 of Chapter 80 of the General Laws – no betterment shall be assessed. SECONDED by Mr. O'Toole. No discussion. Unanimous vote. (5-0)

6. ANNUAL LICENSE RENEWALS

Mr. Murray made a MOTION that the Board of Selectmen VOTE to renew the Bowling and Electronic Games Licenses for Satuit Bowlaway for 2014. SECONDED by Mr. Danehey. No discussion. Unanimous vote. (5-0)

Mr. Murray made a MOTION that the Board of Selectmen VOTE to renew the Class II license for Driftway Auto and McBrien's Diagnostic Repair for 2014. SECONDED by Mr. Danehey. No discussion. Voted (4-0) Mr. Harris did not vote.

Mr. Murray made a MOTION that the Board of Selectmen VOTE to renew the Class III License for Ryan Alan LLC for 2014. SECONDED by Mr. Danehey. No discussion. Voted (4-0) Mr. Harris did not vote.

Mr. Murray made a MOTION that the Board of Selectmen VOTE to renew the Class III License for Christopher Litchfield d/b/a Ray's Repair Shop for 2014. SECONDED by Mr. Danehey. No discussion. Unanimous vote. (5-0)

Mr. Murray made a MOTION that the Board of Selectmen VOTE to renew the following Common Victualler's Licenses for 2014: Circe's Grotto, Dribbles, Harbor House, Nona's Homemade, Hennessy News, Maria's Sub & Pizza, Morning Glories, Cre-Yo Yogurt, Silent Chef, Marylou's News and Dad's Place. SECONDED by Mr. Danehey. No discussion. Unanimous vote. (5-0)

Mr. Murray made a MOTION that the Board of Selectmen VOTE to renew the following Hawker Peddler's Licenses for 2014: Nona's Homemade, Zack's Ice Cream and Sugar Shack. SECONDED by Mr. Danehey. No discussion. Unanimous vote. (4-0)

Mr. Murray made a MOTION that the Board of Selectmen VOTE to renew the Movie Theater and Common Victualler's Licenses for South Shore Cinemas for 2014. SECONDED by Mr. Danehey. No discussion. Unanimous vote. (5-0)

Mr. Murray made a MOTION that the Board of Selectmen VOTE to renew the following Septage Disposal Licenses for 2014: All Town, Inc., Ronneby, Inc., Joseph Bonomi, Rosano Davis Sanitary Pumping, P. F. Spencer, Jr. Inc. and Spirito Environmental Services, Inc. SECONDED by Mr. Danehey. No discussion. Unanimous vote. (5-0)

7. ACCEPT RESIGNATIONS / Council on Aging, Sister City Committee

Mr. Danehey made a MOTION that the Board of Selectmen VOTE to ACCEPT the resignation of Jerrilyn Quinlan from the Council on Aging and further that the Board thank Ms. Quinlan for serving the Council and the Town of Scituate. SECONDED by Mr. Vegnani. No discussion. Unanimous vote. (5-0)

Mr. Vegnani made a MOTION that the Board of Selectmen VOTE to ACCEPT the resignations of Kim Hoa Granville and David Givens from the Sister City Committee and further that the Board thank Ms. Granville and Mr. Givens for volunteering their time and talents to the Committee. SECONDED by Mr. Danehey. No discussion. Unanimous vote. (5-0)

8. APPOINTMENTS/ Sister City Committee

Mr. Danehey made a MOTION that the Board of Selectmen APPOINT Anne Marie Gean, Corinne Etienne and Emilie Bubin Green to the Sister City Committee. SECONDED by Mr. Vegnani. No discussion. Unanimous vote. (5-0)

Mr. Murray was impressed by the qualifications of each of these applicants. Mr. Danehey noted that the Committee will meet next week to discuss the exchange programs. He is hopeful that a delegation of officials will visit Sucy-en-Brie in 2015.

9. REPORT & “THE WEEK AHEAD” / Town Administrator

Substance Abuse Coordinator position - the FACTS Coalition and Town of Scituate have received a \$625,000 substance abuse grant from the federal government. A coordinator was hired (Anne Marie Galvin) after the Town Administrator, Police Chief Michael Stewart and Greg Ranieri, Scituate School Department interviewed five finalists. Ms. Galvin will begin working in early December and will travel to Washington DC for further training. She will work on a reduced schedule during the summer months.

Ms. Vinchesi stated that Laura Minier was hired as the new manager of Social Services for the Council on Aging. Florence Choate, Director/ Council on Aging, will retire at the end of December and finalist interviews for this position took place last week. Jenny Gerbis has moved up into the position of Outreach Coordinator at the Council on Aging.

Golf Course Benefit Analysis – An analysis was done to see if it would be financially advantageous to bring the maintenance of the golf course “in house”. It was found that the benefit would be less than \$10,000 to keep it “in house” and the decision was made to go out to bid. A pre-bid meeting will be held on December 2nd and bids will be opened on December 13th.

Discussion/ Vote/ Use Policy/ Harbor Community Building/ 44 Jericho Road

The Town Administrator will go out to bid for an agency to facilitate reservations for both the Harbor Community Building and the Scituate Maritime Center. If usage of these buildings is very high – a full time person may be considered for this job in the future. She recommends a two-tiered fee structure, ie. Town /non-profit groups vs. a wedding reception, for example. A rental time block will be six hours. The event will be four hours plus one hour each for set up and clean up. There will be a list of “pre-approved” caterers for this building. Caterers outside the list may fill out the

forms in order to be considered. Mr. Vegnani suggested that the deposit fee/cleaning fee be higher in order to cover a “complete cleaning”, if necessary. He suggested checking the building’s occupancy number and the requirement of hiring a Police detail if the number of guests exceeds a certain level. He also thinks the rental fee for the Community Building should be higher than the Maritime Center – it is a larger building. Mr. O’Toole asked about the requirement of scheduling thirty days in advance of an event. Ms. Vinchesi stated that this is consistent with Special Event Permit applications. Outdoor music would require an Outdoor Entertainment Permit from the Board of Selectmen. Trash removal was discussed. A refrigeration unit and prep sink are being installed, but Kevin Kelly, Facilities Director, stated that installation of a stove would trigger the need for a grease trap and additional liability insurance. A microwave is possible. The building does not have a generator. Ann Burbine, 10 Pennycress Road, asked about a resident/non-resident rental fee similar to the Lightkeeper’s Cottage in Cohasset. Ms. Vinchesi reminded that the building’s primary use will continue to be for Town committees, boards, schools, etc.

Mr. Murray made a MOTION that the Board of Selectmen VOTE to ACCEPT the Use Policy for the Harbor Community Building, 44 Jericho Road as modified by discussions this evening. SECONDED by Mr. Danehey. No discussion. Unanimous vote. (5-0)

Mr. Harris complimented Mr. Kelly on the “apron” work being done at Fire Headquarters.

10. Correspondence & Regular Session Minutes for 11/12/13

Mr. O’Toole read a letter from Mr. Knapp thanking the Department of Public Works staff for maintaining the Veteran’s Town cemeteries and memorials. He also read a letter thanking Maureen Galvin of the Inspections Office regarding FEMA flood insurance maps.

Mr. Vegnani made a MOTION that the Board of Selectmen VOTE to ACCEPT the Regular Session minutes for November 12, 2013. SECONDED by Mr. Murray. No discussion. Unanimous vote (5-0)

Other Business - Mr. Murray wished everyone a Happy Thanksgiving and complimented Bill Sheehan, IT Director, on the new Town website. He asked that the School Department link be added to the Home Page. Mr. Danehey asked that the Town marina floats be stored in a different location than Cole Parkway during the “off season”. Discussion continued on parking at Cole Parkway and the Town Pier. Mr. Danehey suggested that the current Senior Center be made into a “Teen

Center” when a new facility is found for the seniors. Mr. Vegnani spoke about recent retirement parties for Al Bangert and Florence Choate, the Thanksgiving Day High School football game, First Friday – December 6th, Santa Stroll – December 7th and a Holiday House Tour – December 8th. Mr. O’Toole spoke about the Scituate Food Pantry calendar and he thanked the local newspapers for the good “press” on the Food Pantry. Mr. Harris spoke about a recent presentation at a Board of Health meeting regarding electronic cigarettes. Public Hearings on this matter will commence in January 2014. The girls’ soccer team made it all the way to the finals and then unfortunately lost 1-0 to Notre Dame. The efforts of Megan James, goaltender, were amazing as she played the entire game with a broken hand.

11. EXECUTIVE SESSION – Collective Bargaining – Police, TOSCA and AMP Unions

Mr. Harris announced that the Board of Selectmen would be entering Executive Session to discuss strategy with respect to collective bargaining because an Open Meeting will have a detrimental effect on the bargaining position of the Town – Police, TOSCA and AMP unions. He stated that the Board would not be returning to Regular Session this evening.

Mr. Murray made a MOTION that the Board of Selectmen VOTE to ENTER Executive Session to discuss strategy relative to collective bargaining because an Open Meeting will have a detrimental effect on the bargaining position of the Town – Police, TOSCA and AMP unions. SECONDED by Mr. Vegnani. No discussion. Unanimous vote. (5-0)

Roll call was taken at 8:23 PM with all members answering “yes”.

12. ADJOURNMENT & SIGNING OF DOCUMENTS

Regular Session was adjourned at 8:23 PM.

BOARD OF SELECTMEN

Shawn Harris, Chairman

Martin J. O’Toole

John F. Danehey

Anthony V. Vegnani

Richard W. Murray

Respectfully submitted,
Kimberley A. Donovan, Exec. Assistant

List of documents for November 26, 2013 Board of Selectmen's Meeting

- application materials/ Still Waters Wine & Gourmet LLC for change in hours
- T. K. O'Malley's Sports Café Entertainment License application
- Topic: Release of Betterment: Cornerstone Lane
- Letter of resignation from Council on Aging – Jerrilyn Quinlan
- e-mail dated 11/12/13 from P. Jacquart – Sister City Committee resignations
- 3 letters of interest for Sister City Committee
- Memorandum from T. Administrator dated 11/19/13 re: Usage Policy – Scituate Harbor Community Building
- Memorandum dated 11/14/13 from T. Administrator re: Cost Benefit Analysis Widow's Walk In-House or Out-Sourced Maintenance
- "thank you" letter from D. Knapp dated 11/14/13
- "thank you" letter from C. Gaffney dated 11/19/13
- Minutes dated November 12, 2013