

**MEETING MINUTES
BOARD OF SELECTMEN
September 17, 2019**

Present: Anthony Vegnani, Chairman, Shawn Harris, Vice Chairman, Karen Canfield, Clerk, Karen Connolly, Maura Curran

Also present: James Boudreau, Town Administrator

The Meeting was called to order at 7:03 p.m.

Acceptance of Agenda

Ms. Canfield made a motion to accept the agenda for September 17, 2019

Second by Mr. Harris Unanimous vote (5-0)

WALK INS – none

REPORT OF THE TOWN ADMINISTRATOR –

1. Water. Mr. Boudreau provided the Board with an update on the water construction projects that you received two (2) weeks ago. The big news from that is that the replacement for the gate valve and water main from the tank which necessitated the shutdown of the tank was completed last Monday. The contractor and water department employees were on site until past 1:00 am to make sure that the work was completed and safe. Mark Cloud, Marc Saccocia, Jim Hottleman and Phil O'Neil were on site and Mike Kwiecien was operating the plant all night to maintain pressure in the system. The work on the water pipe on Mann lot is progressing. Since then, the employees of the water department have been aggressively flushing the system from the tank outward, following our uni-directional flushing program. This simply means that we are always pulling clean water to flush areas with sedimentation to prevent bringing the sediments back into already flushed areas. Results have been very good and we are pleased with the progress. Our goal is to have the entire town flushed before the busy season next year. We will post videos on Facebook of the flushing.
2. Athletic fields. On time and on budget so far. You can really see the outline of where the stadium field is going to be. The concrete for the retaining wall for the home stands has been poured and the wall for the visitors section is being poured this week. Light poles for the track and field are also scheduled for installation this week. Next week the paving for the track is scheduled to commence. This must cure for at least 30 days before the track surface itself can be put down. The following week, the field installation on the stadium field is scheduled to commence. Mr. Vegnani asked for the specifics of the concession building to review.
3. The bid opening for the Town wide facilities study is scheduled for tomorrow. This is an item on the warrant for the special town meeting for funding. The purpose of the study is to do a comprehensive look at all of the town buildings that have not been recently evaluated, including all mechanical systems, roofs, etc, provide us with the condition of those assets and a twenty year capital plan for repair/replacement and maintenance.
4. Dredging. We have finished phase one of the dredge project and will be commencing phase 2 with our remaining funds. The Towns of Scituate and Marshfield have extended contract for the dredging of the South River to include Area B. Area B is being located approximately 600' South and 200' east of the recently completed project. In order to take advantage of the tides and favorable weather conditions, the contractor, Burnham Associates, Inc. of Salem, MA, the hours of operation are extended to 5:00 am to 10:00 pm. It is anticipated that work will be performed

through September 30, 2019 within this additional area. The contractor will be utilizing 2 barges and working with the tides for loading of barges and exiting the project area. This will complete the dredging of the section of the South River and provide safe navigation for all the boating public. We will be doing a call to Humarock residents informing them of the change.

5. Dog Park. Although the dog park is not officially opened, people have begun using it. The final installation of the amenities should be completed this week. The contractor was on site last week making additional improvements to the drainage. The official opening/ribbon cutting will take place of Saturday, September 28 at 10:00 am and the Board is invited to attend.
6. Work on Beaver Dam road is continuing. The contractor is removing the old granite and installing new curbing this week, and then a new sidewalk will be poured.
7. Wind Turbine. We have completed 2 out of the 3 specified tests on 4/19 and 7/31. We are awaiting the correct conditions to complete the 3rd test. At this point, we can continue to try and get the 3rd round of data so we have a complete testing regime, or we can have them analyze and present the data that we already have. Or we can just randomly test a 3rd time, with the result that we get poor data. I recommend we complete the study, but I can add this to a future agenda and ask Mr. Bangert to come in and discuss.

SCHEDULED ITEMS:

PROCLAMATION National Recovery Month, Annmarie Galvin, FACTS

John Kimmett from South Shore Peer Recovery accompanied Annmarie. Ms. Canfield read the proclamation in honor of National Recovery Month. Mr. Vegnani said the work that this group does is a leader in the community, the State of MA and the nation. Ms. Galvin said she has prepared a brochure highlighting some of the accomplishments in our battle against drugs and alcohol. Ms. Galvin said we poll the students every year in Scituate to allow us to change interventions. Since 2012 reductions across the board in alcohol reduced by 30% binge drinking reduced by 39%, marijuana use down 25% the real risk behavior that has gone up is vaping and they are working hard on this issue as well.

DONATION Scituate Fire Department, John Murphy, Fire Chief

The Madia family gave a donation to the Scituate Fire Department for their assistance.

Mr. Vegnani thanked the fire department and Ms. Curran thanked the Madia family. The Board gave Chief Murphy condolences for the loss of his mother last week.

Move that the Board of Selectmen accept a donation in the amount of \$1,000 from Mr. & Mrs. John & Kathryn Madia to the Scituate Fire Department in recognition of the excellent service provided by the Scituate Fire Department. Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)

INTERVIEW Board & Committee Applicant

Sheila McCourt, Recreation Commission

Ms. McCourt works at South Shore Peer Recovery and she was born and raised here. It is an awesome town and she feels the recreation department would be a great way to help out. She read the minutes but has not attended any meetings recently. She sees an opportunity for older children and some additional programs would be helpful. She feels that art programs could be added. We could get some guidance from Boys & Girls Club programs after school that could be added. Her children have participated in the recreation programs throughout the years and she would like to get involved.

Move to appoint Sheila McCourts to the Recreation Commission for a term of three years or

**until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Canfield Second by Mr. Harris
Unanimous Vote (5-0)**

Interfund Borrowing, Pam Avitabile, Treasurer/Collector

Nancy Holt, Town Accountant/Finance Director, has requested **\$110,000** for **Article 3N** authorized to borrow a sum of \$200,000 approved at the April 2015 Annual Town Meeting for Harbor/River Dredging. The project is scheduled for this fall. Will Branton, Sewer Superintendent, has requested **\$93,000 for Article 3EE** authorized to borrow a sum of \$420,000 approved at the April 2017 Annual Town Meeting for Copper Limit Reduction Phase II. The \$93,000 will cover costs for Bidding Services, Design, and Permitting. The Sewer Department will be presenting a contract with Tighe and Bond for this project. The balance of the project will need to be borrowed by February 2020.

In accordance with Massachusetts General Laws, the Town may temporarily borrow against the Stabilization Fund and Unappropriated Free Cash to make funds available for this project. Upon the Board's approval, the inter-fund borrowing is then sent to the DOR for its approval. The Stabilization Fund will be reimbursed before June 2020.

**Move that the Board of Selectmen approve the Interfund Borrowing prepared by the Treasurer Collector in the amount of \$203,000 for purposes of Harbor/River Dredging and Copper Limit Reduction Phase II. Motion by Ms. Canfield second by Mr. Harris
Unanimous Vote (5-0)**

2020 Annual Town Election Date Change, Kathy Gardner, Town Clerk

The Annual Town Election is scheduled to be held on May 23, 2020, (the 6th Saturday following the Annual Town Meeting per bylaw) Memorial Day weekend. This occurred in 2015 and Governor Baker passed a bill that enabled the town to change the date of the election. The Town Clerk requested that the Selectmen consider changing the date of the Annual Town Election to Saturday, May 30, 2020 by a written formal request to the Governor of the Commonwealth that a bill be passed for the purpose of permitting the town to change the date for the reasons indicated above. The written language should indicate that upon approval of this bill there will be no effect on the deadlines of candidate nomination papers (which are based on the original date of the town election). April 3, 2020 is the deadline for nomination papers to be submitted to the Town Clerk.

Motion to change the date of the 2020 Annual Town Election to Saturday, May 30, 2020 upon approval of the Governor of the Commonwealth of Massachusetts. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)

Council on Aging By-Law Changes, Linda Hayes, Director

This was reviewed in detail at the last Selectmen meeting. The changes discussed were made and updated on the Council on Aging document. As of October the Council will meet at 6:30 p.m. Ms. Canfield asked that they change the header. The bylaw vote will be taken at a future meeting. Mr. Vegnani thanked Ms. Hayes for her work in passing the Senior Center at the Planning Board meeting.

Move to accept the suggested updates to the Town of Scituate Council on Aging Policy and Procedures. Motion by Ms. Canfield second by Ms. Curran Unanimous Vote (5-0)

DPW, Kevin Cafferty, DPW Director & Will Branton, Sewer Superintendent

a. Road Salt Contract to Eastern Salt Company

Eastern Salt Company was the low bidder under the state contract VEH107 for Road Salt for the 2019 Season. We will start filling the shed now.

Move that the Board of Selectmen award the contract to purchase Road Salt from Eastern Salt Company of Lowell, MA for \$48.45 per ton delivered. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (5-0)

b. Sewer Plant Septage Receiving Station Upgrade \$142,100

Funds were appropriated at the April 2017 Annual Town Meeting for the Copper Limit Reduction Feasibility Study. Tighe and Bond conducted a copper removal study at the WWTP in Scituate. Sampling data showed that the average copper loading from septage was nearly twice as much as the copper loading from the collection system. Tighe and Bond's October 26th 2018 memo on copper reduction recommends optimizing copper removal with improvements to the septage receiving station.

An RFP was prepared and sent to a total of four engineering firms. Two proposals were received from Tighe and Bond and Weston and Sampson. Tighe and Bond was selected based on ranking from four independent reviewers. Construction services will be on a time and materials basis with an upper limit set in the contract.

Move that the Board of Selectmen award the contract for the design, permitting, bid services and construction oversight for a septage receiving upgrade at the Waste Water Treatment Plant to Tighe & Bond for \$142,100.00. Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)

Mr. Vegnani asked when we would have the bid ready for the Gravity System at Cedar Point. Mr. Cafferty said they are working on the bid and expect to have it ready next week.

DPW Rates for Water, Sewer and Transfer Station, Nancy Holt, Town Accountant/Finance Director and Kevin Cafferty, DPW Director, Will Branton, Sewer Superintendent, Sean McCarthy, Town Engineer

A presentation was prepared and given to the Board of Selectmen to review. Different factors driving rate increase considerations include the following:

Transfer Station: increase in operation costs related to hauling

Sewer: Structural deficit from reliance on one-time revenues

Water: debt service costs for infrastructure improvements.

Transfer Station

Ms. Holt reviewed the Transfer Station financials. Mr. Harris said he would like to see the rates that Braintree charges for C&D (Construction/Demolition) material. Mr. Harris would like to take some time and speak with Mr. Cafferty and Ms. Holt to explore the transfer station fees further. Mr. Harris said we need to give people a month or two notice before we increase the C&D fee. Mr. Vegnani said we will postpone this until the next meeting.

Sewer

Ms. Holt said recurring revenues are not sufficient to support operations. Sewer enterprise has used retained earnings to balance its budget for the past 10 years. The FY20 budget is insufficient to meet expected costs for electricity, chemicals and repair and maintenance based on FY19 actual costs. Every 1% in rate increase is equivalent to \$14,774. Deferred maintenance has led to ongoing repairs to all aspects of the plant. Pre-paid betterments are supporting operational budget. Retained earnings are being used to supplement budget at annual and special town meetings for several years. The Department of Revenue has recently changed their policy on betterments. The betterments have dropped off in Scituate. Even though we increased the connection fees, there were a lot of projects in the pipeline that did not pay the higher connection fees. The elimination of remaining 625 CD of free usage which would generate an estimated \$336,000 in revenue. This would keep the rates unchanged but there would be an increase for everyone. The next quarterly billing is the end of October, 2019. This year we are still getting connection fees from Toll Brothers so we will be okay. Ms. Canfield said this isn't a surprise, this was discussed last year. Ms. Holt said we haven't adjusted our fees to meet our fixed costs. Mr. Branton said we are dependent on the septage coming in to the plant for revenue and the volume is very low at 1 ½%. We brought in \$245K last year and this year it is expected to be \$420K. Mr. Vegnani would like to postpone this to a future meeting.

Water

The driving factor is the investment in infrastructure. Every 1% increase to the rates is approximately \$44,000. Town meeting authorized projects not funded in the last rate review: It is recommended that the estimated debt service of \$684,385 for the \$1,253,000 emergency water treatment plant upgrades and \$8,000,000 green sand facility at well 17A be incorporated into the rates. Ms. Holt provided a comparison of annual water bills in the South Shore communities. Ms. Holt recommended some additional fees that could be added e.g. damaged meter fee, back flow and fire sprinkler fees, final meter reading, removal/re-installation of a meter aka turn on/turn off fee. Ms. Curran would like to spread the expense of the green sand filter over two years. Mr. Vegnani would like to postpone this to a future meeting. Mr. Vegnani said he would suggest we only look at spending money on things that will improve the water quality. Mr. Cafferty said the water study is due back by December/January. Mr. Cafferty said that DPW is prioritizing water quality. Ms. Holt said the capital plan from last year was concentrated on water quality and water sources.

Water Filter Policy Kevin Cafferty, DPW Director, Jim Boudreau, Town Administrator

The Board of Selectmen, acting as the Water Commissioners asked the Town Administrator and DPW to develop a policy to provide relief to residents who are faced with chronic brown water issues. Mr. Boudreau suggests the town spend money on resolving the problem rather than spending money on water filters.

After much discussion the DPW is recommending that residents who qualify will receive a one - time stipend of \$500 if they meet the criteria for chronic brown water. The Water Department will make a final determination.

Ms. Curran said this is a difficult policy to implement. Mr. Boudreau again recommends that we hold off and complete the flushing program. The Water Department are finding streets where there is no hydrant to flush. There are pipes that have never been flushed and this is the first time. Ms. Canfield would like more time to think about how to equitably roll this out. Mr. Harris tends to agree with Mr. Boudreau since we've done so much and continue to work on this. Mr. Vegnani thinks this is a good idea but he

would like to have a policy in place next summer. Ms. Curran said this needs to be included in the budget to cover the costs of this. The Selectmen agreed to table this for now.

Scituate Beach Commission, Steven Tripp, Chair and Paula Elsmore, member

Mr. Tripp welcomed the public to attend a meeting anytime. The Scituate Beach Commission meets on the first Tuesday of each month 7PM, at the Town Library.

Some of the successes include the handicap mats that were installed at the beaches. Nancy Fay really took ownership of the beach mats and rebuilt the boardwalk. She was the driver for the Commission on these items. The Beach Commission and the Board of Selectmen thanked Nancy Fay for all her hard work. Some changes and recommendations were made for out of town stickers to help with the parking demand at the beaches.

1) Mr. Tripp reviewed the mission of the Beach Commission.

2) Scituate Beach Commission activities of note include:

Beach Mat's

Egypt Boardwalk rebuild

Parking Pass Updates

Parking Pass Design Contest

Facebook Page

3) Feedback gathered from residents:

Fresh Water cleaning/drinking

Shade

Restrooms

More parking

4) Shade Structures - Two Locations Egypt and Peggotty Beach - \$11,638.

5) Free standing bike racks - Six Locations \$245.85 each Net with Shipping \$1,663.14

6) Warning Flags -\$3,000 – Color flags and associated signage designed to warn beach patrons of potential hazards. Flag poles will be attached to the life guard chairs.

Ms. Curran said the Board should look at putting this under the Recreation Commission ongoing. Ms. Canfield said the Commission has done a great job with the survey and identifying priorities. Warning Flags needs to be discussed to determine who the decision maker is and when the warning flags change e.g. harbor master or lifeguards. Mr. Harris asked if they reached out to the Vocational school to see if they could build bike racks. Mr. Tripp said that is a great idea.

Mr. Tripp said there are a lot of volunteers who clean the beaches. Mr. Vegnani said they should submit their proposals to the Recreation Commission. The Selectmen will consider moving this under the Recreation Commission in the future.

Coastal Advisory Commission, Louise Pfund Villani, Chair and Kyle Boyd, Coastal Resource Manager
John Grant, Frank Snow

Ms. Villani said they are short a couple of members. It was a huge effort reviewing all the grants and reports that were out there. The group needed to promote dialog in the community. There is no way for citizens to know what is going on. There were meetings studied by consultants. They heard all these studies and nothing is happening. They explained to the people the purpose of the studies. Closing the communication gap was the first priority and help people to see the town is doing a lot of great work. There is not much promotion in town of all the good work. People had no idea of the amount of dollars spent on foreshore protection. They decided to bring it all together and hold a public meeting. July 30,

2019 the forum was held and 85-95 people attended and the feedback was very good. The group has been inviting all the beach associations and Harbor merchants and residents to get their input. They will continue to do that. They would like to be a vetting group and be on the front end of things and be more proactive. Residents should also be included in all the studies. All of them have been comprised of residents. They would like to continue to sponsor forums. There is somewhat of a gap communicating what's going on. There is their web page and they are thinking about how to drive people to the webpage. Ms. Curran would like to see what the next project is in our future. Something has to change from an advocacy process in the state and with residents. We don't want to waste our dollars. Mr. Boyd said we can't just rush into projects. We received a grant to do a 50 year coastal vision. This is a 2 year project. We will let the questions arise that are hard to answer. The task force made up of residence will be the ones that vote. The town will take an observation role. Once identified then implementation plans will be outlined. The coastal visioning project will be starting in a month. The downtown water resiliency project is very early on in the process. The first kickoff is October 29, 2019 at 6 p.m. at the Scituate Harbor Community Building. Ms. Canfield said the October 22, 2019 the master Plan meeting on resiliency will be held at Gates. They are looking at a managed retreat study at Peggotty Beach and buyback programs, etc.

Execution of Global Participation Agreement for MassDocs Program, Jim Boudreau, Town Administrator

Michael Cucchiara of the Grantham Group discussed with the Town Administrator pursuing a different method of providing the funding the CPA and AHT portion of funds to the Lawson Green project. For clarity, his words to describe the process are provided; "...we would like to have the Affordable Housing Trust & CPC's \$2.5million commitment come into the project financing capital stack in the form of a fully deferred subordinated loan as opposed to a grant. The reason for the preference for the subordinated loan versus say a straight grant is that a grant would be deemed to be considered taxable income to the project partnership and thus the feds and the state would reduce its value proportionate with applicable corporate tax rates. Therefore, the practice in the affordable housing industry is to treat patient forms of capital such as grants as "soft" subordinate debt whereby all payments are fully deferred for thirty years (at which time the note is again assigned or deferred for another 30 years). The reason for structuring loans this way is that this method satisfies various IRS rules concerning project finance (specifically something known as the "True Debt Test").

What Massachusetts has done to ensure full compliance with all IRS rules and regulations is develop a standard set of loan documents for municipalities to use under the MassDocs Program (<https://www.massdocs.com/>). MassDocs is a program of Mass Housing Partnership, MassHousing, & DHCD. The idea behind the program is to use standardized legal documents for all public funding for efficiency purposes and most importantly to reduce legal costs. Under MassDocs a town can elect to be represented at the closing table by DHCD's counsel, thereby allowing for a more seamless closing process and elimination of duplication of costs. In all of the transactions we have worked on the Town funding partners have chosen to be represented by DHCD counsel, it makes it easier and eliminates the hassle of closing."

Town Counsel has rendered an opinion that the Town can move forward with this process but the BOS should vote to execute the Global Participation Agreement in order to be able to participate in the program.

Move to execute the Global Participation Agreement in order for the Town to participate in the MassDocs Program. Motion by Ms. Canfield second by Ms. Curran Unanimous Vote (5-0)

Toll Brothers Performance Bond Release Ballpark Project, Jim Boudreau, Town Administrator

The Board of Selectmen received a letter from Toll Brothers requesting that the Selectmen release the Performance Bond related to the Ballpark Project since the agreement is completed.

Move that the Selectmen, being satisfied that Toll MA Land III Limited Partnership, has performed all of its obligations under the First Amendment to the Agreement between Toll MA land III Limited Partnership and the Town of Scituate, dated July 24, 2018 related to the Ballpark Project, execute a Release of Performance Bond (Bond No. 2253929) in the amount of \$146,589.00, thereby releasing the Town of Scituate's interest in the Performance Bond and return said Bond to the surety, North American Specialty Insurance Company. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)

Charter Review Commission Charge, Jim Boudreau, Town Administrator

The Board of Selectmen asked Mr. Boudreau at the last meeting to draft a Charter Review Commission Charge. Mr. Boudreau has prepared the Charter Review Committee Charge for the Selectmen to review and request any changes they would like.

Move to accept the Charter Review Committee Charge as written. Motion by Ms. Canfield second by Ms. Curran Unanimous Vote (5-0)

Veterans Services Advisory Council Charge Update, Lorraine Devin, Executive Assistant

Ms. Devin updated the charge with revisions as requested by the Board of Selectmen at the 9/3 Selectmen meeting.

Move to accept the changes to the Scituate Veterans Advisory Council Charge effective immediately. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (5-0)

Hatherly Road Fence, Jim Boudreau, Town Administrator

Mr. Boudreau explained the situation with the fence at 18-20 Hatherly Road. There is no desire for the owners to move the fence. Officer Billings is in attendance at the meeting. A copy of all correspondence was provided to the Board of Selectmen for review.

A motion was made by the Board of Selectmen to authorize Town Council to take action to have the fence removed. Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)

OLD BUSINESS:

Lawson Green Water & Sewer Connection Fees, Jim Boudreau, Town Administrator
Michael Cucchiara, Director, Grantham Group, LLC and Stephen Coulter Scituate Housing Authority

The issue is the project cannot afford the water and sewer privilege fees. He is asking the Water and Sewer Commissioners for relief. The best he can do is \$60-\$80K for both the water and sewer connection. Mr. Vegnani said we have already invested so much in the project we will have to come to some type of compromise. Ms. Connolly said she wish this was known to the town before this was started. It now requires the town to invest more money. It is unfortunate that we have these funds in dire need and this should have been known. We invested trust money, CPC money and now we are being asked to contribute more. Mr. Harris said there are residents who want and need to tie in to our sewer system. This project is asking to "jump the line" and have a reduction in fees. Ms. Curran said the component of getting affordable housing units are a necessity in town also and to be affordable they need the reduction in fees. Mr. Coulter said there is a huge need for this. The entire 30 units are affordable. Mr. Cucchiara said there is a local preference initially. Six months prior to this there will be a lottery system and initial preference for Scituate residents. There will not be a master meter; there will be individual meters for each unit so residents are cognizant of their usage. The Housing Authority bought the land in 1982 from the Town and it is 3.2 acres.

The Board of Selectmen approves a reduction of water and sewer fees so the total cost will not exceed \$80,000. Motion by Ms. Canfield second by Ms. Curran Unanimous Vote (5-0)

NEW BUSINESS:

1. One Day Wine & Malt Licenses

- a. Taylor Made Bartenders @ SHCB on 9/21 7-11 p.m.
- b. Taylor Made Bartenders @ SMC on 9/21 1-4 p.m.
- c. Ellen MacKenzie @ SMC on 9/27 6-10 p.m.
- d. Riva @ SMC on 10/4 6-10 p.m.
- e. Taylor Made Bartenders @ SHCB on 10/6 5-9 p.m.

Move that the Board of Selectmen approve One-Day Wine & Malt licenses to Taylor Made Bartenders for an event at the Scituate Harbor Community Building on September 21, 2019 from 7:00pm-11:00pm Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)

Move that the Board of Selectmen approve One-Day Wine & Malt licenses to Taylor Made Bartenders for an event at the Scituate Maritime Center on September 21, 2019 from 1:00pm-4:00pm Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)

Move that the Board of Selectmen approve a One-Day Wine & Malt licenses to Ellen MacKenzie for an event at the Scituate Maritime Center on September 27, 2019 from 6:00pm – 10:00pm Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)

Move that the Board of Selectmen approve a One-Day Wine & Malt licenses to Riva Restaurant for an event at the Scituate Maritime Center on October 4, 2019 from 6:00pm – 10:00pm Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)

Move that the Board of Selectmen approve a One-Day Wine & Malt licenses to Taylor Made Bartenders for an event at the Scituate Harbor Community Building on October 6, 2019 from 5:00pm-9:00pm Motion by Ms. Curran second by Ms. Canfield Unanimous Vote (5-0)

2. Board & Committee Appointments

- a. Cable Television Committee
- b. Citizen Representative to the Scholarship Committee
- c. Commission on Disabilities
- d. Conservation Commission
- e. Council on Aging
- f. North River Commission
- g. Public Building Commission
- h. Recreation Commission

- a. **Move to reappoint Tom Clark and Bob DeLorenzo to the Cable Television Committee for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Connolly second by Ms. Curran Unanimous Vote (5-0)**
- b. **Move to appoint Judith Byrne-Ariel as the Citizen Rep to the Scholarship Committee for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Connolly second by Ms. Canfield Unanimous Vote (5-0)**
- c. **Move to appoint Athena Brodsky to the Commission on Disabilities for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)**
- d. **Conservation Commission will be postponed to a future meeting.**
- e. **Council on Aging will be postponed to a future meeting.**

- f. Move to reappoint Joseph P. Norton, Jr. and Adria Gallagher to the North River Commission for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Connolly second by Ms. Curran Unanimous Vote (5-0)**
- g. Move to reappoint Carl Campagna, Larry Guilmette, & Stephanie Holland to the Public Building Commission for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)**

OTHER BUSINESS:

1. Liaison Reports

School Committee is working on their Capital plan and they are starting an alumni association. Ms. Connolly will be taking a tour of Cushing and Hatherly schools next week.

AHT is partnering with Planning Board to get the Housing Plan updated.

Master Plan 10/22 at Gates. Fall for Scituate will be coming up in October. The Library Trustees will issue their first annual report.

The Shellfish Advisory Committee is presenting to Waterways Commission tomorrow night. There is a lot of interest in these licenses. Money and transferability are the key sticking points.

2. Correspondence

North River Community Church does an annual September 11th volunteer work and worked at Roche Field in Scituate, MA.

Senior Center Annual Family Fun Walk 10/6 at 11:30 a.m.

3. Approval of Meeting Minutes

Move to accept the minutes for the September 3, 2019 Board of Selectmen Meeting. Motion by Ms. Curran second by Mrs. Connolly Unanimous Vote

4. Adjournment and Signing of Documents

Mr. Harris made a motion to adjourn the meeting at 11:02 p.m. Second by Ms. Connolly Unanimous Vote (5-0)

Respectfully Submitted,

Lorraine Devin, Recorder

List of Documents for September 17, 2019 Board of Selectmen Meeting

- Agenda
- Proclamation for National Recovery Month
- Interview Board & Committee Applicants
 - Sheila McCourt, Recreation Commission Application
- Interfund Borrowing Request
- 2020 Annual Town Election Date Change Request
- Council on Aging ByLaw Request
- DPW Contracts for Road Salt and Sewer Plant Septage Receiving Station Upgrade
- Draft Water Filter Policy
- Scituate Beach Commission Update
- Coastal Advisory Commission Update
- Execution of Global Participation Agreement for MassDocs Program
- Toll Brothers Performance Bond Release Ballpark Project
- Charter Review Commission Charge
- Veterans Services Advisory Council Charge Update
- Hatherly Road Fence Complaint & letters received and sent to resident
- Lawson Green Water & Sewer Connection Fees
- One Day Wine & Malt License Applications
- Board & Committee Appointments (Appointment Books with all backup)
- Correspondence
 - North River Community Church worked at Roche Field in Scituate letter from Recreation and draft thank you letter to the Church from the Selectmen
 - Senior Center Family Fun Walk
- Acceptance of Meeting Minutes for September 3, 2019

Board of Selectmen Meeting Minutes for September 17, 2019

BOARD OF SELECTMEN

Anthony V. Vegnani, Chairman

Shawn Harris, Vice Chairman

Karen B. Canfield, Clerk

Karen E. Connolly

Maura C. Curran