

AFFORDABLE HOUSING TRUST

Amended Meeting Minutes

June 26, 2017, 7 pm

WPA Building

Present: Barbara Cox, Maura Curran, Stephen Irish (Chair)

Meeting was called to order at 7:05 p.m.

Acceptance of Agenda: A MOTION was made by Ms. Curran to accept the agenda; SECONDED by Ms. Cox; All in Favor

Discussions

Lottery Update: Mr. Irish said that he has spoken to Paula Stuart, the consultant, who indicated that she has received numerous phone calls about the lottery but has not received any completed applications as yet. He reminded the board that the application deadline is July 7th. Ms. Curran asked if they should be offering assistance to fill out the applications. Mr. Irish said that he was told that this is typical and they may be able to extend the deadline if necessary.

DHCH Expenditure Report: We are supposed to complete an expenditure report and submit it to the CPC. The CP3 form is due to the Department of Revenue on September 15th and should be submitted to CPC Chair Karen Connolly by September 1st. Mr. Irish and Ms. Sprague will contact Nancy Holt for further information.

Nelson Road Property Repairs/Maintenance: Mr. Irish said that they still need to get a roof estimate and that it will need to be put out to bid. An RFP needs to be posted. Ms. Cox suggested waiting to do the RFP until the lottery is complete in case they only get one person again. She said that, if that happens, they may want to consider selling Nelson Road on the open market, as is. Ms. Cox added that they need to confirm whether or not 11 Nelson Road can be sold as market rate unit. There was additional discussion about the benefits that could bring to the Trust fund balance and potential uses for that money. Mr. Irish added that the unit does need to be painted and needs new carpet and a refrigerator. The Board agreed to wait and discussed the option of offering a credit to a buyer.

Letter of intent to the Grantham Group for AHT support of Lawson Green senior housing project: Mr. Irish received a template letter from the Grantham Group that he can use to pen a letter pledging \$600,000 for the Lawson Green project.

Review recent invoices: The Board reviewed recent paid bills for 11 Nelson Road, 163 Stockbridge Road and lottery advertising.

There was additional discussion about the AHT board members whose terms are expiring and need to be renewed and one spot that needs to be filled; creating a mission statement; submitting a fiscal year member attendance sheet to the BOS.

A motion to adjourn was made at 7:36pm; all in favor.

Submitted by: Mary Sprague, Administrative Assistant