

TOWN OF SCITUATE
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Advisory Committee Meeting Minutes
Tuesday, May 10, 2022
Zoom Video/Audio Conference – 6:00 pm

Pursuant to Chapter 20 of the Acts of 2021 and Chapter 22 of the Acts of 2022, Scituate Advisory Committee Members held the May 10, 2022 meeting via Zoom Video and/or Audio (Dial-in for those with only phone access). All participants participated remotely.

Committee Members Present: Elise Russo, Jerry Kelly, Lynda Ferguson, Missy Seidel, Dan McGuiggin

Committee Members Not in Attendance:

Patrice Metro, Lincoln Heineman, Michael Westort and Jamie Gilmore; Chair

Also in Attendance: Nancy Holt, Finance Director/Town Accountant; Seth Pfeiffer, SCTV Facilitator; James Boudreau, Town Administrator; Fire Chief John Murphy; Deputy Fire Chief Mark Donovan; Director of Information Technology Michael Minchello

Mr. Kelly called the meeting to order at 6:00 p.m.

Mr. Kelly made a motion to accept the agenda which was seconded by Ms. Ferguson and voted unanimously in favor (5-0) by roll call vote; Ms. Russo-yes, Mr. Kelly-yes, Ms. Ferguson-yes, Mr. McGuiggin-yes and Ms. Seidel-yes

Mr. Kelly made a motion to accept the minutes of the April 11, 2022 and April 12, 2022 meeting which was seconded by Mr. McGuiggin. The minutes were voted unanimously in favor (5-0) by roll call vote; Ms. Russo-yes, Mr. Kelly-yes, Ms. Ferguson-yes, Mr. McGuiggin-yes and Ms. Seidel-yes.

Reserve Fund Transfer

Deputy Chief Donovan stated the microwave link between the water tower in Cohasset and Town Hall has failed causing a communications interruption for North Scituate public safety communications and that part of the Town of Norwell is also affected. The microwave dish on the Town Hall site has failed and it will cost \$20,490 to replace. The South Shore Regional Emergency Communications (SSREC) will pay for 50% of the cost as it affects one of its members (Town of Norwell). Ms. Russo asked for confirmation of the amount which Ms. Holt confirmed at \$10,245.

Mr. Kelly made a motion to approve the reserve fund transfer in the amount of \$10,245 to replace the failed microwave communication equipment which was seconded by Mr. McGuiggin; the Committee voted unanimously in favor (5-0) by roll call vote; Ms. Russo-yes, Mr. Kelly-yes, Ms. Ferguson-yes, Mr. McGuiggin-yes and Ms. Seidel-yes.

Mr. Kelly made a motion to adjourn the meeting which was seconded by Mr. McGuiggin at 6:05 p.m.; the Committee; voted unanimously in favor (5-0) by roll call vote; Ms. Russo-yes, Mr. Kelly-yes, Ms. Ferguson-yes, Mr. McGuiggin-yes and Ms. Seidel-yes.

Respectfully Submitted,

Nancy Holt
Recorder