

TOWN OF SCITUATE
600 Chief Justice Cushing Highway
Scituate, Massachusetts 02066
Phone: 781-545-8710
FAX: 781-545-8704



Advisory Committee Meeting Minutes
Thursday, March 11, 2021
Zoom Video/Audio Conference - 7:00 pm

This meeting was conducted in compliance with Governor Baker's declaration of a public health emergency and the related Emergency Executive Orders; the Advisory Committee held the meeting via Zoom Video and Audio (Dial-for those with only phone access). All participants participated remotely.

Committee Members Present: Jerry Kelly; Chair, Michael Westort; Vice-chair, Elise Russo, Dan McGuiggin, Lynda Ferguson, Missy Seidel, Jamie Gilmore, Lincoln Heineman and Patrice Metro

Also in Attendance: Finance Director, Nancy Holt; Town Administrator, Jim Boudreau; SCTV ZOOM Facilitator, Seth Pfeiffer

Committee Members Not In Attendance: None

Mr. Kelly called the meeting to order at 7:00 p.m. Mr. Kelly made a motion to accept the agenda which was seconded by Mr. Gilmore and voted unanimously in favor (9-0) by roll call vote; Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes.

Mr. Kelly made a motion to accept the minutes from the March 4, 2021 meeting which was seconded by Mr. McGuiggin and voted unanimously (9-0) by roll call vote; Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes.

Review and Vote of Special Town Meeting Articles

Mr. Kelly made a motion to accept special town meeting articles #1-Unpaid Bills of \$4,232.91, #2-FY21 Budget Reconciliations of \$278,000 and #3 – Covid-19 Deficit of \$103,000 which was seconded by Ms. Metro and voted unanimously in favor (9-0) by roll call vote; Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes.

Mr. Kelly said he will write up all three articles.

Mr. Kelly moved onto special town meeting article #4 - Community Preservation and asked who the liaison was for the Community Preservation Committee. Mr. Westort was identified and Mr. Kelly assigned the article to him.

As there was no discussion on the article, Mr. Kelly made a motion to accept which was seconded by Ms. Metro and voted unanimously in favor (9-0) by roll call vote; Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes.

Annual Town Meeting Articles

Mr. Kelly asked if there was any discussion on article #1 – Compensation of Elected Officials or article #2 – Reports of Boards and Committees. **Mr. Heineman suggested the following articles for group consideration including #1 – Unpaid Bills, #2-Report of Boards and Committees, #10-Stabilization Fund Excess Levy, #11-Revolving Fund Limits, #15-Massachusetts General Laws Chapter 91 Liability, #16-Local Option Acceptance – Veterans Check-off, #17-Local Option Acceptance – Reduce Residency Requirements for Veterans Exemptions and #18-Local Option Acceptance-Deferral and Recovery Agreements for Betterments and made a motion to that effect which was seconded by Mr. Gilmore.**

Mr. Kelly asked for any discussion. Ms. Metro asked if there was any concern with voting as a block to which Mr. Boudreau said no.

The motion was voted unanimously in favor (9-0) by roll call vote; Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes.

Mr. Kelly said he would write up articles 1 & 2.

Mr. Kelly moved onto Article 3 – Capital Plan and Ms. Russo said she would write it up. Mr. Heineman asked for more information on multiple projects. Ms. Holt provided further information on the street sweeper, Wampatuck School parking lot and the digitization of Building Department records. Mr. Boudreau provided further information on the Widows Walk project additional amount of \$770,000 which will include the parking lot including a factor of \$100,000 to cover drainage structures as may be requested by Conservation Commission. Mr. Heineman asked for clarification that Capital Planning Committee voted on all projects but the Widows Walk project. He stated he would support voting on everything but not the Widows Walk project until Capital Planning Committee had an opportunity to provide their recommendation. Mr. Westort asked why the Wampatuck School parking lot was moving forward and not the parking lots or other improvements at Hatherly and Cushing Schools. Ms. Holt noted that the other two schools were on the plan but Wampatuck was first. Mr. Boudreau also supplied additional information about the lot and the school improvements overall as well as the availability of MSBA funds.

Ms. Ferguson asked about the breakdown of the parking lot. Ms. Holt stated that \$450,000 was for the clubhouse including contingency, FFE & kitchen equipment and there was \$50,000 for trailer costs and the rest was the parking lot. Mr. Boudreau noted that the Capital Planning Committee had previously approved the project for the clubhouse portion of the project. Mr. Kelly asked if the members wanted to vote this item contingent on a positive vote by the Capital Planning Committee recommendation. Mr. Gilmore noted that the parking lot was discussed at the time but it was being put forward to Community Preservation Committee at the time of the first vote. Mr. Heineman noted that he was likely not to be in favor of the supplemental appropriation and that it should be re-designed and re-bid for the original amount. Ms. Russo asked if Capital Planning Committee was going to meet and Mr. Boudreau said he would contact the chairman to set that meeting. Mr. Gilmore noted that the parking lot is in poor shape and since Community Preservation Committee did not support why would the Town move forward with the clubhouse improvements and not address the parking lot.

Ms. Holt shared her screen in response to Mr. Gilmore's comments and Mr. Heineman's concerns about the level of debt for the enterprise fund to show the effect of the project on the debt service budget. Mr. Kelly recommended that the Committee vote the capital plan article except for the Widows Walk project. Mr. Gilmore noted an objection stating that there was sufficient information to move forward. Ms. Ferguson agreed with Mr. Heineman that the Advisory Committee should vote after getting the recommendation of the Capital Planning Committee.

Mr. Kelly noted Mr. Heineman's motion to approve the capital plan except for the Widows Walk project (Item CC) which was seconded by Ms. Ferguson. There was brief general discussion. Mr. Kelly said the Advisory Committee would vote on the Widows Walk matter at their next meeting after getting the report of the Capital Planning Committee. **The motion was defeated (3-6) by roll call vote; Mr. Kelly-no, Mr. Westort-no, Mr. McGuiggin-no, Mr. Heineman-yes, Ms. Metro-no, Ms. Seidel-yes, Ms. Russo-no, Ms. Ferguson-yes and Mr. Gilmore-no.**

Mr. Kelly made a motion to vote Article 3 as written including the Widows Walk project which was seconded by Mr. Gilmore and voted unanimously in favor (9-0) Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes.

Item	Project	Department	Amount
A	Foreshore Protection	DPW - Foreshore Protection	\$ 200,000
B	Flail Mower	DPW - Grounds	\$ 36,000
C	Stump Grinder	DPW - Grounds	\$ 45,000
D	Road & Sidewalk Improvements	DPW - Highway	\$ 200,000
E	Truck 1-8, Diesel Pick-up Truck	DPW - Highway	\$ 45,000
F	Street Sweeper	DPW - Highway	\$ 260,000
G	MS4 Compliance	DPW-Engineering	\$ 50,000
H	Old Gates School Fire Sprinkler Pump	Facilities	\$ 80,400
I	Town Wide Facilities Plan - Year One	Facilities	\$ 144,042
J	Town Hall & BOH Office HVAC Improvements	Facilities	\$ 40,000
K	Facilities Vehicle for Custodian	Facilities	\$ 32,500
L	Refurbish 2006 Rescue Pumper	Fire	\$ 70,000
M	Phone System Expansion	Information Technology	\$ 55,000
N	Digitize Departmental Records	Inspections	\$ 308,541
O	Marine Unit Repowering & Safety Equipment	Police	\$ 77,661
P	Replace Flooring - High School	School	\$ 250,000
Q	School Technology	School	\$ 100,000
R	Wampatuck School Parking Lot	School	\$ 303,673
S	Replacement of sailing docks	Recreation Revolving	\$ 52,315
T*	Infiltration/Inflow- Oceanside	Sewer Enterprise	\$ 4,900,000
U	Clarifier Upgrade	Sewer Enterprise	\$ 230,000
V*	Facilities Plan	Sewer Enterprise	\$ 660,000
W*	Replace 2010 Front End Loader	Transfer Station Enterprise	\$ 180,000
X*	New Water Tank	Water Enterprise	\$ 2,720,000
Y	Storage Tank Improvements - Aeration & Blower	Water Enterprise	\$ 500,000
A*	Dolan Field Well Construction	Water Enterprise	\$ 3,300,000
AA	Replacement of Docks Cole Pkwy Marina (Town share for grant)	Waterways Enterprise	\$ 200,000
BB	Re-power Unit #1	Waterways Enterprise	\$ 47,000
CC	Widows Walk	Widows Walk Enterprise	\$ 770,000
* 2/3 VOTE, Borrowing		GRAND TOTAL	\$ 15,857,132

ARTICLE 4. Operating Budget

Ms. Holt noted the Committee had not yet voted on the Town Administrator's recommendations for the additions to the budget from the revised 1/28/21 forecast as voted by the Financial Forecast Committee. Ms. Holt shared her screen so the Advisory Committee could review the \$348,852 in changes to the budget due to the revision of the forecast in January 2021 which had not been discussed to date.

Mr. Gilmore made a motion to vote Article 4 as written which was seconded by Mr. McGuiggin. Mr. Westort made an amendment to the motion to exclude the addition of \$25,000 in the Council on Aging budget. Discussion ensued on the amendment. The amendment was seconded by Mr. Heineman and defeated (1-8) by a roll call vote; Mr. Kelly-no, Mr. Westort-yes, Mr. McGuiggin-no, Mr. Heineman-no, Ms. Metro-no, Ms. Seidel-no, Ms. Russo-no, Ms. Ferguson-no and Mr. Gilmore-no.

The main motion was then voted unanimously in favor (9-0) by roll call vote; Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes.

Article 4						
Fiscal Year 2022 Operating Budget						
			FY 2021 Appropriated	FY 2022 Selectmen	FY 2022 Advisory	% of total
		Board of Selectmen				
		Town Administrator				
123	510	Personal Services	\$ 343,496	\$ 341,500	\$ 341,500	
	520	Purchase of Services	\$ 163,760	\$ 171,160	\$ 171,160	
	530	Town Counsel	\$ 125,000	\$ 145,000	\$ 145,000	
	532	Contract Bargaining	\$ 49,821	\$ 85,201	\$ 85,201	
	540	Materials & Supplies	\$ 7,400	\$ 7,400	\$ 7,400	
	599	Salary Adjustments	\$ 10,000	\$ 10,000	\$ 10,000	
			\$ 699,477	\$ 760,261	\$ 760,261	0.88%
		Advisory Committee				
131	510	Personal Services	\$ 2,434	\$ 2,225	\$ 2,225	
	520	Purchase of Services	\$ 250	\$ 250	\$ 250	
	540	Materials & Supplies	\$ 4,300	\$ 4,300	\$ 4,300	
			\$ 6,984	\$ 6,775	\$ 6,775	0.01%
132		Reserve Fund				
	570	Transfers	\$ 75,000	\$ 75,000	\$ 75,000	0.09%
135		Finance Director/Town Accountant				
	510	Personal Services	\$ 345,549	\$ 354,629	\$ 354,629	
	520	Purchase of Services	\$ 55,700	\$ 67,880	\$ 67,880	
	540	Materials & Supplies	\$ 1,300	\$ 1,300	\$ 1,300	
			\$ 402,549	\$ 423,809	\$ 423,809	0.49%
		Assessors				
141	510	Personal Services	\$ 204,200	\$ 211,756	\$ 211,756	
	520	Purchase of Services	\$ 31,600	\$ 38,850	\$ 38,850	
	540	Materials & Supplies	\$ 500	\$ 500	\$ 500	
			\$ 236,300	\$ 251,106	\$ 251,106	0.29%
		Treasurer/Collector				
145	510	Personal Services	\$ 311,880	\$ 319,964	\$ 319,964	
	520	Purchase of Services	\$ 97,025	\$ 100,025	\$ 100,025	
	540	Materials & Supplies	\$ 9,000	\$ 9,000	\$ 9,000	
			\$ 417,905	\$ 428,989	\$ 428,989	0.50%
155		Information Technology				
	510	Personal Services	\$ 196,501	\$ 209,331	\$ 209,331	
	520	Purchase of Services	\$ 320,665	\$ 384,395	\$ 384,395	
	540	Materials & Supplies	\$ 500	\$ 500	\$ 500	
	580	Capital Outlay	\$ 20,000	\$ 30,000	\$ 30,000	
			\$ 537,666	\$ 624,226	\$ 624,226	0.72%

Article 4						
Fiscal Year 2022 Operating Budget						
			FY 2021 Appropriated	FY 2022 Selectmen	FY 2022 Advisory	% of total
		Tax Foreclosures				
158	521	Tax Foreclosures	\$ 39,000	\$ 39,000	\$ 39,000	
			\$ 39,000	\$ 39,000	\$ 39,000	0.05%
159		Cable TV				
	510	Personal Services	\$ 109,263	\$ 112,646	\$ 112,646	
	520	Purchase of Services	\$ 6,500	\$ 6,500	\$ 6,500	
	540	Materials & Supplies	\$ 2,000	\$ 2,000	\$ 2,000	
	580	Capital Outlay	\$ 150,000	\$ 150,000	\$ 150,000	
			\$ 267,763	\$ 271,146	\$ 271,146	0.31%
161		Town Clerk				
	510	Personal Services	\$ 206,316	\$ 177,128	\$ 177,128	
	520	Purchase of Services	\$ 42,842	\$ 26,815	\$ 26,815	
	540	Materials & Supplies	\$ 5,130	\$ 4,530	\$ 4,530	
			\$ 254,288	\$ 208,473	\$ 208,473	0.24%
171		Planning & Community Development				
175	510	Personal Services	\$ 744,937	\$ 836,842	\$ 836,842	
176	520	Purchase of Services	\$ 48,600	\$ 54,600	\$ 54,600	
182	540	Materials & Supplies	\$ 3,450	\$ 4,100	\$ 4,100	
241			\$ 796,987	\$ 895,542	\$ 895,542	1.04%
192		Property/Liability Insurance				
	570	Expenses	\$ 780,204	\$ 819,214	\$ 819,214	0.95%
		Total General Government	\$ 4,514,123	\$ 4,803,541	\$ 4,803,541	5.56%
210		Police				
	510	Personal Services	\$ 3,732,091	\$ 3,767,772	\$ 3,767,772	
	520	Purchase of Services	\$ 118,249	\$ 128,991	\$ 128,991	
	540	Materials & Supplies	\$ 105,450	\$ 108,220	\$ 108,220	
	580	Capital Outlay	\$ 128,005	\$ 184,820	\$ 184,820	
			\$ 4,083,795	\$ 4,189,803	\$ 4,189,803	4.85%
220		Fire				
	510	Personal Services	\$ 5,035,736	\$ 5,083,636	\$ 5,083,636	
	520	Purchase of Services	\$ 57,187	\$ 57,987	\$ 57,987	
	540	Materials & Supplies	\$ 166,991	\$ 166,991	\$ 166,991	
			\$ 5,259,914	\$ 5,308,614	\$ 5,308,614	6.14%

Article 4						
Fiscal Year 2022 Operating Budget						
			FY 2021 Appropriated	FY 2022 Selectmen	FY 2022 Advisory	% of total
230	Combined Public Safety Dispatch					
	510	Personal Services	\$ 599,878	\$ 630,636	\$ 630,636	
	520	Purchase of Services	\$ -	\$ -	\$ -	
	540	Materials & Supplies	\$ 200	\$ 200	\$ 200	
			\$ 600,078	\$ 630,836	\$ 630,836	0.73%
295	Shellfish					
	510	Personal Services	\$ 8,000	\$ 8,000	\$ 8,000	
	520	Purchase of Services	\$ 200	\$ 200	\$ 200	
	540	Materials & Supplies	\$ 600	\$ 600	\$ 600	
			\$ 8,800	\$ 8,800	\$ 8,800	0.01%
	Total Public Safety		\$ 9,952,587	\$ 10,138,053	\$ 10,138,053	11.73%
300	School Committee					
	505	School Expenses	\$ 39,456,165	\$ 41,523,689	\$ 41,523,689	48.06%
310	South Shore Regional School					
	560	Intergovernmental	\$ 691,301	\$ 627,785	\$ 627,785	0.73%
	Total Schools		\$ 40,147,466	\$ 42,151,474	\$ 42,151,474	48.79%
	Public Works					
400	510	Personal Services	\$ 1,779,797	\$ 1,820,620	\$ 1,820,620	
	520	Purchase of Services	\$ 497,284	\$ 557,503	\$ 557,503	
	540	Materials & Supplies	\$ 168,620	\$ 280,033	\$ 280,033	
	580	Capital Outlay	\$ 328,734	\$ 435,360	\$ 435,360	
			\$ 2,774,435	\$ 3,093,516	\$ 3,093,516	3.58%
410	Facilities					
	510	Personal Services	\$ 356,613	\$ 417,883	\$ 417,883	
	520	Purchase of Services	\$ 438,968	\$ 523,753	\$ 523,753	
	540	Materials & Supplies	\$ 228,955	\$ 235,955	\$ 235,955	
	580	Capital Outlay	\$ 33,000	\$ 63,000	\$ 63,000	
			\$ 1,057,536	\$ 1,240,591	\$ 1,240,591	1.44%
423	Snow & Ice					
	510	Personal Services	\$ 107,906	\$ 107,906	\$ 107,906	
	520	Purchase of Services	\$ 176,909	\$ 176,909	\$ 176,909	
	540	Materials & Supplies	\$ 212,299	\$ 212,299	\$ 212,299	
			\$ 497,114	\$ 497,114	\$ 497,114	0.58%

Article 4							
Fiscal Year 2022 Operating Budget							
			FY 2021 Appropriated	FY 2022 Selectmen	FY 2022 Advisory	% of total	
424	Street Lights & Beacons						
	520	Purchase of Services	\$ 125,000	\$ 125,000	\$ 125,000	0.14%	
		Total Public Works	\$ 4,454,085	\$ 4,956,221	\$ 4,956,221	5.74%	11.3%
510	Board of Health						
	510	Personal Services	\$ 264,071	\$ 292,084	\$ 292,084		
	520	Purchase of Services	\$ 12,575	\$ 12,575	\$ 12,575		
	540	Materials & Supplies	\$ 1,735	\$ 1,735	\$ 1,735		
	580	Capital Outlay	\$ 125	\$ 125	\$ 125		
			\$ 278,506	\$ 306,519	\$ 306,519	0.35%	
541	Council on Aging						
	510	Personal Services	\$ 188,215	\$ 238,186	\$ 238,186		
	520	Purchase of Services	\$ 15,100	\$ 5,540	\$ 5,540		
	540	Materials & Supplies	\$ 2,200	\$ 27,500	\$ 27,500		
	580	Capital Outlay	\$ 500	\$ 5,200	\$ 5,200		
			\$ 206,015	\$ 276,426	\$ 276,426	0.32%	
543	Veterans Agent						
	510	Personal Services	\$ 86,337	\$ 86,803	\$ 86,803		
	520	Purchase of Services	\$ 125,650	\$ 126,160	\$ 126,160		
	540	Materials & Supplies	\$ 1,325	\$ 2,150	\$ 2,150		
			\$ 213,312	\$ 215,113	\$ 215,113	0.25%	
549	Commission on Disabilities						
	520	Purchase of Services	\$ 5,000	\$ 5,000	\$ 5,000		
	540	Materials & Supplies	\$ -	\$ -	\$ -		
			\$ 5,000	\$ 5,000	\$ 5,000	0.01%	
		Total Health & Human Services	\$ 702,833	\$ 803,058	\$ 803,058	0.93%	14.3%
610	Library						
	510	Personal Services	\$ 815,797	\$ 827,399	\$ 827,399		
	520	Purchase of Services	\$ 142,557	\$ 141,414	\$ 141,414		
	540	Materials & Supplies	\$ 133,250	\$ 136,250	\$ 136,250		
	580	Capital Outlay	\$ 2,000	\$ 2,000	\$ 2,000		
			\$ 1,093,604	\$ 1,107,063	\$ 1,107,063	1.28%	

Article 4							
Fiscal Year 2022 Operating Budget							
			FY 2021 Appropriated	FY 2022 Selectmen	FY 2022 Advisory	% of total	
630	Recreation						
	510	Personal Services	\$ 154,108	\$ 158,717	\$ 158,717		
	520	Purchase of Services	\$ 1,419	\$ 1,420	\$ 1,420		
	540	Materials & Supplies	\$ 150	\$ 150	\$ 150		
	580	Capital Outlay	\$ -	\$ -	\$ -		
			\$ 155,677	\$ 160,287	\$ 160,287	0.19%	
650	Beautification						
	540	Materials & Supplies	\$ 25,000	\$ 29,586	\$ 29,586		
			\$ 25,000	\$ 29,586	\$ 29,586	0.03%	
691	Historical Buildings						
	520	Purchase of Services	\$ 20,200	\$ 23,200	\$ 23,200		
			\$ 20,200	\$ 23,200	\$ 23,200	0.03%	
	Total Recreation & Resources		\$ 1,294,481	\$ 1,320,136	\$ 1,320,136	1.53%	2.0%
720	Debt & Interest						
	590	Debt Service	\$ 7,513,308	\$ 8,417,125	\$ 8,417,125	9.74%	
			\$ 7,513,308	\$ 8,417,125	\$ 8,417,125	9.74%	12.0%
911	Plymouth County Retirement						
	512	Other Personal Services	\$ 5,326,418	\$ 5,875,196	\$ 5,875,196	6.80%	
912	Workers' Compensation						
	515	Employee Benefits	\$ 210,000	\$ 523,715	\$ 523,715	0.61%	
913	Unemployment Insurance						
	515	Employee Benefits	\$ 242,875	\$ 130,000	\$ 130,000	0.15%	
914	Contributory Group Insurance						
	515	Employee Benefits	\$ 6,265,804	\$ 6,461,034	\$ 6,461,034	7.48%	
916	Federal Taxes						
	515	Employee Benefits	\$ 780,637	\$ 811,862	\$ 811,862	0.94%	
	Total Employee Benefits		\$ 12,825,734	\$ 13,801,807	\$ 13,801,807	15.98%	7.6%
	Total General Fund		\$ 81,404,617	\$ 86,391,415	\$ 86,391,415	100.00%	6.1%

ARTICLE 5. Waterways Enterprise Fund

Personal Services	\$ 436,481
Other Expenses	\$ 656,737
Total	\$ 1,093,218

ARTICLE 6. Golf Course Enterprise Fund

Personal Services	\$ 236,979
Other Expenses	\$ 1,113,770
Total	\$ 1,350,749

ARTICLE 7. Wastewater Enterprise Fund

Personal Services	\$ 590,807
Other Expenses	\$ 2,936,010
Total	\$ 3,526,817

ARTICLE 8. Transfer Station Enterprise Fund

Personal Services	\$ 280,789
Other Expenses	\$ 1,081,370
Total	\$ 1,362,159

ARTICLE 9. Water Enterprise Fund

Personal Services	\$ 1,156,289
Other Expenses	\$ 4,771,878
Total	\$ 5,928,167

Mr. Westort made a motion to approve the enterprise fund budget articles #5, #6, #7, #8 and #9 as written which was seconded by Mr. Gilmore and voted unanimously in favor (9-0) by roll call vote; Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes.

Mr. McGuiggin said he would write up articles #5 and #6. Mr. Kelly assigned articles #7 and #8 to Mr. Westort and article #9 to Ms. Seidel. He also assigned article #10 to Mr. Heineman and article #11 to Ms. Metro.

ARTICLE 12. Community Preservation

1. \$226,641 From Community Preservation FY 2022 estimated revenues, to be reserved for the creation and support of Community Housing consistent with the Act;
2. \$226,641 From Community Preservation FY 2022 estimated revenues, to be reserved for the acquisition and preservation of Historic Resources consistent with the Act;

3. \$226,641 From Community Preservation FY 2022 estimated revenues, to be reserved for acquisition and preservation of Open Space consistent with the Act;
4. \$56,660 From Community Preservation FY 2022 estimated revenues, for Administrative Expense of the Community Preservation Committee;
5. \$334,764 From Community Preservation FY 2022 estimated revenues and premiums reserved for payment of debt relevant to the Athletic Field Renovation Project voted as Article 12 ATM 04/2019;
6. \$100,000 For Community Housing Purposes — Emergency Rental Assistance Program;
7. \$5,600 For Recreation Purposes — Cedar Point Bench Replacement;
8. \$30,000 For Recreation Purposes – Trail Parking and Access Additional Funding;
9. \$100,000 For Recreation Purposes – Thoreau’s Way Library Green Space;
10. \$77,660 For Recreation Purposes – MBTA Berm Trail Crossings Design/Permitting;

Mr. Kelly asked Ms. Holt to explain the changes to the Community Preservation article. She noted that the Select Board’s application to the Community Preservation Committee for the acquisition of the Chief Justice Cushing property had been withdrawn. Mr. Boudreau noted that if the land was acquired with non-CPC funds it would be available for other purposes including a new water treatment plant. Mr. Westort asked if the MBTA Berm project was Recreation or Open Space. Mr. Heineman pointed out that it is not open space as it is not for the acquisition or preservation of open space. Ms. Holt confirmed that the Community Preservation Committee categorized it as recreation.

Mr. Kelly made a motion to approve Article 12 as written which was seconded by Mr. Gilmore and voted in favor (8-1) by roll call vote; Mr. Kelly-yes, Mr. Westort-no, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes. Mr. Gilmore agreed to write up the article.

ARTICLE 13. Community Preservation Act Reconciliations

Mr. Kelly made a motion to approve Article 13 as written which was seconded by Mr. McGuiggin and voted unanimously in favor (9-0) Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes. Mr. Gilmore agreed to write up the article.

ARTICLE 14. Debt Authorization for the South Shore Regional Vocational School District (South Shore Regional Vocational Technical High School)

Mr. Kelly made a motion to approve Article 14 as written which was seconded by Ms. Metro.

Mr. Westort noted that Scituate is paying more to be a member than if it was paying tuition and now the community was being asked to pay more for capital improvements. He stated he supports the regional school but it should be on a tuition basis. Mr. Gilmore noted that since our students would be attending the school the roof should be repaired. Ms. Metro noted that it was our responsibility as this is the only vocational facility available in the area. Discussion continued amongst members briefly including the need to involve the School Committee about whether to remain members rather than move to a tuition based model.

The motion was voted in favor (7-2) by roll call vote; Mr. Kelly-yes, Mr. Westort-no, Mr. McGuiggin-no, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes. Mr. Kelly asked Ms. Seidel to write up the article.

Mr. Kelly asked Ms. Ferguson to write up articles #15, #16 and #17. He asked Ms. Seidel to write up article #18.

ARTICLE 19. Land Acquisition – Cowings Cove

Mr. Kelly made a motion to approve Article 19 as written which was seconded by Mr. McGuiggin.

Mr. Boudreau explained that this land is off Summer Street in Norwell and lies in Norwell and Scituate. It is currently owned by the Maxwell Trust. The Trust wanted to give it to the Town and just be reimbursed for the legal costs in relationship to the property. The cost would be paid by the Water Enterprise fund.

The motion was voted unanimously in favor (9-0) Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes. Mr. Kelly asked Ms. Metro to write up the article.

ARTICLE 20. Land Acquisition – Chief Justice Cushing Highway

Mr. Kelly made a motion to approve Article 20 as written which was seconded by Ms. Metro.

Mr. Kelly noted that the Advisory Committee did not know if the Conservation Commission was supportive of the acquisition in this manner. Mr. Heineman asked about the funding source and Mr. Boudreau answered it was general fund borrowing within the limit. Ms. Ferguson asked for confirmation that this property was to obtain municipal land which later could be put into conservation or be available for other municipal purposes. Mr. Boudreau responded that the town had very little municipal land it could use for municipal purposes. Mr. Gilmore noted that town meeting could amend the article to put it into conservation. Ms. Russo commented that the

Community Preservation Committee had shared concerns about the impact of development on the drainage issues at the property.

The motion was voted unanimously in favor (7-2) by roll call vote; Mr. Kelly-yes, Mr. Westort-no, Mr. McGuiggin-yes, Mr. Heineman-no, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes. Mr. Kelly asked Ms. Seidel to write up the article.

ARTICLE 21. Acceptance of Public Way – Deer Common Drive

Mr. Kelly made a motion to approve Article 21 as written which was seconded by Ms. Metro.

Mr. Westort and Mr. Heineman asked if the road was up to standards and reviewed to which Mr. Boudreau responded in the affirmative that the Street Acceptance Committee had recommended acceptance.

The motion was voted unanimously in favor (9-0) by roll call vote; Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes. Mr. Kelly asked Mr. Gilmore to write up the article.

ARTICLE 22. General Bylaw Amendment – Revolving Funds

Mr. Kelly made a motion to approve Article 22 as written which was seconded by Ms. Metro. The motion was voted unanimously in favor (9-0) by roll call vote; Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes. Mr. Kelly asked Ms. Russo to write up the article.

ARTICLE 23. General Bylaw Amendment – Waterways - Sections 30920 and 30930

Mr. Kelly made a motion to approve Article 23 which was seconded by Mr. McGuiggin.

Ms. Seidel asked what was involved in obtaining a tie-up permit from the Harbormaster. Mr. Boudreau said they could radio into the Harbormaster's Office to obtain a permit. Mr. Westort asked if it was typical for someone to rent a slip. Mr. Boudreau said no, it has to be through the Harbormaster. Mr. McGuiggin noted that this would make the harbor more accessible to users.

The motion was voted unanimously in favor (9-0) by roll call vote; Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes. Mr. Kelly asked Mr. McGuiggin to write up the article.

ARTICLE 24. General Bylaw Amendment – Water Conservation - Section 30660

Mr. Kelly made a motion to approve Article 24 which was seconded by Ms. Russo. The motion was voted majority in favor (8-1) by roll call vote; Mr. Kelly-yes, Mr. Westort-no, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes. Mr. Kelly asked Mr. Gilmore to write up the article.

ARTICLE 25. Zoning Bylaw Amendment – North Scituate, Village Center & Neighborhood District (VCN) and VCN Housekeeping

Mr. Kelly made a motion to approve Article 25 which was seconded by Mr. McGuiggin. The motion was voted unanimously in favor (9-0) Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes. Mr. Heineman volunteered to write up the article.

ARTICLE 26. Zoning Bylaw Amendment – Signs (Section 710)

Mr. Kelly made a motion to approve Article 26 which was seconded by Mr. Westort. Mr. Gilmore noted he was against the article as written. Mr. Heineman stated that the article as written is bad form as he had previously shared with the Committee. He noted that the Town had an unconstitutional bylaw for three years and is not enforcing it and the Town should not adopt this bylaw and it should not be passed. Mr. Kelly asked if the Committee could be amended and Ms. Holt said no. Mr. Heineman went over his concerns including the need for someone that wins a primary election to have to pull down their signs for a few days as the amendment is proposed and the waiver of that requirement by the Zoning Board of Appeals could be arbitrary depending on the sign.

The motion was defeated by roll call vote (1-8) Mr. Kelly-no, Mr. Westort-yes, Mr. McGuiggin-no, Mr. Heineman-no, Ms. Metro-no, Ms. Seidel-no, Ms. Russo-no, Ms. Ferguson-no and Mr. Gilmore-no. Mr. Kelly asked Mr. Heineman to write up the article.

ARTICLE 27. Zoning Bylaw Amendment – Fair Housing and Affordability Standards (Section 754)

Mr. Kelly made a motion to approve Article 27 which was seconded by Ms. Metro. The motion was voted in favor (7-2) Mr. Kelly-yes, Mr. Westort-no, Mr. McGuiggin-no, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes. Mr. Metro volunteered to write up the article. Mr. Westort said he voted no as to made it not cost effective for developers. Mr. McGuiggin said he had similar concerns to Mr. Westort.

ARTICLE 28. Grant of Easement – 337 First Parish Road

Mr. Kelly made a motion to approve Article 28 which was seconded by Ms. Metro.

Mr. Heineman asked what would happen if Article 28 was not approved and if it would need to go back to court and Mr. Boudreau responded in the affirmative.

The motion was voted unanimously in favor (9-0) by roll call vote; Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes. Mr. McGuiggin volunteered to write up the article.

ARTICLE 29. Release of Easement

Mr. Kelly made a motion to approve Article 29 which was seconded by Ms. Russo. The motion was voted unanimously in favor (9-0) by roll call vote; Mr. Kelly-yes, Mr. Westort-yes, Mr. McGuiggin-yes, Mr. Heineman-yes, Ms. Metro-yes, Ms. Seidel-yes, Ms. Russo-yes, Ms. Ferguson-yes and Mr. Gilmore-yes. Ms. Seidel volunteered to write up the article.

ARTICLE 30. Petition – Water Conservation Mandates and Rebate Program

Mr. Kelly made a motion to approve Article 30 which was seconded by Mr. Westort.

Mr. Kelly commented that is non-binding. Mr. Heineman noted that it would be binding. Mr. Heineman asked for more information about how the rebate program would work and Mr. Boudreau responded that it was not clear. He noted that the other issues and that the idea was good but not necessarily workable and needs to be re-worked with the Water Resources Committee's input. Mr. Gilmore pointed out that the article does not create a rebate program and that would have to be done separately.

The motion was defeated by roll call vote (3-6); Mr. Kelly-yes, Mr. Westort-no, Mr. McGuiggin-no, Mr. Heineman-no, Ms. Metro-no, Ms. Seidel-no, Ms. Russo-yes, Ms. Ferguson-no and Mr. Gilmore-yes.

Mr. Heineman made a motion to re-vote the article which was seconded by Ms. Metro as the vote seemed to be unclear. The motion was defeated by roll call vote (3-6); Mr. Kelly-yes, Mr. Westort-no, Mr. McGuiggin-no, Mr. Heineman-no, Ms. Metro-no, Ms. Seidel-no, Ms. Russo-yes, Ms. Ferguson-no and Mr. Gilmore-yes.

Several members noted their objection was not the substance of the article but the composition of the article. Ms. Ferguson volunteered to write up the article.

Discussion about how to represent the dissenting opinions in the write-ups was discussed by the members.

Mr. Heineman made a motion that if there is a minority opinion of more than three members the write-up should include a sentence or two relevant to the concerns of those members.

Mr. Westort that it was not fair when the vote only has one or more dissenting views. **Mr. Kelly made an amendment which he subsequently withdrew.** Mr. Gilmore objected to a change in the method of the reporting of the votes of the Committee as the Committee is a recommending body and not a dissenting body. **Mr. Heineman retracted his motion.**

Ms. Holt supplied the date of March 26th as the deadline for making the Advisory Committee booklet available. Mr. Kelly asked that write-ups be sent to the chair and Ms. Holt by March 16th and that copies of the redlined zoning bylaw be made available at the back of the hall.

Mr. Kelly made a motion to adjourn the meeting which was seconded by Mr. Gilmore at 9:26 p.m.; the Committee voted unanimously in favor (9-0) to adjourn by roll call vote; Mr. Kelly-yes, Ms. Russo-yes, Ms. Ferguson-yes, Ms. Metro-yes, Mr. McGuiggin-yes, Mr. Westort-yes, Mr. Gilmore-yes, Mr. Heineman-yes and Ms. Seidel-yes.

Respectfully Submitted,

Nancy Holt
Recorder