

**TOWN OF SCITUATE, MASSACHUSETTS  
WATERWAYS COMMISSION**



**MEETING MINUTES  
Waterways Commission  
Wednesday, October 6, 2021  
7:00 pm  
Scituate Maritime Center  
119 Edward Foster Road  
Scituate, MA 02066**

**Commission Members Present:** Chairperson; Mike Gibbons, Scituate Harbormaster; Stephen Mone, Brian Kelly, David Friedman, Vice Chairperson; Rick Murray, Craig Rosenquist, David Sincoski, Howie Kreutzberg, Dave Haley, Steve Guard; Associate member, Brian Cronin; Associate member, T.J. Malvesti; Associate member

**Also in Attendance:** Recording Secretary; Alicia Anthony, Officer Brendan McAuley, SPD Selectboard Liaison; Maura Curran, Steve O'Donohue of Scituate Yacht Club

**Chairperson Gibbons called the meeting to order at 7:03 P.M. Brian Kelly seconded the motion and it was voted unanimously (9-0).**

**Chairperson Gibbons asked for a motion to be made to approve the October 6, 2021 Meeting Agenda. Dave Friedman made a motion which was seconded by Brian Kelly and voted unanimously in favor (9-0).**

**Chairperson Gibbons asked for a motion to be made to approve the July 7, 2021 meeting minutes. Rick Murray made a motion which was seconded by Brian Kelly and voted unanimously in favor (9-0).**

**Chairperson Gibbons asked for a motion to be made to approve the September 1, 2021 meeting minutes. Dave Friedman made a motion which was seconded by Brian Kelly and voted unanimously in favor (9-0).**

**General Discussion:**

**Introduction of New Waterways Commission Members**

Chairperson Gibbons informed the board that T.J Malvesti has been added to the commission as an associate member. Going on to say that there is now a total of four associates; Brian Cronin, Steve Guard, David Dineen and T.J. Malvesti.

## **Letter to USCG Regarding Closure of Scituate's Seasonal CG Station**

Chairperson Gibbons reported that Town Administrator, Jim Boudreau did a great job getting everyone in town on board and putting on good press. He stated that he heard back on Friday and it looks like it's going to stay open. Chairperson Gibbons thanked Brian Kelly for putting together 95% of the letter. Also saying that the letter emailed in for the Federal Mandate Process had a positive outcome.

## **Harbormaster Report – Stephen Mone**

### **A. River Updates**

Harbormaster Mone said that things are going well. He has put up the sign for boats to be removed by the 15<sup>th</sup> at the marinas. Harbormaster Mone reported that the deicers are getting ready to be deployed and that they'll be bundling up the fingers once all of the boats are removed. He also stated that de-icers/water circulators will be tested in place to make sure the water is moving in all areas of the Marina.

Brian Kelly asked Harbormaster Mone if this was the first year doing this at Cole Parkway to which Mr. Mone replied it was. Mr. Kelly asked if he'd have enough and Mr. Mone stated that he does. Mr. Kelly then asked if Mr. Mone would have any extras. Mr. Mone responded saying that he put more in from funds the spare issue. Dave Friedman asked if the electrical issues have all been solved, to which Mr. Mone replied they have, even on the main marina. Harbormaster Mone went on to say that this was replaced in 2019. These are 100 milli amps at the branch circuit and Harbormaster Mone reported that one tripped in the first week but there have been no issues since it was reset. He went on to say that the risk is only when the electricity is going down. There isn't a need for deicers because the water is moving. Mr. Mone stated he turns them off when it is above 27 degrees and turns on for an hour or so if needed in the morning. Dave Friedman commended the Harbormaster's management on this.

### **B. CPM Marina Grant Request**

Harbormaster Mone reported that the grant request is just about complete with the final edits being done. He went on to say that this will be emailed to Seaport, which needs to be in by November 1, 2021. He is looking to secure one million dollars from them to secure the docks, this would be a FY23 grant.

A discussion was then had regarding the pilings in the dock. Harbormaster Mone said that he won't get connected ones at the end of the piling as to help hold the marina in place. He went on to say that The Army Core of Engineers own five of them and he's had a sixth made and installed which was signed off by The Army Core. Mr. Mone reported that the document is now at NOA and he is hoping to get their approval soon.

### **C. Wi-Fi for Harbor**

Harbormaster Mone reported that he reached out to Town of Scituate's IT Director, Mike Minchello and stated that it looks like the town won't support Wi-

Fi in the harbor and this will need to go out for a bid type process. Chairperson Gibbons reminded the board that Harbormaster Mone had put temporary repairs in but it was still in question who had originally put this in and who is responsible for this cost. Harbormaster Mone stated that Mr. Minchello is in contact with a company that is offering free Wi-Fi in the area. Going on to say that boaters would be charged after 1-2 hours of use, which may be a fair trade off if the quality is better.

**D. Harbor Dredge Permitting**

Harbormaster Mone stated that once the Cole Parkway grant is done, they'll start working on the Harbor dredge permitting.

**E. South River Dredge**

Harbormaster Mone started off by saying that he has his staff patrolling the rivers, and things are relatively quiet and going well down there. He then discussed that the Comprehensive Dredge Permit is only for permitting and grants for dredging are needed prior. Mr. Mone reported that there is \$55,000 for capital planning and \$250,000 for the South River dredging. \$94,000 is still needed; \$40,000 for the comprehensive dredge and \$54,000 for the Harbor dredge. Brian Kelly stated that this can't all be pulled out of retained earnings. He went on to say that there will be a need to come up with \$250 -\$270,000. Mr. Kelly said that assuming the grant is approved, up to \$250,000 will be affordable for the dredge permit.

**F. Invite to Officials for Harbor Visit**

Harbormaster Mone reported to the board that he has sent out an invite request to the Lieutenant Governor and is now waiting for her to come up with a date. He went on to say that once a date is agreed upon, invites to everyone else can go out.

**G. Season Wrap-Up**

Harbormaster Mone started off by saying that there is a new parking area across from TK's. He said he is currently working on two other grants and is working with Ross Kefler and Mr. France from DMF. Harbormaster Mone submitted a request for \$15,000 for ramps and for engineering design as well as for a second pump out station at the Jericho Ramp dock. This would allow recreational fisherman to pump out prior to retrieval. The grant through Fishing and Boating Access is ok'd permitting that the Army Core approves. Mr. Mone has a hearing with Conservation on the 18<sup>th</sup>. He went on to say that there are different projects. Saying that the \$15,000 on the pump would come out of the total \$75,000 and would pay for float and piling. Mr. Mone is asking The Clean Vessel act for \$60,000 which would be split 80/20 if approved. Brian Kelly asked why The Scituate Harbor Master was not running a pump out boat at the end of season. Mr. Mone responded saying that he doesn't have enough staff at this time to be doing this routinely. Chairperson Gibbons suggested that hopefully the Harbormaster will be better staffed next year with the pandemic behind us. The parking lot will be a second stage project with Fishing and Boating, Craig Rosenquist stated that he would like to combine the two projects if possible.

**Old Business:**

**A. Small Vessel Management and Access**

- **Racking for Paddle Craft**

It was discussed that Harbormaster Mone, Dave Sincoski, and Selectboard Liaison, Maura Curran would meet to figure out where this project is going to fall.

- **Jericho Ramp Area Improvements**

The board agreed that no further discussion was need on the Jericho Ramp Area Improvements as this was touched upon earlier in the meeting.

**B. Financial update – Brian Kelly**

- **Retained Earnings**

Mr. Kelly reminded the board that at the last meeting it was estimated to be under \$450,000 in retained earnings. He went on to say that the audited earning had come in at \$472,000.

**New Business:**

**A. Annual Nominations and Vote for Commission Chairperson and Vice Chairperson**

Chairperson Gibbons stated that as it is required to vote on the positions of Chair and Vice Chair every year, he would like to ask for nominations or interest for the upcoming term.

Mr. Gibbons was nominated by several board members to keep the role of Chairperson, to which he agreed. Brian Kelly offered to continue helping with the board's financial parts which Mr. Gibbons agreed was a huge help. Rick Murray was also nominated to continue his role of Vice Chairperson and accepted.

**Rick Murray made a nomination for Mike Gibbons to remain the Chairperson of The Waterways Commission, which Dave Friedman seconded and it was unanimously voted in favor (9-0).**

Dave Sincoski (yes)  
Craig Rosenquist (yes)  
Dave Friedman (yes)  
Stephen Mone (yes)  
Howie Kreutzberg (yes)  
Mike Gibbons (yes)  
Rick Murray (yes)  
Brian Kelly (yes)  
Dave Haley (yes)

**Dave Friedman made a nomination for Rick Murray to remain the Vice Chairperson of The Waterways Commission, which was seconded by Brian Kelly and it was unanimously voted in favor (9-0).**

Dave Sincoski (yes)  
Craig Rosenquist (yes)  
Dave Friedman (yes)  
Stephen Mone (yes)  
Howie Kreutzberg (yes)  
Mike Gibbons (yes)

**Rick Murray (yes)**

**Brian Kelly (yes)**

**Dave Haley (yes)**

**B. Scituate Yacht Club Discussion on Winter Dock Storage**

Prior to this discussion, Scituate Yacht Club members Dave Freidman, Brian Kelly and Rick Murray excused themselves, and Associate Member, Steve Guard stated that he wouldn't be participating in the discussion or presentation as he is also a Yacht Club member.

Steve O'Donohue of Scituate Harbor Yacht Club spoke, saying that the club would like to propose to the board the possibility of moving their main floats in to the inner harbor under the guidance of Harbormaster Mone. Mr. O'Donohue said that they have a big project coming up and prestaging space is needed. He went on to say that maybe this year could be a dry run and if it worked out, this could be done in the future as well. Mr. O'Donohue stated that he would have Keith in the harbor mooring to monitor their docks throughout the winter and boaters will not have access. He would plan to move their boats back over in the late winter months as he anticipates the project to be complete by May 1. It was then discussed the need for insurance to be in place and put in to a contract. It was said that a fee paid to the Waterways would need to be agreed upon. This fee could be renegotiated after this season if it is decided to continue in future years. Harbormaster Mone stated that his only concern is being guaranteed to have the Club's boats out by May 1 so that he can get his area back up and running. All agreed that settling on a move out date of April 30<sup>th</sup> or as designated by the Harbormaster. It was also agreed that if Harbormaster Mone needs space for boats during storms it would be at his discretion and any storm damages would each party's responsibility as it currently is. Harbormaster Mone stated that another positive to this agreement would be needing less deicers as there would be more area covered. The two parties agreed to work together and give it a shot, agreeing that \$3,000 is a fair amount to start with for the service. It was then recommended that the Selectboard take action after The Waterways makes their decisions tonight.

**Chairperson Gibbons made a motion to support the proposal by the Yacht Club to provide the storage for their docks (1280 linear feet) within the Scituate Marine Park Water Basin for a fee of \$3,000 for the 2021/2022 winter dock storage season subject to proposed contract review by the town. This was seconded by Howie Kreutzberg and voted unanimously in favor (6-0).**

**Dave Sincoski (yes)**

**Craig Rosenquist (yes)**

**Stephen Mone (yes)**

**Chairperson Mike Gibbons (yes)**

**Howie Kreutzberg (yes)**

**Dave Haley (yes)**

**Participant Q&A**

None to discuss.

**Chairperson Gibbons made a motion to adjourn the meeting at 8:34 P.M. which was seconded by Dave Sincoski and voted unanimously in favor (8-0).**