

Town of Scituate  
RFP – Electronic Optical Scanning Vote Tabulators and Related  
Questions and Answers

*Question 1: Are you seeking a bid for 7 tabulator/scanners complete with ballot boxes or 6 scanners with ballot boxes and 1 scanner to serve as a backup without a ballot box?*

***Reply: The Town is seeking a bid for 7 tabulators and 6 ballot boxes.***

*Question 2: Regarding Comparative Evaluation Criteria #3 Power Management you state: Highly Advantageous – Tabulator configured so as to never lose power for 12 hours in case of power outage. Would you consider the 12 hour battery backup to be provided as an option and not a requirement? Can we list any additional external UPS system as optional? We will provide pricing for the 12 hour battery backup; however, can it be listed as an option not a requirement?*

***Reply: The inability to provide something in the comparative evaluation criteria does not invalidate the proposal and the power management criteria will not be altered. Pricing sheet requires a price on a battery back-up, it does not specify whether internal or external.***

*Question 3: Regarding Minimum Criteria #7 you state: The proposer's ballot box must be capable of being stacked 4 high and Comparative Evaluation Criteria #7 Ballot Box Format you state: Highly Advantageous – 3 or more separate sections within ballot box. Would it be permissible to bid both ballot boxes- the plastic ballot box that meets the requirement of being stacked 4 high and the steel ballot box that meets the requirement of having 3 or more separate sections?*

***Reply: Proposer must supply a bid for the item that meets minimum requirements.***

*Question 4: The Certificate of Non-Collusion and Tax Compliance form was not included in the original RFP. Can you please provide this form to complete?*

***Reply: The Certificate of Non-Collusion is covered on the second page of the Price Form in the RFP packet. (See second paragraph.)***

***The Tax Compliance form is the Certification as to Payment of State Taxes page, also in the packet (The page before the Certificate of Liability Insurance.)***