

Public Facilities Master Plan Steering Committee

Tuesday, June 25, 2013

SHCB - 7:00 p.m.

Minutes

The meeting was called to order at 7:05 p.m. and the following members were present: Patricia Vinchesi, Town Administrator, Karen Pritchard, Chair, Doug Anderson, At-Large, Craig Mutter, At Large Appointee, Richard Hebert, School Committee Representative, Marla Minier Library, Richard Mitchell, Council on Aging, Jacqueline Carr, Public Building Commission, Bill Limbacher, Planning, Kevin Kelly, Facilities Director.

1.) Department head Interview reports were given for the following and by the following:

- Town Accountants- Pritchard
- Fire - Pritchard
- Public Works- Mutter
- Waste Water Treatment Plant – Mutter
- Building Commissioner- Limbacher
- IT – Anderson
- BOH – Anderson
- Assessor – Carr
- Veterans Services – Minier
- Treasurer – Minier
- Conservation – Mitchell
- Highway & Grounds – Hebert

2.) Discussion on any Alternative Approaches to be considered toward the Master Plan.

3.) Determine Date for tours of Hingham Town hall (July 16, 5:00 p.) and Duxbury Police Station (July 21, 9:00 a.)

4.) Kelly provided brief update on MSBA process and notification of July 9, presentation of proposed layout of “New Gates” by Durkee Brown.

5.) Kelly lead a tour of SHCB.