

LIBRARY TRUSTEE MINUTES

Monday, July 13, 2015

Attendance: Kevin Carleton, Carol Sullivan-Hanley, Chris Mirarchi, Karen Canfield, Jay Swartz, Sheila Kukstis and Jessi Finnie

The meeting was called to order at 7:35pm

Approval of Minutes: The minutes for June 22, 2015 were approved with minor corrections.

Selection of Officers: The following roster was unanimously accepted: Kevin Carleton, Trustee Chairman and Carol Sullivan-Hanley, Trustee Secretary

Foundation update: A fundraising gala is scheduled for November 7, 2015. There are three items to raffle at Heritage Days: a scooter, an I watch and two tickets to the gala. Two new members were approved as members of SLF, Peter Lincoln and Storme Sockelhoffer

Director's Reports

Updates on 44 Jericho Road

- a. The roof at 44 Jericho continues to leak. There is a plan for the entire roof to be replaced in the fall of 2015
- b. As of July 10, 2015, additional wiring is being done to support the front desk, the director's office and the reference desk. Both the phone company and the Town's IT department are working on this
- c. Lighting work is also being done in hallways and the children's room
- d. An anti-fatigue mat and stools for sitting have been ordered for the circulation desk
- e. As of July 7, 2015, continued HVAC work is being done to assure air conditioning throughout
- f. Wireless network is experiencing a variety of IT issues and a meeting with the Town's IT Director, FTC (OCLN's tech company) and the OCLN Director is to be scheduled in the near future

Building Project Update

- a. General contractor bids are in as of July 7, 2015 and there is a tentative bidder, Castanga Construction, is being researched. Their bid, at \$8,488,000., needs to be approved by the Town administration and the Board of Selectmen. There were a total of six bids.
- b. The surplus at 85 Branch Street has been posted in the Scituate Mariner. Viewing will occur on July 18, 2015 from 9-11am. Pick-up will occur on July 25, 2015 between 9-11am

- c. The Town Administrator is assembling a subcommittee for interior design of the library and the public safety building. She is looking for volunteers.
- d. Groundbreaking to be determined

Next meeting will be August 10, 2015

Adjourned 8:20pm