



**Advisory Commission Meeting Minutes
Thursday, January 23, 2014
Scituate Library
7:00 pm**

Committee members in attendance:

Mark Sandham
Karen Connolly
Jamie Gilmore
Frank Judge
Bob Nelson
Maura Curran

Committee Members Absent:

Anthony Antoniello
Mike Westort
Geoff Burns

Also Present:

Nancy Holt
Mark Patterson
Pam Avitable
Kathleen Curran

1. Meeting Called to Order – By Chair Maura Curran at 7:00 PM
2. Acceptance of agenda–accepted unanimously.
3. 2015 Budget Review

Waterways Budget submitted by Mark Patterson

- Mark updated the team that the dredging will commence in FY15 in the South River. Currently the commercial pier has received funding for repair, bids are under review and work will begin in March of 2014.
- A goal has been set to increase FY15 transient boating by 10%. Waterways plans to achieve this goal by networking and charging for temporary tie up. The town is offering a 10% off slip fee by partnering with other marinas.
- Mark was asked whether or not it was time to raise the mooring rates / docking fees to maintain revenue / expense ratio. Mark indicated that the BOS would be reviewing that option.

Town Clerk budget presented by Kathleen Curran

- Kathleen updated the team that reorganization started in 2012 by Betty Foster and is on going. The archives have had a security system and fire alarm system installed. The department is underway with a computer upgrade to have all archives computerized.
- Increase in Support Services is due to the Clerk's office has asked for additional \$8500.00 for the special town election for upcoming MSBA project.
- Kathleen informed the team that there are currently 2000 unlicensed dogs in the

town; this is a significant loss in funds that the office is focused on recouping.

Treasure collector / Tax foreclosure presented by Pam Avitable

- Pam informed the team that the Town hall has been transferred to a semi-weekly payroll system. Treasurer's office is focused on improving the collection process; returned checks/ school fees.
- Ambulance billing is a new line item within the treasure's line representing payment to Comstar for ambulance collection services. This line item accounts for \$40k increase over last year, moved from another line.
- The office has a 90% collection rate on taxes.
- Office is also handling benefit transactions/information for all town and school employees adding to workload.

4. New Business

There was no new business to report.

Next meeting: Thursday January 30, 2014 at the Scituate Town Library

Adjournment. The meeting was adjourned at 8:55 PM, motion one by Karen Connolly 2nd by Bob Nelson.

Respectfully submitted,

Lindsey DeSimone, Recording Secretary

Submitted on 1.28.14