

**MEETING MINUTES
BOARD OF SELECTMEN
June 21, 2016**

Present: Martin J. O'Toole, Chairman, Anthony V. Vegnani, Shawn Harris

Patricia Vinchesi, Town Administrator

Not in attendance at start of meeting: John Danehey

Not in attendance: Maura Curran

The Meeting was called to order at 7:04 p.m.

Acceptance of Agenda

Mr. Harris made a MOTION to accept the agenda for June 21, 2016. Second by Mr. Vegnani, all in favor. Unanimous vote (3-0).

WALK INS – Mr. Gary Shone, 340 Chief Justice Cushing Highway, and His Dad was a vet in WWII and lived in Scituate for over 60 years. He would like his Dad to be buried next to his brother in the Veterans cemetery. The current policy is preventing this from happening because his Dad was not a Scituate resident at the time of his passing. The Selectmen will be reviewing this policy at the next meeting.

Acceptance of Gift to Scituate Recreation, Jennifer Vitelli, Co-Director, Scituate Recreation Mr. James Gilmartin and Family, Tracy Johnston, Chairman, Scituate CORSE Foundation and Jennifer Vitelli, Co-Director Scituate Recreation came before the Board of Selectmen to present a donation to the Recreation Department. Scituate Recreation in collaboration with CORSE has developed a pilot Counselor in training program where teen students (entering HS +) with and without special needs have the appropriate skill-building, training and experience opportunities in current summer recreation programs that will build their skills and confidence to hopefully someday work for Scituate Recreation or other job opportunities. This pilot will be focused on the Young People and Morning Adventure summer day camps. Volunteers for Little People and CORSE All Stars Day camps will be included in the Orientation Program as well. This will consist of a mandatory training program for these camp volunteers as well as a volunteer director who will be on site to assist with teaching, guiding and feedback on volunteer responsibilities for Morning Adventures and Young People. CORSE has partnered with the Gilmartin Family to fund this innovative new program for this summer. Mr. Gilmartin gave a brief presentation and is donating these funds on behalf of his father and children to benefit children in our community. Ms. Johnston said CORSE has partnered with Scituate Recreation for the past 10 years to bring programs and opportunities for children with all abilities. CORSE is excited about this program for the next generation of teens in our community to partner with children of all abilities. Thirty three children attended the first training program and are really excited.

The total donation is \$5,350

Gilmartin Family donated \$2,000
CORSE Foundation donated \$3,350

Mr. John Danehey joined the meeting at 7:10 p.m.

Mr. Danehey said while growing up, his sister had disabilities and there were no programs available. CORSE is one of the only programs in the Commonwealth of MA that started in 2006. CORSE again is filling a void in the community to energize the next generation. The Board thanked Scituate Recreation, CORSE and the Gilmartin family for making this program available to the youth of Scituate.

Move to accept the donation from the Gilmartin Family and the Scituate CORSE Foundation in the amount of \$5,350 to support the Scituate Recreation pilot volunteer training program. Motion by Mr. Harris Second by Mr. Vegnani Unanimous Vote (4-0)

REPORT OF THE TOWN ADMINISTRATOR

- General Update

Ms. Vinchesi thanked Mr. Bangert for filling in for her while she was on vacation.

Two kayakers capsized on Minot Beach and thank you to the fire department, police department and the harbormaster's office for their prompt response and rescue last Friday. This was along with assistance from the Coast Guard and the Cohasset Harbormaster. In the next few months there will be new fire and police department recruits coming into the departments. Elmer Pooler grew up in Scituate and served this community 1989-2003 and 20 years as the assistant harbormaster for a total of 34 years. Brad White and friends will take Elmer Pooler's casket for a final cruise around the harbor to the jetty for a cannon ball salute and flower drop.

Jim Toomey of Murphy, Hesse, Toomey and Lehane is retiring July 1, 2016. Mr. Toomey is here so we can publicly acknowledge and thank him for his work over the years. He has been our town counsel since 2007. It has been a pleasure to work with Mr. Toomey. We will miss him and we wish him a wonderful retirement. Mr. Harris, Mr. O'Toole, Mr. Vegnani and Mr. Danehey said Mr. Toomey has a vast knowledge in municipal law and he was a pleasure to work with over the years. Prior counsel was really inaccessible and Mr. Toomey was always available for the Town and a pleasure to work with. Mr. Toomey's service was invaluable.

Mr. Toomey said it is special when you represent your own town. We are blessed in this town with a very talented professional staff. There are a lot of volunteers on boards that do a lot of good work in this community and we are very fortunate.

The Town Administrator paid tribute to Jennifer Vitelli, Co-Recreation Director who started in June 1992 and will be leaving her position on June 24, 2016 before that, Jennifer was a part time

recreation employee for a total of 28 years with the Town. Neil Duggan, our building commissioner will be retiring the end of June. Neil started in 1994 and has worked for the Town of Scituate for 22 years. Neil would be the first one to rally and gather inspectors to protect our community during severe weather storms. Each of the Selectmen praised both Ms. Vitelli and Mr. Duggan for their years of dedicated service to the Town of Scituate. Mr. Vegnani, Mr. O'Toole, Mr. Danehey and Mr. Harris praised the work of Jennifer Vitelli and Neil Duggan and said they are two very valuable employees who will be dearly missed. The Selectmen outlined some of the highlights of their accomplishments in the Recreation and Building Departments. Mr. Duggan said it was a great honor to serve the Town of Scituate and work with so many wonderful volunteers on our boards and committees and town personnel. Mr. Duggan recognized his staff for their dedicated service. Mr. Duggan is very proud of his six grandchildren and happy they can see this video recorded tape when they are older. Ms. Vitelli said it is a blessing to be able to do a job that you love for many years. To come to work every day and make a positive impact on the community is a source of pride. Ms. Vitelli feels so fortunate to be able to take the recreation department to where it is today. To hear from past recreation staff who say it has shaped who they are today was very touching. Ms. Vitelli is so proud of the people she works with and knows they will do a great job.

Nancy Holt said we have received five reimbursements from FEMA from February 2012-2015 in the amount of \$284,990.42 and we expect two more reimbursements for cleanup reimbursement. This is a difficult process to get reimbursed. We have open claims in excess of \$9.3M for revetment infrastructure, damaged seawalls and road repairs.

DPW PROJECTS, Kevin Cafferty, DPW Director

1. 2017 10 Wheel Mack Dump Truck Contract \$159,978.62

The DPW is looking to replace the truck that caught on fire. The bids are priced off of the State of MA bid list. This is a volume discount and a very good price.

Move that the Board of Selectmen award the contract to supply a 2017 Mack10 wheel dump truck to Ballard Truck Center of Avon, Ma. for \$159,978.82. Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (4-0)

2. Rehab of 505 feet of concrete seawall and revetment Contract \$2,483,700

Mr. Cafferty discussed the bids for the seawall. The DPW visited some current jobs of the bidders to look at the quality of their work. The DPW will be overseeing the project.

Half of this money will be borrowed and ½ is grant money approved at Town meeting. These are the first two projects we are doing with the grants.

Move that the Board of Selectmen award the contract to provide construction services associated with the rehabilitation of 505 feet of concrete seawall located between 11th Avenue and Kenneth Road on Oceanside Drive to RC&D Incorporated of Pawtucket, Rhode Island, RI. for \$2,483,700.00. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (4-0)

Scituate Adaptive Building Reuse Committee (SABRC), Karen Pritchard, Chair and Doug Brown, Durkee, Brown, Viveiros & Werenfels Architects

1. **PRESENTATION/DISCUSSION** Ms. Pritchard announced that the committee was here this evening to present their findings and recommendations. The SABRC prepared a presentation for review with the Board of Selectmen. The presentation titled “Options and Recommendations for the Re-use of the Gates School, Senior Center and Town Hall Complex”.

Mr. Vegnani asked how much land was at Gates and Larry Guilmette, SABRC representative, said there is 17.38 acres of land. From a commercial developers standpoint they would not be interested in the Gates building just the land. The SABRC believes option 1 is the best choice for the Gates School. Ms. Pritchard said we have to go to the next step to determine the actual cost of renovating Gates and building a new senior center.

Doug Brown of Durkee Brown provided a copy of the presentation prior to the meeting and will review this with the Board of Selectmen tonight. Conceptual designs were completed based on studying the best location for the senior center. Originally they expected the senior center as one of the wings.

John Catlin of Catlin & Petrovick reviewed plans for the new senior center that were developed. There was not enough space in the wings of the Gates school to accommodate the needs of the senior programming. The new senior center includes two floors with an elevator and stairs. Even though the senior center is in a separate building you just walk across the campus. Mr. Brown said the final scope still needs to be developed and the costs cannot be accurately reflected until this is completed. Mr. Brown said to create an accurate cost estimate the project needs to go to the next step schematic design. The size is 14,500 square feet for the proposed senior center. Ballpark for the senior center is about \$435 a square foot or \$5.8M is Wellesley’s center. The existing Gates building is 74,000 square feet (without the A and C wings). Mr. Vegnani said the senior center is the #1 need for the Town. Mr. O’Toole said this is very well done. Mr. Danehey said we need to know the numbers. The senior center building itself is projected at \$6.8M for the new senior center. Mr. Danehey asked the cost for the

schematic plans. Mr. Brown will get the Selectmen the cost for the schematic plan in a week or so. Mr. Brown believes that the Town Hall/Recreation renovation will be somewhere in the \$200K-\$300K per square foot range. Mr. Vegnani said we're talking about a \$30M project right now. Do the seniors want to risk not getting approved because of the large scope of the project? Or do the seniors want to consider doing a stand-alone senior center? This will need to be discussed.

Gordon Price, 38 Mann Lot Road said the existing Gates building would not be an appropriate space for the senior center. He likes the stand alone center. If there is a commitment to put the senior center there then there will need to be a commitment to the whole project. There is a great desire with the seniors to move forward with the senior center.

Ms. Vinchesi said CPC can help reduce the cost of the Gates renovation by millions of dollars. The Town of Needham is going through a town hall renovation and part of it is being funded by CPC. For the public safety building there was a feasibility study on three sites. We could look at some other sites for the senior center and see what the costs are at another location. There is some soft money that we can use very quickly looking at three sites with pros and cons.

Bob DeLorenzo, Victory Lane said two options were presented. Given the fact that there may be other site locations for the senior center, option 2 is a choice as well. Costs should be determined for option 2.

Mr. Danehey said we need to know the costs to renovate Gates. Ms. Pritchard said every time you add an option you add costs for the schematic plans. Mr. Catlin said he would be very cautious about throwing around the numbers which we don't know yet. Ms. Pritchard said there may be another option with Gates to tear the building down. Mr. Harris said he thinks the gym is being used a lot. The cost to leave the building empty is \$65K-\$70K not including the insurance costs, which could be double. Mr. Guilmette said at a minimum it will be \$1 a square foot to maintain. Operations, maintenance and the roof are costly. The longer the building sits vacant the more it will cost to renovate. It could be three times the \$65K cost.

Mr. Harris asked if we could move the cell tower. Ms. Vinchesi said the lease expires in 2022 and it will cost \$400-500K to move the cell tower. Mr. Vegnani said the building can't sit there. Ruth Stevens, 42 Lawson Terrace said the whole site does not look big enough to her and the intersection is one of the worst in town. Mr. Brown said there will need to be a traffic study for this location. The current Town Hall has 70 spots right now and this will double in the proposed location. Ruth Kelly 450 Country Way asked where is First Parish Road. Mr. Danehey pointed it out on the map. Residents were concerned

with the intersection at the Gates property. Susan Varney, Old Forge Road asked if there was a separate senior center in another location would it still be \$8M. Mr. Danehey said it depends on the site development work required. One advantage of the campus site is the availability of options for spillover parking.

2. FOLLOW UP/NEXT STEPS

Mr. Vegnani said he does not want to spend money for a site plan at Gates. He would like to look at other locations for the senior center. Mr. Danehey asked what are the costs for option 2 from the SABRC? What are the costs for other senior center locations? Mr. Harris asked to discuss this at a future meeting. Mr. Price was hoping the Board would say go ahead with the next steps to get the schematic plan. Mr. O’Toole said we don’t have all the information to spend the money to go ahead with a schematic plan. Mr. Harris asked what it would cost to come up with the plan. Mr. Brown said \$100K for the whole complex. It would require a lot of input from the Town and a lot of decisions would need to be made. The Selectmen would like to think about this and discuss at their next meeting.

New Board & Committee Applicants

Bylaw Review	Recreation
Cable Television	Waterways
Conservation Commission	Water Resources Commission
Public Building Commission	Commission on Disabilities

Invited for interviews by the Board of Selectmen:

- Jacqueline Carr is interested in serving on the Recreation Commission and currently serves on the Public Buildings Commission for the past 4 years. She is interested in working on projects with fields and other recreation programs.
- Dan Fennelly is interested in serving on the Recreation Commission and has been involved in youth sports for over 30 years. In Scituate Dan has been the president of Scituate Little League for the past 8 years. His goal is to make sports enjoyable for the children and he would like to expand the role further than baseball. Mr. Fennelly is currently serving on the sub-committee for field use.
- Athena Brodsky is interested in serving on the Commission on Disabilities she can help the commission given that she is disabled and she can identify places that need to be worked on for people with disabilities. The COD meets once a month and she can make those meetings. Ms. Brodsky gave several examples where she has positively impacted changes for people with disabilities.
- Bob DeLorenzo would like to participate on the Cable Television committee. He said that the cable television committee can inform the residents and it is an important tool.

- Tom Clark said the Cable Television committee is important to have access to credible information and factual knowledge. With SCTV the potential is enormous and the staff is excellent. Mr. Clark said he has done a lot of cable and digital broadcasts from a strategic standpoint.
- Michael Clark has a real passion for open space in Scituate. He would like to be considered for the Conservation Commission. He is a professional engineer practicing in this area all the time. He has attended the coastal meetings in Scituate. He would like to put the Town in the best position. There would be no conflict because Mr. Clark does not practice in Scituate.
- Shirley Musto lives on Glades Road and has a lot of family that lives on wetlands and previously served 8 ½ years on the conservation commission. Ms. Musto said she has the knowledge and would like to be part of the commission. Ms. Musto feels the laws are being broken all the time.
- Matthew Mitchell has practiced law for 25 years. He has done a lot of wetlands work. Mr. Mitchell's practice now is mostly insurance work. There is no potential for conflict of interest. He is very familiar with the bylaws and he knows a lot about the Town of Scituate and just moved back.
- Stephanie Holland is part of the SABRC currently. Her background is in engineering and project management. She is interested in serving on the Public Building Commission.
- Jay Murray's first choice is the Veterans Services committee and he served in the marine's. He grew up participating in town sports and recreation programs so his second choice would be the recreation commission. Lastly he is interested in the beach commission also.
- Tom McShane has lived in town for over 8 years. His background is in public service and his expertise is in the environmental field. He applied for committee's that he thought was a good fit. Mr. McShane was involved with CPC at the state level since inception. He worked for the state with land bank legislation before CPC started. He then moved into environmental advocacy. He has never served on a CPC committee in the past. Mr. Danehey asked what his philosophy is regarding funding on CPC. Mr. McShane said he would look at the town priorities and have reasons to fund projects and nothing is an automatic approval.
- Paul Murphy has lived in town for 37 years and loves the harbor. Mr. Murphy is a pleasure boater with a mooring in town. He is a member of the Satuit Boat Club. There are some changes in the mooring regulations and he would like input to that. There are a lot of concerns of boaters and he would like to communicate the needs of boaters. Mr. Murphy feels it is a good thing to change the mooring regulations. He would like to be an advocate for the harbor and the people who use the harbor as pleasure boats. Mr. Murphy has attended waterways meetings

regularly and would like to be considered for Waterways as a member. He is really happy with the sailing program in Town and believes we can do more.

- Brian Kelly has lived in Scituate for 32 years and has a recreational boat in the harbor and is a member of Scituate Harbor Yacht Club. Mr. Kelly would like to serve on Waterways. Mr. Kelly just retired in September and will have more time to get involved. The harbor is a wonderful resource that we have. Mr. Kelly has concerns about the rivers and the harbor. He has attended meetings but the last meeting was cancelled. He helped raise funds for the maritime center. His children worked for recreation for many years and he would like to ensure our sailing programs continue. It is important for the lobstermen to be able to keep their moorings and he is in support of our local fishermen.
- David Friedman is currently on CPC but would like to be considered for Waterways. Mr. Friedman feels this is our greatest asset and he frequently attends waterways meetings. He sees the dysfunction that is going on with the mooring process. Mr. Friedman served on the Advisory Committee and Capital Planning years ago.
- Deborah Smith-Mooney said water is near and dear to her. She has worked with Mr. Clarkson and the Water Resources Committee a few years ago. She now has the time to spend to work on this committee. Ms. Smith-Mooney has worked for the DEP and has resolved issues and she is interested in serving on the Water Resources Commission. The diversion structure on Old Oaken Bucket Road was twice tried to put on the map as a tributary and it was put back to the way it should have been.

Water Conservation Plan, John Clarkeson, Chairman, Water Resources Commission

Mr. Clarkeson said there are key issues to focus on for the next 5-6 years. The commission looks forward to approval by the Selectmen. Mr. Clarkeson thanked Caroline Keefe for her work on this presentation who just graduated from Villanova and now has a job. Mr. Vegnani said he is concerned with section 2.4.3 recommendations regarding budget planning. Ms. Vinchesi said she needs to see what DOR allows. Rain barrels are not a bad thing. Put some dishwashing soap in the top of the rain barrel and you will not get mosquitos. Mr. Vegnani said we have restrictions now in place. Mr. Clarkeson will work together with Cushing School and an in ground tank connected to the irrigation system would be the best option.

Move to approve the Scituate Water Resources Commission Conservation Plan dated March, 2016. Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (4-0)

OLD BUSINESS:

1. National Grid Easement, Scituate Town Library

John Christiansen representing Daedalus said there was a problem with the original easement and we need to revote the easement because a parcel of land was not included in the original.

Move that the Board of Selectmen grant an Electric Easement to National Grid for Scituate Town Library at 85 Branch Street. Motion by Shawn Harris second by Mr. Vegnani Unanimous Vote (4-0)

NEW BUSINESS:

1. One Day Wine & Malt Licenses

- a. Riva @ SMC 6/25/16 11 a.m. – 3:00 p.m. for Bridal Shower
Move that the Board of Selectmen approve a One-Day Wine & Malt license to Riva Restaurant on 6/25/16 from 11 a.m. to 3 p.m. at the Scituate Maritime Center for a bridal shower. Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (4-0)
- b. Riva @ SMC 7/1/16 4:00 p.m. – 9:00 p.m. for Rehearsal Dinner
Move that the Board of Selectmen approve a One-Day Wine & Malt license to Riva Restaurant on 7/1/16 from 4-9 p.m. at the Scituate Maritime Center for a rehearsal dinner. Motion by Mr. Danehey second by Mr. Vegnani Unanimous Vote (4-0)
- c. Riva @ SMC 8/20/16 3:00 p.m. – 8:00 p.m. for Wedding
Move that the Board of Selectmen approve a One-Day Wine & Malt license to Riva Restaurant on 8/20/16 from 3 - 8 p.m. at the Scituate Maritime Center for a wedding. Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (4-0)
- d. Riva @ SMC 10/1/16 1:00 p.m. – 7:00 p.m. for Birthday Party
Move that the Board of Selectmen approve a One-Day Wine & Malt license to Riva Restaurant on 10/1/16 from 1-7 p.m. at the Scituate Maritime Center for a birthday party. Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (4-0)

2. Board & Committee Appointments

The Selectmen asked that the remaining board and committee appointments on this agenda are tabled to the next meeting.

Bylaw Review	Recreation
Cable Television	Waterways
Conservation Commission	Water Resources Commission
Public Building Commission	Zoning Board
Commission on Disabilities	Constable Renewal
Board of Health Renewal	Beautification Renewal
North River Commission Renewal	South Shore Coalition Renewal
Economic Development Commission Renewal	

The Board of Selectmen decided to vote in some applicants that were interviewed this evening and tabled the remaining board and committee renewals and applicants to a future Selectmen meeting.

Move to appoint Darryn Campbell to the by law review committee for a term of 3 years or until a successor is named. Motion by Mr. Danehey second by Mr. Vegnani Unanimous Vote (4-0)

Move to appoint Bob DeLorenzo to the cable television committee for a term of 3 years or until a successor is named. Motion by Mr. Harris second by Mr. Danehey Unanimous Vote (4-0)

Move to appoint Tom Clark to the cable television committee for a term of 3 years or until a successor is named. Motion by Mr. Harris second by Mr. Danehey Unanimous Vote (4-0)

Move to appoint Dan Fennelly to the recreation commission for a term of 3 years or until a successor is named. Motion by Mr. Vegnani second by Mr. Danehey Unanimous Vote (4-0)

Move to appoint Jacqueline Carr to the recreation commission for a term of 3 years or until a successor is named. Motion by Mr. Vegnani second by Mr. Danehey Unanimous Vote (4-0)

Move to appoint Athena Brodsky to the commission on disabilities for a term of 3 years or until a successor is named. Motion by Mr. Vegnani second by Mr. Danehey Unanimous Vote (4-0)

3. **Board of Selectmen Liaison Positions** – this is tabled until the next Board of Selectmen meeting.

OTHER BUSINESS:

1. Correspondence

2. Acceptance of Meeting Minutes

Move that the Board of Selectmen approve the meeting minutes for the June 7, 2016 Board of Selectmen Meeting. Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (4-0)

3. Adjournment and Signing of Documents

Mr. O'Toole, Chairman, declares that an open meeting may have a detrimental effect on the negotiating position of the body and would recommend moving into executive session. The Board will not return to open session.

Move that the Board of Selectmen go into Executive Session at 11:09 p.m. to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body – Hegner Motion by Mr. Danehey Second by Mr. Harris

Roll call vote:

O'Toole yes

Vegnani yes

Danehey yes

Harris yes

Respectfully Submitted,

Lorraine Devin
Recorder

List of Documents for June 21, 2016 Board of Selectmen Meeting

- Agenda
- Upcoming Meetings and Events
- Town Administrator Items pending

Board of Selectmen Meeting Minutes for June 21, 2016

BOARD OF SELECTMEN

Martin J. O'Toole, Chairman

Anthony V. Vegnani, Vice Chairman

Maura C. Curran, Clerk

John F. Danehey

Shawn Harris