

**MEETING MINUTES
BOARD OF SELECTMEN
June 7, 2016**

Present: Anthony Vegnani, Chairman, John Danehey, Maura Curran, Shawn Harris, Martin O'Toole

Al Bangert, Acting Town Administrator
Patricia Vinchesi, Town Administrator not in attendance

The Meeting was called to order at 7:02 p.m.

Acceptance of Agenda

Mr. Danehey made a motion to accept the agenda for June 7, 2016. Second by Mr. Harris, all in favor. Unanimous vote (5-0).

REORGANIZATION OF THE BOARD OF SELECTMEN

The Board of Selectmen will reorganize the board for the upcoming year.

Mr. Danehey made a motion to nominate Maura Curran as the Clerk. Second by Mr. Harris. Unanimous Vote (5-0)

Mr. Harris made a motion to nominate Anthony Vegnani as the Vice Chair. Second by Ms. Curran. Unanimous Vote (5-0)

Mr. Harris made a motion to nominate Martin O'Toole as the Chairman. Second by Ms. Curran. Unanimous Vote (5-0)

Mr. Harris and Mr. Danehey thanked Mr. Vegnani for his service for the past year. They noted his excellent communication skills and leadership.

Mr. O'Toole asked the public to provide respect to the Board of Selectmen. Mr. O'Toole also explained office hours are available prior to each Selectmen meeting if anyone would like one on one time with a Selectmen beginning at 5:30 p.m. – 6:45 p.m. The Selectmen meeting schedule is available on the Town of Scituate website on the Board of Selectmen page. Come to the Selectmen's office or call for an appointment.

REPORT OF THE TOWN ADMINISTRATOR

- Jon LeMieux the OPM for the Public Safety Complex will provide you with an update on the project later in the meeting, so I won't comment on this topic.
- There will be an important presentation on coastal erosion and recommended alternatives for protecting each section of the shoreline next Thursday, June 16th at 6PM in the HS cafeteria. John Ramsey from Applied Coastal Research will discuss options, costs, benefits and challenges. John Danehey will be introducing the speaker. Mr. Danehey asked for the final report prior to this meeting.
- High School Graduation is this Friday, June 10th. The DPW has been straight-out getting the grounds in top-notch shape for this important event.
- For the second year in a row the Town has been awarded Certificates for Excellence in Financial Reporting by the Government Finance Officers Association of the US & Canada. In addition to recognition of the Town's commitment to openly communicate a

clear financial picture, the Association singled out Nancy Holt and Patricia Vinchesi for their role in meeting the requirements of this award.

- At the Board's meeting in two weeks, the Adaptive Building Reuse Committee will present their analysis and recommendations for Gates, the Police Station, the First Parish Fire Station, Town Hall and the Senior Center.
- The refurbished Town Pier will be dedicated in an event on Friday, June 24th at 2pm. Light refreshments will be served. This is a private event by invitation only.
- The Selectmen asked Mr. Bangert to review Stockbridge Road to Brook Street. Mr. Cafferty said this will be paved in the fall. Mr. Vegnani asked for repairs to be done by DPW to Country Way.
- Fire Chief Murphy is here to introduce a newly promoted member of his staff and brief you on a couple of important grants we've received. Chief:
 - Lieutenant Jeff Downing was recently promoted. Jeff is an outstanding paramedic and firefighter. He began in November of 2004. The Board congratulated Lt. Downing and gave him a standing ovation.
 - Scituate Fire Department Grant Awards - John Murphy, Fire Chief
Chief Murphy said the Self-contained breathing apparatus grant that the towns of Hull, Hingham, Cohasset and Norwell teamed with Scituate on was awarded and we all became recipients of this regional grant. Deputy Elliott and Lt. Cash should be thanked for their efforts on this grant. The second grant received is for a gear washer and dryer to prevent the toxins from staying on the gear and prevent long term exposure to fire fighters. The total grants are about \$240,000. Last year the portable radios were replaced by a grant. This helps take the burden off the tax payers. The new washer and dryer will be received to install at the new public safety building.
 - The Memorial Day fire on Baileys Island Road the nearest hydrant was 1500 feet away. Residents were trapped in the house under heavy smoke. Scituate responded right away and executed flawlessly, knocked the fire down with zero visibility they found the woman and transported her immediately while delivering medical care on route. The five personnel were Captain Brian McGowan, Lieutenant Eric Norlin, Firefighters Richard Dehn, Matthew Regan and Thomas Hernan. In addition the Selectmen recognized police officer Jason Rhodes for his assistance at the scene. The Selectmen thanked everyone involved and congratulated them on a job well done.

SCHEDULED ITEMS:

Outdoor Entertainment Permits

1. Florence Clougherty, 5 Hillside Road

Grace's sister is getting married on September 3rd

Grace Clougherty, 5 Hillside Road for a private party on 9/3/16 with a DJ from 6 p.m. to 12 a.m. motion by Mr. Vegnani second by Mr. Danehey Unanimous Vote 5-0

2. Anthony Bramblett, 167 Turner Road

Joanne Nardel 152 Mann Lot Road represented Anthony Bramblett at the Selectmen meeting. This is her son's wedding with 45 people a small wedding.

Anthony Bramblett, 167 Turner Road for a private party on 8/20/16 with a DJ from 4 p.m. to 11 p.m. Motion by Mr. Vegnani Second by Ms. Curran Unanimous Vote (5-0)

Pedicab License Approval, Connor & Penn Giovanucci

Connor and Penn provided a copy of information to each of the Selectmen showing pictures of the pedicab along with some marketing materials. As a third generation family in Humarock they have thought of different ideas to start a business. They have decided to start a pedicab business in Humarock. This will cut down on people drinking and driving and be better for the environment. Penn and Connor have decided to charge no fee and their payment will be tips based. People will text for a ride and be picked up. The route and application were approved by the Scituate Police Department. Licensing Officer Gerry O'Brien was in attendance at the meeting.

Move that the Board of Selectmen approve a pedicab license for Christopher V. Giovanucci with pedicab services provided in the Humarock area of Scituate through December 31, 2016. Motion by Mr. Danehey Second by Mr. Harris Unanimous (5-0)

Knights of Columbus Carnival Special Event, Bill Limbacher, Knights of Columbus

The carnival will be the same as last year and there are no changes. The Selectmen asked Chief Murphy if he approves of the fireworks and he said no issues.

Move to approve a Special Event Permit to William Limbacher for the K of C Carnival from July 18 to July 23rd. Motion by Mr. Danehey Second by Ms. Curran Unanimous Vote (5-0)

Public Safety Complex Update, Jon Lemieux, Vertex OPM

Mr. Lemieux provided a handout of his presentation to the Board of Selectmen.

He is here tonight to give the board a project update. Out of 97 Requests for information from the contractor only 3 remain open. The project remains on budget. Mr. Lemieux showed photographs with progress made to date.

Board & Committee Appointments

Move to appoint the following individuals for a term of one year or until a successor is named:

- Agent of Veterans Benefits - Donald Knapp
- Affirmative Action Officer – Stephen Salk
- Archivist – Betty Foster
- Citizen Representative to the Scholarship committee – Judith Byrne-Ariel

- Custodian of Tax Title Property – Pamela Avitabile
- Custodian of Veterans Graves – Donald Knapp
- Fair Housing Officer – Patricia Vinchesi
- Fence Viewer – Paul Murphy
- Field Driver – Neil Duggan
- Licensing Agent – Sgt. Gerald O’Brien
- Local Auction Permit Agent – Pamela Avitabile
- Massachusetts Bay Transportation Authority – Al Bangert
- Massachusetts Port Authority Advisory Committee Representative – Gary Banks
- Logan Airport Community Advisory Committee Representative – Gary Banks
- Metropolitan Area Planning Council – Patricia Vinchesi and Al Bangert as Alternate Member
- South Shore Recycling Cooperative – Sean McCarthy
- South Shore Regional School District Representative – John T. Manning
- State Ethics Commission – Patricia Vinchesi
- Surveyor of Lumber/Measurer of Wood and Bark – Al Bangert
- Town Accountant/Finance Director – Nancy Holt
- Assistant Town Accountant – Mary Sancinito
- Tree Warden – George Story
- Treasurer/Collector – Pamela Avitabile

Motion by Mr. VeVegnani Second by Mr. Danehey Unanimous Vote (5-0)

Move to appoint John F. Danehey to the Plymouth County Advisory Board for a term of one year or until a successor is named. Motion by Mr. Vegnani Second by Ms. Curran Unanimous Vote (5-0)

Traffic Rules and Regulations

Move to appoint Dorothy Cook to the Traffic Rules and Regulations Committee for a term of one year or until a successor is named.

Move to appoint Officer Taylor Billings to the Traffic Rules and Regulations Committee for a term of one year or until a successor is named.

General Obligation Bond Anticipation Notes, Pam Avitabile, Treasurer/Collector

Ms. Avitabile reviewed the Bond Anticipation Notes that need to be reviewed and approved by the Board of Selectmen. Mr. Danehey asked Ms. Holt why the dredging goes so far back and hasn’t been done up to this point. Ms. Holt said this is an ongoing project and this has been an authorization on the books. Mr. Danehey asked if we were using the sand from the dredging at Humarock. Ms. Holt said this sand was spoken for already. There is discussion on other sand to be used for beach nourishment.

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Scituate, Massachusetts, certify that at a meeting of the board held June 7, 2016, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: to approve the sale of a \$5,720,000 2.00% percent General Obligation Bond Anticipation Note (the “Note”) of the Town dated June 17, 2016, and payable February 3, 2017, to TD Securities at par and accrued interest plus a premium of \$45,302.40.

Further Voted: that in connection with the marketing and sale of the Note, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 24, 2016, and a final Official Statement dated May 31, 2016, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Note for the benefit of the holders of the Note from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the agenda for the meeting, a copy of which is attached hereto, was posted on the bulletin board of the town at least 24 hours before the meeting in compliance with Section 7-11 of the Town Charter.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours

in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Note were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Motion by Ms. Curran Second by Mr. Danehey Unanimous Vote (5-0)

Ambulance Charge Abatements, Nancy Holt, Town Accountant/Finance Director and John Murphy, Fire Chief

Ms. Holt asked the board to review the single oldest year that is still on the books for ambulance charges. Last year the board abated \$154,000. This request is less than 15% of the receivables. We have made every effort to collect this money. There may be some that are uncollectible ongoing. We are capped at what we can collect from Medicare patients.

Move to approve the recommended abatements for all outstanding ambulance charges from FY 2012 and selected FY 2013 through FY 2016 charges as listed in the total amount of \$107,212.34. Motion by Mr. Harris Second by Mr. Danehey Unanimous Vote (5-0)

Award Contracts, Al Bangert, Director of Special Projects

1. Street Lights, \$93,195.26

This is a project that was authorized last year by the Board of Selectmen. Our street lighting costs will be significantly reduced. We will manage the street lights through a third party and have a maintenance contract that will be managed by DPW. All contracts were signed. This was authorized at town meeting in April, 2012. This is the purchase of the 1600 street lights around town. Once we own the lights we have our third party contractor, Ameresco, who will dispose of the obsolete fixtures and install new fixtures, replace bulbs, etc. These are LED lights. We will buy the brightest bulbs but they can be dimmed.

Move that the Board of Selectmen authorize the payment of \$ 93,195.26 to National Grid for the purpose of purchasing the street lighting system. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (5-0)

2. Traffic Signal Public Safety Complex, \$81,951.50

Mr. Bangert said this is a traffic signal for the public safety complex. The engineering cost of getting the permit is a very extensive process that was completed in early May. We received bids to construct the signal. The funding comes from Chapter 90 funds and they will be installed November 1, 2016. Mr. Harris said this is not a full traffic light, just when emergency vehicles need to get out on Route 3A.

Move that the Board of Selectmen award the contract to install an Emergency Vehicle Traffic Signal at the Public safety Building (Contract 16-HW-11) to Bell Traffic Signal Maintenance Co. of East Weymouth, MA in the amount of \$ 81,951.50. Motion by Mr. Danehey Second by Ms, Curran Unanimous Vote (5-0)

NEW BUSINESS:

1. Renewal of Parking Lot License in Humarock, Davis
Move to approve a parking lot license thru the period of Dec. 31, 2016 for the Humarock location at Mansfield Road Motion by Mr. Danehey Second by Mr. Vegnani Unanimous Vote (5-0)

2. One Day Wine & Malt Licenses
 - a. Hospitable Hostess on 6/26 @ SMC 12:00 – 4:00 p.m. for 80th Birthday
Move that the Board of Selectmen approve a one day wine & malt license to Hospitable Hostess at the Scituate Maritime Center on June 26, 2016 from 12:00 to 4:00 p.m. for a birthday party. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

 - b. Hospitable Hostess on 6/11 @ SMC 7:00 – 11:00 p.m. for private event
Move that the Board of Selectmen approve a one day wine & malt license to Hospitable Hostess at the Scituate Maritime Center on June 11, 2016 from 7:00 to 11:00 p.m. for a private event. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (5-0)

 - c. Taylor Made Bartending on 6/19 @ SMC 11:30 a.m. – 4:30 p.m. for shower
Move that the Board of Selectmen approve a one day wine & malt license to Taylor Made Bartenders at the Scituate Maritime Center on June 19, 2016 from 11:30 to 4:30 p.m. for a Bridal Shower. Motion by Mr. Danehey Second by Mr. Vegnani Unanimous Vote (5-0)

3. Board of Selectmen Liaison Positions
The board will postpone this to the June 21st meeting.

4. Establishment of Town of Scituate Committees
 - a. Educational Fund Committee
 - b. Scholarship Fund CommitteeMr. Vegnani asked that these committees be added to our Board and Committee list.

OTHER BUSINESS:

1. Correspondence
Division of Marine Fisheries
Private Event - Dedication of Scituate Town Pier and acknowledgment of local fishermen.
Comcast Channel changes July 28, 2016

2. Acceptance of Meeting Minutes

Move that the Board of Selectmen approve the meeting minutes for the May 24, 2016 Board of Selectmen Meeting. Motion by Mr. Danehey Second by Mr. Vegnani Ms. Curran abstained from voting since she was not present at the meeting. Unanimous Vote (4-0)

Mr. Vegnani asked why the old school busses are being stored at Hatherly. Residents are not happy that they are there. Nancy Holt will check with the Business Manager at Scituate High School.

Mr. Vegnani and the Selectmen thanked Chris Kennedy and Kennedy's Garden Center employees for their donation and hard work on the rotary.

Mr. Vegnani wanted to thank everyone involved in the Memorial Day festivities particularly Don Knapp and all involved. Mr. O'Toole said the service was done very well.

All the Scituate High School boys and girls spring sports made the playoffs. This Friday is graduation at the High School. Mr. Vegnani thanked the teachers and staffs at the schools and the DPW for making the grounds look great.

Ms. Curran said June 16, 2016 is the Coastal Resiliency Meeting from 6-8 p.m. at the Scituate High School cafeteria.

Saturday June, 11, 2016 is the Fashion Truck Festival in Cole Parkway and everyone should check it out.

Mr. O'Toole said Ron Lackey was a very good man and recently passed away.

3. Adjournment and Signing of Documents

Motion to adjourn at 8:48 p.m. by Mr. Danehey second by Mr. Harris Unanimous Vote (5-0)

Respectfully Submitted,

Lorraine Devin
Recorder

List of Documents for June 7, 2016 Board of Selectmen Meeting

- Agenda
- Upcoming Meetings and Events
- Town Administrator Items pending
- Outdoor Entertainment Permits
 - Florence Clougherty 5 Hillside Road
 - Anthony Bramblett 167 Turner Road
- Pedicab License Approval
- Special Event Knights of Columbus Carnival July 18th-23rd, 2016
- Presentation Scituate Public Safety Building
- Board & Committee Appointments
- General Obligations Bond Anticipation Notes (BAN)
- Abatement of Prior year ambulance charges
- Streetlights Project
- Public Safety Building Traffic Signal
- Parking Lot License Renewal
- One Day Wine & Malt Licenses (3)
- Selectmen Liaison List
- Educational and Scholarship Funds information
- Correspondence
 - XFINITY/Comcast
 - Article “Legislators, Baker clash over funding for climatologist” Eagle Tribune
 - ABCC Hearing Decision Front Street Liquor Inc. dba Scituate Package Store
 - Invitation to Dedication of Scituate Town Pier and Fishermen Recognition Celebration
 - Invitation from EDC to meet with consultant regarding Greenbush Village
- Board of Selectmen Meeting Minutes for May 24, 2016

Board of Selectmen Meeting Minutes for June 7, 2016

BOARD OF SELECTMEN

Martin J. O'Toole, Chairman

Anthony V. Vegnani, Vice Chairman

Maura C. Curran, Clerk

John F. Danehey

Shawn Harris