

**MEETING MINUTES
BOARD OF SELECTMEN
May 10, 2016**

Present: Anthony Vegnani, Chairman, John Danehey, Maura Curran, Shawn Harris, Martin O’Toole

Patricia Vinchesi, Town Administrator

The Meeting was called to order at 7:02 p.m.

Acceptance of Agenda

Mr. Harris made a MOTION to accept the agenda for May 10, 2016. Second by Mr. O’Toole, all in favor. Unanimous vote (4-0).

WALK INS – Jen Geoghegan, 65 Common Street is a member of the Jenkins School Council. The flashing school zone lights have been malfunctioning throughout the 2015-2016 school year. When the lights do not flash on a consistent basis drivers do not pay attention. Flashing lights on Vinal Avenue remain non-functioning. Ms. Geoghegan was at the School Committee meeting last evening and attended the TR&R meeting and spoke to the DPW Director. Daylight savings time is consistently a problem at all flashing lights at every school system. The Board of Selectmen agrees and asked the Town Administrator to investigate this issue.

REPORT OF THE TOWN ADMINISTRATOR, Patricia Vinchesi

- Public Facilities Update

Drone image of the Public Safety Building was posted and we will do that for the library soon. There was a change order for the concrete slab and other than that things are moving along nicely. There was a long meeting today regarding the Public Safety Complex regarding the PA system and telecommunications. The Middle School is moving along and the school is still working out traffic flow. The Town is aware of the traffic flow issue.

- General Update

The Hoarding Task Force arranged a lecture on 4/30/16, “Declutter Your Life” seminar and over 40 people attended. Board and Committee night was a great turnout from Board & Committee members and the Town Administrator thanked Lorraine Devin and Michele Seghezzi. We had a visit from students from China and held a small gathering for them. This is an exchange program with the High School. Mr. Ball reminded Ms. Vinchesi that there is a sister city relationship with a school in England as well. Pizza Palooza is tomorrow night at 5:30 at Scituate High School.

- FEMA Update

We received the FEMA letter of final determination and we need to accept by November 4, 2016. There are still some flaws in the maps. Ms. Vinchesi spoke with Woods Hole Group and FEMA agreed to let them send in comments at a cost of

\$5,000 for each town. The Town of Scituate has 25.5 transects which is more than other communities and will cost the Town \$56,000. We have spent \$25,000-\$30,000 to date along with the time of many Town employees. Mr. Vegnani said we have to pass the maps at Town meeting and residents cannot let their flood insurance lapse. We have received the final letter of determination.

Mr. Ball thanked the Town Administrator, the Selectmen and Town Employees who have worked on this issue. Ms. Vinchesi has been very responsive in working with the Coastal Coalition. There are two issues; 1. Those who are now in the flood zone for the first time must buy the preferred risk policy. They need the new policy in place 60 days before the new maps take effect. Residents must talk to their insurance provider and pay attention. The maps of 2012 are the maps currently in effect and should be used. Mr. Danehey asked if the preferred risk policy is only for one year. Mr. Ball said it buys you a few years. Mr. O'Toole asked if homeowners would receive a gradual increase. Mr. Ball said yes that is why residents need to purchase the preferred risk policy. It is not a good idea to drop the flood insurance policy. It will impact the future sale of your home since the buyer will have to pay a very high price for flood insurance. 2. The Coastal Coalition will work closely with the Town of Scituate to inform residents about the maps and insurance.

Ms. Curran asked if made sense to collect a group to gather and make recommendations to improve the traffic flow at the High School for September. Ms. Vinchesi recommended that this meeting take place before the end of June to plan for September.

SCHEDULED ITEMS:

Granite Stone Memorial, Dave Ball, President, Scituate Historical Society

Lynn and Dave Crocker, Dave Marchesi and Allison Short attended also on behalf of the historical society. Mr. Ball explained to the Selectmen the idea of the memorial and how it came to be. The Historical Society has made the decision to donate the Granite Stone Memorial. Mr. Crocker explained how Jim Howard of WRUL was passionate about this project. Mr. Ball has met with Patrick Gallivan of the Conservation Commission and has his approval for this project. Mr. Vegnani said his only concern is the chance of damage with very large storms. Mr. Ball thinks it will be okay. All of the Selectmen agreed it was beautiful and very well done. Mr. Vegnani asked when it may be done. The Historical Society is aiming for July 2016.

**Move to accept the Granite Stone Memorial donation from the Scituate Historical Society to commemorate the grounding of the Etrusco at Cedar Point in 1956.
Motion by Mr. Danehey second by Mr. Harris (Unanimous Vote 5-0)**

National Grid Pole Petition 12 Pondview Ave. Extension, Kevin Cafferty, Director DPW & Jim Huxley, Engineer, National Grid

Mr. Huxley explained the installation of the new pole at 12 Pondview Ave Extension. There is a massive tree there so it needed to be moved down a few feet.

Move to approve National Grid Plan #21170344 for NGRID to install a new Pole #7 with anchor 82' west of Pole #6 in order to supply new electrical service to a new house at #12 Pondview Ave Extension. Motion by Mr. Danehey second by Ms. Curran Unanimous Vote (5-0)

Donation of Sunscreen Dispenser, Tom DeCoste

Mr. DeCoste is involved each year with the Melanoma Foundation who works hard to protect people from cancer. Mr. DeCoste applied for sunscreen dispensers through the Knights of Columbus. His application was accepted and he was granted two dispensers. One will be put at the Knights of Columbus pool. Mr. Vegnani thinks it is a great idea and raises awareness of skin cancer. Mr. Danehey said these are the types of things that make our town so special and appreciates Mr. DeCoste bringing this to Scituate. Ms. Curran is a stage 4 Melanoma survivor and is willing to help in any way she can. Dave McKay was a customer of Mr. DeCoste and he passed away from a serious battle with Melanoma and that is what drives him to do this for the community. Mr. Vegnani really appreciates Mr. DeCoste offering to take care of refills.

Move to accept the sunscreen dispenser and lotion donation from Mr. Tom DeCoste for use at the Scituate Harbormasters Cole Parkway Marina. Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)

Presentation/Discussion: South Shore Peer Recovery Pilot Program, Michael Stewart, Chief of Police, John Kimmett, Recovery Coach & Board of Directors South Shore Peer Recovery, and Annmarie Galvin, FACTS

Ms. Galvin and Mr. Kimmett shared some statistics and information with the Board and members of the audience. Chief Stewart said we are helping people that have needed these services for many, many years. The Board of Selectmen thanked Ms. Galvin, Mr. Kimmett, Chief Stewart and all involved for the excellent work that is being done in our community.

Special Event America's Cup Replica Tour, Bill Schmid

Bill Schmid 33 Egypt Beach Road spoke with the ship to review some facts and figures. Mr. Schmid provided an overview of the special event describing the sailboat replica of the America and the desire to bring this to Scituate Harbor. The sail will be from Scituate to Hull, the next destination, rather than coming back into Scituate Harbor. Mr. Schmid wanted this open to the

public rather than just sponsored by the yacht club. Any money raised will go directly to the Recreation Sailing program. The Maddie Vachon, sailing director said the new boats are all named after boats in the America's cup. Short harbor tours will be done with the Mercury sailboats by the recreation department as a fundraiser. It will be \$25 per person for a sail on the Mercury's. Keely Storm and Brian Kelly are helping out with this project also. Mr. Schmid has spoken with the Coast Guard and the Police Station about escorting the America into the harbor. Ms. Curran asked if there are any costs associated with this and what Town resources are required. Mr. Schmid said there is no cost to the Town. The only cost is the infrastructure such as the added trash, directing traffic, etc. Mr. Vegnani suggested meeting with the Harbor Master when he returns from vacation. Mr. Schmid said the boat is based out of California and it is registered and has the necessary permits to carry passengers. Mr. Harris said it is a wonderful idea and very exciting for Scituate. Ms. Curran asked if Chief Stewart is completely on board with this. Ms. Vinchesi said this is terrific and will be a great event and there will be a lot of interest and people in the harbor. Ms. Vinchesi said she wants the approval of the Harbormaster and a one day liquor license. Mr. Vegnani said we will add this to the next Selectmen's agenda.

Grateful Haven d/b/a Rivershed, Kara & Michael Tondorf, Owners

- Change of Hours for Liquor License

Move that the Board of Selectmen approve the change of hours for which alcohol can be served indoor on Sundays from 11 A.M. – 1 A.M.

TO 10 A.M. – 1 A.M. for Grateful Haven d/b/a Rivershed Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (5-0)

Move that the Board of Selectmen approve the change of hours which alcohol can be served on the outdoor patio from Monday-Sunday 11 A.M. – 11 P.M.

TO Monday through Saturday 11 A.M. -12 A.M AND Sunday 10 A.M. – 12 A.M. for Grateful Haven d/b/a Rivershed Motion by Mr. Danehey second by Mr. O'Toole Unanimous Vote (5-0)

- Change of Hours for Entertainment License

Move that the Board of Selectmen approve an outdoor entertainment license for acoustic music with a change of patio hours from 12 P.M. – 8 P.M. TO 12 P.M. – 10 P.M May through October for Grateful Haven d/b/a Rivershed.

Motion by Mr. Harris second by Ms. Curran Unanimous Vote (5-0)

Zero Tolerance Policy Council on Aging, Stephen Salk, Human Resources Director

Mr. Salk is here representing Linda Hayes, the Council on Aging Director. Mr. Vegnani said he understands that the van drivers cannot drink and drive. The scope could be perceived as a wider range in Scituate over and above the Council on Aging drivers. Mr. Salk said this is entirely consistent with the requirements of the FDA and only directed to the Council on Aging drivers.

Mr. Vegnani asked if random testing will be done. Mr. Salk said we have random testing now with school bus drivers and CDL drivers. We will be incorporating the COA drivers in the DPW random testing pool. Mr. Salk said there is a target date of May 19th to get this done.

Move that the Board of Selectmen approve the Zero Tolerance Drug and alcohol testing policy. Motion by Mr. O'Toole second by Mr. Danehey Unanimous Vote (5-0)

Shellfish Regulations, Mike DiMeo, Shellfish Constable

Mr. DiMeo said it has been about 4-5 years ago that the shellfish regulations were updated. The way it was written in the past you could not dig on the weekends at this time of the year, it was very restrictive. Other towns have higher fines and we are increasing the fine in Scituate. The harbor has not been reclassified since 1991. Mr. DiMeo asked that Scituate be tested as well with the rivers. If it was truly approved it could be opened year round. Mr. DiMeo is working with the Town Clerk to make the licenses waterproof and a little nicer than they are now. Mike is working on reclassifying the harbor.

Move that the Board of Selectmen approve the changes to shellfish rules and regulations as updated on May 10, 2016. Motion by Mr. Danehey second by Mr. O'Toole Unanimous Vote (5-0)

Vacate Final Judgement in Tax Lien Foreclosure, Pam Avitabile, Treasurer/Collector

On April 11, 2016, 134 Old Oaken Bucket Road, the home was still occupied by the residents and our attorneys were contacted and a notice to quit was sent. The owner wanted to set up a payment plan at that point but it was too late and Mr. Cass was apologetic for not paying any attention to the Town, Court and Attorney letters. He said he did not agree in having to pay taxes to live in the Town. The total amount of the payoff amount was paid by the resident. The checks were deposited and cleared the bank.

As provided under MGL Chapter 60, Section 69, the Board of Selectmen hereby move to vacate the final judgement entered on April 11, 2016 in Tax Lien Foreclosure Case Town of Scituate vs. Elizabeth H. Cass, Edward Wentworth Cass, Linda J. Cass, Case No 14TL149752 covering the property located at 134 Old Oaken Bucket Road, Scituate, MA, Assessors' Map 47, Block 2, Lot 4 and Old Oaken Bucket Road Rear, Scituate, MA, Assessors' Map 47, Block 2, Lot 4-R upon payment by Linda Cass, one of the owners of 134 Old Oaken Bucket Road, on April 29th, 2016 of all amounts due to redeem the tax taking covering the property, which include, but are not limited to, taxes and interest to the date of payment, all charges and fees associated with the foreclosure case and any costs incurred by the Town in the care, custody and control of the property after the entry of the judgement. Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (5-0)

MAPC Parking Study Recommendations for Cole Parkway, Mark Thompson, Traffic Rules & Regulations

Mr. Vegnani said this is Cole Parkway and has been before the Board on several occasions. Mr. O'Toole asked how we are going to keep the larger vehicles from being right in front of the harbor to block the view. Lt. Thomson suggested speaking with Mr. Cafferty about this. Mr. Vegnani asked when this will be implemented. Ms. Vinchesi said we need to begin educating the public regarding these changes. Lt. Thompson said the beginning of the summer is the target date. The plan would be to implement the one way first. Mr. O'Toole said it would be a big plus for the businesses to have the two hour parking and asked that this be a priority. Mr. O'Toole On appendix 4 rows #1 there will be some minor curb removal otherwise no other change to structure.

Motion to have the Engineering Department install the appropriate signage and line painting, complete necessary parking curb removals and installations, and have the Town of Scituate Traffic Schedule reflect the appropriate time limited parking in accordance with best practices of the MUTCD guidelines, Fire code of regulations, and Standard Municipal Traffic Code. Motion by Mr. Danehey second by Mr. O'Toole Unanimous Vote (5-0)

Wayfinding Signs Scituate Locations, Laura Harbottle, Town Planner, Ann Burbine, Economic Development Commission and Mark Favermann, Consultant

Mr. Vegnani said the EDC came before the Board of Selectmen with the sign recommendations that looked fantastic and were approved by the board. Phase 1 of implementation will be reviewed tonight. Mr. Favermann said the team started looking at specification to put out to bid to vendors. The budget will be between \$15,000-\$20,00 for the first phase signs. These signs have to be approved by the Department of Transportation (DOT) and Ms. Burbine is currently in discussion with them. Mr. Vegnani said the approach is great getting people into the Town and showing where parking is located. This will be paid out of the EDC budget. Ms. Harbottle is hoping to get the contract to the Board the beginning of June to use the funds available in the FY16 budget. Mr. Danehey said he suggests that the committee have this plan approved by Traffic Rules & Regulations.

Move that the Board of Selectmen approve the Wayfinding Signs and locations subject to approval by the Traffic Rules & Regulations and MASS DOT. Motion by Mr. Danehey second by Ms. Curran Unanimous Vote (5-0)

OLD BUSINESS

1. **DISCUSS/VOTE** Board & Committee Handbook, Patricia Vinchesi, Town Administrator & Lorraine Devin, Assistant to the Board of Selectmen

The Board complemented Ms. Devin and Ms. Vinchesi on their work on the handbook. Ms. Curran asked for a revision on page 5 to note 48 business hours. The Selectmen were in agreement that the Board & Committee handbook be distributed to the members.

Move that the Board of Selectmen approve the Town of Scituate Board and Committee Handbook. Motion by Mr. Harris second by Ms. Curran Unanimous Vote (5-0)

NEW BUSINESS:

1. **DISCUSS/VOTE** Hawker Peddler Annual License Renewal
 - a. Nona's Ice Cream
Move that the Board of Selectmen approve the Hawker Peddler License for Nona's Homemade Inc. for the 2016 season. Motion by Mr. Danehey second by Mr. O'Toole Unanimous Vote (5-0)
 - b. Zack's Ice Cream
Move that the Board of Selectmen approve the Hawker Peddler License for Zack's Ice Cream for the 2016 season. Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (5-0)

2. **DISCUSS/VOTE** Drainlayers License Renewal – Pond Corp.
Move that the Board of Selectmen vote to renew the Drainlayer's License for Pond Corp. for 2016. Motion by Mr. Harris Second by Mr. O'Toole Unanimous Vote (5-0)

3. **DISCUSS/VOTE** One Day Beer & Wine Licenses:
 - a. Hospitable Hostess @ GAR Hall, 5/22/16 12-4 p.m.
Move that the Board of Selectmen approve a One Day Wine and Malt license to the Hospitable Hostess May 22, 2016 from 12 - 4 p.m. at GAR Hall for a baby shower. Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)
 - b. Hospitable Hostess @ GAR Hall on 6/18/16 4-8 p.m.
Move that the Board of Selectmen approve a One Day Wine and Malt license to the Hospitable Hostess on June 18, 2016 from 4- 8 p.m. at GAR Hall for an anniversary party. Motion by Mr. Danehey Second by Ms. Curran Unanimous Vote (5-0)
 - c. Silent Chef @ SMC on 5/14/16 4-10 p.m.
Move that the Board of Selectmen approve a One Day Wine and Malt license to the Silent Chef on May 14, 2016 from 4 -10 p.m. at the Scituate Maritime Center for a birthday party. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)
 - d. Silent Chef @ SMC on 7/17/16 10:30 a.m. – 3:30 p.m.
Move that the Board of Selectmen approve a One Day Wine and Malt license to the Silent Chef on July 17, 2016 from 10:30 a.m. -3:30 p.m. at a Scituate Maritime Center for a baby shower. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)
 - e. ASP Fundraiser @ St. Mary of the Nativity 5/21/16 7-11 p.m.
Move that the Board of Selectmen approve a One Day Wine and Malt license to St. Mary's of the Nativity at the Parish Center on May 21, 2016 from 7 -11 p.m. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

4. **DISCUSS/VOTE** Board & Committee Appointments:
 - a. Registrar Laurie Withrow
Move to appoint Laurie Withrow to the Registrar of Voters for a term of three years or until a successor is named. Motion by Mr. Harris Second by Mr. Danehey Unanimous Vote (5-0)
 - b. Annual Election Poll Worker Approval – Ron Robertson, Republican Warden
Move to approve the Republican Warden list of Election Workers submitted as Election Poll Workers, for a term of one year or until a successor is named. Motion by Mr. O’Toole Second by Mr. Danehey Unanimous Vote (5-0)
 - c. Election Poll Workers List submitted by Town Clerk
Move to approve the Town Clerk list of Election Workers submitted as Election Poll Workers, for a term of one year or until a successor is named. Motion by Danehey Second by Ms. Curran Unanimous Vote (5-0)

OTHER BUSINESS:

1. Correspondence

Ms. Curran reviewed the correspondence received by the Board of Selectmen

Mr. Danehey said on Friday night, May 6, 2016, the Cultural Arts District dedication was held and he thanked the committee for all their hard work putting the event together. The district goes from the Satuit Brook to Scituate Lighthouse. Mr. Danehey attended the Adaptive Building Reuse Committee meeting and they will be before the Selectmen next month with recommendations. There are difficult decisions between the options and it will be interesting to see how we move forward. The Historic Commission meeting was held recently and the canopy was redone in North Scituate. The downspouts were not connected and Sean McCarthy took the afternoon on his own time and dug them out and put them in. Mr. Danehey thanked Sean McCarthy for making the extra effort.

Ms. Curran was at the Scituate Housing Authority who will be receiving bids this Friday for development of the land behind Central Park on their property.

Mr. Vegnani said it was the prom for Scituate High School and the police department did a great job directing traffic. Now that the steal is up on all the buildings they look great and you can see how beautiful the buildings will be. Spring for the Arts will be held this Thursday at Scituate High School. Eleven pizza establishments will be participating in the Pizza Palooza tomorrow night at SHS.

2. Acceptance of Meeting Minutes

Move that the Board of Selectmen approve the meeting minutes for the April 14, 2016 and April 26, 2016 Board of Selectmen Meetings. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

EXECUTIVE SESSION:

Mr. Vegnani stated that the Board of Selectmen would move into Executive Session since open session will have a detrimental effect on the negotiating position of the body and the Board will not reconvene in open session.

Move that the Board of Selectmen move into Executive Session to

- 1. To consider the purchase, exchange, lease or value of real property. – Greenbush
And**
- 2. To discuss the deployment of security personnel or devices or strategies with respect thereto.**

Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

Roll Call Vote to move into Executive Session at 9:39 p.m.

Mr. Vegnani yes

Mr. Danehey yes

Ms. Curran yes

Mr. Harris yes

Mr. O'Toole yes

Respectfully Submitted,

Lorraine Devin

List of Documents for Board of Selectmen Meeting May 10, 2016

- Agenda
- Upcoming meeting and events
- Town Administrator Items Pending
- FEMA Letter
- Scituate Historical Society granite stone memorial donation
- National Grid Pole Petition
- Acceptance of Donation from Tom DeCoste for two Sunscreen Dispensers
- South Shore Peer Recovery Program
- Special Event Permit for America Cup Tour on July 22, 2016
- Change the hours for which alcohol beverages are sold at GratefulHaven, LLC d/b/a Rivershed
- Change the hours of outdoor entertainment for GratefulHaven, LLC d/b/a Rivershed
- Zero Tolerance Drug and Alcohol Testing Policy
- Revised Town of Scituate Shellfish Regulations
- Vacate Final Judgement in Tax Case
- Wayfinding signs
- Town of Scituate Board and Committee Handbook
- 2016 Hawker Peddler License renewals
- Drainlayer's License Renewal for Pond Corp.
- One-Day Wine and Malt Licenses
- Laurie Withrow to the Registrar of Voters
- Appointment of election workers/volunteers
- Correspondence
 - Notice of Hearing/Compliance Check/Harborside Wine & Spirits
 - Notice of Hearing/Compliance Check/ Scituate Package Store
 - Web Engineering Associates/Release Abatement Measure Plan
 - Commonwealth of Massachusetts/License Expiration Notice/Comcast Cable
 - Scituate Board of Health/ Septic System Failure
- Meeting minutes for the April 14, 2016 and April 26, 2016 Board of Selectmen Meetings for approval

Board of Selectmen Meeting Minutes for May 10, 2016

BOARD OF SELECTMEN

Anthony V. Vegnani, Chairman

John F. Danehey, Vice Chairman

Maura C. Curran, Clerk

Shawn Harris

Martin J. O'Toole