

**MEETING MINUTES
BOARD OF SELECTMEN**

August 18, 2015

Present: Anthony Vegnani, Chairman, Maura Curran; Martin O'Toole

Patricia A. Vinchesi, Town Administrator

Nancy Holt, Finance Director/Town Accountant

Absent: John Danehey

Shawn Harris arrived at 7:15 PM

The Meeting was called to order at 7:00 PM

Acceptance of Agenda

Mr. O'Toole made a MOTION to accept the agenda for August 18, 2015. Ms. Curran SECONDED. All in favor. Unanimous vote (3-0).

Walk-In's. Ann Burbine, 10 Pennycress Road. Ann was here in her capacity as Co-Chair of Heritage Days. She wanted to thank all Town employees: DPW, Police and Fire Department. Very successful event and a good time was had by all who attended. Ms. Curran thanked Ann and her committee for all their hard work. Ann gave special kudos to the Board of Health. They did an amazing job. Mr. Vegnani thanked Jerry McMorro for his music program, which is always a big draw to Heritage Days.

Report of the Town Administrator

Public Facilities Update: Public Safety Building will be reviewed by the Planning Board on Sept. 27th. The Conservation Commission will be reviewing the Middle School Project on Wednesday night August 19th. They will be discussing storm water issues. Library ground breaking will be September 1, 2015 at 10 AM – the first of the projects to begin.

There continues to be dialog on the need for another communications tower at the new Public Safety Facility site. This is not in the project budget. A consultant has been engaged to look into this. The cost would be \$125 – 150,000. Mr. Vegnani asked if Comcast funds could be used for this. Ms. Vinchesi said no; however, Comcast money may be used to outfit the emergency operations center.

Ms. Vinchesi spoke about the EPA Technical Assistance Grant that the Town received last week. The EPA was here for two days. There were forums for staff and

residents. There were only five (5) of these grants awarded in the United States. Officials were present from Region I, Washington DC, CZM, NOAA, FEMA. These workshops were offered to discuss solutions to coastal erosion and impacts.

The Town Administrator wanted to especially thank Nancy Durfee, Coastal Resource Officer, who applied for this grant, administered this grant and coordinated the two day workshop.

Ms. Curran noted that the workshops were excellent. The Town Administrator said that the EPA will reduce the workshops to writing, and provide possible measures that we came up with. These will be reviewed.

Today the Town found out about another grant we received due to Nancy's efforts. Assessing Coastal Erosion Sediment Transport and Prioritization and Management Strategy for Shoreline Protection. This is from CZM for \$240,000 with a \$60,000 cash match, which is why we appropriate money for foreshore protection. Nancy will be in attendance on the Town's behalf to accept this grant.

Clapp Road land swap is working its way through the Legislature. It was favorably reported out of the committee. Two other committees to go through.

Lastly, items pending will note that "things are not slowing down".

Discuss Review Annual Appointments. Since Mr. Scott was not in attendance at this point, Mr. Vegnani moved to the next item on the agenda.

Update on Water Projects and Road Paving. DPW Director Kevin Cafferty reported on the status of the water-main project. Country Way, Cudworth and Elm Streets are completed and houses will be hooked up. After Labor Day, the section of Glades Road from Gannet Road to Bailey's Causeway will commence. Branch Street area contract will be forthcoming – Capt. Peirce Road, Curtis Road and a couple of other streets in that area. Third Phase contracts will be bid in January or February. Mr. Vegnani mentioned updates and information on the Town's Facebook page about the Water Projects.

Road paving from first phase was completed before Heritage Days. Mr. Cafferty went on to explain the process for repaving. The roads currently dug up will be left as is to settle for approximately one year, during which time the contractor is responsible for the road condition and maintaining it. After that time, the final paving will be done, which is not the whole road, it is just the trench – 1 foot on either side of the trench to be specific. Eventually the color of the trench will blend into the color of the existing road. Residents have complained about the fact that the whole road is not being repaved. Mr. Cafferty explained that this would add quite a bit of money to the project. Water rates have already gone up 19.5 %. 22 miles of road work to date, and this could be a very costly proposition. For Phase III, Mr. Cafferty will look into the price to repave completely. Going forward to the next phase the specs could change

to include paving the entire road. Chapter 90 money could be used; however, this would alter the paving management program.

Ms. Curran feels strongly that the condition of the roads is the first thing you notice about a Town, and that the specs on this project need to change going forward.

Mr. Cafferty announced that August 28th 9 AM to 12 PM is the DPW Annual Truck Day in front of Town Hall.

Discuss Sewer Inflow & Sump Pump Connection Penalty Fee. Al Bangert, Special Projects Coordinator, was present to discuss. This is the plan to implement a \$50 monthly Sewer Inflow Penalty for homes with sump pump discharge connections to the municipal sewer system. This penalty would commence with the October Water/Sewer billing cycle. There are approximately 135 sewer customers who either refused inspection or did not respond to letters, visits or calls to correct this situation. They would receive a letter informing them of the penalty fee. They would be asked to contact the Town's Plumbing Inspector to arrange for an inspection.

Since the agenda did not indicate a vote on this, only a discussion, it was decided to place this vote on the Board's Agenda for September 8th if necessary to vote.

Discuss/Vote Contract Award for Veterans Cemetery Cremation. This is an expansion of the Town's Veteran's Cemetery. Mr. Bangert, who worked on this project, gave an overview. Town's are required to provide burial space for deceased veterans and their spouses. Cudworth Cemetery is nearly out of space. Many families are turning to cremation.

Mr. O'Toole made MOTION that the Board of Selectmen vote to award the contract for the construction of a Cremation Garden at Cudworth Cemetery to Rock Solid Construction of North Pembroke, MA for the lump sum price of \$88,769.00 as specified in their bid response dated August 11, 2015. Mr. Harris SECONDED. All in favor. Unanimous vote (4-0).

Discuss/Vote School Bus Lease. Paul Donlan, Director of Business and Finance was present to explain the lease program.

Mr. O'Toole made a MOTION that the Board of Selectmen vote to award a lease to Wells Fargo Equipment Finance, Inc. for thirteen new school buses not to exceed \$1,063,101.00. Ms. Curran SECONDED. All in favor. Unanimous vote (4-0).

Discuss/Vote Roof Replacement Contract for Bailey-Ellis House. Nancy Holt, Finance Director/Town Accountant presented this item. Janet Cornacchio and Robin Glazer of the Scituate Arts Association were also present. This is a Community Preservation project of 2014.

Mr. O'Toole made a MOTION that the Board of Selectmen vote to award the Bailey-Ellis House roof replacement contract to One Way Roofing & Painting, Inc., not to exceed \$55,000.00. Mr. Harris SECONDED. All in favor. Unanimous vote (4-0).

Discuss/Vote Special Town Meeting Date. The Town Administrator passed out a calendar for the Board to consider a date for the fall STM. Two dates were decided upon - Monday, November 2nd or Tuesday, November 3rd. Since Mr. Danehey was not in attendance, it was decided to finalize this on the September 8th BOS meeting.

NEW BUSINESS

Discuss/Vote One Day Beer & Wine Licenses

Ms. Curran made a MOTION that the Board of Selectmen vote to award Ellen McKenzie a one day beer and wine license for an event to be held at the Scituate Maritime Center on August 22, 2015 from 4 PM to 9 PM. Mr. Harris SECONDED. All in favor. Unanimous vote (4-0).

Discuss/Vote Annual Appointments. No appointments were made at this time. The candidate for the Scituate Beach Commission did not show up at the meeting and the Chairman made the decision to postpone this until the September 8th meeting.

Set Board Retreat Date. This is a “workshop” meeting where the Board discusses various items they need to review/discuss. Goal setting; budget review, etc. October 17th or 24th were chosen, and the Board will check with Mr. Danehey.

OTHER BUSINESS

Correspondence

Mr. Vegnani noted the email from Jennifer Vitelli regarding the Lifeguard saves this summer at the beaches. Mr. Harris suggested having the Lifeguards present at the next meeting to recognize them in person. Those involved may be back in college; however, if not, the Board would prefer to do this in person.

Ms. Curran wanted to let the members of the newly formed Coastal Advisory Committee know that they will receive an email soon to inform them about the first meeting. Also she wanted to let residents know that the Town is working with Rep. Cantwell to get Mass Highway District 5 to Scituate to look at the intersection of First Parish Road and 3A – actually the whole corridor all the way to Cohasset.

Mr. Harris noted that the Recreation Commission is moving forward with the skate park. It has been advertised in Central Register. The Board of Health Director, Jennifer Keefe is working on new well regulations.

Chairman Vegnani once again wanted to thank Nancy Durfee as well as Patricia Vinchesi for all their good work on the grants and coastal issues.

GATRA – trying to increase ridership – hoping once school starts it will pick-up.

The Board wanted to congratulate all the seniors who are heading off to college – good luck on the next stage in their lives. Wishing all students a good school year.

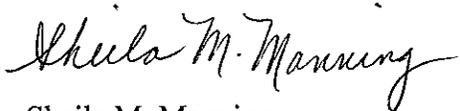
Approval of Meeting Minutes:

Mr. Harris made a MOTION to accept the Meeting Minutes of July 21, August 4 and the Executive Session Meeting Minutes of August 4. Ms. Curran SECONDED. All in favor. Unanimous vote (4-0).

Mr. Harris made a MOTION not to release the August 4 Executive Session Meeting Minutes as the matter(s) discussed are still pending at this time. Mr. O'Toole SECONDED. All in favor. Unanimous vote (4-0).

There being no other business, the Board voted to adjourn the meeting at 8:44 PM.

Respectfully submitted,



Sheila M. Manning,
Assistant to the Town Administrator