

MEETING MINUTES
BOARD OF SELECTMEN
August 4, 2015

Present: Anthony Vegnani, Chairman, John F. Danehey, Shawn Harris, Maura Curran, Martin O'Toole

Patricia A. Vinchesi, Town Administrator

The Meeting was called to order at 7:05 PM

Acceptance of Agenda

Mr. O'Toole made a MOTION to accept the agenda for August 4, 2015. Second by Mr. Danehey, All in favor. Unanimous vote (5-0).

Walk-In's There were none present.

Report of the Town Administrator

The Clapp Road Development bill was heard by the Committee and Ms. Vinchesi testified before the committee as requested by the Board of Selectmen. It went well and we should hear by the end of the year.

SLOOP update – Ms. Vinchesi encourages everyone to use the SLOOP our first public transportation. There were a total of 345 trips with less than 17 people per day. The highest utilization is at Wheeler and Central Park. There are a lot of stops for pickup at Village Market and Greenbush. This is a pilot program so we need to encourage ridership.

Notice sent out that Town Hall will be closed tomorrow morning 8/5/15 and open at 12:30 p.m. due to the water main connection for the building.

The appeal from Woods Hole was accepted by FEMA. We are looking to get the revised maps in time for Town Meeting. This doesn't mean that anything different happens until we see the revised maps. We will do our due diligence when we receive the maps.

We received a substantial grant to work on flood resiliency. We have two full days with technical staff to look at all our vulnerable areas.

There were sightings of a fin at Humarock Beach over the weekend. Many people at the beach did not cooperate with the request to get out of the water. If you see a fin take a picture so we can identify the fin. The harbormaster immediately was dispatched to Humarock and after searching for 1.5 hours did not see anything and opened the beach.

Nothing new to report for the Public Facilities update at this time.

Ms. Curran wanted to thank Mr. Steven Hall who passed away a few days ago and he was a previous Selectmen. We'd like to thank the Hall family and convey our condolences.

SCHEDULED ITEMS:

New Hawker Peddler's License, Burt's Ice Cream, Stephen Burt, Owner

Mr. Danehey wanted Mr. Burt to know he cannot sell ice cream within 300 feet of the store in Humarock and must follow the Selectmen Policy. Mr. Burt has received a copy of the policy and will abide by the rules.

Move to approve Burt's Ice Cream a Hawker Peddler's License seasonally until October from 11 AM to 8 PM in accordance with Selectmen's Policy #53-12 and inspection by the Board of Health. Motion by Mr. Harris Second by Mr. O'Toole vote Ms. Curran, Mr. Harris. Mr. Danehey, Mr. O'Toole, vote yes and Mr. Vegnani votes no Motion Passes Vote 4-1

Outdoor Entertainment Permit

August 8th 6 p.m. – 11 p.m. 50 Captain Peirce Road, Mary Ruth Wilkins-Becker

Move to approve an outdoor entertainment permit for a 93rd Birthday Party from 6-11 pm on August 8, 2015 at 50 Captain Peirce Rd. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

New Annual Appointments

Frank Snow, Coastal Advisory Commission

Mr. Vegnani said there is a Conservation Commission person appointed to the committee already. Mr. Snow said he is very familiar with the storms and what occurs in Scituate. He feels he can look at this as a resident from the Town of Scituate.

George Simmons, Coastal Advisory Commission

Mr. Simmons is applying for this position as a boater and has a CFO background. He feels he can bring a lot to this committee.

Mr. Snow wanted to thank Ms. Durfee, Ms. Logue and Mr. Gallivan for their great work to get all residents applications in for elevation. He will send a letter in writing to the Board of Selectmen.

Special Event Application, November 1, 2015, Rivershed, Kara Tondorf

Ms. Tondorf, owner of Rivershed, would like to put together a festival in the Fall with a soup competition and music as a fundraiser. Mr. Vegnani asked the time frame. It would be 11 a.m. to 8 p.m. but actual event would be noon to 6 p.m. including set up and break down time. Ms. Tondorf would like to have some food, beer and wine. There would be a mix of a couple of bands and a couple of singer/songwriter bands. Food decisions have not been finalized yet. Mr. Danehey said it's a good idea to have an event in Greenbush. He is concerned about parking. Ms. Tondorf has two options for consideration for parking. Day light would need to be considered for the date and time of the event also. Ms. Tondorf is looking for

1. Approval for Special Event @ Rivershed Parking Lot on November 1, 2015.
2. One Day Beer & Wine License @ Rivershed Parking Lot
3. Outdoor Entertainment Permit @ Rivershed Parking Lot

The Selectmen are in support of the event but they want more specificity with the special event application. They asked Ms. Tondorf to supply more specifics on a revised special event application to route to Town departments in preparation for a future meeting.

Town of Scituate Facebook Page Status, David Juliano, Social Media Support

Mr. Juliano is working with Lorraine Devin in the Selectmen's office. Mr. Juliano is ready to launch the Town of Scituate Official Facebook page. He showed the Board what the page will look like and some of the content that will be on the page when it launches tonight. A schedule was distributed to all Town departments asking them to submit posts and pictures of things they would like to highlight to the residents. The Selectmen thanked Mr. Juliano for his work on this project and look forward to future updates on Facebook.

Scituate Veterans Advisory Council Charge, Don Knapp, Veterans Agent

Mr. Knapp gave a summary of what the purpose of the council is and the group's responsibilities.

There will be 5-7 members who will support all Scituate Veteran's and their families. There are a lot of events that occur and this group will help the Veterans agent. Ms. Curran asked if one position could be considered a non-veteran. Mr. Danehey asked if it is mandated that all members have to be Veterans. The Board decided to postpone this to the next meeting to allow language that would allow at least one non-veteran to be on the Council. Mr. Knapp wanted to wish the Coast Guard a happy birthday today.

DPW Contracts, Kevin Cafferty, DPW Director and Sean McCarthy, Town Engineer

1. Solar Spark Utility Flare Contract

Mr. McCarthy explained to the Board why this contract is required and how current tools are obsolete and no longer supported for parts, etc. This is to stay in compliance with the Department of Environmental Protection (DEP). Mr. Harris asked if we were not burning the flare due to hardware problems or the quality of methane. Mr. McCarthy said it is not producing what that flare was designed to burn. Mr. Harris asked Mr. McCarthy to look into the warranty for this new equipment. Mr. Vegnani asked who would pay for this. Mr. McCarthy said it would be paid for by the Transfer Station Maintenance budget. Ms. Curran asked if this includes training. Mr. McCarthy said yes it includes training.

Move that the Board of Selectmen vote to award the contract for the installation of a Landfill Gas Solar Spark Utility Flare to SCS Field Services of Taunton, MA for \$94,800.00. Motion by Ms. Curran Second by Mr. Harris Unanimous Vote (5-0)

2. Disposal of Debris @ Transfer Station Contract

This is for our hauling and disposal contract. There was not a lot of interest in the bid application so we reached out to others to get pricing. The price has increased \$10 yard from last year. Our current vendor is very responsible. Mr. Vegnani asked how long the contract would be. Mr. McCarthy said it would be for one year. Mr. Harris said this is “hard to handle” waster.

Move that the Board of Selectmen vote to award the contract for the Disposal of Construction and Demolition Debris to New England Recycling of Taunton, MA for \$91.00 per ton. Motion by Mr. Harris Second by Mr. O’Toole Unanimous Vote (5-0)

3. Salvadore Auto Group Dodge Ram Contract

Mr. Cafferty said this is to replace a truck that is 15 years old in the highway department that was voted and approved at Town Meeting. Mr. Harris asked if this was just a dump truck. Mr. Cafferty said yes.

Move that the Board of Selectmen vote to award the contract for the purchase of a 2014 Dodge Ram 5500 Dump Truck to Salvadore Auto Group, for a contract amount of \$54,969.00. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

4. Phase 2C Water Main Contract

Mr. Cafferty said that 8/28/15 is Truck day here in Scituate for kids and families.

These are the water mains for phase 2C 3.44 miles of main water pipe improvement.

Move that the Board of Selectmen vote to award the contract for phase 2C Water Main Replacement project to K.R. Rezendes of Assonet, MA contract 15-WA-10B 2, 936, 813.50 Motion by Ms. Curran Second by Mr. Harris Unanimous Vote (5-0)

Nancy Holt, Finance Director/Town Accountant and Kevin Cafferty, DPW Director

1. Gas & Diesel Fuel Supplier Contract

Ms. Holt reviewed the Gas & Diesel Fuel Supplier Contract needs to be renewed.

Move to award a contract for the purchase of gasoline pursuant to state contract ENE41 and ultra-low sulfur diesel pursuant to state contract ENE40 to Dennis K. Burke of 284 Eastern Ave, Chelsea, MA for the period of August 1, 2015 through July 31, 2016 for a total sum not to exceed \$400,000. Motion by Mr. Danehey Second by Mr. O'Toole

Ms. Curran, Mr. Vegnani, Mr. Danehey, Mr. O'Toole yes Mr. Harris abstained from the vote motion passes (4-0)

2. FY16 Water Rates

Ms. Holt is here for the Board to set the FY16 water rates to cover the debt service for the water main replacement project. The proposed increase is 19.5%. Ms. Holt reviewed the spreadsheet with the Selectmen. Even with this increase we are still moderately priced. There will be one more year when we have the final piece of the debt for phase III. We will reevaluate next year to see where the rates are at that time. The average water bill will increase \$90.

Move that the Board of Selectmen vote to increase water service and usage rates by 19.5% effective for fiscal year 2016. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

Nancy Holt, Finance Director/Town Accountant & Pam Avitabile, Treasurer/Collector

1. Interfund Borrowing

Ms. Avitabile reviewed the interfund borrowing request with the Board of Selectmen.

Move that the Board of Selectmen approve the Interfund Borrowing request prepared by the Treasurer Collector in the amount of \$1,300,000 for foreshore

protection and Phase II of the ESCO project. Motion by Mr. Danehey Second by Harris Unanimous Vote (5-0)

2. Adoption of Policy & Procedures for Health Insurance under the Federal Affordable Care Act

Ms. Holt reviewed a presentation regarding the policy and procedures for Health Insurance under the Federal Affordable Care Act with the Board of Selectmen

Move to approve the recommended Policy and Procedures for Health Insurance under the Federal Affordable Care Act. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

Ms. Holt explained that the “Cadillac” tax will be the next health care topic we will be reviewing to see how it will affect the Town.

NEW BUSINESS:

1. **DISCUSS/VOTE** One Day Beer & Wine Licenses

- a) Lavishly Dunn, SMC, 8/15/15, 6:00 p.m. – 10:00 p.m. private event

Move to grant Lavishly Dunn a one day beer and wine license for an event to be held at the Scituate Maritime Center on 8/15/15 from 6-10:30 pm Motion by Mr. Danehey Second by Ms. Curran Unanimous Vote (5-0)

- b) Silent Chef, SMC, 8/16/15 1:00 p.m. – 5 p.m. private event

Move to grant Silent Chef a one day beer and wine license for an event to be held at the Scituate Maritime Center on August 16, 2015 from 1-5 pm. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

2. **DISCUSS/VOTE** Annual Appointments

1. Annual Appointments

Motion to appoint Captain William Sestito to Traffic Rules & Regulations Committee for a term of one year or until a successor is named. Motion by Ms. Curran, Second by Mr. Danehey Unanimous Vote (5-0)

Motion to appoint Brian Stewart as Constable for a term of three years or until a successor is named. Motion by Mr. Harris, Second by Mr. Danehey Unanimous Vote (5-0)

Motion to appoint Donald Ladd as Constable for a term of three years or until a successor is named. Motion by Mr. Harris, Second by Mr. O'Toole Unanimous Vote (5-0)

Motion to appoint Frank Snow to the Coastal Advisory Commission as the Inland Resident representative for a term of one year or until a successor is named. Motion by Ms. Curran, Second by Mr. Harris Unanimous (Vote 5-0)

Motion to change designation for Peggy Dinger who was appointed at our last meeting to Coastal Advisory Commission as the Business Owner representative for a term of one year or until a successor is named. Motion by Ms. Curran, Second by Mr. Danehey Unanimous Vote (5-0)

Motion to appoint Keith Jansen to the Coastal Advisory Commission as the Coastal resident representative for a term of one year or until a successor is named. Motion by Ms. Curran, Second by Mr. Harris Unanimous Vote (5-0)

Motion to appoint John McLaughlin to the Commission on Disabilities for a term of three years or until a successor is named. Motion by Mr. Danehey, Second by Mr. O'Toole Unanimous Vote (5-0)

Motion to appoint Megan Sommer to the Commission on Disabilities for a term of three years or until a successor is named. Motion by Mr. Danehey, Second by Mr. Harris Unanimous Vote (5-0)

Motion to appoint Jeffrey Dougan to the Commission on Disabilities for a term of three years or until a successor is named. Motion by Mr. Danehey, Second by Mr. O'Toole Unanimous Vote (5-0)

Motion to appoint Elaine Schembari to the Commission on Disabilities for a term of three years or until a successor is named. Motion by Mr. Danehey, Second by Ms. Curran Unanimous Vote (5-0)

The Board of Selectmen will postpone the Beach Study to the next meeting.

OTHER BUSINESS:

1. Correspondence

The Board of Selectmen thanked and congratulated the list of Town of Scituate Employees who have served the Town for many years. Employees with 25 years of service had their names engraved on a plaque in the Selectmen Hearing Room.

The following employees were recognized for 20 years of service to the Town

Alice Beal
John Donohue
Neil Duggan
John Murphy
John Reidy
Thomas Smith
Antonia Snee
Kimberly Stewart

The following employees were recognized for 25 years of service to the Town:

Mark Donovan
Alfred Elliott
Charles Hollis
Michael Regan
Raymond Sanborn, Jr.

The following employees were recognized for 30 years of service to the Town:

Theresa Duggan
Michael Dwight
John Smith
William Whittier

The following employee was recognized for 40 years of service to the Town:

David Egan

2. Approval of Meeting Minutes – Tabled until next meeting
3. Adjournment and Signing of Documents

Mr. O'Toole wanted to remind residents of Heritage Days and the Luminaria on Friday night.

Mr. Harris attended the Board of Health meeting last evening and they are working on well regulations. There were members of the Water Resources Committee in attendance also. The Board of Health meeting was attended by Shan Morrissey and was asked to raise more awareness of Lyme Disease. They asked if we could get some department heads and Jim Cantwell to get together to have a discussion and review with representatives at the State level.

Mr. Vegnani met with Humarock residents to discuss their concerns. The meeting went well and Mr. Vegnani thanked the residents of Humarock for attending. All of the historical buildings are open this weekend for Heritage Days. Take some time to look at our historical locations.

Mr. Vegnani wanted to thank the people who pulled together the Town picnic sponsored as a thank you by the Selectmen and Town Administrator. He thanked Michele Seghezzi, Lorraine Devin and Sheila Manning for organizing the picnic. The Recreation Department is so busy this time of year with 100's of kids with so many activities, jobs, etc. The Board extends their thanks to the Recreation Commission and the Co-Directors for a job well done.

Motion by Mr. Vegnani to move into Executive Session at 9:35 p.m. and not reconvene the Board of Selectmen meeting Second by Ms. Curran Unanimous Vote (5-0)

Mr. Vegnani yes

Mr. Harris yes

Mr. Danehey yes

Mr. O'Toole yes

Ms. Curran yes

EXECUTIVE SESSION

1. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. – Fire
2. To discuss strategy with respect to collective bargaining.

Recorder

Lorraine Devin

Board of Selectmen Meeting Minutes for Tuesday, August 4, 2015

BOARD OF SELECTMEN

Anthony V. Vegnani, Chairman

John F. Danehey, Vice Chairman

Maura C. Curran, Clerk

Shawn Harris

Martin J. O'Toole

Respectfully Submitted,

Lorraine A. Devin
Assistant to the Board of Selectmen