

**MEETING MINUTES
BOARD OF SELECTMEN
July 21, 2015**

Present: Anthony Vegnani, Chairman, John F. Danehey, Shawn Harris, Maura Curran, Martin O'Toole

Patricia A. Vinchesi, Town Administrator

The Meeting was called to order at 7:00 PM

Acceptance of Agenda

Ms. Curran made a MOTION to accept the agenda for July 21, 2015. Second by Mr. Harris, All in favor. Unanimous vote (5-0).

Walk-In's There were none present.

Report of the Town Administrator

1. **Cole Parkway Gazebo** Ms. Vinchesi thanked the team of people who worked on the Cole Parkway Gazebo and gardens. Ms. Vinchesi thanked Jane Piotrowski for pulling it all together.
2. **Solar and Wind Update**
Ms. Vinchesi provided the Board with a document prepared by Al Bangert and Nancy Holt. No money has been spent out of the solar array fund yet. We have students coming in from out of Town this Friday for a field trip to view the solar array and turbine.
3. **Shark Buoy** Little steps learning center purchased the Shark Buoy for the Town of Scituate. The cost is \$2500 and last Friday the buoy was deployed in the mouth of Humarock. Thank you to Mr. and Mrs. Chris Scanzillo for donating the shark buoy.

On a separate matter, the large buoy in the channel will be replaced with a buoy the same size and scope of what we lost. The new one will be 9,000 pounds and 9 feet by 20 feet. Through everyone's combined efforts it will be replaced.

4. Staff Appointments

Mr. Stephen Mone was recently appointed the Town of Scituate Harbormaster. He was the Town of Mashpee Harbormaster since 2010 and is also an intermittent Police Officer. Ms. Vinchesi thanks Michael Bearce for the excellent job he has done as the Temporary Harbormaster and thanked the Waterways Commission for their patience. Mr. Mone starts July 31, 2015 in the Harbormaster's office. Mr. Vengani welcomed Mr. Mone and thanked

Mike Bearce for the nine months of time he spent filling in for the Harbormaster position. Mr. Mone introduced himself to the Board of Selectmen and gave an overview of his background.

5. Update – Sale of Town Owned Land

This item is a follow up from the last Selectmen’s meeting for the land. Mr. Lynch is here at the meeting. The timeline would bring us to the Annual Town Meeting in October, 2016. Mr. Vegnani asked Mr. Lynch to get back to us in two weeks with their decision to move forward or not.

6. **FEMA Appeal – SRRP** The Town filed two appeals with the Town of Marshfield. The first one rejected and second one was accepted. The Scientific panel came together to look at the data submitted. The appeal was denied. This is disappointing but not unexpected.

7. Public Facilities Update

The deadline was last Thursday for the Public Safety Building pre bid packages and we received 88 proposals from General Contractors and sub-contractors. The bid opening will be September 30th. A tremendous amount of hours have been put in to keep us on track.

SCHEDULED ITEMS:

Joseph Strazdes, 40 years as Scituate Shellfish Constable
Ms. Vinchesi and Mr. Vegnani thanked Joe Strazdes for his service to the Town of Scituate. Mr. Danehey and Ms. Curran thanked Mr. Strazdes for his 40 years of dedicated service to the Town. Mr. Harris thanked Mr. Strazdes for his loyalty and service to the Town. The Board presented Joe Strazdes with a token of their appreciation.

Outdoor Entertainment Permits

July 30th 6 p.m. – 10 p.m. SMC, Jim Lonborg
Move to grant an outdoor entertainment permit for an acoustic guitar/singer on the rear deck of The Scituate Maritime Center, 119 Edward Foster Rd, on July 30, 2015 from 6-10 pm. Motion by Mr. O’Toole Second by Mr. Danehey Unanimous Vote (5-0)

August 1st 4 p.m. – 11 p.m. 78 Glades Road, Deborah Vaughan
Move to grant an outdoor entertainment for a wedding on August 1, 2015 from 4-11 pm, 78 Glades Rd. Motion by Mr. O’Toole Second by Ms. Curran Unanimous Vote (5-0)

August 2nd 7 p.m. – 10 p.m. 6 Jawl Avenue, Dawn Stancavish/Don Massa

Move to grant an outdoor entertainment permit for a corporate party on August 2, 2015 from 4-10 pm, 6 Jawl Ave. Motion by Mr. O’Toole Second by Mr. Harris Unanimous Vote (5-0)

The Selectmen asked the residents to look into the parking situation.

New Annual Appointments

New applicants were invited to appear before the Board of Selectmen to discuss their applications for the following boards and committees. The following candidates introduced themselves and discussed why they were interested in the particular Board or Committee and how their background was a good fit.

Janice Lindblom is here this evening to request a position on the Council on Aging Committee.

Aubrey Burke is here this evening to request a position as a Historic Commission Associate or a position on the Veterans Advisory Committee. Aubrey owns her own company and is in her third year of business. Ms. Burke’s first choice is the Veterans Advisory Committee if there is a position.

The Selectmen thanked all of the applicants and informed them they would be voting at the end of this meeting or at a future meeting.

PUBLIC HEARING Cultural District Application

Paul Kukstis, Scituate Harbor Merchants Association, Elizabeth Cranston, Scituate Cultural Council Chairperson and Bob Serino, Resident 26 Parker Avenue and Cultural District Volunteer attended the meeting to discuss the designation of Scituate Harbor as a Cultural District. The benefits are the marketing of the area by the State of MA and to draw visitors to the area. Mr. Danehey discussed the initiative and supports the application. Ms. Curran agrees and thanks the group for their efforts.

1. Town Representative, Patricia Vinchesi, Town Administrator
Move to appoint Patricia Vinchesi, Town Administrator, as the Town Representative to the District Oversight Committee. Motion by Mr. Danehey Second by Harris Unanimous Vote (5-0)

2. Cultural District & Boundary
State Representatives will visit Scituate and walk the area with the committee. When appointed there will be a ceremony here to designate the area. This is awarded for five years and then we would reapply. From the perspective of the business community it is a win win.

Move to approve Scituate Harbor Cultural District Boundaries as outlined in the proposed Scituate Harbor Cultural District Map. Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

3. Cultural District Resolution

Ms. Curran read the Town of Scituate Resolution to create a State Authorized Cultural District for at least five years to be named Scituate Harbor Cultural District.

Move to approve the Scituate Harbor Cultural District Resolution as read by the Board of Selectmen Clerk, Ms. Maura Curran. Motion by Mr. Danehey Second by O'Toole Unanimous Vote (5-0)

Library Construction Contract, Joe Sullivan, OPM Daedalus and Jessi Finnie, Library Director

June 15th the doors were opened at the temporary Town of Scituate Library. Mr. Sullivan thanked Ms. Vinchesi, Ms. Holt, Mr. Kelly and the library staff for the outstanding job they did in moving to the new facility. Approximately \$70,000 was spent to retrofit the library. Ms. Finnie thanked the Board and Town for allowing them to use the Scituate Harbor Community Building for the temporary space. Mr. Harris said thank you to Mr. Sullivan for the idea of using the SHCB as the temporary facility and everyone for pitching in and making it such a great location for the temporary library. The board thanked Mr. Harris for spearheading the effort to make the SHCB the temporary library space. There will be money in the budget to move the library back to the new building. The basement of Town Hall was used as a temporary storage space for the library. Daedalus checked all references for Castagna Construction and has worked with them on other projects.

Planning is underway for a groundbreaking in August. A letter of intent and contract negotiations are the next steps. It is estimated that construction can begin in August.

Move that the Board of Selectmen award the contract to provide construction services associated with the Renovation/Construction to the Scituate Public Library located at 85 Branch Street, Scituate, MA 02066 to Castagna Construction Corporation of Newburyport, MA for the sum not to exceed \$8,488,000. Motion by Ms. Curran Second by Mr. O'Toole Unanimous Vote (5-0)

Middle School Project Update, J. McCarthy, Superintendent of Schools and Jon Richardson, Project Manager, Dore & Whittier

A milestone was reached and design documents were submitted to MSBA. Currently we are on budget and slightly under. We expect bids to be in at the end of October, selection in November and shovel in the ground in December. The project timeline is on track and the committee meets

the second Wednesday of every month. The public is invited to attend every meeting. Mr. O'Toole is concerned about the cost of winter concrete being more expensive. Mr. McCarthy said they are aware of that and that's why staying on track is important.

Mr. Danehey asked if the property at Mann Lot Road would be given to the Town of Scituate by the School Committee. The Town has a desperate need for land for recreation fields and asked Superintendent McCarthy to go back to the School Committee and ask for their consideration. Mr. McCarthy will bring it up at the August 5th School Committee meeting. Mr. Vegnani said that the Recreation Commission is meeting with different groups to gather information regarding what the field needs are for the different groups in Town. The schools are part of the field study committee that is being performed by Scituate Recreation.

Mr. Richardson reviewed the drawings for the new Middle School Project with the Selectmen. There is a net increase of 160 parking spots in the new plan for the Middle School and High School. Mr. Danehey is concerned about traffic flow and asked if anyone looked at access from Cedarwood. They have but there were agreements made with the residents regarding that access point many years ago that are a concern. Mr. McCarthy said a good solution is to stagger the start times of the Middle School and High School. We're adding 6th grade and the elementary schools will be less. Next year all elementary schools will be the same start and end times. Overall it will require fewer buses than we have now. Ms. Curran asked if we need any additional lights, etc. The traffic study recommended traffic signals on Route 3A and they are working with Jim Cantwell's office to begin discussion. North of the school property there is wetlands and private property. A series of Middle School renderings were presented to the Board.

Ms. Vinchesi attended a meeting in Boston where MSBA members were present and she was in a room with 120 people and the Town of Scituate and the Superintendent of Schools were recognized as a model for other communities to follow. Superintendent McCarthy was invited to participate in an MSBA meeting about a 21st century school building. It is getting some attention at the state level.

The School is looking for bus parking for 20 spaces. During the project the buses need to be relocated. The school has contacted the MBTA for a temporary solution with a possible easement if needed. The MBTA has been great in working with the school to discuss this.

December thru April will be the first phase for construction of the Middle School. The School Building Committee is working with the phasing plan and there will be challenges. The new auditorium will be open in December 2016 and Town Meeting of 2017 will be held in the new location. Ms. Curran asked if the high school students could be required to take a bus during this

time. Superintendent McCarthy said they are looking at off-site parking and shuttle service amongst other options. All options are being reviewed.

Bartlett Fields/Clapp Road Agreement

Mr. Danehey recused himself from the discussion on this item and left the room at 8:40 p.m.

Mr. O’Toole said there was some misspelling in the purchase and sale agreement. Ms. Vinchesi said she would point that out to the Town’s attorney.

Move to approve the Bartlett Fields Realty Trust Agreement for the Clapp Road property. Motion by Mr. O’Toole Second by Mr. Harris Unanimous Vote (4-0) Vegnani, Harris, Curran and O’Toole, Mr. Danehey recused himself from the discussion and vote.

Community Compact Applications and Ambulance Billing and Abatements, Nancy Holt, Finance Director/Town Accountant

Mr. Danehey returned to the meeting at 8:44 p.m.

1. Community Compact Application Endorsement

Ms. Holt explained to the Board what Community Compact Application Endorsement is about and talked about complete street and citizen engagement as the first two initiatives. We are looking to be more transparent to the public. Ms. Vinchesi said this is a huge push for Governor Baker. The Commonwealth will turn this around in 30 days after we submit the application. Ms. Holt reviewed the presentation with the Board of Selectmen.

Move to approve Community compact application for implementation of best practices of Complete Street and Citizen Engagement. Motion by Mr. O’Toole Second by Mr. Danehey Unanimous Vote (5-0)

2. Ambulance Billing and Abatements

Ms. Holt reviewed the Ambulance Receivable presentation prepared for the Board of Selectmen. Ambulance fees are a local source of income but do not support the cost of providing the service.

Move to approve the recommended abatements for ambulance charges incurred during FY09-FY11 and selected FYI 12, 13, 14 and 15 \$164,620.86. Motion by Mr. O’Toole Second by Mr. Harris Unanimous Vote (5-0)

DPW Contracts, Kevin Cafferty, DPW Director

1. Phase 2C Water Main Contract – will be tabled until a future meeting.
2. Sewer Pump Station Contract SKADA Equipment

Mr. Harris and Mr. Vegnani toured the Sewer department and it is run by four people 7 days a week 24 hours a day using Windows 98 software that is outdated. Mr. Vegnani said he was so impressed with how great the staff is doing with what they have. Mr. Harris said it was an eye opening experience. Their equipment is from the 1950's but that is for another day to discuss. Mr. Vegnani asked Mr. Cafferty to thank Rick Mosca and the staff for the tour.

Move that the Board of Selectmen award the contract for providing Engineering and Design Services for the replacement and/or upgrade of the SCADA system at the Waste Water Treatment Facility to Weston & Sampson of Peabody, MA for \$55,050.00. Motion by Ms. Curran Second by Mr. Danehey (Unanimous Vote (5-0))

NEW BUSINESS:

1. One Day Beer & Wine Licenses

a) Ellen McKenzie, SMC, 7/30/15, 6:00 p.m. – 10:00 p.m. private event

Move to grant Ellen Mackenzie a one day beer and wine license for an event to be held at the Scituate Maritime Center on 7/30/15 from 6-10 pm. Motion by Ms. Curran second by Mr. Mr. Harris Unanimous Vote (5-0)

b) Riva, SMC, 8/2/15 10 a.m. – 4 p.m. private event

Move to grant Riva a one day beer and wine license for an event to be held at the Scituate Maritime Center on 8/2/15 from 10 am - 4 pm. Motion by Ms. Curran second by Mr. Danehey Unanimous Vote (5-0)

c) Riva, SMC, 8/29/15 5 p.m. – 10 p.m.

Move to grant Riva a one day beer and wine license for an event to be held at the Scituate Maritime Center on 8/29/15 from 5 pm - 10 pm. Motion by Ms. Curran second by Mr. O'Toole Unanimous Vote (5-0)

2. Annual Appointments

a) Board of Selectmen Interim Appointments

At the Selectmen meeting on July 7, 2015 Mr. Vegnani asked if it was possible to make interim appointments with terms of less than three years. After review, it is not possible to make interim appointments with terms of less than three years where the Bylaw section 20420 specifies three year terms for the listed positions. An amendment of the bylaw would be required to appoint for a lesser period of time.

b) Annual Appointments

Ms. Curran suggested that people be informed in advance so there is a smooth transition on Boards and Committees. The Board of Selectmen has asked the committees to be sure to change the liaison positions and follow the six year rule in the Board of Selectmen Operations Policies.

Ms. Curran wanted to thank Joshua McKain for his service on CPC for many years.

The following individuals were appointed to Boards and Committees:

Ashley Davis appointed to the Animal Control Board for a one year term or until a successor is named. Motion by Mr. Danehey Second by Ms. Curran Unanimous Vote (5-0)

Nancy Towle appointed to the Animal Control Board for a term of two years or until a successor is named. Motion by Mr. Danehey Second by Ms. Curran Unanimous Vote (5-0)

Betty Johnson appointed to the Animal Control Board for a term of three years or until a successor is named. Motion by Mr. Danehey Second by Ms. Curran Unanimous Vote (5-0)

Brian Capodanno appointed to the Animal Control Board for a term of three years or until a successor is named. Motion by Mr. Danehey Second by Ms. Curran Unanimous Vote (5-0)

Douglas Whyte appointed to the Board of Health for a term of three years or until a successor is named. Motion by Mr. Harris Second by Mr. O'Toole Unanimous Vote (5-0)

Audrey Reidy and Janice Lindblom appointed to the Council on Aging for a term of three years or until a successor is named. Motion by Mr. O'Toole Second by Ms. Curran Unanimous Vote (5-0)

Frank Snow and Richard Harding appointed to the Conservation Commission for a term of three years or until a successor is named. Motion by Mr. Harris Second by Ms. Curran Unanimous Vote (5-0)

Reid Oslin, Stephen Litchfield and Michael Cuneo appointed to the Historic Commission for a term of three years or until a successor is named. Motion by Ms. Curran Second by Mr. O'Toole Unanimous Vote (5-0)

Laurie Hall and Aubrey Burke appointed to the Historic Commission as Associate Members for a term of three years or until a successor is named. Motion by Ms. Curran Second by Mr. O'Toole Unanimous Vote (5-0)

Joseph Norton Jr. appointed to the North River Commission for a term of one year or until a successor is named. Motion by Mr. Harris Second by Mr. Danehey Unanimous Vote (5-0)

Robert Flaherty appointed as North River Commission Alternate for a term of one year or until a successor is named. Motion by Mr. Harris Second by Mr. Danehey Unanimous Vote (5-0)

Stephen Svensen, Al Kazlousky, and Jennifer McMellen, appointed to the Recreation Commission for a term of three years or until a successor is named. Motion by Mr. Danehey Second Ms. Curran Unanimous Vote (5-0)

Robert McCarry and Kristen Sauter appointed to the Recreation Commission as Associate Members for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Ms. Curran Unanimous Vote (5-0)

Michael Lorusso appointed to the Waterways Commission for a term of three years or until a successor is named. Motion by Mr. Harris Second by Mr. O'Toole Unanimous Vote (5-0)

Brian Cronin appointed to the Waterways Commission for a term of three years or until a successor is named. Motion by Mr. O'Toole Second by Ms. Curran Unanimous Vote (5-0)

Fran McMillen appointed to the Waterways Commission for a term of three years or until a successor is named. Motion by Mr. Harris Second by Mr. O'Toole three vote in favor Mr. O'Toole, Mr. Harris, Ms. Curran two vote against Mr. Danehey, Mr. Vegnani Motion passes (3-2)

Keith Walo appointed to the Waterways Commission for a term of three years or until a successor is named. Motion by Mr. Harris Second by Mr. O'Toole Unanimous Vote (5-0)

Brad White appointed to the Waterways Commission as an Associate Member for a term of one year or until a successor is named. Motion by Mr. O'Toole Second by Ms. Curran Unanimous Vote (5-0)

Steve Guard appointed to the Waterways Commission as an Associate Member for a term of one year or until a successor is named. Motion by Mr. Harris Second by Ms. Curran Unanimous Vote (5-0)

Donald Hourihan appointed to the Waterways Commission as an Associate Member for a term of one year or until a successor is named. Motion by Mr. Harris Second by Ms. Curran Unanimous Vote (5-0)

Sarah Trezise appointed to the Zoning Board of Appeals for a term of three years or until a successor is named. Motion by Mr. O'Toole Second by Mr. Danehey Unanimous Vote (5-0)

Frank Lynch appointed to the Zoning Board of Appeals as 1st alternate for a term of three years or until a successor is named. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

Tim Kelley appointed to the Coastal Advisory Commission "ocean climate change expert" for a term of one year or until a successor is named. Motion by Ms. Curran Second by Mr. O'Toole Unanimous Vote (5-0)

Richard Harding appointed to the Coastal Advisory Commission "Member of the Conservation Commission" Representative for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Ms. Curran Unanimous Vote (5-0)

Nancy Durfee appointed to the Coastal Advisory Commission "Coastal Resource Officer" as a standing member until a successor is named. Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

Kevin Cafferty appointed to the Coastal Advisory Commission "representative from Public Works" for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

Captain Patrick Reilly appointed to the Coastal Advisory Commission “representative from emergency responders” for a term of one year or until a successor is named.

Motion by Ms. Curran Second by Mr. Harris Unanimous Vote (5-0)

Peggy Dinger appointed to the Coastal Advisory Commission “coastal resident” for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Mr. Harris four voted in favor Danehey, Harris, O’Toole, Vegnani one voted against Curran Motion passes (4-1)

The Beach Study Committee will not be voted on tonight but moved to a future meeting.

OTHER BUSINESS:

Correspondence

The Board of Selectmen thanked the Cole Parkway Gazebo project volunteers for their hard work in scraping, fixing and painting the gazebo and to all of the people who helped plant the gardens. The Selectmen read a list of their names and thanked them individually. The Board also thanked the businesses who donated their time and materials. It was much appreciated by the Selectmen and the people of Scituate. It looks great! Thank you letters will be sent to each of these volunteers whose names were submitted by the project organizer.

Approval of Meeting Minutes July 7, 2015

Motion to approve the July 7, 2015 Board of Selectmen meeting minutes. Motion by Mr. Harris Second by Mr. O’Toole Unanimous Vote (5-0)

OTHER BUSINESS

Mr. O’Toole rode the GATRA bus over the weekend. They are on a very tight schedule. A lot of residents still do not know about it. Ms. Curran asked if we could put it on our DPW signs. Mr. O’Toole asked for clarity on the road to pick people up. People just need to wave the bus down on the road to get the drivers attention. Mr. Vegnani said we need to gather the feedback and meet with GATRA to discuss it.

Mr. Danehey said that classic cars in the harbor is July 23rd stop in and see the cars. New recycle and trash bins are in the harbor and the Board asks residents to use the trash cans and not leave their trash in the harbor. Mr. Danehey asked if the outside will be fixed. Ms. Vinchesi said the clapboards on the outside and the roof will be done along with plantings in front, there is a plan. Mr. Danehey said there were people vacationing at Sand Hills, the lifeguards called the harbormaster and police and the people were shut down from bringing their boat close to shore. Great work by the Town and people appreciated the teamwork. Mr. Danehey asked if the Town has any plans to review Lyme Disease. Ms. Vinchesi said there is a PSA on our website regarding Lyme Disease. Mr. Danehey said Lyme Disease is

becoming a huge issue. Students from Sucy en Brie are visiting Scituate and Cohasset. Relationships have developed over four years and the exchange continues.

Mr. Vegnani thanked Mr. Noonan for arranging the visit from the Count de Lafayette. His ancestor was known as the young General and a ceremony was held at the Town Common. He visited the carriage that was given to the Town. Mr. Vegnani wants to thank the Water and Sewer department for their tour and they really do a good job. The Knights of Columbus ran a very successful carnival and every dollar made they give back to the community. They help many people in Scituate. The beaches have been packed and the lifeguards are working very hard and thank you for doing a great job. A student did a PSA about Brown Water and is very well done. Mr. Vegnani wanted to thank David Juliano for working on our facebook page that is under development.

Adjournment and Signing of Documents

Mr. Danehey made a motion to adjourn the meeting at 10:48 p.m. second by Ms. Curran.
Unanimous Vote (5-0)

Recorder

Lorraine A. Devin
Assistant to the Board of Selectmen

Board of Selectmen Meeting Minutes for Tuesday, July 21, 2015

BOARD OF SELECTMEN

Anthony V. Vegnani, Chairman

John F. Danehey, Vice Chairman

Maura C. Curran, Clerk

Shawn Harris

Martin J. O'Toole

Respectfully Submitted,

Lorraine Devin
Assistant to the Board of Selectmen