

SCITUATE BEAUTIFICATION COMMISSION

MINUTES FROM MEETING

SEPTEMBER 15, 2015

- I. **CALL TO ORDER** - The meeting was called to order at 7:00 pm. Present were D. Bangert, A. Steele, K. McCormack, M. Tennaro, A. McVeigh, J. McLaughlin, M. Palleiko, and L. Hall

- II. **STANDING REPORTS - End of Year Summary**
 - A. Treasurer

The Budget Balance available is \$9,920.00. The Beautification Trust Fund stands at \$6,889.35. After all our 2015 commitments are met, we will have a balance of \$318.02.
 - B. Railroad Crossing Islands - Summer Overview

The islands looked wonderful all summer thanks to the winter snow protection and the wave petunias that were planted.
 - C. Merchant Coordinator - Voucher Report
 - A. Steele reported that a total of 66 vouchers were given out, two more than last year. The harbor- 37, N.Scituate- 27, Doug Litchfield- 2. A total of \$3300 was spent with \$2900 going to R&C and \$400 to Hillbilly Acres.

There was a brief discussion about the large pots of flowers in the harbor being in violation of the Disability Commission's guidelines. Andrea and John will talk to Doug about this for future reference.
 - D. Adopt-a-Lot Caretakers
 - D. Bangert reported that \$2,868 was spent on annuals for the gardens.
 - E. IT/Website Manager
 - A. McVeigh reported that she was able to correct the BC email address on our website but that she has to take several classes before she can do more work on the web. She is also going to search for our Facebook page that seems to be temporarily missing, so we can activate it again.

- III. **OLD BUSINESS**
 - A. Egypt Beach Island
 - D Bangert reported that the renovation of the garden looks wonderful. The BC spent \$1300+ for plants and labor.
 - B. Replace Plants - Morse request

Several proposals have been sent to the BC for fall planting, with the Morse landscaping project proposed for \$770. This would cover several areas around town where plants and shrubs need to be replaced, including the Harbor, traffic islands, 3A, and First Parish Rd. After reviewing the detailed list of what was to

be purchased for replacement, it was decided that new Juniper bushes were not necessary.

Motion: J. McLaughlin made a motion to accept the proposal, minus the Junipers, for a total of \$672.00. M. Tennaro seconded the motion. All in favor.

IV. **NEW BUSINESS**

A. Authorize members to sign POs

D. Bangert addressed the need for a back-up member of the BC to authorize POs in case Leslie is not available. A. Steele and M. Palleiko volunteered to be back-ups.

Motion: J. McLaughlin made a motion to accept Andrea and Mary Anne as back-ups to sign POs if needed. Motion was seconded by A. McVeigh. All in favor.

B. Landscape Project at Sewer Dept.

D. Bangert reported that she had been contacted about the grounds around the Scituate Sewer Dept. which are in need of some landscaping. A proposal from Kennedy's to add shrubs and plantings to an existing 16x4 bed came to a total of \$1553.00. However, there is not enough money in the BC budget presently to help with this undertaking.

Motion: J. McLaughlin made a motion to table this proposal until next year when BC funds might become available. The motion was seconded by A. Steele. All in favor. Motion carried.

C. FY 2017 Budget- Review of Goals and Achievements

It was decided that we would divide up the proposed budget into sections which would be taken home and reviewed by several BC members. D. Bangert asked that any revisions and/or additions on the proposed budget for FY 17 be brought to next month's meeting where they can be addressed by all members of the BC.

D. Widow's Walk

D. Bangert reported that the Economic Development Commission wants to spearhead ideas to redesign the golf course entrance and improve areas of neglect. They would like the BC to send a letter to the Community Preservation Commission supporting their proposal.

Motion: J. McLaughlin made a motion to approve the sending of a letter stating the support of the BC for this project. A. McVeigh seconded the motion. All in favor. Motion carried.

V. **CHAIR NOTES**

None

VI. **MINUTES - June 2015**

Motion: A motion was made by A. Steele to approve the amended minutes. M. Palleiko seconded the motion. All in favor. Minutes were approved.

VII. ADJOURNMENT

Motion: J. McLaughlin made a motion to adjourn at 9:05 pm. Seconded by M. Tennaro. All in favor. The next meeting will be October 20.

Minutes approved__

Respectfully submitted by M.Tennaro

