

TOWN OF SCITUATE
REQUEST FOR PROPOSAL
PROFESSIONAL GOLF COURSE MAINTENANCE OF
WIDOW'S WALK GOLF COURSE

ADDENDUM #1
DECEMBER 9, 2013

*The area underlined and in **BOLD** below addresses a clarification for respondents based on a misstatement at the Mandatory Pre-Bid Conference held on December 2, 2013 at 11:00 a.m.*

*At this meeting a question was asked pertaining to Article 8, Minimum Criteria, and if a nine-hole golf course would meet the criteria for golf courses. The response given by the Town was “yes. Upon review of the RFP requirements, this statement was in error. **The required criteria contained in the RFP are what will be required by the Town. The original language in the RFP remains.***

ARTICLE 8. MINIMUM CRITERIA.

ARTICLE 8 – PROFESSIONAL GOLF COURSE MAINTENANCE CONTRACT MINIMUM CRITERIA

1. The prospective contractor must have the specified requisite background and experience in the Professional Golf Course Maintenance of golf courses as per these specifications. The contractor shall provide as part of this submission a list of all contracts where it has provided Professional Golf Course Maintenance services within the previous five (5) years. Contracts for capital improvements or repairs on golf courses will not be considered as fulfilling the experience requirements. This list to include: golf course names, dates in which the contract was held, address and contact phone numbers of person to whom the contractor reported to. This listing of courses shall be used as a means to, not only determine the contractors expertise in the area of golf course maintenance, but further as a listing of clients that may be called as reference. Use Submittal Form B. Attach additional sheets as necessary.
2. The prospective contractor must have a minimum of fifteen (15) years' experience in the successful execution of maintenance contracts **at regulation length 18-hole golf**

courses.

3. The prospective contractor must have successfully maintained three (3) regulation length **18-hole championship golf course operations** for golf courses with continual excellent playing conditions in the Eastern United States.
4. List and submit with this RFP a minimum of three (3) professional golf or turf industry references – Golf and Turf Industry References including company name, contact name, address, e-mail address and telephone numbers. Attach additional sheets as necessary.
5. Submit with this RFP copies of the contractor’s insurance policy that meets or exceeds the requirements set forth in the Insurance Requirements section of this RFP.

EVALUATION CRITERIA

1. References from current clients. Provide a completed Proposal Qualifications Form (use Submittal Form A) in addition to the following required submissions. The Town reserves the right to contact references to further determine whether the proposed Contractor is a responsible and responsive bidder. (as defined by M.G.L. c.30B, s. 2.)

Highly advantageous: Submit three (3) but no more than five (5) letters of reference from current clients reflecting an **overall positive operation of an 18-hole golf course.** Submittal Form A is complete and all the information is current. References demonstrate an overall satisfaction with the Contractor. Two or more references expressly demonstrate that they would re-hire the Contractor.

Advantageous: Submit three (3) letters of references from current clients reflecting **an overall positive operation of an 18-hole golf course.** Submittal Form A is complete and all the information is current. References demonstrate an overall satisfaction with the Contractor.

Unacceptable: Submission of less than three (3) current client references, or one of more references that do not demonstrate **a positive operation of an 18-hole golf course.** Submittal Form A is not complete and the information is not current or the reference indicated they would not re-hire the Contractor.

2. **Experience in maintaining a first-class 18-hole public golf course.** The term “first-class” shall mean a comparably sized 18-hole public golf course or private golf course that is open to the public, at which the quality of grounds maintenance and conditions of play are of at least the equivalent or better quality than that found at Widow’s Walk Golf Course. See Description of Widow’s Walk Golf Course included in this RFP.

Highly advantageous: 15 or more years of experience.

Advantageous: 10 to 14 years of experience.

Unacceptable: Less than 10 years of experience.