



Scituate Planning Board

APPLICATION FOR FLOOD PLAIN SPECIAL PERMIT

General Information for Applicants:

Any proposal that impacts, or involves any change in, or additional connections to, town sewer or the municipal water supply must present a preliminary plan to the Sewer or Water Commissioners detailing the existing and proposed water and sewer usage before filing an application with the Planning Board. Applicants are also encouraged to informally review projects within 100' of wetlands with the Conservation Commission, and location and installation of water, storm drainage and other infrastructure proposed to connect to the town system with the DPW.

The Planning Board reserves the right to disapprove incomplete submissions at any time if, in its opinion, review of the plan is hampered by the absence of required information. In the event that incomplete plans are submitted to the Board, after opening a Public Hearing, the Board may vote to disapprove the plan and return plans to the applicant as incomplete. The Board shall cite those specific regulations with which the plan is not in compliance in a letter noting the reason for the Board's action, which shall be filed with the Town Clerk. In the event of such disapproval, the Board reserves the right to retain any filing or review fees.

Checklist for applicants:

When applying for approval of a Flood Plain Special Permit, please include the following in your submission:

- ____ 1) Twenty copies of this form and of the deed, a signed purchase and sale agreement, and/or documentation authorizing submission by anyone other than the owner, as applicable;
- ____ 2) 20 copies of the plan and additional documentation sufficient to show the application meets the requirements of Scituate Zoning Bylaw Section 470. All plan copies must be folded.
- ____ 3) A check for \$500 payable to the Town of Scituate;
- ____ 4) A copy of a completed Request for Abutters;
- ____ 5) For homes using private septic systems, any addition or interior renovation involving changing walls or room locations requires that floor plans be submitted to the Board of Health for review of suitability of the septic system for additional bedrooms.
- ____ 6) For Special Permits for substantial improvements of structures which legally existed on March 2, 1992, the following information must be submitted:
 - ____ a. Evidence that improvements will not affect the water quality or natural drainage patterns of the watercourse.
 - ____ b. Date constructed: _____
 - ____ c. Evidence that the structure legally existed on March 2, 1992, under provisions of the Town of Scituate Zoning Bylaw
 - ____ d. Evidence that improvements are consistent with the National Flood Insurance Program, the Flood Insurance District and State Building Code Section 780 CMR pertaining to flood regulations.

Name of Applicant:	Address:	Phone:
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