

**TOWN OF SCITUATE
ADVISORY COMMITTEE**



Report and Recommendations

ANNUAL & SPECIAL TOWN MEETING

APRIL 14, 2014

7:00 P.M.

HIGH SCHOOL GYMNASIUM

This Report is furnished for your information. Please bring it to all sessions of Town Meeting.

TABLE OF CONTENTS

Report of the Advisory Committee	Page 3
Town Meeting Rules and Definitions	Page 4
Municipal Finance Terms	Page 6
Financial Charts	Page 8
Special Town Meeting Articles	Page 12
Annual Town Meeting Articles	Page 16
Application for Committee, Commission, Board and Council Appointment	Page 53

REPORT OF THE ADVISORY COMMITTEE

TO THE VOTERS OF SCITUATE:

In accordance with the Town of Scituate Bylaws, the Advisory Committee submits its report to the voters. This report contains the complete warrant for the Annual & Special Town Meeting, which will convene on April 14, 2014.

Our forum is an Open Town Meeting, which has been described as the purest form of democracy. All registered voters are entitled to attend, ask questions, express their opinions, and vote on all matters. This evening, the Board of Selectmen, and other town boards will propose various warrant articles, expenditures, funding transfers, zoning changes, etc. The Special Town Meeting places before the voters a total of **six (6)** articles, and the Annual Town Meeting places before the voters a total of **twenty-three (23)** articles for your consideration for a total of 29 articles to consider.

We, the Advisory Committee, will provide recommendations on each; but **only you** decide which articles pass, and which ones do not.

YOU ARE THE LEGISLATIVE BODY OF SCITUATE.

The Advisory Committee urges you to become an active participant in town meeting. Voice your opinion and seek any clarification necessary to make an informed vote on these articles.

Respectfully submitted,

SCITUATE ADVISORY COMMITTEE

Maura Curran, Chairwoman

Frank Judge, Vice Chair

Anthony Antonello

Geoff Burns

Karen Connolly

Jamie Gilmore

Bob Nelson

Mark Sandham

Mike Westort

TOWN MEETING RULES AND DEFINITIONS

1. The conduct of Scituate's Town Meeting is bound by state law, the Town's Charter and By-laws, local tradition and the publication entitled, "Town Meeting Time."

2. The Moderator presides over the Town Meeting, decides all questions of order and procedure, and announces the results of all votes. The results of all votes when announced by the Moderator shall be final except on a voice vote that may be questioned by seven (7) voters standing immediately after the announced results of a vote. In such a case, a teller-counted vote shall be taken without debate.

3. Non-voters will be seated in a special section unless permission is granted by the Town Meeting to be seated elsewhere. Non-voters may be allowed to address the Town Meeting with permission of the Moderator unless a majority of voters choose to deny such a privilege.

4. Articles in the Warrant give notice of the issues subject to discussion at a Town Meeting and establish the parameters of matters that can be debated and acted on. Amendments, motions and/or debate determined by the Moderator, with the advice of Town Counsel, to be "beyond the scope" of the articles may not be permitted.

5. In order for the Town Meeting to act on or discuss an article, a motion must be made. The Moderator will call for a motion on each article and, if no motion is made after the second call, the Moderator will "pass over" the article and move on to the next Article. In order to bring back a "passed over" article for a motion and discussion, there must be an approved "motion for reconsideration".

6. Articles may be postponed by a majority vote or advanced by a 2/3 vote.

7. To address the Town Meeting, a speaker must be recognized by the Moderator and once recognized, a speaker should first give his or her name and address for the record. No speaker will be recognized while another person is speaking except to raise "a point of order," which is used to question a ruling of the Moderator or the conduct of Town Meeting. Points of order are not to address the subject matter being discussed.

8. All matters shall be decided by a majority vote unless a 2/3 or greater vote is required. If more than a majority vote is required, the Moderator shall announce the required percentage for passage before calling the vote.

9. The Moderator may set time limits on all presentations and may terminate debate on a motion when deemed appropriate. Debate on a motion may also be terminated by a voter "moving the question" which, if accepted by the Moderator as not being premature, shall be voted on without discussion or debate. A motion to "move the question" requires a 2/3 vote for passage.

10. Only two (2) amendments to a motion may be on the floor at any particular time. Amendments over six (6) words must be submitted to the Moderator in writing and, if over fifty (50) words, sufficient copies must be available to those attending at the entrance of the hall before the start of that particular session.

11. Generally, amendments shall be voted on in the order made and prior to the vote on the motion to be amended. However, amendments relating to amounts to be appropriated shall be voted on in a descending order until an amount gains approval.

12. A motion may be reconsidered once for a compelling reason by a 2/3 vote. No further reconsideration will be permitted. There may be no reconsideration of a vote at a subsequent session of the Town Meeting.

13. A resolution is a non-debatable, non-binding motion on any matter calling for a consensus of the Town Meeting. A resolution must be related to the content of an article. If a resolution is over ten (10) words, it must be submitted to the Moderator in writing and, if over fifty (50) words, sufficient copies must be available at the entrance of the hall for those attending.

14. When justice or order requires, the Moderator may make exceptions to these rules, in his or her discretion, as is deemed appropriate under the circumstances.

MUNICIPAL FINANCE TERMS

APPROPRIATION: An authorization by the Town Meeting to make obligations and payments from the Treasury for a specific purpose.

ASSESSED VALUATION: A valuation set upon real or personal property by the Board of Assessors as a basis for levying taxes.

BETTERMENT: A betterment assessment is a charge for the cost of public improvements which benefit a limited area, against real estate situated in that area.

BOND: A loan, typically over a year in maturity.

BOND AUTHORIZATION: The amount of money the Town Meeting approves for borrowing for a specific purpose.

BOND ISSUE: Generally, the sale of a certain number of bonds/notes at one time by a Governmental unit.

CAPITAL BUDGET: A plan of proposed capital outlays and the means of financing them for the current fiscal year.

CAPITAL OUTLAY: Expenditure for the purchase of property or equipment and for the construction or renovation of a facility and infrastructure.

CHERRY SHEET: A form showing all state and county charges and reimbursements to the town as certified by the Massachusetts Department of Revenue.

DEBT SERVICE: Payment of interest and repayment of principal to holders of the Town's debt instruments.

ENTERPRISE FUND: Financing of services where all or most of the costs are paid for by users.

ENTERPRISE RETAINED EARNINGS: If during a fiscal year an Enterprise Fund produces a surplus, such surplus shall be kept in a separate account called "retained earnings." The Department of Revenue then "certifies" that surplus as an available fund that can be used for:

1. Operating costs to offset the need to increase user charges.
2. To fund capital improvements.
3. To fund Enterprise Fund revenue deficits.

FISCAL YEAR: A 12-month period, commencing on July 1, to which the annual budget applies. (Abbreviated as "FY")

FREE CASH: The excess of assets over liabilities, minus uncollected taxes of prior years also referred to as "available cash." The amount is certified annually by the Massachusetts Department of Revenue. Free Cash may be appropriated by vote of a Town Meeting.

GENERAL FUND: The major town-owned fund which is created with town receipts and which is charged with expenditures payable from such revenues.

GRANT: A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal government. Grants are usually made for specific purposes.

LEVY LIMIT: The amount of dollars a Town can raise by taxation under Proposition 2½.

LINE ITEM BUDGET: A format of budgeting, which organizes costs by type of expenditure - such as expenses, equipment and salaries.

OVERLAY: The overlay is the amount raised by the Assessors to be used for potential abatement of property taxes. The Overlay Surplus is the portion of each year's overlay account no longer required to cover property tax abatements.

PROPERTY TAX LEVY: The amount produced by multiplying the assessed valuation of property by the tax rate. The tax rate is expressed "per thousand dollars" of assessed valuation.

RESERVE FUND: Money set aside by Town Meeting to be allocated by the Advisory Committee for extraordinary and unforeseen expenditures.

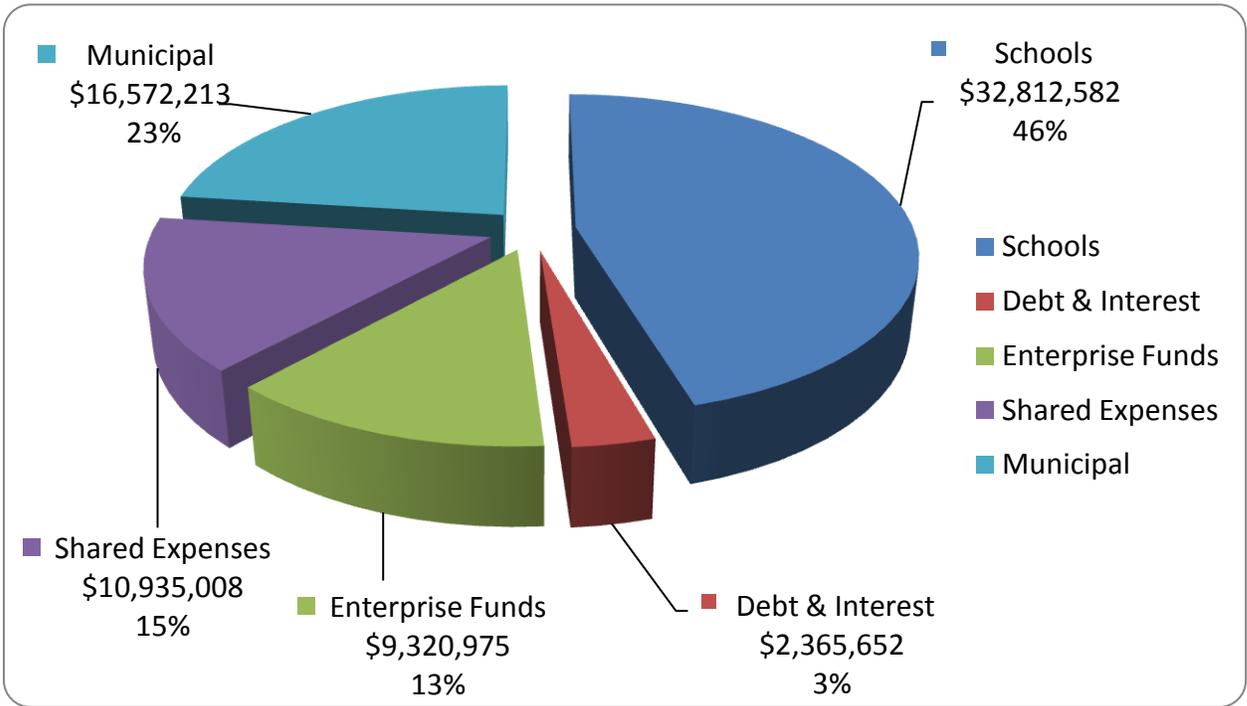
REVOLVING FUND (Ch. 44, Sec 53E ½): A Town may annually authorize the use of a revolving fund by separately accounting for the receipts received from a particular service or program and may expend from the revolving fund to provide such service or program without appropriation.

STABILIZATION FUND: A special account, which is invested until used and can only be utilized by Town Meeting appropriation.

CAPITAL STABILIZATION FUND: A special account which is invested until used for capital projects, equipment or debt service and can only be utilized by Town Meeting appropriation.

FY15 Scituate Town Budget

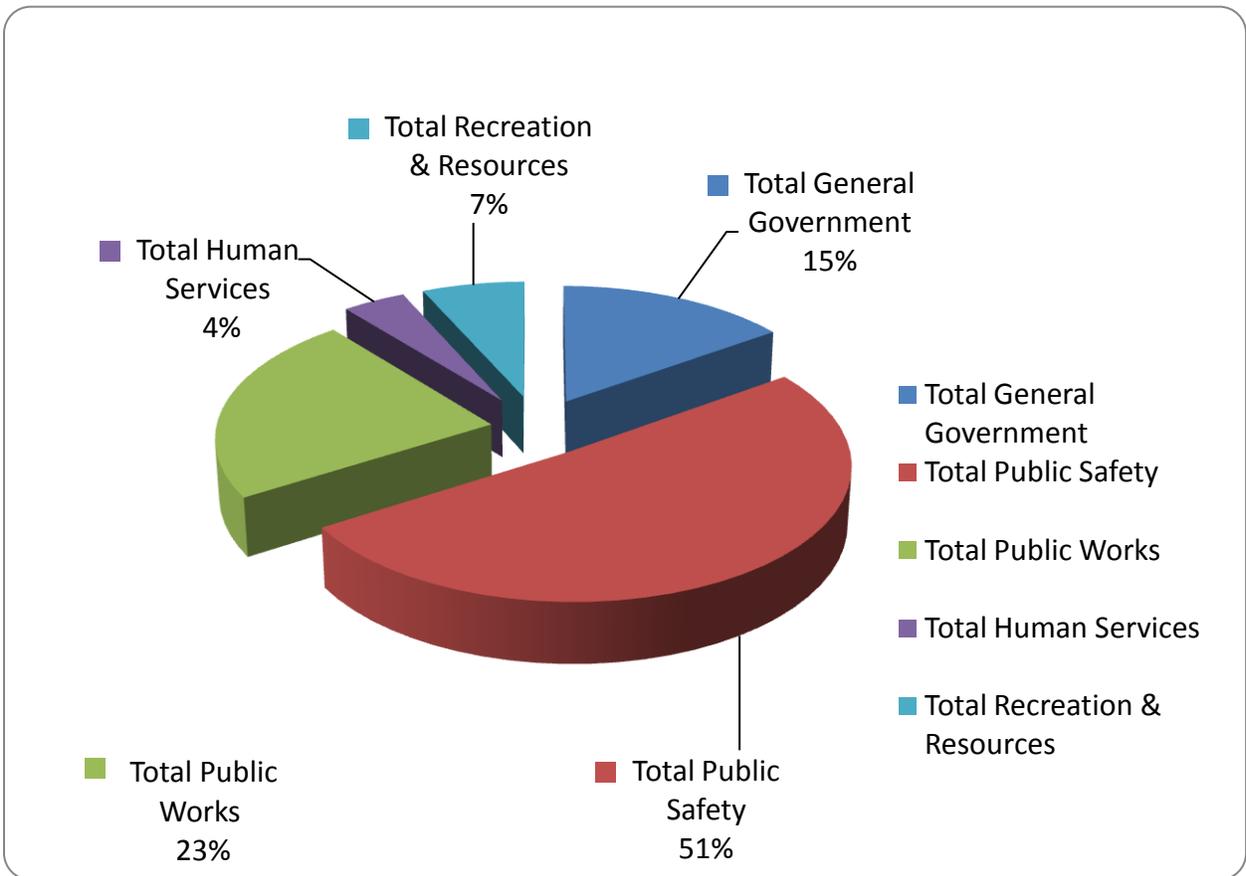
Schools	\$	32,812,582
Debt & Interest	\$	2,365,652
Enterprise Funds	\$	9,320,975
Shared Expenses	\$	10,935,008
Municipal	\$	16,572,213
	\$	<u>72,006,430</u>



FY15 Scituate Municipal Expense

Share

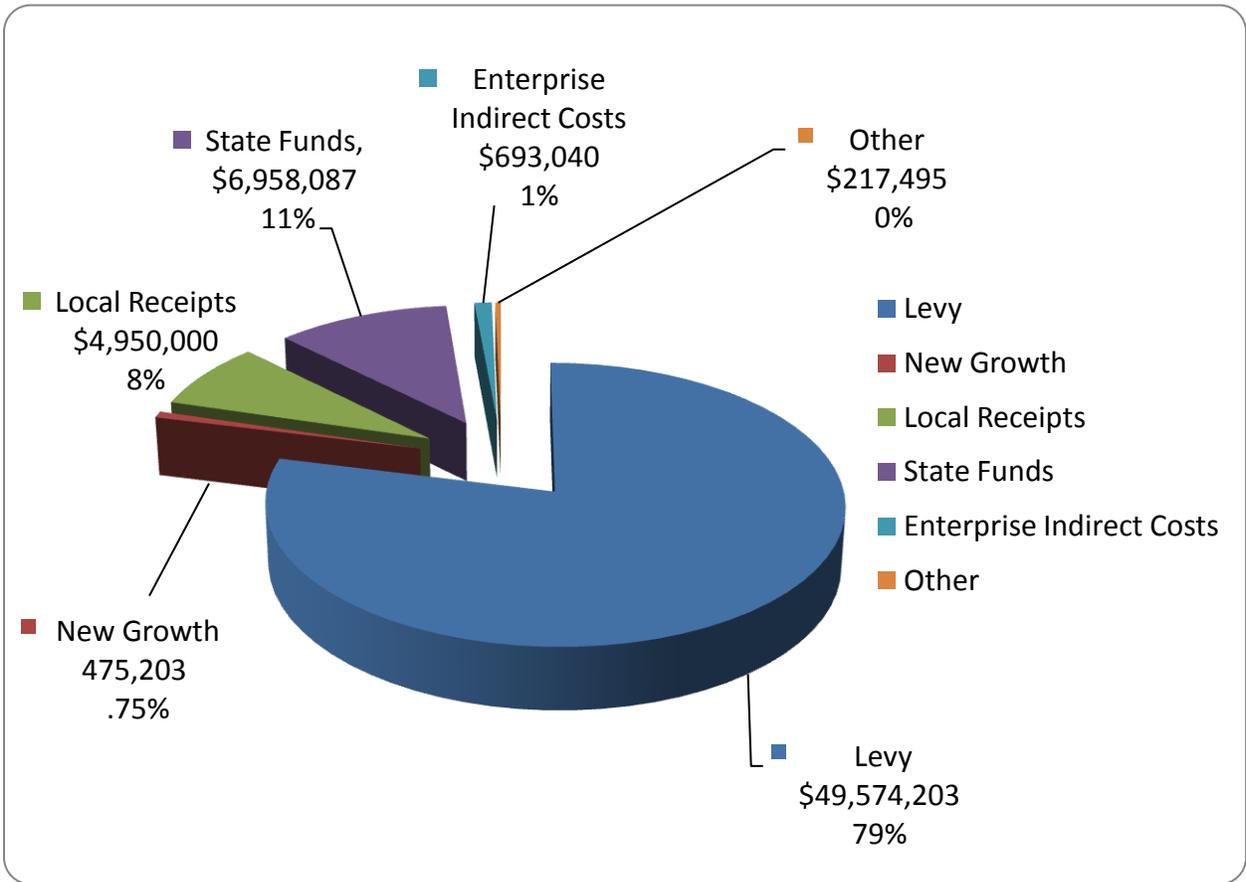
Total General Government	\$ 2,495,642	15%
Total Public Safety	\$ 8,384,084	51%
Total Public Works	\$ 3,798,519	23%
Total Human Services	\$ 680,552	4%
Total Recreation & Resources	\$ 1,105,033	7%
	\$ 16,463,830	100%



FY15 Scituate Sources of Revenue

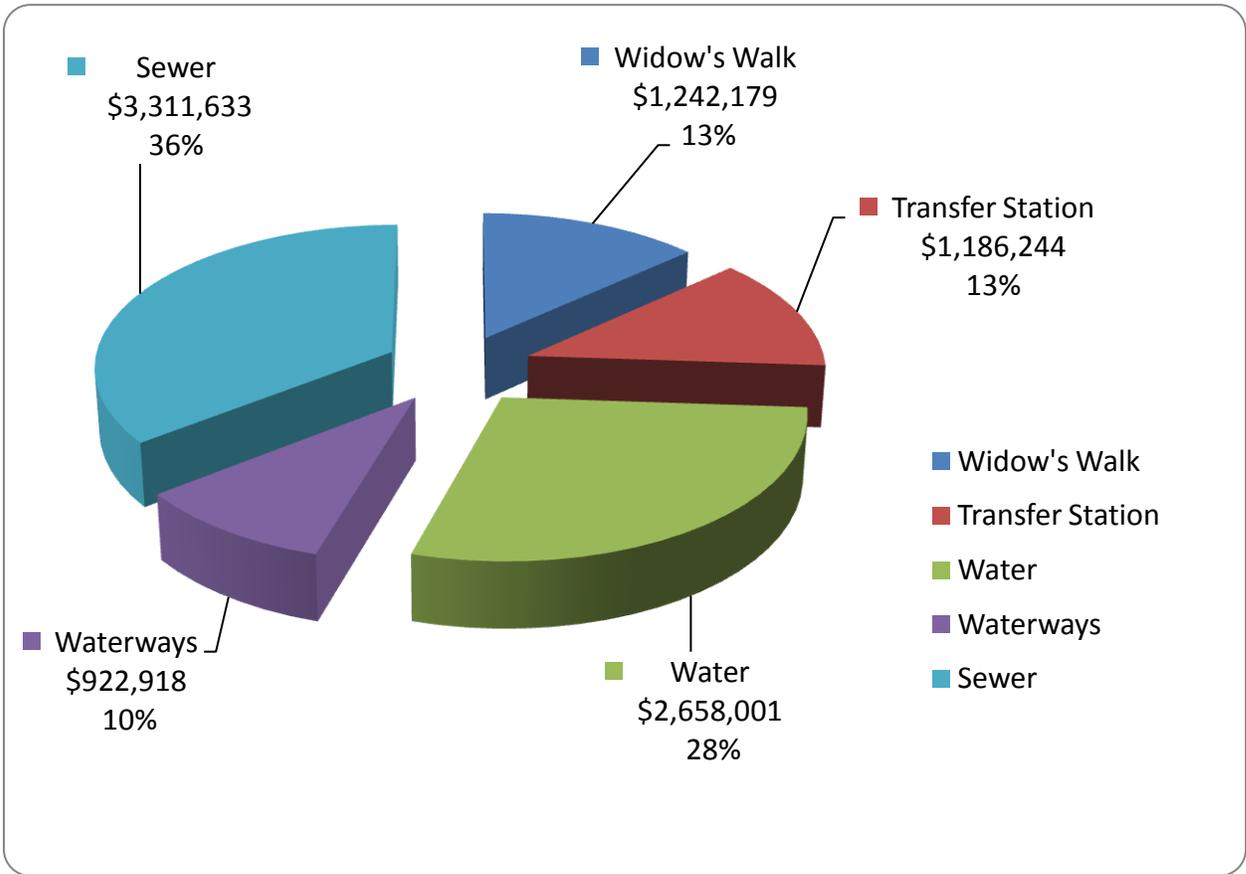
2014 Levy	\$	48,365,076
2.50%	\$	1,209,127
	\$	49,574,203

Levy	\$	49,574,203
New Growth	\$	475,000
Local Receipts	\$	4,950,000
State Funds	\$	6,958,087
Enterprise Indirect Costs	\$	693,040
Other	\$	217,495
	\$	62,867,825



FY15 Scituate Enterprise Fund
Expense

Widow's Walk	\$	1,242,179
Transfer Station	\$	1,186,244
Water	\$	2,658,001
Waterways	\$	922,918
Sewer	\$	<u>3,311,633</u>
	\$	9,320,975



**TOWN OF SCITUATE
SPECIAL TOWN MEETING**

**APRIL 14, 2014
WARRANT**

COMMONWEALTH OF MASSACHUSETTS, PLYMOUTH SS

To either of the constables of the Town of Scituate, in said County

GREETINGS: In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town qualified to vote in Elections and Town Affairs therein, to meet at the Scituate High School Gymnasium, 606 Chief Justice Cushing Highway on

MONDAY, THE FOURTEENTH DAY OF APRIL 2014 NEXT

At seven o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. Fiscal Year 2013 Unpaid Bill

To see if the Town will vote to transfer from available funds in the Treasury the sum of \$294.12, or a greater or lesser sum, for the purpose of paying a Fiscal Year 2013 unpaid bills, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: This article is required to complete payment of an unpaid bill for fiscal year 2013 that arrived following the closing of that fiscal year. The amount reflected above is a payment to Jannell Ford and will be paid from Retained Earnings from the Transfer Enterprise account.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) in support of this article

ARTICLE 2. Recovery and Remediation Costs – January 2014 Blizzard

To see if the Town will vote to transfer from available funds in the Treasury the sum of \$486,000.00, or a greater or lesser sum, for the purpose of paying costs associated with the January 2014 Blizzard, or take any other action relative thereto.

Sponsored: by Board of Selectmen

Comments: The amount above is to pay for damage caused as a result of the January 2014 storm. The total includes \$447,000.00 to repair the berm at Musquashicut Pond and Surfside Road – both of which were severely eroded during this storm. The additional \$39,000.00 will cover costs associated with town-wide clean-up and removal of debris as a result of this storm.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) in support of this article

ARTICLE 3. Insurance Proceeds Reconciliation

To see if the Town will vote to transfer from available funds in the Treasury the sum of \$23,873.11, or a great or lesser sum, for the purpose of reconciling insurance recovery proceeds for roof damage at the Scituate Harbor Community Building, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: The amount above is required to reconcile accounts that paid for the repair of Scituate Harbor Community building roof. The Town's insurance company reimbursed the amount. The reimbursement was deposited into the General Fund. Insurance proceeds collected by a municipality in excess of \$20,000 require town meeting authorization. This article authorizes this reconciliation between accounts.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) in support of this article.

ARTICLE 4. Waste Water Treatment Repair and Maintenance Costs

To see if the Town will vote to transfer from surplus funds in Article 4, Item 15 of the March 3, 2007 Annual Town Meeting for sewer equipment to Sewer Equipment and Repair the sum of \$42,382.74 or a greater or lesser sum, and the sum of \$38,000.00, or a greater or lesser sum, from Sewer Retained Earnings, totaling \$80,382.74, for the purpose of increased expenses for Fiscal Year 2014, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: The Sewer Division has incurred an unexpected amount of equipment repair for FY 2014 year-to-date. \$42,382.74 will be covered from a balance in the 2007 authorization for generator replacement, and \$38,000 will be financed from Retained Earnings in the Waste Water Enterprise Fund.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) in support of this article.

ARTICLE 5. Fiscal Year 2014 Snow Removal Cost Increase

To see if the Town will vote to transfer from available funds in the Treasury the sum of \$175,000.00 or a greater or lesser sum, for the purpose of paying increased costs of snow removal for Fiscal Year 2014, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: The FY 14 Snow and Ice budget was \$490,000. As of February 12th there was a \$16,000.00 balance with two additional snow events at the date of this booklet's printing. This account per vote by the Board of Selectmen can operate in a deficit spending mode. In anticipation of additional costs, the Town is requesting to transfer from Free Cash an amount of \$175,000.00 to cover additional costs in snow and ice for 2014.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) in support of this article.

ARTICLE 6. Reauthorization of South Shore Recycling Cooperative Inter-Municipal Agreement

To see if the Town will vote to extend the term of the inter-municipal agreement for regional cooperation in the provision of solid waste and recycling services for the South Shore Recycling Cooperative for an additional term through June 30, 2018 and further, to see if the Town will vote to authorize the Board of Selectmen to execute and deliver an amended inter-municipal agreement, a copy of which is on file in the Office of the Town Clerk, to effect the extension of the term and other changes set forth therein; or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: Massachusetts General Law requires Town approval to re-authorize an agreement between the Town of Scituate and the South Shore Recycling Cooperative. The existing agreement expires on June 30, 2014. The SSRC provides a variety of services to the Town including the bidding of hauling and disposing of transfer station materials and educational materials and workshops to promote responsible solid waste and recycling activities.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) in support of this article.

TOWN OF SCITUATE
ANNUAL TOWN MEETING

APRIL 14, 2014
WARRANT

COMMONWEALTH OF MASSACHUSETTS, PLYMOUTH SS

To either of the constables of the Town of Scituate, in said County

GREETINGS: In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town qualified to vote in Elections and Town Affairs therein, to meet at the Scituate High School Gymnasium, 606 Chief Justice Cushing Highway on

MONDAY, THE FOURTEENTH DAY OF APRIL 2014 NEXT

At seven o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. Compensation of Elected Officials

To see if the Town will vote to establish the salaries and compensation of all elected Town officials as follows for a sum totaling \$69,707.00, or a greater or lesser sum, or take any other action relative thereto:

SELECTMEN:	Chairman & Legitimate Expenses	\$ 1,500.00
SELECTMEN:	Members & Legitimate Expenses	\$ 2,000.00
		(4 @ \$500)
ASSESSORS:	Chairman & Legitimate Expenses	\$ 1,200.00
ASSESSORS:	Members & Legitimate Expenses	\$ 800.00
		(2 @ \$400)
TOWN CLERK:	Personal Services	\$64,207.00

Sponsored by: Board of Selectmen

Comments: This is an annual warrant article required to pay our elected officials and reflects no significant change from FY14. There is a correction to the Town Clerk amount printed in the warrant. The correct amount is \$67,467 for a total appropriation of \$72,967.00

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) in support of this article.

ARTICLE 2. Reauthorization of Revolving Funds

To see if the Town will vote to reauthorize the following revolving accounts pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, which shall be kept separate and apart from other monies by the Treasurer, and in which shall be deposited receipts received that may be spent only from those sources identified below under “Source of Funds” without further appropriation during Fiscal Year 2015 and as identified below under “Use of Funds,” and shall be expended under the direction of those so indicated. Said annual amount expended from each revolving account shall not exceed the amount indicated below under “Annual Expenditure.”

Source of Funds/Use of Funds	Expended Under Annual Direction of:	Expenditure
Senior Center		
Programming Fees	Director, COA	\$ 35,000
Senior programs and trips		
Planning Board	Planning Director	\$ 50,000
Postage, advertising and application fees and other administrative expenses		
Food Establishment -	Director of the	\$ 18,000
Inspection Fees	Board of Health	
Inspection of food		
School Bus	School	\$ 300,000
Transportation Fees	Superintendent	
Transportation of Students		

Source of Funds/Use of Funds	Expended Under Annual Direction of:	Expenditure
Beach Stickers Fees Beach operations maintenance & capital	Recreation Director	\$ 344,000
Flu Clinic Fees / Flue Vaccine	Town Nurse	\$ 1,000
Wind Turbine Revenues Subsidizing of Town Electricity costs	DPW Supt.	\$ 400,000
Maintenance of Private Ways	Highway/Grounds Superintendent	\$ 15,000
Solar Array Revenues Subsidizing of Town Electricity costs or take any other action relative thereto.	Town Administrator	\$ 250,000

Sponsored by: Board of Selectmen

Comments: This is an annual article. Revolving funds are to be reauthorized each year in accordance with Massachusetts General Laws. The limit indicated is the maximum amount that can be spent, unless the Board of Selectmen votes otherwise.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 3. Establishment of Revolving Fund – Scituate Harbor Community Center

To see if the Town will vote to authorize the establishment of a Scituate Harbor Community Center Revolving Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2 , which shall be kept separate and apart from other monies by the Treasurer, and which shall be deposited revenues received that may be spent only from those sources identified below under “Source of Funds” without further appropriation during Fiscal Year 2015 and as identified below under “Use of Funds; and shall be expended under the direction of those so indicate. Said annual amount expended from such revolving account shall not exceed the amount indicated below under FY 15 limit, or take any other action relative thereto.

Source of Funds / Use of Funds	Expended Under Direction of:	Annual Expenditure
Rental Income /Operation and maintenance Community Center of Community Center	Director of Facilities	\$ 15,000

Sponsored by: Board of Selectmen

Comments: This fund will enable the Facilities Director to use money generated by renting the Scituate Harbor Community Center to various groups for cleaning and routine maintenance. Town Boards, Committees and Departments will not be charged to use the Center.

Recommendation: The Advisory Board recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) in support of this article.

ARTICLE 4. Establishment of Stabilization Fund - South Shore Regional School District

To see if the Town will vote to approve the establishment of a Stabilization Fund pursuant to Massachusetts General Laws Chapter 71, Section 16 G ½ for the South Shore Regional School District for the purpose of addressing District capital needs, or take any other action relative thereto.

Sponsored by Board of Selectmen

Comments: Scituate is one of eight (8) South Shore communities who are members of the SSRSD. Other member towns include Abington, Cohasset, Hanover, Hanson, Norwell, Rockland, and Whitman. Each year, member communities pay an annual assessment that addresses the operating costs of the South Shore Regional Vocational Technical high school. Scituate’s assessment is listed in Article 4 – Department 310.

To assist regional school committee and administrators better manage and prepare for certain (anticipated or unanticipated) capital costs, the state legislature recently adopted Massachusetts General Laws Chapter 71, Section 16 G ½. It reads as follows:

A regional school district may, upon a majority vote of all the members of the regional district school committee and, with the approval of a majority of the local appropriating authorities of the member municipalities, establish a stabilization fund and may, in any year, include in its annual budget for deposit in the stabilization fund an amount not exceeding five per cent of the aggregate amount apportioned to the member municipalities for the preceding fiscal year or such larger amount as may be approved by the director of accounts. The aggregate amount in the fund at any time shall not exceed five per cent of the combined equalized valuations of the member municipalities. Any interest shall be added to and become a part of the fund. The annual report submitted to the member municipalities pursuant to clause (k) of section sixteen shall include a statement of the balance in the stabilization fund and all additions to and withdrawals from the fund during the period covered by such report.

The treasurer of the regional school district shall be the custodian of such fund and may deposit or invest the fund in such deposits or investments as are legal for the deposit or investment of revenue funds of the district or in such securities as are legal for the investment of funds of savings banks under the laws of the commonwealth.

The stabilization fund may be appropriated by vote of two-thirds of all of the members of the regional district school committee for any purpose for which regional school districts may borrow money or for such other district purpose as the director of accounts may approve.

This section shall also apply to any regional school district established under the provisions of a special law.

The establishment of a Stabilization fund should assist SSRSD to better allocate funds for future capital needs. Similarly, Scituate has successfully used a similar Capital Stabilization Fund to pre-fund certain high cost capital items.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Majority (5-2) vote in support of this article. Dissenting opinions focus on concerns that approvals of fund appropriation is under the authority of representative school committee members, as opposed to approval by the various town member's annual town meetings.

ARTICLE 5. Capital Improvement Plan

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the Treasury, the following sums of money totaling \$3,606,026.00, or any greater or lesser sums as may be necessary, for the purpose of funding the costs of the Fiscal Year 2015 Capital Improvement Plan submitted in accordance with Section 6-6 of the Scituate Town Charter and outlined as follows, or take any other action relative thereto:

Item	Department	Amount
Integrated Financial Software	Finance	\$400,000
Radio Communications Replacement	Police/Fire	\$288,000
Roadway Improvements	DPW-Highway	\$200,000
Acquire Handicapped Access. Van	School	\$ 40,000
Foreshore Protection	DPW-Engineering	\$300,000
Voting machines	Town Clerk	\$ 49,500
GIS Permitting Software-Phase II	Information Technology	\$ 35,750
Zoll Monitor/Defibrillator	Fire	\$ 40,000
Upgrade SHS Generator	School	\$ 25,000
Replace #106, 1983 Dump Truck	DPW-Highway	\$135,000
Building Ventilation-Town Hall	Facilities	\$ 35,000
John Deere Loader Replacement	DPW- Public Grounds	\$ 80,000
MS4 Compliance	DPW-Engineering	\$ 50,000
2-ton Roller	DPW-Highway	\$ 44,000
Relocation of Early Childhood Center	School	\$200,000
Playground Stairs-Jenkins School	School	\$ 33,000
Command Vehicle-Deputy	Fire	\$ 40,000
School Technology-Phase I of three	School	\$300,000
Cudworth Cemetery Expansion	DPW-Public Grounds	\$ 50,000
Carpeting- various schools	School	\$ 65,000
Capital Stabilization (Future Debt)	Capital Stabilization	\$163,776
Replace 1981 Whaler	Waterways	\$ 60,000
Standpipe Repair & Maintenance	Water	\$ 75,000
Meter Replacement Program	Water	\$162,000
Replace #31, 2002 Chevy	Water	\$ 30,000
Generator at Wells	Water	\$ 50,000
Acquire Refuse Truck	Transfer Station	\$ 55,000
Inflow & Infiltration	Sewer	\$200,000
Engineering- Sewer Phase IV	Sewer	\$400,000

Sponsored by: Board of Selectmen

Comments: The Capital Improvement Plan is a multi-year fiscal planning process that identifies long-term improvements to the Town’s infrastructure and facilities. According to Section 6-6 of our Town Charter, the program shall consist of expenditures for at least the next five fiscal years. A capital project is defined as a major, non-routine expenditure for new construction, major equipment purchase or improvements to existing buildings, facilities, land or infrastructure with an estimated useful life of five years or more and a cost of \$25,000.00 or more. This year’s initial submissions from all departments totaled \$70,909,000.00. The capital plan is re-visited yearly and adjustments are made according to changing priorities. The Capital Planning Committee conducted individual meetings with all departments to ensure priorities and needs are being met resulting in recommendations to the Board of Selectmen who voted the final recommendation of the projects above (SEE CHARTER). A combination of funding is requested to fund the CIP for FY15 through borrowing, Free Cash, and revenue from Retained Earnings from our Enterprise Accounts as outlined below. The Capital Plan is being funded from the following resources: Free Cash \$1,030,176, Taxation (General Fund) \$663,776, Retained Earnings \$632,000, Stabilization Interest \$2,074, and through Borrowing \$1,643,000.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article (7-0)

Project Capital Request Funding Source & Comment

FINANCE DEPARTMENT

A	Integrated Financial Software .	\$ 400,000 Comments:	Free Cash& Debt Borrowing This is integrated financial management software to provide general ledger, budget, fixed asset, collection, treasury, cash management, payroll and utility billing for both town and school. The Town currently has contracts with multiple vendors to provide services that are not necessarily complimentary and require extensive import/export between software resulting in higher probability of human error in addition to the maintenance cost for multiple providers. The software is proprietary and the Town is at risk if anything happens to the primary developer and service delivery person for significant interruption of service.
---	------------------------------------	--------------------------------	---

POLICE/FIRE

B.	Radio Communications Replacement	\$ 288,000 Comments:	Free Cash &Debt Borrowing Replace aged radio repeater with new radio communications to enable shared communications between fire, police and other municipal public safety agencies.
----	----------------------------------	--------------------------------	--

DPW- HIGHWAY
C. Roadway Improvements

\$200,000

Taxation & Debt Borrowing

Comments:

Additional funds to supplement the Chapter 90 funds received from the state to continue an aggressive plan to repair the 109 miles of roads throughout town.

SCHOOL

D. Acquire Handicapped Access Van

\$ 40,000

Free Cash

Comments:

This is to replace the 2004 van with over 130K miles on it.

DPW-ENGINEERING

E. Foreshore Protection

\$ 300,000

Debt Borrowing

Comments:

The DPW working with the Seawall Committee requests a capital set-aside each year going forward for Foreshore Protection work. This will be used to implement the priority repairs identified in the Seawall Assessment Study.

TOWN CLERK

F. Voting Machines

\$ 49,500

Free Cash & Capital Stabilization

Comments:

At the Town Meeting on April 9, 2013 a total of \$35,000.00 was placed in the Capital Stabilization Fund for the purpose of purchasing new voting machines. With six precincts in Scituate and a backup machine the additional amount of \$14,500 will enable the full purchase to move forward.

INFORMATION TECHNOLOGY

G. GIS Permitting Software Phase II

\$35,750

Free Cash

Comments:

The cost of implementation of Permitting Software was spread over two fiscal years with the first half appropriated in FY14. This is for the remaining implementation cost.

FIRE

H. Zoll Monitor/Defibrillator

\$40,000

Free Cash

Comments:

This is to enable the replacement of the last, six years old, out dated M-Series Monitor with a monophasic monitor. The Zoll X-series Monitor uses new biphasic technology and capnography capability.

SCHOOL

I. Upgrade SHS Generator

\$25,000

Comments:

Free Cash

During storm related power outages the High School is used as a shelter. This is to upgrade distribution of the generator mainly in the cafeteria and library areas.

DPW-HIGHWAY

J. Replace #106, 1983 Dump Truck

\$135,000

Comments:

Debt Borrowing

To replace worn out 6 wheeler dump truck with over 100K miles, heavy rust & body rot, difficult to pass inspection, used for snow and hauling constantly.

FACILITIES

K. Building Ventilation-Town Hall

\$35,000

Comments:

Free Cash

This is to acquire and install make-up and exhaust air system at Town Hall. The existing building has inadequate exhaust systems (especially in the rest rooms.) and virtually no make-up air resulting in poor air quality and odor issues.

DPW-PUBLIC GROUNDS

L. John Deere Loader Replacement

\$80,000

Comments:

Free Cash

To replace John Deere front end loader with a new Case loader. The Public Grounds John Deere front end loader is a key piece of equipment used throughout the year (snow operations, emergency response, and tree work). The machine is no longer functional and requires more than \$18K in repairs to the transmission alone. The department has had to rent a unit through the State contract (\$2,450/month) to deal with recent winter storms.

DPW-ENGINEERING

M. MS4 Compliance

\$50,000

Comments:

Free Cash

This is part of the ongoing support of the U.S. Environmental Protection Agency mandate requiring municipalities to follow more stringent guidelines in dealing with drainage systems. Repairs would be made to the drainage system as problems are discovered but a majority of the funds will be for mapping and sampling for compliance.

DPW-HIGHWAY

N. 2-ton Roller

\$44,000

Comments:

Free Cash

This will allow for the purchase of a two-ton vibratory roller to be used to compress newly laid asphalt patches and repairs. The department does not currently have a roller of this magnitude and by effecting this purchase DPW could make more repairs and spend less money on hiring outside contractors and crews (at \$2,450 per day) to make repairs to large potholes, water trenches, and other small paving projects in our Town.

SCHOOLS

O. Relocation of Early Childhood Center

\$200,000

Comments:

Free Cash

This project is based on a report from an outside consultant's district-wide evaluation of SPS special education programs. It has been recommended to move EEC from the High School to Wampatuck Elementary. The costs would include Architectural/design fees, renovation of bathrooms for handicapped accessibility, reconstruction of existing motor room (adaptive physical education equipment), construction of office space for conferences and team meetings, carpeting and painting, fencing –in of existing playground and relocation of playground equipment from high school. By moving the program, the staff and children would have greater access to program options, develop closer integrated relations with primary grade level staff and peers, and have access to other support services and activities that are currently not accessible.

P. Playground Stairs- Jenkins School

\$33,000

Comments:

Free Cash & Stabilization Interest

This will pay for construction of permanent concrete stairs from the playground to lower field. Current stairs are high safety risk due to wooden and gravel filled composition with water run off erosion leaving them in a heavily deteriorated condition.

FIRE

Q. Command Vehicle- Deputy

\$40,000

Comments:

Free Cash

This will pay for the replacement of the 2002 Ford Explorer which is 14 years old with over 100,000 miles on it. The current vehicle is no longer cost effective requiring a major engine overhaul and having serious rot conditions with body and frame. State Inspection next year would be very difficult.

SCHOOLS

R. School Technology- Phase I of three

\$300,000

Comments:

Taxation & Debt Borrowing

This will continue to support completing the Projector in every classroom project at the High School and Gates. Continue with the model classroom environment New virtual desktop environment with server capable of handling all the processing of a bring your own desk environment as well as continue with our cart environment laptop or iPad devices.

DPW- GROUNDS

S. Cudworth Cemetery Expansion

\$50,000

Comments:

Free Cash

This is the first of a multi-year request to begin the expansion of the Cudworth Veteran's Cemetery to property across the street. Currently few grave sites remain and the site is expected to be full within the next few years. The Town is obligated to provide burying space for its veterans.

SCHOOLS

T. Carpeting- various schools

\$65,000

Comments:

Free Cash

This will pay to replace worn out, thread bare carpet in many areas at the schools.

CAPITAL STABILIZATION

U. Capital Stabilization (Future Debt)

\$163,776

Comments:

Taxation

Transfer of Free Cash into Capital Stabilization fund created at STM 2012 creating a funding source for future capital projects to reduce impact on town debt and provide a resource for emergency capital needs.

Waterways

V. Replace 1981 Whaler

\$60,000

Comments:

Retained Earnings

This would pay for the replacement of the 1981 Harbormaster vessel for patrols, law enforcement and search and rescue. This vessel has exhausted it useful capability after 33 years of heavy use.

WATER

W. Standpipe Repair & Maintenance

\$75,000

Comments:

Retained Earnings

These funds are a part of an ongoing project which will eventually include inspection, welding, cleaning and painting of the water tank located on Pinchin Hill.

WATER

X. Meter Replacement Program

\$162,000

Comments:

Retained Earnings

Part of the ongoing program to replace all under-reading, out dated water meters.

WATER

Y. Replace #31, 2002 Chevy

\$30,000

Comments:

Retained Earnings

This would pay to replace the 2002 Chevrolet light pickup truck which is 12 years old and has over 130,000 miles of service. This vehicle has been removed from service since it is not capable of passing inspection and is unsafe to drive.

WATER

Z. Generator at Wells

\$50,000

Comments:

Retained Earnings

These funds will be used to install generators to supply back up power for the water department. DEP has mandated that the Town provide backup power to Town water wells. The backup power will help provide fire protection and drinking water when power is not available in Town.

TRANSFER STATION

AA. Acquire Refuse Truck

\$55,000

Comments:

Retained Earnings

These funds will replace the 2003 Ford 250 with over 120,000 service miles which will not pass inspection. A refuse truck will be capable of handling larger trash loads and reducing multi trips to the transfer station per day.

SEWER

BB. Inflow & Infiltration

\$200,000

Comments:

Retained Earnings

Groundwater is infiltrating the older sewer lines in Town. As a result, a portion of the water Treatment Plant's capacity is wasted. This infiltration and inflow (I&I) Reduction program involves underground inspection of the sewer pipes and repair of the leaking sections, and is mandated by DEP. By eliminating I&I, we increase the useful capacity of the Wastewater Treatment Plant.

SEWER

CC. Engineering- Sewer Phase IV

\$400,000

Comments:

Retained Earnings

These funds will continue with the ongoing Town sewer expansion program established in the late 1990's, including engineering.

ARTICLE 6. Fiscal Year 2015 Operating Budget

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, the sum of \$62,685,455, or a greater or lesser sum, for the purpose of funding personal services and expenses for Town operations as may be necessary for the ensuing Fiscal Year commencing July 1, 2014, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: The Town of Scituate remains in good financial health due to a conservative fiscal plan in addition to a projected increase in general fund receipts, and new growth. For purposes of budgetary planning, the local aid receipts received from the state have been level funded as of this writing. Overall the operating budget is submitted with a 4.28% increase over last year. New growth continues to be positively impacted by steady growth in building permits. You will see an increase in some areas over the total 4.28% to accommodate departmental needs such as: \$70k for the triennial re-evaluation of properties and additional funds in the Town Clerk line to accommodate plans for an additional town election to address future MSBA funding requirements in the General Government line; Schools are budgeted at a 4.3% (see detail), additional staff is also reflected to meet the growing demands of our building department, adding an additional building inspector, a Facilities Assistant (Handyman) to assist in town-wide building needs, a Coastal Resource Officer to manage FEMA grant programs and other coastal issues including our Community Rating System (30% of this position will be funded by FEMA for administering the flood mitigation program). The Veterans line continues to increase to meet the demands of our increasing Veteran population and the Council on Aging has increased by 14% to address increased programming and transportation needs. Our Debt service has remained level funded. Due to a newly negotiated plan, contributory group insurance costs are moderately increased by 2% but are still below our FY13 costs. Challenges in our budget continue to be in our shared costs; specifically the Plymouth County Retirement with a +7% increase over last year. This plan includes a transfer of tax revenues of \$100k into the Capital Stabilization Fund and factors in the previous override commitments with \$200k dedicated to road improvements, \$200k dedicated to Foreshore Protections, \$100k in public building maintenance, and \$45k for staff training for public safety, support and professional staff.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

Operating Budget Detail

Department	Description	FY13 Expended	FY14 Approp	FY15 Board of Selectmen	FY15 Advisory Committee	% of total	% change from PY
BOS/ TOWN ADMIN-123	510 PERSONAL SERVICES	\$283,459	\$298,080	\$296,393	\$296,393		
BOS/TOWN ADMIN-123	520 PURCHASE OF SERVICES	\$31,276	\$63,811	\$57,847	\$57,847		
BOS/TOWN ADMIN-123	530 TOWN COUNSEL	\$184,469	\$147,000	\$136,945	\$136,945		
BOS/TOWN ADMIN-123	532 LABOR COUNSEL	\$71,816	\$172,500	\$172,500	\$172,500		
BOS/TOWN ADMIN-123	540 MATERIALS & SUPPLIES	\$713	\$2,575	\$2,625	\$2,625		
BOS/TOWN ADMIN-123	599 SALARY ADJUSTMENTS - 0599	\$-	\$10,000	\$10,000	\$10,000		
		\$571,733	\$693,966	\$676,310	\$676,310	1.08%	-2.54%
ADVISORY 131	510 PERSONAL SERVICES	\$1,650	\$1,925	\$1,925	\$1,925		
ADVISORY 131	520 PURCHASE OF SERVICES	\$231	\$250	\$250	\$250		
ADVISORY 131	540 MATERIALS & SUPPLIES	\$2,590	\$4,700	\$5,700	\$5,700		
		\$4,471	\$6,875	\$7,875	\$7,875	0.01%	14.55%
RESERVE FUND - 132	570 TRANSFERS - 0570	\$1,791	\$90,000	\$90,000	\$90,000		
		\$1,791	\$90,000	\$90,000	\$90,000	0.14%	0.00%
FINANCE DIRECTOR TOWN ACCOUNTANT 135	510 PERSONAL SERVICES	\$158,621	\$172,304	\$197,352	\$197,352		
FINANCE DIRECTOR TOWN ACCOUNTANT 135	520 PURCHASE OF SERVICES	\$54,017	\$83,215	\$53,445	\$53,445		
FINANCE DIRECTOR TOWN ACCOUNTANT 135	540 MATERIALS & SUPPLIES	\$714	\$1,600	\$1,400	\$1,400		
		\$213,352	\$257,119	\$252,197	\$252,197	0.40%	-1.91%
ASSESSORS - 141	510 PERSONAL SERVICES	\$180,795	\$183,416	\$190,255	\$190,255		
ASSESSORS - 141	520 PURCHASE OF SERVICES	\$1,890	\$2,955	\$73,155	\$73,155		
ASSESSORS - 141	540 MATERIALS & SUPPLIES	\$246	\$600	\$600	\$600		
		\$182,930	\$186,971	\$264,010	\$264,010	0.42%	41.20%
TREASURER/COLLECTOR - 145	510 PERSONAL SERVICES	\$221,022	\$244,614	\$253,270	\$253,270		
TREASURER/COLLECTOR - 145	520 PURCHASE OF SERVICES	\$49,676	\$38,175	\$77,985	\$77,985		
TREASURER/COLLECTOR - 145	540 MATERIALS & SUPPLIES	\$1,221	\$2,300	\$2,000	\$2,000		
TREASURER/COLLECTOR - 145	580 CAPITAL OUTLAY	\$262	\$2,000	\$-	\$-		
		\$272,182	\$287,089	\$333,255	\$333,255	0.53%	16.08%
TOWN ADMINISTRATION - 149	510 PERSONAL SERVICES	\$15,413	\$5,833	\$31,933	\$31,933		
TOWN ADMINISTRATION - 149	520 PURCHASE OF SERVICES	\$27,305	\$90,500	\$67,500	\$67,500		

TOWN ADMINISTRATION - 149	540	MATERIALS & SUPPLIES	\$3,817	\$4,000	\$3,800	\$3,800		
			\$46,536	\$100,333	\$103,233	\$103,233	0.16%	2.89%
IT - 155	510	PERSONAL SERVICES	\$86,561	\$86,561	\$90,230	\$90,230		
IT - 155	520	PURCHASE OF SERVICES	\$95,325	\$169,545	\$148,595	\$148,595		
IT - 155	540	MATERIALS & SUPPLIES	\$1,057	\$800	\$1,000	\$1,000		
IT - 155	580	CAPITAL OUTLAY	\$18,581	\$11,300	\$14,000	\$14,000		
			\$201,523	\$268,206	\$253,825	\$253,825	0.40%	-5.36%
TAX FORECLOSURE - 158	521	TAX FORECLOSURES - 0521	\$16,689	\$39,000	\$39,000	\$39,000		
			\$16,689	\$39,000	\$39,000	\$39,000	0.06%	0.00%
CABLE TV - 159	510	PERSONAL SERVICES	\$53,377	\$89,080	\$82,583	\$82,583		
CABLE TV - 159	520	PURCHASE OF SERVICES	\$-	\$2,300	\$2,300	\$2,300		
CABLE TV - 159	540	MATERIALS & SUPPLIES	\$6,123	\$7,900	\$1,900	\$1,900		
CABLE TV - 159	580	CAPITAL OUTLAY	\$-	\$9,500	\$21,600	\$21,600		
			\$59,500	\$108,780	\$108,383	\$108,383	0.17%	-0.36%
TOWN CLERK - 161	510	PERSONAL SERVICES	\$144,372	\$136,700	\$149,618	\$149,618		
TOWN CLERK - 161	520	PURCHASE OF SERVICES	\$27,896	\$25,650	\$39,400	\$39,400		
TOWN CLERK - 161	540	MATERIALS & SUPPLIES	\$2,932	\$3,100	\$4,300	\$4,300		
			\$175,201	\$165,450	\$193,318	\$193,318	0.31%	16.84%
CONSERVATION - 171	510	PERSONAL SERVICES	\$83,434	\$103,252	\$110,554	\$110,554		
CONSERVATION - 171	520	PURCHASE OF SERVICES	\$9,015	\$12,010	\$10,900	\$10,900		
CONSERVATION - 171	540	MATERIALS & SUPPLIES	\$635	\$950	\$1,075	\$1,075		
			\$93,083	\$116,212	\$122,529	\$122,529	0.20%	5.44%
PLANNING BOARD - 175	510	PERSONAL SERVICES	\$113,222	\$114,938	\$159,583	\$159,583		
PLANNING BOARD - 175	520	PURCHASE OF SERVICES	\$3,295	\$7,630	\$8,550	\$8,550		
PLANNING BOARD - 175	540	MATERIALS & SUPPLIES	\$614	\$700	\$700	\$700		
			\$117,131	\$123,268	\$168,833	\$168,833	0.27%	36.96%
ZONING BOARD OF APPEALS - 176	510	PERSONAL SERVICES	\$22,864	\$24,712	\$25,607	\$25,607		
ZONING BOARD OF APPEALS - 176	520	PURCHASE OF SERVICES	\$1,425	\$1,500	\$2,850	\$2,850		
ZONING BOARD OF APPEALS - 176	540	MATERIALS & SUPPLIES	\$287	\$500	\$300	\$300		
			\$24,576	\$26,712	\$28,757	\$28,757	0.05%	7.66%
ECONOMIC DEV COM 182	520	Purchase of Services		\$20,750	\$78,000	\$78,000		
ECONOMIC DEV COM 182	570	TRANSFERS - 0570		\$-	\$13,500	\$13,500		
			\$-	\$20,750	\$91,500	\$91,500	0.15%	340.96%
LIABILITY/PROPERTY INSURANCE - 192	570	TRANSFERS - 0570	\$383,039	\$430,000	\$430,000	\$430,000		
			\$383,039	\$430,000	\$430,000	\$430,000	0.69%	0.00%

Total General Government			\$2,363,737	\$2,920,731	\$3,163,025	\$3,163,025	5.05%	8.30%
POLICE DEPT - 210	510	PERSONAL SERVICES	\$3,218,979	\$3,140,287	\$3,320,446	\$3,320,446		
POLICE DEPT - 210	520	PURCHASE OF SERVICES	\$133,300	\$115,140	\$153,160	\$153,160		
POLICE DEPT - 210	540	MATERIALS & SUPPLIES	\$125,161	\$138,025	\$142,610	\$142,610		
POLICE DEPT - 210	580	CAPITAL OUTLAY	\$74,929	\$120,000	\$122,000	\$122,000		
			\$3,552,369	\$3,513,452	\$3,738,216	\$3,738,216	5.96%	6.40%
FIRE DEPT - 220	510	PERSONAL SERVICES	\$3,874,252	\$3,955,966	\$4,023,016	\$4,023,016		
FIRE DEPT - 220	520	PURCHASE OF SERVICES	\$94,259	\$96,400	\$90,345	\$90,345		
FIRE DEPT - 220	540	MATERIALS & SUPPLIES	\$207,713	\$215,750	\$219,250	\$219,250		
FIRE DEPT - 220	580	CAPITAL OUTLAY	\$-	\$5,000	\$-	\$-		
FIRE DEPT - 220			\$4,176,224	\$4,273,116	\$4,332,611	\$4,332,611	6.91%	1.39%
INSPECTIONS - 241	510	PERSONAL SERVICES	\$196,016	\$216,689	\$288,133	\$288,133		
INSPECTIONS - 241	520	PURCHASE OF SERVICES	\$9,179	\$9,550	\$10,150	\$10,150		
INSPECTIONS - 241	540	MATERIALS & SUPPLIES	\$2,318	\$3,120	\$3,100	\$3,100		
			\$207,513	\$229,359	\$301,383	\$301,383	0.48%	31.40%
SHELLFISH - 295	510	PERSONAL SERVICES	\$10,234	\$10,500	\$10,569	\$10,569		
SHELLFISH - 295	520	PURCHASE OF SERVICES	\$575	\$705	\$705	\$705		
SHELLFISH - 295	540	MATERIALS & SUPPLIES	\$184	\$400	\$400	\$400		
SHELLFISH - 295	580	CAPITAL OUTLAY	\$-	\$450	\$200	\$200		
			\$10,993	\$12,055	\$11,874	\$11,874	0.02%	-1.50%
Total Public Safety			\$7,947,099	\$8,027,982	\$8,384,084	\$8,384,084	13.37	4.44%
SCHOOL - 300	55	SCHOOL BUDGET - 0505	\$29,772,244	\$31,419,352	\$32,812,582	\$32,812,582		
<i>details provided in chart</i>			\$29,772,244	\$31,419,352	\$32,812,582	\$32,812,582	52.34	4.43%
SOUTH SHORE REGIONAL SCHOOL - 310	560	INTERGOVERNMENTAL - 0560	\$508,016	\$468,127	\$463,751	\$463,751		
			\$508,016	\$468,127	\$463,751	\$463,751	0.74%	-0.93%
Total Education			\$30,280,260	\$31,887,479	\$33,276,333	\$33,276,333	53.08	4.36%
PUBLIC WORKS - 400	520	PURCHASE OF SERVICES	\$525,913	\$465,015	\$482,065	\$482,065		
PUBLIC WORKS - 400	540	MATERIALS & SUPPLIES	\$302,771	\$294,961	\$294,425	\$294,425		
PUBLIC WORKS - 400	580	CAPITAL OUTLAY	\$82,165	\$474,600	\$429,500	\$429,500		
			\$2,334,510	\$2,599,819	\$2,654,867	\$2,654,867	4.24%	2.12%

FACILITIES - 410	510	PERSONAL SERVICES	\$-	\$170,422	\$216,351	\$216,351		
FACILITIES - 410	520	PURCHASE OF SERVICES	\$-	\$103,200	\$123,740	\$123,740		
FACILITIES - 410	540	MATERIALS & SUPPLIES	\$-	\$6,500	\$17,050	\$17,050		
FACILITIES - 410	580	CAPITAL OUTLAY	\$-	\$100,000	\$101,110	\$101,110		
			\$-	\$380,122	\$458,251	\$458,251	0.73%	20.55%

SNOW & ICE - 423	510	PERSONAL SERVICES	\$70,000	\$75,000	\$85,399	\$85,399		
SNOW & ICE - 423	520	PURCHASE OF SERVICES	\$253,380	\$202,750	\$192,000	\$192,000		
SNOW & ICE - 423	540	MATERIALS & SUPPLIES	\$139,204	\$190,250	\$218,002	\$218,002		
SNOW & ICE - 423	580	CAPITAL OUTLAY	\$27,047	\$22,000	\$-	\$-		
			\$489,631	\$490,000	\$495,401	\$495,401	0.79%	1.10%

STREET LIGHTS - 424	520	PURCHASE OF SERVICES	\$172,396	\$190,000	\$190,000	\$190,000		
			\$172,396	\$190,000	\$190,000	\$190,000	0.30%	0.00%

Total Public Works			\$2,996,537	\$3,659,941	\$3,798,519	\$3,798,519	6.06%	3.79%
---------------------------	--	--	--------------------	--------------------	--------------------	--------------------	--------------	--------------

BOARD OF HEALTH - 510	510	PERSONAL SERVICES	\$135,121	\$138,533	\$129,542	\$129,542		
BOARD OF HEALTH - 510	520	PURCHASE OF SERVICES	\$3,726	\$6,030	\$7,530	\$7,530		
BOARD OF HEALTH - 510	540	MATERIALS & SUPPLIES	\$1,113	\$2,100	\$1,550	\$1,550		
BOARD OF HEALTH - 510	580	CAPITAL OUTLAY	\$120	\$1,000	\$400	\$400		
			\$140,079	\$147,663	\$139,022	\$139,022	0.22%	-5.85%

COUNCIL AGING - 541	510	PERSONAL SERVICES	\$184,798	\$228,922	\$254,178	\$254,178		
COUNCIL AGING - 541	520	PURCHASE OF SERVICES	\$28,441	\$40,200	\$54,900	\$54,900		
COUNCIL AGING - 541	540	MATERIALS & SUPPLIES	\$8,171	\$9,100	\$8,850	\$8,850		
			\$221,410	\$278,222	\$317,928	\$317,928	0.51%	14.27%

VETERAN'S AGENT - 543	510	PERSONAL SERVICES	\$15,912	\$65,690	\$69,467	\$69,467		
VETERAN'S AGENT - 543	520	PURCHASE OF SERVICES	\$105,741	\$127,100	\$147,910	\$147,910		
VETERAN'S AGENT - 543	540	MATERIALS & SUPPLIES	\$154	\$1,300	\$1,225	\$1,225		
			\$121,807	\$194,090	\$218,602	\$218,602	0.35%	12.63%

COM DISABILITIES - 549	520	PURCHASE OF SERVICES	\$186	\$4,750	\$4,750	\$4,750		
COM DISABILITIES - 549	540	MATERIALS & SUPPLIES	\$-	\$250	\$250	\$250		
			\$186	\$5,000	\$5,000	\$5,000	0.01%	0.00%

Total Health & Human Services			\$483,482	\$624,975	\$680,552	\$680,552	1.09%	8.89%
--	--	--	------------------	------------------	------------------	------------------	--------------	--------------

LIBRARY - 610	510	PERSONAL SERVICES	\$706,748	\$724,590	\$742,994	\$742,994		
LIBRARY - 610	520	PURCHASE OF SERVICES	\$79,293	\$91,266	\$61,135	\$61,135		
LIBRARY - 610	540	MATERIALS & SUPPLIES	\$134,473	\$135,600	\$121,175	\$121,175		
LIBRARY - 610	580	CAPITAL OUTLAY	\$4,064	\$5,000	\$18,100	\$18,100		
			\$924,578	\$956,456	\$943,404	\$943,404	1.50%	-1.36%

RECREATION - 630	510	PERSONAL SERVICES	\$124,528	\$123,571	\$127,829	\$127,829		
RECREATION - 630	520	PURCHASE OF SERVICES	\$619	\$1,425	\$1,250	\$1,250		
RECREATION - 630	540	MATERIALS & SUPPLIES	\$-	\$650	\$650	\$650		
RECREATION - 630	580	CAPITAL OUTLAY	\$-	\$-	\$1,050	\$1,050		
			\$125,148	\$125,646	\$130,779	\$130,779	0.21%	4.09%
BEAUTIFICATION - 650	520	PURCHASE OF SERVICES	\$8,413	\$-	\$-	\$-		
BEAUTIFICATION - 650	540	MATERIALS & SUPPLIES	\$11,352	\$19,500	\$19,500	\$19,500		
			\$19,765	\$19,500	\$19,500	\$19,500	0.03%	0.00%
HIST BUILDINGS - 691	520	PURCHASE OF SERVICES	\$5,946	\$10,350	\$11,350	\$11,350		
			\$5,946	\$10,350	\$11,350	\$11,350	0.02%	9.66%
Total Culture & Recreation			\$1,075,437	\$1,111,952	\$1,105,033	\$1,105,033	1.76%	-0.62%
DEBT - 720	590	DEBT - 0590	\$2,030,758	\$2,362,632	\$2,365,652	\$2,365,652		
			\$2,030,758	\$2,362,632	\$2,365,652	\$2,365,652	3.77%	0.13%
Total Debt			\$2,030,758	\$2,362,632	\$2,365,652	\$2,365,652	3.77%	0.13%
			\$62,979	\$62,979	\$65,319	\$65,319	0.10%	3.72%
PLYMOUTH COUNTY RETIREMENT - 911	512	PENSION - 0512	\$3,513,095	\$3,656,599	\$3,912,852	\$3,912,852		
			\$3,513,095	\$3,656,599	\$3,912,852	\$3,912,852	6.24%	7.01%
WORKERS COMPENSATION - 912	515	EMPLOYEE BENEFITS - 0515	\$257,161	\$257,000	\$257,000	\$257,000		
			\$257,161	\$257,000	\$257,000	\$257,000	0.41%	0.00%
UNEMPLOYMENT INSURANCE - 913	515	EMPLOYEE BENEFITS - 0515	\$34,610	\$64,000	\$75,000	\$75,000		
			\$34,610	\$64,000	\$75,000	\$75,000	0.12%	17.19%
CONTRIBUTORY GROUP INSURANCE - 914	515	EMPLOYEE BENEFITS - 0515	\$4,839,479	\$4,900,000	\$4,975,632	\$4,975,632		
			\$4,839,479	\$4,900,000	\$4,975,632	\$4,975,632	7.94%	1.54%
FEDERAL TAXES - 916	515	EMPLOYEE BENEFITS - 0515	\$531,517	\$574,729	\$626,454	\$626,454		
			\$531,517	\$574,729	\$626,454	\$626,454	1.00%	9.00%
Total Employee Benefits			\$9,238,840	\$9,515,307	\$9,912,257	\$9,912,257	15.81%	4.17%
General Fund Total			\$56,416,148	\$60,110,999	\$62,685,455	\$62,685,455	100.00	4.28%

Scituate Public Schools	FY11	FY12	FY13	FY14	FY15	Increase	%
Administration							
Personnel	2,483,022	2,413,694	2,547,836	3,153,500	3,267,451	113,951	3.6%
Substitutes	223,557	224,357	246,791	250,000	250,000		
Curriculum	34,157	454,237	356,300	310,000	270,909	(39,091)	
SPED Tuitions	1,337,646	1,807,051	1,445,610	1,256,215	1,276,457	20,242	1.6%
Oil	257,467	201,213	202,209	10,000	10,000		
SPED Transportation	123,787	159,724	190,662	190,000	190,000		
Contract Service Other	743,988	1,077,846	987,239	969,900	969,900		
Electricity	559,526	440,702	357,843	380,000	380,000		
Natural Gas	150,450	139,133	183,833	350,000	350,000		
Materials and Supplies	328,611	350,751	260,971	339,550	339,550		
Equipment and Repairs	92,990	284,828	96,329	58,769	58,769		
Administration Total	6,335,201	7,553,536	6,875,623	7,267,934	7,363,036	95,102	1.3%
Cushing							
Personnel	2,651,665	2,726,519	2,956,639	3,122,534	3,285,901	163,367	5.2%
Contract Service	15,467	14,280	8,748	9,850	9,850		
Materials and Supplies	51,037	53,278	50,503	61,900	72,283	10,383	16.8%
Equipment and Repairs	15,622	994	3,869	6,000	6,000		
Total	2,733,791	2,795,071	3,019,759	3,200,284	3,374,034	173,750	5.4%
Hatherly							
Personnel	2,368,093	2,556,010	2,607,697	2,851,024	3,058,290	207,266	7.3%
Contract Service	19,004	23,973	8,951	10,500	10,500		
Materials and Supplies	43,352	43,374	43,378	52,050	65,575	13,525	26%
Equipment and Repairs	2,064	8,707	252	6,000	6,000		
Total	2,432,513	2,632,064	2,660,278	2,919,574	3,140,365	220,791	7.6%
Jenkins							
Personnel	3,464,626	3,534,261	3,751,605	4,008,903	4,208,574	199,671	5%
Contract Service	23,141	15,315	13,815	10,550	10,550		
Materials and Supplies	83,849	78,974	83,676	91,250	94,050	2,800	3.1%
Equipment and Repairs	1,403	1,495	7,525	6,000	6,000		
Total	3,573,019	3,630,045	3,856,621	4,116,703	4,319,174	202,471	4.9%
Wampatuck							
Personnel	2,602,243	2,660,492	2,875,221	2,942,461	3,098,127	155,666	5.3%
Contract Service	20,282	24,574	10,668	9,750	9,750		
Wampatuck Cont.	FY11	FY12	FY13	FY14	FY15	Increase	%
Materials and Supplies	60,261	57,880	51,413	64,050	72,121	8,071	12.6%
Equipment and Repairs	12,643	10,779	1,285	6,000	6,000		
Total	2,695,429	2,753,725	2,938,587	3,022,261	3,185,998	163,737	5.4%
Gates							
Personnel	3,442,299	3,772,925	4,062,410	4,246,425	4,477,496	231,071	5.4%
Contract Service	26,517	46,989	31,845	32,530	32,530		
Materials and Supplies	109,96	89,095	92,023	109,700	118,892	9,192	8.4%
Equipment and Repairs	9,093	21,617	9,763	10,000	10,000		
Total	3,587,869	3,930,626	4,196,041	4,398,655	4,638,918	240,263	5.5%
High School							
Personnel	5,374,472	5,326,947	6,037,263	5,982,236	6,270,812	288,576	4.8%
Contract Service	346,636	333,305	339,626	267,600	267,600		
Materials and Supplies	78,954	219,202	197,124	230,250	238,645	8,395	3.6%
Equipment and Repairs	51,144	119,584	12,826	14,000	14,000		
Total	5,951,206	5,999,038	6,586,839	6,494,086	6,791,057	296,971	4.6%
Total Proposed Budget	27,309,028	29,294,105	30,133,748	31,419,497	32,812,582	1,393,085	4.4%

ARTICLE 7. Waterways Enterprise Fund

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury, the sum of \$922,918.00, or a greater or lesser sum, for the purpose of funding the Waterways Enterprise Fund for the ensuing fiscal year commencing July 1, 2014, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: No significant changes from FY 14. The Town Harbormaster is the managing authority over Scituate Waterways, and the administration of this Fund. The Fund expenses cover the Harbormaster's Office, Scituate's Harbor facilities, Cole Parkway Marina, Scituate Marine Park, and the Town Pier. The revenue to support the Harbormaster's operation is primarily generated from the fees and charges paid by users of the Harbor facilities. A capital project to rehabilitate the Town Pier, largely funded by the Seaport Advisory Council and approval for purchase of a Whaler will be voted on in article 5 & 16. Current Retained Earnings before town meeting is \$757,134 if all articles are approved the retained earnings after town meeting will be \$626,903.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 8. Golf Course Enterprise Fund

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$1,242,179.00 or a greater or lesser sum, for the purpose of funding the Widow's Walk Golf Course for the ensuing fiscal year commencing July 1, 2014, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: No significant changes from FY 14. Similar to years past, the FY15 Widow Walk enterprise fund budget will closely match revenues to expenses. Continued incentives & programs offered by the course allow the course to remain slightly profitable. It's important to note that the \$385,000 per year debt service represents a significant portion of the total expenses, and will end in FY 2017. That will dramatically change and improve the fiscal outlook for the course. The Retained Earnings balance before and after town meeting will be \$3,408 as there are no capital expenses.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 9. Wastewater Enterprise Fund

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$3,311,633.00, or a greater or lesser sum, for the purpose of funding Wastewater Treatment Plant operations and expenses, for the ensuing fiscal year commencing July 1, 2014, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: No significant changes from FY 14. Approximately one third of Scituate homes are connected to the Town's sewer collection and treatment system. The mission of the Sewer Division is to "ensure the proper collection and treatment of wastewater in an environmentally sound and cost effective manner, and to expand the capacity of the system to additional Scituate residents by eliminating ground water infiltration." The Division is continuing work on I & I elimination which reduces the sources of ground water leaking into sewer lines. I & I is the least expensive way to increase sewer treatment capacity. Retained Earnings before town meeting is \$1,069,630 if Article 4 & 5 regarding the increased expenses in 2014 and the \$200,000 capital plan for I & I are approved the balance after town meeting will be \$681,194 with \$188,436 applied to the FY 15 budget.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 10. Transfer Station Enterprise Fund

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$1,186,244.00, or a greater or lesser sum, for the purpose of funding the Landfill and Transfer Station operations and expenses for the ensuing fiscal year commencing July 1, 2014, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: No significant changes from FY 14. The Transfer Station offers residents of Scituate a safe and clean location to dispose of household waste and recyclable materials on a fee based scale. Most materials from construction debris to mattresses can be taken and disposed of there. The Transfer Station is an Enterprise Fund that is funded by the bag fees and sticker fees. The costs of the blue bags reflect the costs of disposal and shipping to SEMASS. The Town is able to offset the costs of the trash disposal by recycling and selling these materials at market rates to a handler. Retained Earnings before town meeting are \$674,852 if the purchase of a Refuse truck in Article 5 and the unpaid bill in Article 1 are approved the balance after town meeting will be \$619,852.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 11. Water Enterprise Fund

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury, the sum of \$2,658,001.00, or a greater or lesser sum, for the purpose of funding Water Division operations and expenses for the ensuing fiscal year commencing July 1, 2014, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: The only significant change in the budget this year is the addition of one full time employee. The Water Division is responsible for the operation and maintenance of six water wells, the Water Treatment Plant and two water storage tanks. With voter approval of \$22 million in water funds to overhaul our current infrastructure, the Department will be also be asked to overseeing approximately seven miles of water pipe replacement each year for the next three years. Such work requires monitoring and oversight to insure the work is properly done hence the additional FTE. The Retained Earnings balance before town meeting is \$2,133,453 if the repair program and purchases in Article 5 are approved Retained Earnings after town meeting will be \$1,816,453.

Recommendation: The Advisory Committee recommends approval of this article

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 12. Stabilization Fund Excess Levy

To see if the Town will vote to raise and appropriate the difference between the levy net and the levy limit to the Stabilization Fund, in accordance with Massachusetts General Laws, Chapter 40, Section 5B, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: This is an annual article authorizing the appropriation of funds into our stabilization fund which as of June 30 2014 was certified at \$3,010,323.

Recommendation: The Advisory Committee recommends approval of this article

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 13. Community Preservation

To see if the Town will vote to hear and act on recommendations from the Community Preservation Committee (the "CPC") on the Fiscal Year 2015 Community Preservation budget and pursuant to Massachusetts General Laws, Chapter 44B (the "Act") to appropriate and/or reserve the sums of money as indicated below (i) to meet the administrative expenses and all other necessary and proper expenses of the CPC for Fiscal Year 2015; (ii) for the acquisition, creation, and preservation of open space; (iii) for the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use; (iv) for acquisition, preservation, rehabilitation, and restoration of historic resources; and (v) for the creation, acquisition, preservation and support of community housing. Appropriations for the items below are to be expended first from any existing reserves for the purposes of such item, then appropriated from Community Preservation FY 2015 estimated revenues, with any excess to be appropriated from Community Preservation unreserved funds. All such sums appropriated are further to be expended subject to all of the terms and conditions of the applications regarding such projects filed with the CPC and the votes of the CPC regarding approval of such items.

1. \$168,000 from Community Preservation FY 2015 estimated revenues, to be reserved for the creation and support of Community Housing consistent with the Act;
2. \$168,000 from Community Preservation FY 2015 estimated revenues, to be reserved for acquisition and preservation of Historic Resources consistent with the Act;
3. \$168,000 from Community Preservation FY 2015 estimated revenues, to be reserved for acquisition and preservation of Open Space consistent with the Act;
4. \$84,000 from Community Preservation FY 2015 estimated revenues, for Administrative Expense of the Community Preservation Committee;
5. \$784,000 for Land for Open Space Preservation – Damon Memorial Preserve;
6. \$79,000 for Historic Resources – Preservation of Bailey-Ellis House;
7. \$23,000 for Historic Resources-Mossing Shed Transfer;
8. \$406,114 for Recreational Use – Renovation of Scituate Skate park;
9. \$375,000 for Recreational Use – Creation of Tilden Multi-Use Trail

or take any other action relative thereto.

Sponsored By: Community Preservation Committee

Below is a description of the five (5) projects under consideration:

The David Damon Memorial Preserve - \$784,000

The CPC has voted to recommend funding the sum of \$784,000 for the purchase and preservation of approximately 37.7 acres of buildable open space, construction of a small parking area, and reimbursement of legal fees.

The 37.7 acre Damon family owned "tree farm" on Clapp road was accumulated by Jackie and Roger Damon, the grandparents of David Damon. David, at the age of 10, died in a bicycle accident on Clapp Road in 1981. In memory of their grandson, Roger and Jackie accumulated parcels of land, adding them to some they already owned, ultimately winding up with 6 adjacent parcels totaling 37.7 acres.

Those who knew Roger knew of his spiritual affiliation as a “Nuthitarian”. His son Bill tells that as children he and his sister spent many Sundays on this property in what their father called his very own “Cathedral in the Pines”. They picnicked and harvested pines trees which eventually were milled for pine paneling for their home on Clapp Road. It is memories like these and the desire to carry out their parents’ wishes that has brought this family to preservation of this property instead of development.

This acreage is developable with 2 entrances onto Clapp Road; it is wooded but fairly open due to the fact that it has been logged every 10 years as was necessary to fulfill the state requirement for Chapter 61A Tree Farm status. There are several ancient cart paths that are still open and will provide many ready-made walking trails. One of the cart paths runs between the Conservation Way and the Booth Hill areas. The Damon Preserve is o’er the swamp from the CPC acquired Crosbie preserve. There is an ancient cart path through the Swamp accessible in the winter and dry spells in the summer between the Crosbie and the Damon lands. This makes for an interesting walk between the 2 properties.

The elevation at the Clapp Road boundary is higher than the swamp so surface water from this acreage flows 2 ways, into the South Swamp and into a tributary of First Herring Brook, indicating that preservation of this land is important in the town’s efforts in the protection of our water resources. Water Resource Protection is a major goal outlined in the Open Space and Recreation Plan. The Southeast corner of this property is shown in the Zone C DEP Approved Surface Water Protection Area and the delineated Water Resource Protection District.

This parcel is identified on the Scituate Open Space and Recreation 2009 Plan (OSRP) as a priority open space parcel and recommended for preservation. Acquisition of it will continue to enlarge the West End greenbelt and follow the goals outlined in the OSRP. “Conserving aquifer areas, maintaining Scituate’s legacy of distinct rural beauty, essential recreation land and vital biological diversity through permanent preservation of protected open land” as well as “closing gaps between fragmented wild life corridors” are some of the goals set forth in the OSRP.

The applicant proposes that Maxwell Conservation Trust hold the Conservation Restriction required by the CPA law to protect the public monetary investment in this open space parcel. The funding amount of this proposal is capped at \$784,000 based on 37.7 acres at approximately \$20,000/acre and includes all legal fees as well as \$25,000 for construction of a small parking area.

The acquisition of the Damon Memorial Preserve qualifies for Community Preservation funding by providing for the acquisition, creation and preservation of open space.

Bailey-Ellis House Roof and Site Preservation Project - \$79,000

The CPC has voted to recommend funding the sum of \$79,000 for the restoration and preservation of the building envelope of the Bailey-Ellis House.

The Bailey-Ellis House was built in the mid-late 1800’s as a country estate by Boston merchant, John Wade Bailey and is now owned by the Town of Scituate. The building is currently the headquarters of the Scituate Arts Association (SAA) who has rented it and been responsible for its upkeep since 1971. The building provides studio space for artists and classes open to the public, provides an affordable housing unit for the onsite caretaker, and contributes to preserving a piece of Scituate’s historic heritage.

This project is a recommendation from the 2012 CPC funded update of the rehabilitation and re-use study prepared for the Bailey-Ellis House. It is intended to preserve the integrity of the building envelope by rehabilitating site drainage and runoff issues inherent in the original building design of this 19th century Victorian Gothic historic structure. Both Preservation Mass and the National Trust for Historic Preservation support the study recommendations as they not only increase the life of the historic structure but, in addition, they are a prerequisite to obtaining additional historic preservation grants.

The proposed project will address site drainage around the building, water entering the basement, and roof drainage. The completion of this project will serve to stop further decay of structural elements in the basement, failing exterior paint and deterioration of clapboards and wood trim around building, most especially at the tower and roof edges.

The Scituate Arts Association is actively seeking matching funds through such entities as the Massachusetts Historical Commission and this month submitted an application for a capital grant of \$35,550 from the Massachusetts Cultural Council Facilities Fund, which will bring the building into ADA compliance increasing their eligibility for additional state and federal grants.

The SAA continues to show success in acquiring funding for the upkeep of the Bailey-Ellis House including:

Buy a brick campaign

Save the Tower fundraiser

Volunteer Paint-a-Thon

National Trust for Historic Places grants

Preservation Massachusetts Minigrant

National Trust for Historic Places Favor Grant

The SAA is a non-profit organization run by a small, active board of directors. Its balanced budget supports the educational mission of the Association as well as the maintenance of the Bailey-Ellis House. Recent preservation work on the building has been completed with the modest operating budget of the SAA, the help of small grants from sources listed above, technical advice from Historic New England, and donations of both money and volunteer labor from the Scituate community and beyond. The SAA has an excellent record of managing grant projects on time and within budget.

The Bailey-Ellis House Preservation project qualifies for CPC funding by providing preservation of a historic building.

Mossing Shed Transfer Project - \$23,000

The Scituate CPC voted to recommend \$23,000 for the transfer of the Irish Mossing Shed from its current location in a corner of the Scituate Marine Park to a location adjacent to the Mossing Museum. The Mossing Shed, the last of its kind left in Scituate, is probably the only one left in the United States and the suggested move will allow expanded exhibits and be more available to the public once attached to the Mossing Museum. The Scituate Historical commission has previously warranted that the structure is of historical significance.

The Mossing Shed Transfer qualifies for Community Preservation funding by providing for preservation of a historically significant structure.

Scituate Skate Park Renovation - \$406,114

The CPC has voted to fund \$406,114 for the construction and installation of a new skate park at the current location at Scituate High School. The plan of the project is to demolish and rebuild the current skate park, in its existing location, or in an alternate location within the SHS campus if required, using modern skate park design and construction in order to provide a varied and safe recreational facility for all ages to enjoy. The project will also include enhancing the surrounding landscaping, walking paths and connection/transitions between the skate park and other surrounding recreational activities such as the in-line rink, basketball courts and tennis courts.

The Scituate Skate park Renovation goals and objectives are:

Remedy the existing significant safety issues present at the current decomposing skate park.

Provide a much needed makeover for the skate park which is the most consistently used all season recreation facility in Scituate. Provide more opportunities for skateboarders, roller-bladers, and scooter riders of all ages and abilities to use the skate park through better design and planning and providing areas of varying difficulty. Enhance the aesthetic appeal of the area; including enhanced walking paths/connections and landscaping. Help to further educate the public about the great recreational opportunities offered by a skate park and dispense with some of the myths and stereotypes sometimes heard about skate boarding. Solve the short and long term maintenance issues surrounding the existing skate park by replacing it with a modern cast in place concrete park which will require minimal to no maintenance for many years.

In addition to these goals, the applicants hope to address changes in the population of Scituate, specifically the rise in popularity of skateboarding in the community which requires better facilities and address the existing and growing needs of a very large but highly underserved population in Scituate.

Funding the Skate park Renovation this fiscal year allows the Recreation Department a unique opportunity to confirm a dedicated funding resource that has been voted through Community Preservation. The design for a softball field, community park, playground, lighting, and other SHS complex improvements have been put on hold until the plans for the SHS & Middle School site are decided. Once confirmed, the Recreation Department will have the ability to design, and fund, a comprehensive, integral recreational complex. In addition to providing recreational opportunities, it will financially benefit the site design process of the final school improvements

The Scituate Skate park Renovation qualifies for Community Preservation funding by rehabilitating a recreational site for recreational use.

Tilden Multi-Use Trail - \$375,000

The Tilden Multi-Use Trail is a phased project that will provide a recreational walking/bike path from Beaver Dam Road to Turner Road on Tilden Road, a designated scenic byway under the Scenic Roads Act.

This project is phase 1 of a proposed three phase initiative that hopes to eventually provide safe pedestrian and bicycle access from Brook Street (at the end of Stockbridge Rd in the Harbor) to the Wampatuck School neighborhoods in addition to a connector to Roche baseball field. The proposed project, phase 1, is for a 6- to 8-foot wide, 4,600-foot long multi-use, ADA-compliant trail, with 2- to 3-foot buffers and granite curbs that commences at the intersection of Tilden and Beaver Dam Roads and travels past Wampatuck School and heavily populated neighborhoods to Turner Road. This project was highlighted in the 2007 Sidewalk Study, and it meets the goals outlined in the 2009 Open Space and Recreation Plan. In

addition, it would help to preserve the historic character of the Town and contribute to a safe way for children to walk to school, parents to push strollers, and cyclists to safely pedal. This section of original roadway has been targeted for safety improvements over the years due to the continued residential development in an elementary school neighborhood but has never been formally addressed due to cost, its challenging widths and the concern for the trees and character of the road for which it is deemed “scenic.” The applicants have worked diligently to meet with DPW on engineering issues and interview residents, many of whom have offered to take the trail onto their property to allow it to meander around old growth trees and other natural features in order to maintain the character of the roadway. This proposal has received overwhelming support, not only from neighbors along the proposed trail, but also from the Recreation Commission, the School Committee, the Council on Aging, and the Chamber of Commerce, and the DPW, who will provide project oversight. The Tilden Multi-Use Trail qualifies for Community Preservation funding by creating and rehabilitating land for passive recreational use.

Comments: Scituate adopted the Community Preservation Act in FY 2003, and for over 10 years, it continues to provide the town with a valuable source of funds that allow us to protect and expand our natural, historical and recreational resources. As of FY13, Scituate was one of 148 cities and towns that participated in the CPA, applied the surcharge (3%), and thus, were eligible for state matching funds. As of last year, the Department of Revenue was estimating that the balance within the trust fund account was sufficient to provide a first round match of 26% of the surcharge we levy. For FY15, the Community Preservation Committee is estimating a 23% match.

While the matching amount has decreased since the inception of the CPA, due to recent economic and state funding issues, and the increase of towns participating in the program, the Advisory Committee strongly believes that the CPA surcharge remains and effective, local solution designed to protect open space, historical and recreational resources.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of all projects listed in this article, with the following exceptions:

The David Damon Memorial Preserve – Majority (4-3) opposed to the article. Disapproval of this project was due to a majority opinion that the significant cost of this open space purchase does not support enough benefits to the town.

Scituate Skate park Renovation - Majority (6-1) vote in support of the article.

Tilden Multi-Use Trail – Majority (4-3) vote in support of the article. The dissenting opinions were based on a few different concerns. Some are in the opinion that CPC funds should not be used to build sidewalk/trails on town roads, and that funds to complete these types of projects should be addressed in the towns DPW or capital planning budgets. Other opinions focused on concerns that the property abutters along Tilden Road are not fully aware or advised of the impacts (e.g. tree removal, fence and stone wall alterations), that will occur once the multi-use trail is built since no engineering plan has been presented. Draft plans of trails and impact on properties should be provided prior to committing to full project.

ARTICLE 14. Community Preservation Act Reconciliations

To see if the Town will vote to hear and act on recommendations from the Community Preservation Committee to rescind the balance of funds authorized but unexpended totaling \$141,626.98, or a greater or less sum, and to transfer said funds into the Reserve or General Fund Balance from which they were originally appropriated, in accordance with the provisions of the Community Preservation Act, or take any other action relative thereto.

Description	Amount	ATM Date
Higgins MacAllister Property	\$141,626.98	2012, 16.5

Sponsored By: Community Preservation Committee

Comments: The Higgins MacAllister Property was an open space acquisition that was approved at the 2012 annual town meeting. It included the purchase of approximately 31 acres of undeveloped open space on Hollycrest Road (off Booth Hill Road) in the west end of town. At the time, the funding recommendation was \$550,000. The amount listed above is the balance that remains. The approval of this article allows the Town to transfer this unused amount back into the CPC general balance fund, which can then be appropriated for future projects that come before the committee.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 15. Massachusetts General Laws Chapter 91 Liability

To see if the Town will vote to assume liability in the manner provided by Massachusetts General Laws, Chapter 91, Section 29, as amended, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Protection for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach in accordance with Section 11 of said Chapter 91 and to authorize the Selectmen to execute and deliver a bond on indemnity therefore to the Commonwealth; or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: This is a standard article required by the Commonwealth. It allows work such as dredging in the harbor to be performed

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support

ARTICLE 16. Town Pier Rehabilitation Project

To see if the Town will vote to transfer from Retained Earnings in the Waterways Enterprise Fund the sum of \$70,231.00, or a greater or lesser sum, for the purpose of paying increased costs for rehabilitation of the Town Pier contingent upon such funds being used as part of the Town's share of a grant received from the Commonwealth of Massachusetts Seaport Advisory Council, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: At recent town meetings, voters have supported articles using Waterways Enterprise Fund retained earnings for the purpose of rehabilitating the town fishing pier. The dollar amounts associated with prior articles were based on good-faith estimates of what the proposed repairs would cost, and also took into account a grant received from the Massachusetts Seaport Advisory Council - covering a majority (77%) of the estimated cost of repairs. The project has now been bid by a number of contractors, and the lowest cost bid is significantly above prior estimates due to further degradation of the pier, as well as increased costs of materials and labor associated with the proposed work. Passage of Article 16 would allow for the transfer of funds from Waterways retained earnings for the purposes of initiating the project now that the project has been bid by contractors, and the real costs are now known. The Seaport Advisory Committee has also agreed to provide additional funding to offset the total cost.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 17. Grant of Easement- Glades Road

To see if the Town will vote to grant an easement to Lighthouse View Condominium at 71-73 Glades Road and its successors for perpetual, non-exclusive rights and easement to pass and repass by vehicular traffic or otherwise with the land described, and on file with the Department of Public Works, for the purpose of accessing property through the Minot Beach Park Lot on Bailey's Causeway, in exchange for the sum of \$7,500.00, or a greater or lesser sum, for granting such easement, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: This article will provide residences with a permanent easement to access their driveway through the Minot Beach parking area in exchange for the sum of \$7,500. The driveway footprint is on town-owned property. This being the residences only means to access their driveway seems to be a reasonable request in exchange for the monies referenced.

Recommendation: The Advisory Board recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) in support of this article.

ARTICLE 18. Acceptance of Public Way – Walnut Tree Hill

To see if the Town will vote to accept as a public way, Walnut Hill Drive, Garrison Drive, Woolworth Lane, Bridle Lane, and Greenbriar Way as laid out by the Board of Selectmen as a public way; and authorize the Selectmen to accept or take by eminent domain easements for such public way and any appurtenant drainage or municipal services; and/or to raise and appropriate a sum of money and impose betterments for the improvement thereof; or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: When the Advisory Committee report was required to go to print, the Board of Selectmen and residents had not come to an agreement on the scope and costs of making this road a public way.

Recommendation: The Advisory Committee recommendation will be conveyed at town meeting.

Advisory Committee Vote: No vote has been taken.

ARTICLE 19. Zoning Amendment – Extend and Modify Village Business Overlay District

To see if the Town will vote

To amend the Zoning Map by including within the boundaries of the Village Business Overlay District the dark shaded area shown as “Lots Proposed to be Added” on the map entitled “Proposed Driftway Extension of Village Business Overlay District – 2/19/2014” on file with the Town Clerk in addition to other areas presently in this district, and to issue a new zoning map reflecting this amendment;

To add the following new definitions to Section 200, Definitions, to be listed in alphabetical order with the definitions currently in the bylaw: *as written in the warrant.*

All new mixed use buildings must meet the following dimensional requirements:

Minimum Lot Area Per Dwelling Unit	The number of units permitted shall be equivalent of up to 16 units per 40,000 sq. ft. or The equivalent of 17 to 20 units per 40,000 sq. ft. may be authorized if significant public benefits are provided 1 or Due to the higher residential densities already existing in that village, the equivalent of up to 36 units per 40,000 sq. ft. may be authorized in Scituate Harbor if parking is located underground and significant public benefits are provided1
Open Space	20% of lot area 2
Frontage	An amount sufficient in the opinion of the Planning Board to provide adequate access for the proposed use, not less than 20’.

1 See Section 560.5, Bonus Density Requirements,

2 Open space shall not include land set aside for buildings, driveways or parking uses. This requirement may be waived by the Planning Board in the case of re-use of existing buildings for mixed use.

Where dimensional requirements are not specified, construction must meet the requirements of the underlying zoning district.

Sponsored by: Planning Board

Comments: This article is amending the boundaries of the current village overlay district in the Driftway by adding in additional proposed lots and new definitions. The article will add the Herring Brook Mall, Drew Property, Rousseau Property South Shore Auto Parts, the Driftway Medical Building as well as MBTA lots on the north side of Stockbridge Road. This is a needed development as the existing Village Business District was developed in 2005 prior to the addition of the Greenbush commuter rail line. The changes in the zoning will allow a “mixed-use” development promoting commerce and residential living in a thriving section of Scituate. Actual development would require proper permitting and approvals from the Scituate Planning Board for design and site elements. In order to promote economic activity, increase the Town’s commercial tax base as well as to improve this “gateway” to the Harbor Business District the Advisory Board favors this change.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support.

ARTICLE 20. Zoning Article - Registered Marijuana Dispensaries

To see if the Town will vote

In Section 200, Definitions, add the new definitions of Agricultural Use and Marijuana and change the wording “Medical Marijuana Treatment Center” in the definition of the same name to “Registered Marijuana Dispensary” to conform to the language now used by the Massachusetts Department of Public Health, *as written in the warrant*.

Sponsored by the Planning Board

Comments: A moratorium on medical marijuana dispensaries was adopted in April 2013 and will expire this May. No medical marijuana dispensaries are proposed in Scituate, but could be in future years. The state requires them to be 500 feet from schools and other locations where children’s activities are held. The proposed article amends previous definitions and will allow the Planning Board to approve medical marijuana dispensaries in the Commercial District only by special permit with additional conditions.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 21. Zoning Amendment -- Changes to Water Resource Protection District

To see if the Town will vote

ZONING ARTICLE CHANGES TO Water Resource Protection District – ***As written in the Warrant.***

To amend the Zoning Map by replacing the boundaries of the Water Resource Protection District on the Town of Scituate Zoning Map with the new boundaries shown on the map entitled “Proposed Water Resource Protection District” by Amory Engineers, P.C. dated December 2013 and on file with the Town Clerk, and to issue a new zoning map reflecting this amendment with the following DEP disclaimer for these layers added to the map:

These layers were compiled from MassGIS data layers for Mass DEP Water Supply Protection Areas. The map displays Approved Wellhead Protection Areas (Zone II) and Surface Water Protection Areas (Zone A), as defined in the Commonwealth of Massachusetts Drinking Water Regulations (310 CMR 22.02). The information shown on this map comes from many different sources, at different scales. Some data may not be complete, some generalization may occur, and some information may not have been field verified.

To delete the existing definition of Toxic or Hazardous Materials and add new definitions to Section 200, Definitions, to be listed in alphabetical order with the definitions currently in the bylaw. ***(see details of definitions in warrant)***

Below is a chart outlining the use and activity regulations as set forth in the warrant.

520.6 USE AND ACTIVITY REGULATIONS

The following use and activity regulations are in addition to the standards in Section 520.4. They include use and activity regulations which apply to the Water Resource Protection District, its Subdistricts, and locations where the two Subdistricts overlap, as specified below:

Prohibited Land Uses and Activities in Water Supply Protection Areas	Water Resource Protection District	ZONE A (Surface Water)	ZONE II (Ground-water)	OVER-LAPPING ZONE A's and ZONE II's
1. Treatment or disposal works subject to 314 CMR 3.00 or 5.00, except for: the replacement or repair of an existing treatment or disposal works that will not result in a design capacity greater than the design capacity of the existing treatment or disposal works; treatment or disposal works for sanitary sewage if necessary to treat existing sanitary sewage discharges in non-compliance with Title 5, 310 CMR 15.00, provided the facility owner demonstrates to the Department’s satisfaction that there are no feasible siting locations outside the Zone A. Any new facility shall be permitted in accordance with 314 CMR 5.00 and shall be required to disinfect the effluent. treatment works approved by the Department designed for the treatment of contaminated ground or surface waters and operated in compliance with 314 CMR 5.05(3) or 5.05(13); and discharge by public water system of waters incidental to water treatment process		✓		✓
	✓		✓	

2. Facilities that generate, treat, store or dispose of hazardous waste except: very small quantity generators, as defined by 310 CMR 30.00; household hazardous waste collection centers or events operated pursuant to 310 CMR 30.390; waste oil retention facilities required by M.G.L. c. 21 s. 52A; and treatment works approved by the Department designed in accordance with 314 CMR 5.00 for the treatment of contaminated ground or surface waters				
3. Storage of sludge and septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31	✓		✓	✓
4. Human or animal cemeteries or mausoleums		✓		✓
5. Automobile graveyards, junkyards, or salvage operations	✓		✓	✓
6. Landfills or open dumps	✓		✓	✓
7. Self-service laundries, unless connected to public sewerage	✓	✓	✓	✓
8. Facilities that, through their acts or processes, generate, treat, store or dispose of hazardous waste that are subject to M.G.L. c. 21C and 310 CMR 30.000, except for: very small quantity generators as defined by 310 CMR 30.000; and treatment works approved by the Department designed in accordance with 314 CMR 5.00 for the treatment of contaminated ground or surface waters		✓		✓
9. Floor drain systems in existing industrial and commercial process areas and hazardous material and hazardous waste storage areas, which discharge to the ground without a DEP permit or authorization. Any existing facility with such a drainage system shall be required to either seal the floor drain (in accordance with the state plumbing code, 248 CMR 2.00), connect the drain to a municipal sewer system (with all appropriate permits and pre-treatment), or connect the drain to a holding tank meeting the requirements of all appropriate regulations and policies.	✓		✓	✓
10. Storage of sodium chloride, chemically treated abrasives or other chemicals used for the removal of ice and snow on roads, unless such storage is within a structure designed to prevent the generation and escape of contaminated runoff or leachate	✓		✓	
11. Storage of road or parking lot deicing and sanding materials unless covered or contained		✓		
12. Storage of commercial fertilizers, unless such storage is within a structure designed to prevent the generation and escape of contaminated runoff or leachate	✓		✓	✓
13. Storage of fertilizers unless covered or contained		✓		
14. Storage of animal manures, unless stored in a structure designed to prevent the generation and escape of contaminated runoff and leachate	✓		✓	✓
15. Stabling, hitching, standing, feeding or grazing of livestock or other domestic animals within 150 feet of the bank of the Old Oaken Bucket Pond or a tributary thereto.		✓		✓
16. Storage of animal manure, unless covered or contained, and storage is a minimum of 150 feet from any water body		✓		✓
17. Commercial outdoor washing of vehicles and commercial car washes		✓		✓
18. Motor vehicle repair operations, including automobiles, airplanes, and watercraft		✓		✓

19. Dumping of snow from outside the district.	✓	✓	✓	✓
20. Dry cleaning establishments	✓	✓	✓	✓
21. Metal Plating, finishing, or polishing establishment		✓		✓
22. Photographic processing establishment	✓	✓	✓	✓
23. Printing establishment	✓		✓	✓
24. Electronic circuit assembly establishment	✓	✓	✓	✓
25. Chemical and bacteriological laboratories	✓	✓	✓	✓
26. Painting, wood preserving and furniture stripping establishment	✓	✓	✓	✓
27. Solid waste combustion facilities or handling facilities as defined by 310 CMR 16.00		✓		✓
28. Underground storage tanks		✓		✓
29. Sand and gravel operations		✓		✓
30. Petroleum, fuel oil and heating oil bulk stations and terminals, including, but not limited to, those listed under Standard Industrial Classification (SIC) Codes 5171 and 5983, except for liquefied petroleum (liquid propane)	✓		✓	✓
31. Storage of liquid hazardous materials or liquid petroleum products unless such storage is above ground level on an impervious surface; and in containers or above-ground tanks within a building, or outdoors in covered containers or above-ground tanks with a containment system designed and operated to hold 10% of the total possible storage capacity of all containers, or 110% of the largest container's storage capacity, whichever is greater.	✓		✓	✓
32. Storage of liquid hazardous material, liquid propane, or liquid petroleum products, unless storage is incidental to normal household use, outdoor maintenance, or heating of a structure; use of emergency generators; or a response action conducted or performed in accordance with M.G.L.c.21E and 310 CMR 40.000 and which is exempt from a groundwater discharge permit pursuant to 314 CMR 5.05; or the replacement of existing tanks or systems for the keeping, dispensing or storing of gasoline, provided the replacement is performed in accordance with applicable state and local requirements; and storage is above ground on an impervious surface; and in containers or above-ground tanks within a building, or outdoors in covered containers or above-ground tanks with a containment system designed and operated to hold 10% of the total possible storage capacity of all containers, or 110% of the largest container's storage capacity, whichever is greater.		✓		✓
33. Removal of soil, loam, sand, gravel or any other mineral substances within four (4) feet of the historical high groundwater table elevation unless re-deposited within 45 days and except for the construction of building foundations or the installation of utility works.	✓		✓	✓
34. Rendering impervious any lot/parcel more than 15% or 2,500 square feet, whichever is greater, unless a system for artificial recharge of precipitation is provided that will not result in the degradation of groundwater quality.	✓		✓	✓

35. Land uses that render impervious any lot or parcel more than 15% or 2,500 square feet, whichever is greater, but no more than 20% with artificial recharge.		✓		
36. Land uses that render impervious any lot or parcel more than 15% or 2,500 square feet, whichever is greater, unless a system for artificial recharge, that will not degrade groundwater quality is provided. However no more than 20% of any lot or parcel shall be rendered impervious.				✓

And to replace the paragraph titled Water Resource Protection District in Section 340, Definition of Zoning Districts, with the following language:

40 DEFINITION OF ZONING DISTRICTS

WATER RESOURCE PROTECTION DISTRICT

The Water Resource Protection District, including its Zone A and Zone II Subdistricts shall be located and bounded as shown on a map entitled “Proposed Water Resource Protection District by Amory Engineers, P.C.” dated December 2013 and on file with the Town Clerk, which is hereby incorporated in and made a part of this bylaw

Or take any other action relative thereto

Sponsored by the Planning Board

Comments: Massachusetts Department of Environmental Protection is requiring Scituate adopt new zoning to protect its groundwater and surface drinking water supplies. A new map must be adopted showing these as separate resources. Field verification can be used to define these boundaries on the ground. Uses involving toxic or hazardous materials will be prohibited. Because of the impact of storm water on surface water supplies, there will be a maximum of 20% impervious surface on lots in the Zone A.

Recommendations: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 22. Seawall Funding Citizens Article – BY PETITION

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the Treasurer the sum of \$1,000,000.00 for the purpose of repairing, reconstructing, or maintaining existing foreshore protection structures in the Town of Scituate

Comments: The Advisory Committee recognizes that the Town has a significant challenge with addressing the current seawall conditions with estimated repair costs in excess of \$50M dollars. The issue of private vs. public seawalls, in addition to developing a comprehensive financial and repair plan is imperative to resolving this critical situation. Since 2011 Scituate has allocated \$2.6M to repair selected areas. In the Fiscal FY 15 budget there is \$500k allocated to seawalls and Foreshore Protection. The financial resources presented by the Petitioners were not adequate or appropriate to cover the requested amount of \$1.0m

Recommendation: The Advisory Board does not recommend approval of this article.

Advisory Committee Vote: (1-6)

ARTICLE 23. Senior Center Needs Assessment – BY PETITION

Petition for “Transfer of Funds for Senior Center Needs Assessment:”

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow, pursuant to any applicable statute, the sum of \$25,000.00 to the Town of Scituate’s FY 15 budget for the purposes of hiring a consultant to conduct a needs assessment for a new Scituate Senior Center, or take any other action related thereto.”

Comments: The current accommodations of the Senior Center on Brook St. have been recognized by many as unsatisfactory. In order to know what an appropriate alternative should be, it seems reasonable that a Needs Assessment be performed in order to know what Scituate’s needs are in terms of space, location and functionality. It is recommended that \$19,243 of the money needed for this study come from money not spent from the 2007 Senior Center Project. The balance of \$5,757 is suggested to be from Free Cash.

Recommendation: The Advisory Board recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) in support of this article.

The Warrant Given under our hands this 11th day of March, in the year two thousand and fourteen.

Shawn Harris, Chairman
Anthony V. Vegnani, Vice-Chairman
Martin J. O'Toole, Clerk
Richard W. Murray, Member
John F. Danehey, Member

**BOARD OF SELECTMEN
TOWN OF SCITUATE**

**Town of Scituate Board of Selectmen
APPLICATION FOR COMMITTEE, COMMISSION, BOARD
AND COUNCIL APPOINTMENT**

Thank you for your interest in serving the Town of Scituate.

Scituate's excellence as a community is due in large part to citizen participation in government and community affairs. The purpose of this application is to register the names, interests and qualifications of Scituate registered voters willing to volunteer to serve their community. Residents who are interested in participating in Town government are urged to fill out and submit this form to the address below. You may also access the application on the Town website using this link: <http://www.scituatema.gov/>

Residents serve as volunteers on a wide variety of Town boards, committees, commissions and councils listed on the next page. They are appointed to these organizations by the Board of Selectmen or other appointing authority as vacancies occur. We encourage you to register by completing this form, indicating your occupation, background, areas of interest and organizations that interest you. General applications will be kept on file for consideration/notification when an opening occurs.

Name: _____

Address: _____

Telephone: Home _____ Cell: _____

Fax: _____

Email: _____

Occupation: _____

Background and Qualifications:

Signature of Applicant: _____

Please submit this form to: Board of Selectmen, Town of Scituate

600 Chief Justice Cushing Highway

Scituate MA 02066

Fax: 781-545-8704