

**A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD REMOTELY ON TUESDAY,  
JANUARY 10, 2023 AT 6:30 PM**

**Call to Order:** 6:30 PM

**Present:** Jon Duane

Kate Leahy

Jill Caffrey

Jill Beresford

**Absent:** Herbert Osborne

**Also Present:** Kathy DeMarsh, E.D., Secretary to the Board

**Bills and Communications**

On a motion by Jill Caffrey, seconded by Kate Leahy, it was unanimously

**Voted:** To accept the agenda for January 10, 2023

Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jill Beresford, it was unanimously

**Voted:** To acknowledge receipt and approve the Accounts Payable Warrant and Employee Earnings Record for November, 2022.

Ayes: 4 Nays: 0 Abstained: 0

On a motion by Kate Leahy, seconded by Jill Caffrey, it was unanimously

**Voted:** To acknowledge receipt and approve the Accounts Payable Warrant and Employee Earnings Record for December, 2022.

Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by Kate Leahy, it was unanimously

**Voted:** To approve the November 21, 2022 Regular Meeting Minutes as written

Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Kate Leahy, it was unanimously

**Voted:** To acknowledge receipt of the Reconciliation Reports for November 30, 2022

Ayes: 4 Nays: 0 Abstained: 0

On a motion by Kate Leahy, seconded by Jill Caffrey, it was unanimously

**Voted:** To acknowledge receipt of the Reconciliation Reports for December 31, 2022

Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by Kate Leahy, it was unanimously

**Voted:** To acknowledge receipt of the Director's Report of January 10, 2023

Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by Jill Caffrey, it was unanimously

**Voted:** To acknowledge receipt and approve the Monthly Financial Report (Cost Comparative) for period October 31, 2022

Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Kate Leahy, it was unanimously

**Voted:** To acknowledge receipt and approve the Monthly Financial Report (Cost Comparative) for period November 30, 2022

Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Kate Leahy, it was unanimously

**Voted:** To approve the write off of a collection loss from a vacated tenant owing a balance of \$187.56 for Program 400-1

Ayes: 4 Nays: 0 Abstained: 0

**ADJOURN**

On a motion by Jill Beresford, seconded by Kate Leahy, it was unanimously

**Voted:** To adjourn the meeting, the time being 7:00 PM

Ayes: 4 Nays: 0 Abstained: 0

(Seal)

Kathy J. DeMarsh

Kathy J. DeMarsh, Secretary