

**A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD REMOTELY ON  
TUESDAY, MARCH 8, 2022 AT 6:00 PM**

**Call to Order:** 6:00 PM

**Present:** Jill Caffrey  
Jill Beresford  
David Stevens

**Absent:** Jon Duane  
Herbert Osborne

**Also Present:** Kathy DeMarsh, E.D., Secretary to the Board

**Bills and Communications**

On a motion by Jill Beresford, seconded by David Stevens, it was unanimously

**Voted:** To call the meeting to order and accept the agenda for March 8, 2022  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by David Stevens, it was unanimously

**Voted:** To acknowledge receipt and approve the Accounts Payable Warrant for  
February, 2022.  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by David Stevens, seconded by Jill Beresford, it was unanimously

**Voted:** To acknowledge receipt and approve the Employee Earnings Record for  
February, 2022.  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by David Stevens, it was unanimously

**Voted:** To approve the February 8, 2022 Regular Meeting Minutes as written  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by David Stevens, it was unanimously

**Voted:** To acknowledge receipt of the Reconciliation Reports for February, 2022  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by David Stevens, it was unanimously

**Voted:** To acknowledge receipt of the Director's Report of March 8, 2022  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by David Stevens, it was unanimously

**Voted:** To acknowledge receipt and approve the Monthly Financial Report (Cost  
Comparative) for January 31, 2022  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by David Stevens, it was unanimously

**Voted:** To acknowledge receipt and approve and authorize the execution of the Contract  
for Financial Assistance (CFA) 5001, Amendment #12 in the amount of  
\$372,989.00. This amendment funds the following and extends the contract dates  
of service from June 30, 2024 to June 30, 2025:

FY2025 Formula Funding award	\$248,311.00
Additional FY2020 Energy Savings Sustainability Initiative funding (DHCD Project #264061)	\$ 50,000.00

FY2022 Indoor Air Quality Sustainability Initiative (DHCD Project #264068)  
Bathroom Fans \$ 74,678.00  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by David Stevens, it was unanimously

Voted: To acknowledge receipt and adopt the Minimum Wage Rates to be paid to  
Maintenance in accordance with the Office of Labor and Workforce  
Development effective April 1, 2022 through March 31, 2023.  
Ayes: 3 Nays: 0 Abstained: 0

**OLD BUSINESS**

**NEW BUSINESS**

**ADJOURN**

On a motion by Jill Beresford, seconded by David Stevens, it was unanimously

Voted: To adjourn the meeting, the time being 6:22 PM  
Ayes: 3 Nays: 0 Abstained: 0

(Seal)

*Kathy J. DeMarsh*

Kathy J. DeMarsh, Secretary