

A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD ON THURSDAY, JUNE 17, 2021 AT 6:00 PM AT 791 COUNTRY WAY, SCITUATE, MA.

Call to Order: 6:00 PM

Present: Jon Duane
Jill Caffrey
Jill Beresford
Clarence Walker

Absent:

Also Present: Kathy DeMarsh, E.D., Secretary to the Board
Mark McGahan, recommended candidate for Maintenance Position

Annual Plan Public Hearing

A Public Hearing was held for the Proposed FY2022 Annual Plan which had been posted 45 days in advance for review and to allow for public comment. During the 45-day period no comments were received from the Public or the Board of Commissioners.

Bills and Communications

On a motion by Jill Caffrey, seconded by Jill Beresford, it was unanimously

Voted: To accept the agenda for June 17, 2021
Ayes: 4 Nays: 0 Abstained: 0

A warm welcome was extended to the newest board members, Jill Beresford and Clarence Walker.

Election of Board Officers

On a motion by Jill Caffrey, seconded by Clarence Walker, it was unanimously

Voted: To elect Jon Duane as Chairman of the SHA Board of Commissioners
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by Clarence Walker, it was unanimously

Voted: To elect Jill Caffrey as Vice-Chair of the SHA Board of Commissioners
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by Jill Caffrey, it was unanimously

Voted: To elect Clarence Walker as Treasurer of the SHA Board of Commissioners
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

Voted: To elect Jill Beresford as Secretary of the SHA Board of Commissioners
Ayes: 4 Nays: 0 Abstained: 0

The Executive Director introduced Mark McGahan to the Board as the recommended candidate to fill the Maintenance position. Mark gave a brief background of his experience.

On a motion by Jill Caffrey, seconded by Jill Beresford, it was unanimously

Voted: To acknowledge and approve the Executive Director's recommendation to hire Mark McGahan to fill the vacant F/T Maintenance position.
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt and approve the Annual Plan for FY2022
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jill Beresford, it was unanimously

Voted: To acknowledge receipt and approve the Accounts Payable Warrant and Payroll Journal for May, 2021
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jill Beresford, it was unanimously

Voted: To approve the May 11, 2021 Regular Meeting Minutes as written
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Clarence Walker, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt of the Reconciliation Reports for May, 2021
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Clarence Walker, it was unanimously

Voted: To acknowledge receipt of the Director's Report of June 17, 2021
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Clarence Walker, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt of the Monthly Financial Reports (Cost Comparatives) for April 30, 2021
Ayes: 4 Nays: 0 Abstained: 0

The Executive Director advised the Board that the remaining vacant seat of the SHA Board would need to be filled by a Joint appointment with the Scituate Select Board and the SHA Board. The appointment would be temporary until the next Town Election in 2022 at which time the position would be placed on the ballot for the remainder of the term. The term of the vacated seat expires in 2025.

OLD BUSINESS

NEW BUSINESS

ADJOURN

On a motion by Jill Beresford, seconded by Clarence Walker, it was unanimously

Voted: To adjourn the meeting, the time being 6:40 PM
Ayes: 4 Nays: 0 Abstained: 0

(Seal)

Kathy J. DeMarsh

Kathy J. DeMarsh, Secretary