

**A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD REMOTELY ON
TUESDAY, MAY 11, 2021 AT 6:00 PM.**

Call to Order: 6:04 PM

Present: Stephen Coulter
Jill Caffrey
Jon Duane

Absent:

Also Present: Kathy DeMarsh, E.D., Secretary to the Board
Jill Beresford, Write-in Candidate for seat being vacated by Stephen Coulter

Bills and Communications

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To accept the agenda for May 11, 2021
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

Voted: To acknowledge receipt and approve the Accounts Payable Warrant and Payroll
Journal for April, 2021
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To approve the April 13, 2021 Regular Meeting Minutes as written
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

Voted: To acknowledge receipt of the Reconciliation Reports for April, 2021
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt of the Director's Report of May 11, 2021
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt of the Monthly/Quarterly Financial Reports (Cost
Comparatives) for March 31, 2021
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

Voted: To acknowledge receipt and adopt the Revised Income Limits for Admissions &
Continued Occupancy to state-aided public housing, as issued by DHCD,
effective April 1, 2021
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

Voted: To acknowledge receipt and approve Amendment #11 to CFA 5001 in the amount of **\$258,311.00**. This amendment funds the FY2024 Formula Funding award and Formula Funding Project 264066 COVID Office Compliance and extends the contract dates of service from June 30, 2023 to June 30, 2024.
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

Voted: To acknowledge receipt and approve FY2022 CIP (Capital Improvement Plan) for Program 400-1 and Program 689-1.
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt and approve the Certificate of Final Completion and Payment No. 4 to Vareika Construction, Inc. in the amount of \$6,716.20 for Project 264061, Lincoln Park Exterior Door Replacements
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

Voted: To acknowledge receipt and approve the Certificate of Substantial Completion for Project 264062-Wheeler Park II Roof Replacement Project
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt and approve as amended the List of Maintenance Charges
Ayes: 3 Nays: 0 Abstained: 0

Vacant Board Seat-Jill Beresford was in attendance to get an understanding of the business of the Scituate Housing Authority meeting and the responsibilities of the Board members. Jill intends to enter the Town Election as a write-in candidate for the seat being vacated by Stephen Coulter.

OLD BUSINESS

NEW BUSINESS

ADJOURN

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

Voted: To adjourn the meeting, the time being 6:36 PM
Ayes: 3 Nays: 0 Abstained: 0

(Seal)

Kathy J. DeMarsh

Kathy J. DeMarsh, Secretary