

**A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD REMOTELY ON
TUESDAY, APRIL 13, 2021 AT 6:00 PM.**

Call to Order: 6:04 PM

Present: Tamara Durante
Stephen Coulter
Jill Caffrey
Jon Duane

Absent:

Also Present: Kathy DeMarsh, E.D., Secretary to the Board
Jill Beresford, Write-in Candidate for seat being vacated by Stephen Coulter

Bills and Communications

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To accept the agenda for April 13, 2021
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To acknowledge receipt and approve the Accounts Payable Warrant and Payroll
Journal for March, 2021
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To approve the March 9, 2021 Regular Meeting Minutes as written
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Tamara Durante, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt of the Reconciliation Reports for March, 2021
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Tamara Durante, it was unanimously

Voted: To acknowledge receipt of the Director's Report of April 13, 2021
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Tamara Durante, seconded by Jon Duane, it was unanimously

Voted: To acknowledge receipt of the Monthly Financial Reports (Cost Comparatives)
for February 28, 2021
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt and adopt the Minimum Wage Rates to be paid to
Maintenance in accordance with the Office of Labor and Workforce
Development effective April 1, 2021 through March 31, 2022
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

Voted: To acknowledge receipt and approve the HUD Five Year Action Plan for the Capital Fund for years 2021-2025
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt and approve Change Order No. 2, Additional Storm Door for Project 264061, Lincoln Park Exterior Door Replacements
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt and approve the Certificate of Substantial Completion for Project 264061, Lincoln Park Exterior Door Replacements
Ayes: 4 Nays: 0 Abstained: 0

Vacant Board Seat-Jill Beresford was in attendance to get an understanding of the business of the Scituate Housing Authority meeting and the responsibilities of the Board members. Jill intends to enter the Town Election as a write-in candidate for the seat being vacated by Stephen Coulter.

OLD BUSINESS

NEW BUSINESS

ADJOURN

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To adjourn the meeting, the time being 6:31 PM
Ayes: 4 Nays: 0 Abstained: 0

(Seal)

Kathy J. DeMarsh

Kathy J. DeMarsh, Secretary